Horizon Europe Programme

Standard Application Form
(HE EIC Accelerator stage 1 – short proposal)

Application form (Part A)
Project proposal – Technical description (Part B)

Version 3.0
22 October 2025

Application form (Part A)

Call:
()

Topic:

Type of action:
()

Type of Model Grant Agreement:

Proposal number:

Proposal acronym:

Table of contents

Section	Title	Action
1	General information	
2	Participants	
3	Budget	

How to fill in the forms

The administrative forms must be filled in for each proposal using the templates available in the submission system. Some data fields in the administrative forms are pre-filled based on the previous steps in the submission wizard.

Application forms

1 - General information

<div align="right">Fields marked * are mandatory to fill.</div>

Topic		Type of Action
Call		Type of Model Grant Agreement

Acronym	
Proposal title	*Max 200 characters (with spaces). Must be understandable for non-specialists in your field.*
	Note that for technical reasons, the following characters are not accepted in the Proposal Title and will be removed: < > " &
Duration in months	*Estimated duration of the project in full months.*
Fixed keyword 1	Add
Free keywords	*Enter any words you think give extra detail of the scope of your proposal (max 200 characters with spaces).*

Abstract *

Remaining characters   2000

Has this proposal (or a very similar one) been submitted in the past 2 years in response to a call for proposals under any EU programme, including the current call? *	○ Yes ○ No

Please give the proposal reference or contract number.
Remove

Application forms

Proposal ID

Acronym

Declarations

1) We declare to have the explicit consent of all applicants on their participation and on the content of this proposal. *	☐
2) We confirm that the information contained in this proposal is correct and complete and that none of the project activities have started before the proposal was submitted (unless explicitly authorised in the call conditions).	☐
3) We declare: - to be fully compliant with the eligibility criteria set out in the call - not to be subject to any exclusion grounds under the EU Financial Regulation 2018/1046 - to have the financial and operational capacity to carry out the proposed project.	☐
4) We acknowledge that all communication will be made through the Funding & Tenders Portal electronic exchange system and that access and use of this system is subject to the Funding & Tenders Portal Terms and Conditions.	☐
5) We have read, understood and accepted the Funding & Tenders Portal Terms & Conditions and Privacy Statement that set out the conditions of use of the Portal and the scope, purposes, retention periods, etc. for the processing of personal data of all data subjects whose data we communicate for the purpose of the application, evaluation, award and subsequent management of our grant, prizes and contracts (including financial transactions and audits).	☐
6) We declare that the proposal complies with ethical principles (including the highest standards of research integrity as set out in the ALLEA European Code of Conduct for Research Integrity, as well as applicable international and national law, including the Charter of Fundamental Rights of the European Union and the European Convention on Human Rights and its Supplementary Protocols. Appropriate procedures, policies and structures are in place to foster responsible research practices, to prevent questionable research practices and research misconduct, and to handle allegations of breaches of the principles and standards in the Code of Conduct.	☐
7) We declare that the proposal has an exclusive focus on civil applications (activities intended to be used in military application or aiming to serve military purposes cannot be funded). If the project involves dual-use items in the sense of Regulation 428/2009, or other items for which authorisation is required, we confirm that we will comply with the applicable regulatory framework (e.g. obtain export/import licences before these items are used).	☐
8) We confirm that the activities proposed do not - aim at human cloning for reproductive purposes; - intend to modify the genetic heritage of human beings which could make such changes heritable (with the exception of research relating to cancer treatment of the gonads, which may be financed), or - intend to create human embryos solely for the purpose of research or for the purpose of stem cell procurement, including by means of somatic cell nuclear transfer. - lead to the destruction of human embryos (for example, for obtaining stem cells) These activities are excluded from funding.	☐
9) We confirm that for activities carried out outside the Union, the same activities would have been allowed in at least one EU Member State.	☐

The coordinator is only responsible for the information relating to their own organisation. Each applicant remains responsible for the information declared for their organisation. If the proposal is retained for EU funding, they will all be required to sign a declaration of honour.

