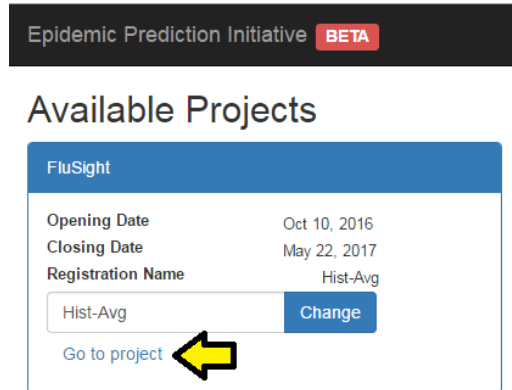


FluSight website forecast submission instructions

1. If you have not yet created an account and activated the project, please see the instructions at the end of this document to do so.
2. Log into the website at <https://predict.phiresearchlab.org/>
3. Click on “Go to project” under your team name in the FluSight box

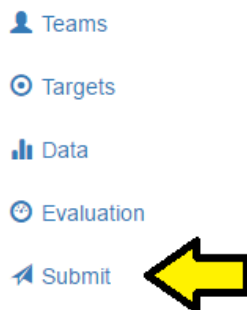


Epidemic Prediction Initiative **BETA**

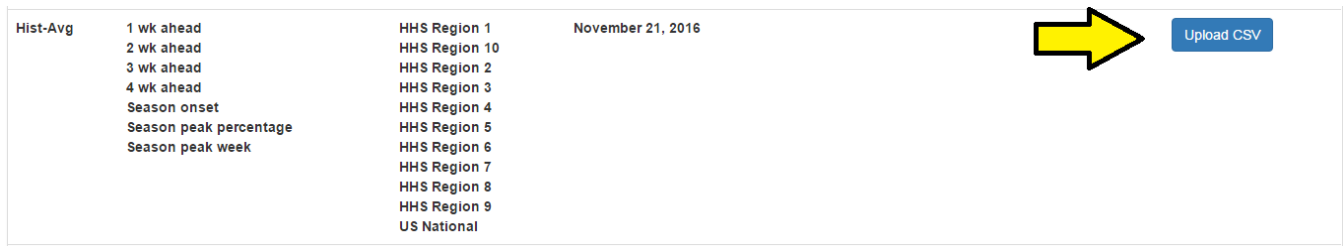
Available Projects

FluSight	
Opening Date	Oct 10, 2016
Closing Date	May 22, 2017
Registration Name	Hist-Avg
<input type="text" value="Hist-Avg"/>	<button>Change</button>
Go to project	

4. In the left menu bar, click on “Submit” to access the submission page



5. In the row for the week you are submitting (Nov 21 for the first submission), click “Upload CSV” and select your submission file.



Hist-Avg	1 wk ahead	HHS Region 1	November 21, 2016	Upload CSV
	2 wk ahead	HHS Region 10		
	3 wk ahead	HHS Region 2		
	4 wk ahead	HHS Region 3		
	Season onset	HHS Region 4		
	Season peak percentage	HHS Region 5		
	Season peak week	HHS Region 6		
		HHS Region 7		
		HHS Region 8		
		HHS Region 9		
		US National		

6. You should see “Sending...” appear next to the Upload button while your data are transmitted and the system checks to make sure your submission is valid.
7. If the submission is successful, you will see an “Open” link next to the upload button. Clicking this will open the JSON file that your submission has been converted to that will eventually be used for visualizations on the webpage.
8. If your submission is not successful, an informative error message will popup explaining what rows/columns are out of agreement with a valid submission. Fix those errors and resubmit as above.
9. Please also email your CSV to flucontest@cdc.gov until otherwise directed.

Account creation instructions

Create an account:

1. Go to <https://predict.phiresearchlab.org/> and click "Create Account" in the top right corner.
2. Fill in the fields and click "Register"
3. Send an email to episupport@cdc.gov as indicated to get your account approved.

Once your account is active:

1. Log into your account at <https://predict.phiresearchlab.org/>
2. You should see a field to create a team for the FluSight project.
3. Enter your model name here. While the interactive display is still under development, this is the name that will eventually be publically linked to your submission. If your team has preferred to remain anonymous, I will email you a team name to use so CDC knows who each submission is.
4. Send an email to mr6@cdc.gov so I can approve your model to enter the project.