

EMERGENCY SAFETY PLAN FOR VISITATION

FACILITATOR:

PHONE:

COMPANY:

SITUATIONS ARE LISTED BELOW

CAREGIVER NOT HOME

- Call Caregiver. If no answer, leave a voicemail and send a text message.
 - Repeat step to Social Worker & send email.
 - Repeat step to Social Worker Supervisor & send email.
- If no response from the Caregiver or his/her Emergency contact person does not respond within 30 minutes, call Intake (866) 363-4276.

VISIT ENDING EARLY

- Notify the Caregiver of the early conclusion of the visit and the child's return home. If no answer, leave a voicemail and text indicating the child will be dropped off at the Caregiver's emergency Placement location.
- Inform the Caregiver's emergency contact the visit ended early and that the child will be dropped off with them.
- Call and email the Social Worker regarding the situation.
- Take Child to the Caregiver's emergency Placement location.

*PARENT ABDUCTING THE CHILD

- Immediately call Law Enforcement.
- Call Intake (866) 363-4276.
- Call/Email/Text the Social Worker. If no answer, leave a voicemail and send a text message followed by an email.
 - Repeat step to Social Worker Supervisor.
- Call Intake (866) 363-4276.
- Call CEO/Owner LARRY SANCHEZ [(509) 431-4509].
- Inform the Caregiver. Confirm if the Social Worker will notify them or if you should do so.
- Submit an incident report.

*CHILD INJURY / CHILD SELF HARM

- Call Emergency Services if needed.
- Call Intake (866) 363-4276.
- Call/Email/Text the Social Worker. If no answer, leave a voicemail and send a text message followed by an email.
 - Repeat step to Social Worker Supervisor.
- Call Caregiver to inform them of the situation.
- Call CEO/Owner LARRY SANCHEZ [(509) 431-4509].
- Submit an incident report.

*PARENT THREATENING THE FACILITATOR

- End or cancel the visit.
- Call Law Enforcement if necessary.
- Call Caregiver. Inform of visit ending early or cancelled.
- Return the child to the Caregiver's location, daycare, or Caregiver's designated emergency location.
- If the Caregiver is not home and doesn't respond, refer to: "CAREGIVER NOT HOME".
- Call/Email/Text the Social Worker of the Incident. Submit an incident report. Email Social Worker upon completion.
- Call CEO/Owner LARRY SANCHEZ [(509) 431-4509].
- Call Intake (866) 363-4276.
- Submit an incident report.

*NOTE

Situations highlighted in red necessitate the development of a Safety Plan before any further visitation can occur. Additionally, a new Referral External ID must be generated, incorporating the notes from the Safety Plan. The Safety Plan is to be established through a phone call or video conference involving the CEO, Administrator, Social Worker, Visit Facilitator, and the Parent or Caregiver. Following this meeting, a formal documentation of the agreed-upon safety measures is produced.

CONTACTS ARE LISTED BELOW

GENERAL CASE DETAILS:

CASE NAME: CASE NUMBER: EXTERNAL ID #:

SOCIAL WORKER

NAME:

PHONE:

EMAIL:

SOCIAL WORKER [SUPERVISOR]

NAME:

PHONE:

EMAIL:

PLACEMENT(S)

EMERGENCY CONTACT(S)

CHILD [A]

NAME:

PHONE:

ADDRESS:

NAME:

PHONE:

ADDRESS:

CHILD [B]

NAME:

PHONE:

ADDRESS:

NAME:

PHONE:

ADDRESS:

CHILD [C]

NAME:

PHONE:

ADDRESS:

NAME:

PHONE:

ADDRESS:

CHILD [D]

NAME:

PHONE:

ADDRESS:

NAME:

PHONE:

ADDRESS:

VISIT SCHEDULE

Articulate your schedule for collecting and delivering the children on each visitation day within the space below. In this paragraph section, it is unnecessary to state your pick-up and drop-off times. Instead, please complete the respective time slots provided below. ATTENTION: In the event that the visit type is designated as an unsupervised visit, complete the time slots under the "UNSUPERVISED" row. Time slots read left-to-right. Additionally, enumerate any supplementary details you find necessary in the space below.

