**Yared Tefera**

**13796 Merry brook CT APT 304**

**Herndon, VA**

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**Job Experience**

**Python Developer and Data Entry Specialist**

08/01/2018 – Present

**Microgib.com –** Maryland, Virginia

* The work will involve the development of workflows triggered by events from other systems
* Develop easy to use documentation for the frameworks and tools developed for adaption by other teams
* Iterate rapidly and work collaboratively with product owners, developers, and other members of the development team
* Work closely with Teams across the BU to create comprehensive test tools and automation frameworks
* Works with other team members, including DBA's, Other ETL developers, Technical Architects, QA, Business Analysts & Project Managers
* Work directly with project owners across the business and plan, manage and execute key projects
* Follow and improve established processes for software development life cycle with an agile approach to delivery software
* Utilized Python in the handling of all hits on Django Redis and other applications
* Performed research regarding Python Programming and its uses and efficiency
* Developed object-oriented programming to enhance company product management
* prepared documents for data entry
* verified, updated, and corrected source documents
* entered data into designated database and forms
* checked printouts and performed statistical checks for accuracy
* recorded all tasks and activities
* prepared and submitted reports
* routed data to appropriate staff
* researched and retrieved requested data
* performed daily control functions

**Wireless Expert**

08/15/2018 – 01/12/2020

**Wireless Advocate -** Fairfax, VA

* Work on the Verizon, AT&T, Sprint and T-Mobile software and system
* Complete weakly trainings to develop your computer skill to operate different software.
* Creating an excellent member experience by ensuring every interaction is professional and utilizes the GUESTS methodology.
* The WSE provides expert product and service selection advice so that members purchase products that meet their individual needs and wishes.
* The WSE is responsible for achieving personal sales and service goals and meeting all operational standards and expectations.

**Mobility Expert and Sales**

01/14/2018 – 01/08/2019

**Target Mobile -** Sterling, VA

* Actively engage and listen to customers to sell products that will meet their needs
* Perform in-store product demonstrations for customers and maintain product standards
* Train customers and store employees on new technology and wireless products
* Use your passion for technology and training to drive stronger sales
* Build customer relationships and represent our clients in a professional manner
* Gain and maintain a sound knowledge of client’s products

**Office Clerk and Sales**

11/01/2017 – 12/02/2019

**Smithsonian Institution -** Chantilly, VA

* Sell retail products
* Goods and services to customers.
* Sales representatives work with customers to find what they want, create solutions, and ensure a smooth sales process.
* Performing clerical and administrative duties in an office setting.
* Assists executive assistants and secretaries by sorting mail, filing, answering phones, greeting clients, scheduling meetings, and restocking supplies

**Sales and Car Return Agent**

04/04/2017 to 12/15/2017

**Advantage Rent a Car -** Sterling, VA

* Process transactions of vehicle rental
* Prepare bank deposits, Receive the vehicle
* Check tires accessories among others, and proceed to process a complaint for damages
* Respond to phone calls and referred to different places
* Greet customers and discuss the type, quality, and quantity of merchandise sought for rental.
* Answer telephones to provide information and receive orders.
* Provide information about rental items, such as availability, operation, or description.
* Explain rental fees, policies, and procedures.
* Prepare rental forms, obtaining customer signature and other information, such as required licenses

**Customer service/ lobby Agent**

03/11/2016 - 04/03/2016

**Air serve Corporation -** Sterling, VA

* Provided timely and correct information to the passenger
* Verify ID, passport, and boarding pass
* Guided passenger in a polite manner

**Education**

**Associate Degree - Information Technology**

Northern Virginia Community College - Louden, Virginia

**SKILLS**

* Web Technologies: JSP, XML, UML, JSON, HTML, XSLT, JavaScript, CSS, Microsoft Office
* Languages: Java, J2EE, SQL/PLSQL, Python, UNIX shell scripting
* Excellent technical knowledge of PCs, laptops, printers, and peripheral hardware devices.
* Ability to diagnose and resolve on-site and remote PC related computing problems.
* Ability to independently research problems and create solutions.
* Excellent oral and written communication skills.
* Assertive and able to work successfully in a fast-paced work environment.

**Reference: Available upon request**