False statements or incorrect information may lead to administrative sanctions under the EU Financial Regulation.

Proposal ID

Acronym

2 - Participants

List of participating organisations

#	Participating Organisation Legal Name	Country	Action
1			

Example, not to be completed

2 - Participants

Application forms

Proposal ID

Acronym   **Acronym is mandatory**

Short name

Organization data

PIC	Legal name

Short name:

Address

Street

Town

Postcode

Country

Webpage

Specific Legal Statuses

Legal person ....   unknown

Public body ....   unknown

Non-profit ....   unknown

International organisation ....   unknown

Secondary or Higher education establishment ......   unknown

Research organisation ....   unknown

SME Data

Based on the below details from the Participant Registry the organisation is unknown **(small- and medium-sized enterprise) for the call.**

SME self-declared status ....   unknown

SME self-assessment ....   unknown

SME validation ....   unknown

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Application forms

Proposal ID

Acronym   **Acronym is mandatory**

Short name

Departments carrying out the proposed work

Department 1

Department name   *Name of the department/institute carrying out the work.*   ☐ not applicable

☐ Same as proposing organization's address

Street   *Please enter street name and number.*

Town   *Please enter the name of the town.*

Postcode   *Area code.*

Country   *Please select a country*

Links with other participants

Type of link	Participant

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Application forms

Proposal ID

Acronym   **Acronym is mandatory**

Short name

Main contact person

The name and e-mail of contact persons are read-only in the administrative form, only additional details can be edited here. To give access rights and basic contact details of contact persons, please go back to step - Manage your related parties of the submission wizard and save the changes.

Title _____   Gender ◯ Woman ◯ Man ◯ Non Binary

First name   Last name

E-Mail

Position in org.   *Please indicate the position of the person.*

Department   *Name of the department/institute carrying out the work.*   ☐ Same as organization name

☐ Same as proposing organization's address

Street   *Please enter street name and number.*

Town   *Please enter the name of the town.*   Post code *Area code.*

Country   *Please select a country*

Website   *Please enter website*

Phone   *+XXX XXXXXXXXX*   Phone 2   *+XXX XXXXXXXXX*

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Application forms

3 - Budget

TOTAL Requested EU contribution to eligible costs (Requested grant amount) - EUR	0,00

Application forms

Validation result

Section	Description
	The form has not yet been validated, click "Validate Form" to do so!

Project proposal – Technical description (Part B)

Horizon Europe Programme

EIC Accelerator Stage 1 – Short proposal Application Form

Project short proposal – Technical description (Part B)

Version 2.0
22 October 2025

Structure of the Proposal

The proposal contains two parts:

• **Part A** of the proposal **is generated by the IT system. It is based on the information entered by participants within the submission system in the Funding & Tenders Portal.** Participants can update the information in the submission system at any time before final submission of the proposal.

• **Part B** of the proposal is the narrative part that includes different sections covering the different evaluation criteria. Part B needs to be uploaded as a PDF document using the templates that can be downloaded in the submission system for the specific call or topic.

The electronic submission system is an online step-by-step guide through the preparation of your proposal. The submission process consists of 6 steps:

- Step 1: Logging in the Portal
- Step 2: Select the call, topic and type of action in the Portal
- Step 3: Create a draft proposal: Title, acronym, summary, main organisation and contact details
- Step 4: Manage your parties and contact details: add your partner organisations and contact details.
- Step 5: Edit and complete web forms for proposal part A and upload proposal part B
- Step 6: Submit the proposal

		HISTORY OF CHANGES
Version	**Publication date**	**Changes**
1.0	15.12.2023	Initial version, previously in an online tool. Main changes compared to the online tool are: • Starting with a question on the company description, linked to the new evaluation criteria
1.1	18.03.2024	• Guidance on use of generative AI tools for the preparation of the proposal
1.2	22.10.2024	Update to reflect small changes in evaluation criteria in the 2025 EIC Work Programme regarding TRL and market creation description
2.0	22.10.2025	Update to reflect changes in 2026 Work Programme

Proposal template Part B: technical description

The structure of this template must be followed when preparing your proposal. It has been designed to ensure that the important aspects of your planned work are presented in a way that will enable the experts to make an effective assessment against the evaluation criteria.