| | VISIT START | | VISIT END | |
|------------|---|-------------------------------------|--|-------------------------------------|
| | PICK-UP TIME | DROP-OFF TIME | PICK-UP TIME | DROP-OFF TIME |
| MON | <div><div>MOST VISIT TYPES</div><div>PICK-UP TIME</div><div>DROP-OFF TIME</div></div> | <div><div>TO</div><div></div></div> | <div><div>PICK-UP TIME</div><div>DROP-OFF TIME</div></div> | <div><div>TO</div><div></div></div> |
| | <div><div>UNSUPERVISED</div><div>PICK-UP TIME</div><div>DROP-OFF TIME</div></div> | <div><div>TO</div><div></div></div> | <div><div>PICK-UP TIME</div><div>DROP-OFF TIME</div></div> | <div><div>TO</div><div></div></div> |
| TUE | <div><div>MOST VISIT TYPES</div><div>PICK-UP TIME</div><div>DROP-OFF TIME</div></div> | <div><div>TO</div><div></div></div> | <div><div>PICK-UP TIME</div><div>DROP-OFF TIME</div></div> | <div><div>TO</div><div></div></div> |
| | <div><div>UNSUPERVISED</div><div>PICK-UP TIME</div><div>DROP-OFF TIME</div></div> | <div><div>TO</div><div></div></div> | <div><div>PICK-UP TIME</div><div>DROP-OFF TIME</div></div> | <div><div>TO</div><div></div></div> |
| WED | <div><div>MOST VISIT TYPES</div><div>PICK-UP TIME</div><div>DROP-OFF TIME</div></div> | <div><div>TO</div><div></div></div> | <div><div>PICK-UP TIME</div><div>DROP-OFF TIME</div></div> | <div><div>TO</div><div></div></div> |
| | <div><div>UNSUPERVISED</div><div>PICK-UP TIME</div><div>DROP-OFF TIME</div></div> | <div><div>TO</div><div></div></div> | <div><div>PICK-UP TIME</div><div>DROP-OFF TIME</div></div> | <div><div>TO</div><div></div></div> |
| THU | <div><div>MOST VISIT TYPES</div><div>PICK-UP TIME</div><div>DROP-OFF TIME</div></div> | <div><div>TO</div><div></div></div> | <div><div>PICK-UP TIME</div><div>DROP-OFF TIME</div></div> | <div><div>TO</div><div></div></div> |
| | <div><div>UNSUPERVISED</div><div>PICK-UP TIME</div><div>DROP-OFF TIME</div></div> | <div><div>TO</div><div></div></div> | <div><div>PICK-UP TIME</div><div>DROP-OFF TIME</div></div> | <div><div>TO</div><div></div></div> |
| FRI | <div><div>MOST VISIT TYPES</div><div>PICK-UP TIME</div><div>DROP-OFF TIME</div></div> | <div><div>TO</div><div></div></div> | <div><div>PICK-UP TIME</div><div>DROP-OFF TIME</div></div> | <div><div>TO</div><div></div></div> |
| | <div><div>UNSUPERVISED</div><div>PICK-UP TIME</div><div>DROP-OFF TIME</div></div> | <div><div>TO</div><div></div></div> | <div><div>PICK-UP TIME</div><div>DROP-OFF TIME</div></div> | <div><div>TO</div><div></div></div> |
| SAT | <div><div>MOST VISIT TYPES</div><div>PICK-UP TIME</div><div>DROP-OFF TIME</div></div> | <div><div>TO</div><div></div></div> | <div><div>PICK-UP TIME</div><div>DROP-OFF TIME</div></div> | <div><div>TO</div><div></div></div> |
| | <div><div>UNSUPERVISED</div><div>PICK-UP TIME</div><div>DROP-OFF TIME</div></div> | <div><div>TO</div><div></div></div> | <div><div>PICK-UP TIME</div><div>DROP-OFF TIME</div></div> | <div><div>TO</div><div></div></div> |
| SUN | <div><div>MOST VISIT TYPES</div><div>PICK-UP TIME</div><div>DROP-OFF TIME</div></div> | <div><div>TO</div><div></div></div> | <div><div>PICK-UP TIME</div><div>DROP-OFF TIME</div></div> | <div><div>TO</div><div></div></div> |
| | <div><div>UNSUPERVISED</div><div>PICK-UP TIME</div><div>DROP-OFF TIME</div></div> | <div><div>TO</div><div></div></div> | <div><div>PICK-UP TIME</div><div>DROP-OFF TIME</div></div> | <div><div>TO</div><div></div></div> |