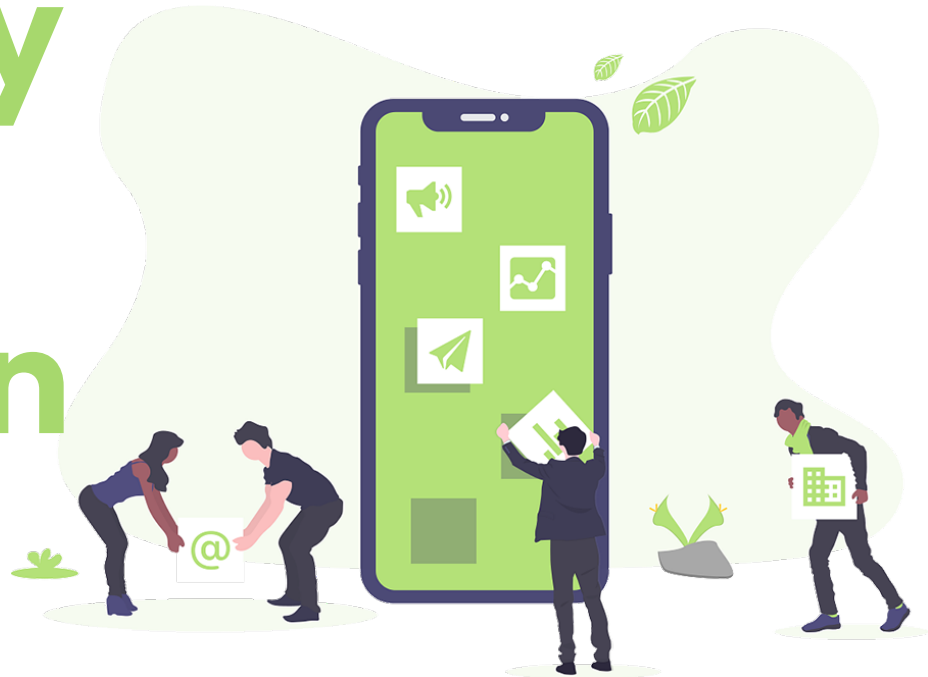


Useful Vocabulary for your Project Plan



What is the purpose of your project?

produce	set up	organise	increase
review	evaluate	examine	encourage
renovate	design	rebuild	attract
improve	propose	enhance	raise ... awareness



What is the purpose of your project?

製造	建立	安排	增加
檢視	評估	審查	鼓勵
翻新	設計	重建	吸引
改善	建議	加強	提高... 意識



What are the requirements of your product/proposal?

high-quality
energy-saving
flexible
all-in-one
eco-friendly
affordable
efficient
attractive
durable
comfortable
compact
available
convenient



What are the requirements of your product/proposal?

smooth
modern
practical
professional
profitable
informative
user-friendly
reasonable
portable
promotional
stylish
speedy
interesting



How do you measure the success of your project?

- answer ... enquiries in ... minutes
- achieve ...% satisfaction in 1 month
- attract ... visitors in 1 week
- make \$... business each day
- get ... likes on Facebook by end of month
- distribute ... gifts in 1 day



How do you measure the success of your project?

- collect ... feedback forms by end of week
- improve satisfaction rate by ...% within 2 months
- sell ... items in ... days
- visit ... offices in 1 month
- attract ... new customers in 1 month
- collect ... entries by year end



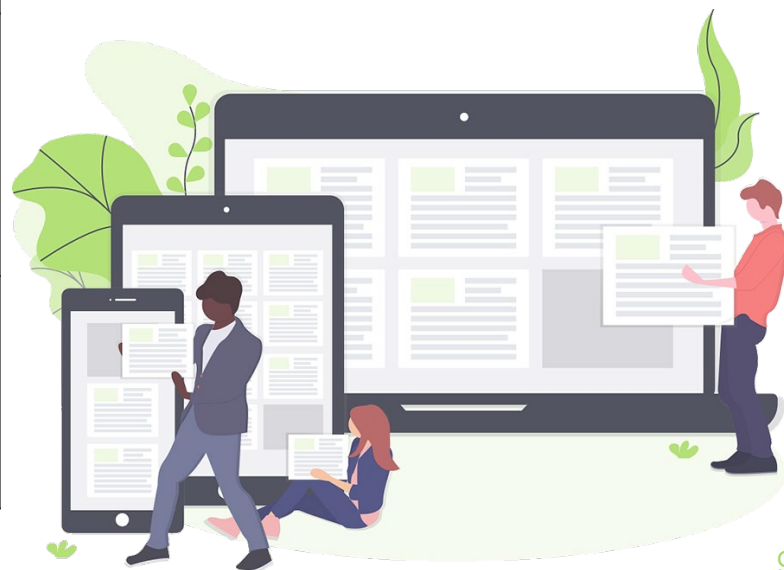
What are you going to do?

conduct (research / interview)	analyse	visit
list	draft (document)	comment
discuss	brainstorm	think about



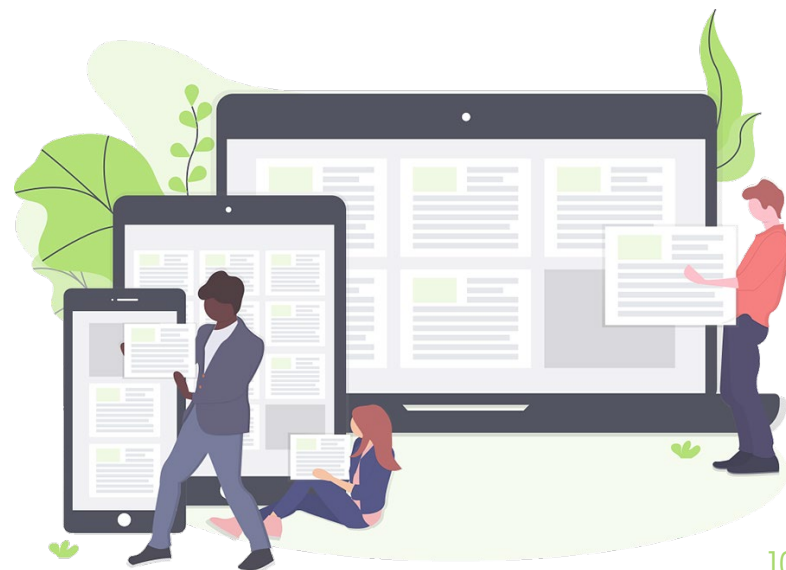
What are you going to do?

進行 (調查/訪問)	分析	拜訪
將... 列入名單	起草 (文件)	評論
討論	集思廣益	考慮



What are you going to do?

suggest	test	sketch
draw	source	prepare
produce	identify	calculate



What are you going to do?

建議	測試	畫草圖
繪畫	從... 獲取	準備
製造	識別	計算



What are you going to do?

measure	collect	find out
evaluate	report	present
examine	check	give out



What are you going to do?

量度	收集	找出
評估	報告	提交
審查	檢查	派發

