

Form 3: College/University Transcript Cover Page

To Applicant:

Please make a copy of this form for each college/university you have attended.
Complete the entire form, sign it, and ask the registrar of each institution to attach it to your official transcript. Keep copies of this form in case you need to request additional transcripts.

Student name: Last (family) name: _____ First: _____ Middle: _____

Name registered under: _____

Birthdate (mm/dd/yy): _____ USC ID # (if known): _____

I am applying to USC for: ☐ Spring ☐ Summer ☐ Fall Year: _____

This transcript includes the following:

Dates of attendance: From (mm/yy): _____ To (mm/yy): _____

Name of college sending transcripts: _____

ETS code: _____

If ETS code is not available, complete the following:

Address of college sending transcripts

Street address: _____ City: _____

State/province: _____ ZIP/postal code: _____

Country: _____

To the Registrar:

Please forward my transcript to the University of Southern California.

Student's signature: _____ Date: _____

Mail transcripts to:

By Regular Mail:

University of Southern California
Office of Graduate Admission
3601 South Flower Street, Room 112
Los Angeles, CA 90089-0915

Telephone: (213) 740-1111
E-mail: gradadm@usc.edu

By Courier Service, such as DHL or Fedex:

University of Southern California
Office of Graduate Admission and Financial Aid
3601 South Flower Street, Tyler 1
Los Angeles, CA 90089-0915

Telephone: (213) 740-1111

If available, affix bar code here.