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# SKILLS

#### Mastery of

Adobe CC including Photoshop, Premiere and InDesign, FinalCut Pro, Microsoft Office including Excel, HTML, CSS, JavaScript, PHP, EAD coding, Wordpress, English (native), Chinese (native), French (intermediate proficiency, B2/C1 in CEFR)

# MEDIA EXPERIENCE

#### TIME magazine

Audience Strategy Intern Sept. 2015 - Dec. 2015

- •managed *TIME*'s social platforms to increase, monitor and invigorate audience engagement
- tracked and supported follower growth, including 850K on Twitter, 1.4M on Facebook and 20K on Tumblr
- wrote for TIME.com

#### North by Northwestern magazine Managing Editor

Dec. 2014 - March 2015

- •executed editorial vision and collaborated with editors, designers, photographers, illustrators, web developers and contributors on the award-winning print magazine and its digital product
- previously served as associate editor, senior editor, photo editor and senior features editor
- •on staff for five Pacemaker, Hearst and SPJ award-winning issues

#### **Creative Coworking**

Marketing and Design Intern June 2014 - September 2014 •managed Twitter, Facebook, MailChimp and LinkedIn accounts, increasing Facebook following by 50 percent

#### **Style Minutes**

Multimedia Editor June 2013 - Aug. 2014 covered New York Fashion Week shows every February and September, producing video, photo and text

# ART HISTORY EXPERIENCE

#### **Chicago History Museum**

Architectural History Research Intern Jan. 2016 - present •research and gather archival materials for Chicago 0,0, an augmented reality app that explores the city's architectural history

## Mary & Leigh Block Museum of Art

Docent and Documentarian

May 2014 - present

- •lead museum tours
- •craft community engagement strategies for each new exhibition's educational and recreational tours for K-12 and general public visitors assist communications and marketing manager with publicity initiatives, including photographing and creating videos for exhibitions and lectures

#### Esquire magazine

Editorial and Archival Intern

June 2015 - Aug. 2015

- •researched and organized 82 years' worth of magazine archives for Oct. 2015's Esquire 1000th Issue
- organized Esquire's collection of prints and drawings by Alexis de Sakhnoffsky and assisted editors and writers in production of magazine story on his art

#### Chicago Reader alt-weekly

Art Criticism Intern June 2014 - Sept. 2014; March 2015 - May 2015

- •covered Chicagoland art and architecture news for print and web
- researched and updated listings for exhibitions and public art events
- assisted longform writer Steve Bogira with research and reporting

### Professor David Areford, Art History, UMass Boston

Archival Research Assistant

Jan. 2015 - March 2015

- •organized and catalogued artist-activist Pearl Hirshfield's personal and legal archival records
- photographed and digitized drawings and documents related to 1972 fine art print portfolio Conspiracy: The Art as Witness

#### Professor Nitasha Sharma, African American Studies, Northwestern Research Assistant June 2013 - Oct. 2013

- •transcribed and fact checked interviews for Professor Sharma's ethnographic, comparative race studies research
- •assisted with research for Professor Sharma's upcoming book, Hidden Hapas: Multiracial Blacks and Blackness in Hawai'i

# **EDUCATION**

#### **Northwestern University**

- •2012-2016
- •Bachelor degree in Art History, honors candidate
- Double major in Journalism
- •Integrated Marketing Communications certificate
- •Art History Summer Internship Award 2014
- •Cumulative GPA: 3.94/4.0

REFERENCES AVAILABLE UPON REQUEST