

# Fidelity Bank Online MEMO

MEMO ID: 1701

MEMO Date: 01-07-2025 05:55

From: Asare Adu

Department/Branch: Technology, Head Office

To: Atta Yeboah Gyan

Stakeholders: Asare Adu, Fraser Agyare, Benjamin Adatsi, Abu Yahaya, Emmanuel Turkson, Atta Yeboah Gyan

CC: Asare Adu

Status: Approved

## Migration of DR MPLS Link to a New NI Disaster Recovery

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**Request:** This memo requests approval to migrate the current MPLS connection from the FBPG main site to Network International's new Disaster Recovery site, due to the relocation of NI's DR infrastructure to a new location.

### Background:

Fidelity Bank currently maintains two dedicated connections to Network International (NI) in Egypt for card processing—one connected to their Production site and another to their Disaster Recovery (DR) site. NI is in the process of relocating its DR Datacenter to a new location and has formally requested that we migrate our existing DR connection to the new site.

The current DR connection is managed by Ecoband Networks, who will also oversee the migration, as they remain our designated connectivity provider to NI. The total one-time cost for this transition is **GHS 35,000**, covering all necessary configurations and connectivity adjustments to ensure seamless continuity of operations.

In addition, there will be a **recurring monthly cost of USD 1,486.51** for maintaining the MPLS connection at the new DR site.

### Implementation Timeline:

The transition is scheduled for completion by **16th July 2025**, contingent upon timely approvals and coordination with all relevant stakeholders.

### Potential Risks of Not Transitioning:

- Loss of DR Connectivity:** The current MPLS link will become obsolete once the existing DR site is decommissioned, resulting in the loss of critical failover capabilities.
- Operational Downtime:** In the event of a primary site failure, the inability to switch to a functional DR site could lead to significant service disruptions.
- Regulatory and Compliance Risks:** Failure to maintain an active and tested DR site may result in non-compliance with internal policies or industry regulations.
- Data Integrity and Recovery Delays:** Without a live connection to the DR site, data recovery processes may be delayed or compromised.

## Financials

This section provides breakdown of the proposed expenditure for which approval is being sought.

Item Description	Cost	Budget Line
Transition of MPLS Connection to New NI Disaster Recovery Site	GHS 35,000	T097 – MIGRATION TO NI GHANA DATA CENTRE

## Approval Request

Kindly grant your approval for **GHS 35,000** being cost of and implementation. The cost was determined collaboratively with the Procurement department, following approved sourcing guideline

Amount Involved: GHS 35000

## Approvals

Approver	Response	TAT	Request Date	Response Date
Asare Adu	Approve	30:01:59:02	01-07-2025 05:55	01-07-2025 07:54
Fraser Agyare	Approve	30:14:35:20	01-07-2025 07:54	02-07-2025 10:30
Benjamin Adatsi	Approve	30:00:04:26	02-07-2025 10:30	02-07-2025 10:34
Abu Yahaya	Approve	30:00:07:50	02-07-2025 10:34	02-07-2025 10:42
Emmanuel Turkson	Approve	05:02:43:05	02-07-2025 10:42	08-07-2025 01:25
Atta Yeboah Gyan	Approve	30:01:55:09	08-07-2025 01:25	08-07-2025 03:20

## Comments

From	Comment	Date
Asare Adu	Supported for approval.	01-07-2025 07:54
Fraser Agyare	Approved	02-07-2025 10:30
Benjamin Adatsi	Approved	02-07-2025 10:34
Abu Yahaya	Supported.	02-07-2025 10:42
Emmanuel Turkson	Budget line confirmed	08-07-2025 01:25

Atta Yeboah Gyan

Approved

08-07-2025 03:20