Técnico Superior Universitario

in

**TECNOLOGIES INFORMATION AND COMMUNICATION**

with specialty in

**ELECTRONIC COMMERCE AND MULTIMEDIA.**

**PERSONAL INFORMATION**

Nicolas Bravo St. 27, Santa Elena.

C. P 61259, Maravatío, Mich.

03-06-1997

21 years old

Single

4471128915

ma\_rivers\_g@hotmail.com

RIGM960925HMNSMG07

Mexican

**PROFESSIONAL OBJECTIVE**

Practice and apply all my knowledge in the laboral environment to make my objectives true working hard and doing the things that I like to do because I know that I’m going to do it very well.

**ACADEMIC TRAINING**

Centro Bachillerato Tecnológico Agropecuario No.181

***August 2012-2015***| Técnico en informática con bachillerato Fisico-Matematico.

Universidad Tecnológica del Sureste del Estado, plantel Acámbaro

***August 2015-2017***| Técnico Superior Universitario en tecnologías de la información y comercio electrónico, área Multimedia y comercio electrónico.

EDUIT certification in MS Office.

Studying information technologies engineering in the Universidad Tecnológica de León UAS, Acámbaro Campus.

**LANGUAGES**

Basic english 75%

Giroplas

**LABORAL EXPERIENCE**

***May-August 2017***| Administrative secretary

Administrate the buying of the resources that the production department need.

**SKILLS AND KNOWLEDGE**

Advanced knowledge in MS Office (Word, Excel, Power Point).

Design software like: Blender, Corel Draw X7, Adobe Fireworks, Adobellustrator, Publisher, Photoshop.

Experience using multimedia software like: Camtasia, AdobeDirector, Sony Sound Forge Pro 10.0, Sonicstage, AdobeEdge.

Design programing software: JavaScript, CSS, JQuery.

I can work under pressure and I like to do the thing very well I consider myself a perfectionist person.

I like to analyze the situation first and know the benefits and disadvantages and in this way I can take a decision.

**PERSONAL REFERENCES**

**Name:** Mayrani Reyes Galán

**Telephone number:** 4471128915

**Address:** Vicente Guerrero St. 30, Fractionation Francisco I Madero.

Maravatío, Michocán.

**E-mail:** [mayrani.reyesgalan@gmail.com](mailto:mayrani.reyesgalan@gmail.com)

**Relationship:** Career partner

**Knowing years:** 3 years

**Name:** Frida Sofia Bermudez Sanchez

**Telephone number:** 4471080807

**Address:** Miguel Hidalgo St. 46 Contepec, Michoacán

**E-mail:** sofiber17@gmail.com

**Relationship:** Career partner

**Knowing years:** 3 years