Please be aware that proposals will be evaluated as they were submitted, rather than on their potential if certain changes were to be made. This means that only proposals that successfully address all the required aspects will have a chance of being funded. There will be no possibility for significant changes to content, budget and consortium composition during grant preparation.

⚠ **Maximum page limit**: The maximum page limit is 12 pages (including the cover page). At the time of submission, you can remove the text on the structure of the proposal, the history of changes, the technical description the table of content and the instructions (including the list of annexes). Please keep the headings.

If you attempt to upload a proposal longer than the specified limit before the deadline, you will receive an automatic warning and will be advised to shorten and re-upload the proposal. After the deadline, excess pages (in over-long proposals/applications) will be automatically made invisible, and will not be taken into consideration by the experts. The proposal is a self-contained document. Experts will be instructed to ignore hyperlinks to information that is specifically designed to expand the proposal.

⚠ The following formatting conditions apply.

The reference font for the body text of proposals is Times New Roman (Windows platforms), Times/Times New Roman (Apple platforms) or Nimbus Roman No. 9 L (Linux distributions).

The use of a different font for the body text is not advised and is subject to the cumulative conditions that the font is legible and that its use does not significantly shorten the representation of the proposal in number of pages compared to using the reference font (for example with a view to bypass the page limit).

The minimum font size allowed is 11 points. Standard character spacing and a minimum of single line spacing is to be used. This applies to the body text, including text in tables.

Text elements other than the body text, such as headers, foot/end notes, captions, formula's, may deviate, but must be legible.

The page size is A4, and all margins (top, bottom, left, right) should be at least 15 mm (not including any footers or headers).

Guidance on the use of generative AI tools for the preparation of the proposal

When considering the use of generative artificial intelligence (AI) tools for the preparation of the proposal, it is imperative to exercise caution and careful consideration. The AI-generated content should be thoroughly reviewed and validated by the applicants to ensure its appropriateness and accuracy, as well as its compliance with intellectual property regulations. Applicants are fully responsible for the content of the proposal (even those parts produced by the AI tool) and must be transparent in disclosing which AI tools were used and how they were utilized.

Specifically, applicants are required to:

- Verify the accuracy, validity, and appropriateness of the content and any citations generated by the AI tool and correct any errors or inconsistencies.

- Provide a list of sources used to generate content and citations, including those generated by the AI tool. Double-check citations to ensure they are accurate and properly referenced.

- Be conscious of the potential for plagiarism where the AI tool may have reproduced substantial text from other sources. Check the original sources to be sure you are not plagiarizing someone else's work.

- Acknowledge the limitations of the AI tool in the proposal preparation, including the potential for bias, errors, and gaps in knowledge.

The structure of the part B is shown below in the left column, you can see the related evaluation criteria in the right column.

Table of content	Main evaluation criteria addressed
APPLICANT'S INFORMATION	
SHORT PROPOSAL	
1 Technology	EXCELLENCE
2 Market	IMPACT
3 Team, Financial Needs, Implementation	LEVEL OF RISK, IMPLEMENTATION AND NEED FOR UNION SUPPORT

⚠️ *Fill in the title of your proposal below.*

TITLE OF THE PROPOSAL

List of participants

Participant	Participant organisation name	Country
1 (Coordinator)		
2 Affiliated entity(ies), if any. Please explain the link with the coordinator and the role in the project.		

1. TECHNOLOGY

Novelty and breakthrough nature:

Is your innovation deep tech in nature stemming from cutting-edge scientific or technological advances? Does it represent a significant improvement in cost or performance compared to existing or alternative solutions?

Please describe how your innovation is deep-tech. Please describe the novelty and disruptive potential of your technology vs existing solutions.

Please provide empirical data that demonstrate the novelty of your technology and its potential to disrupt current markets.

Technology Readiness Level (TRL):

Is there sufficient demonstration that your innovation has completed all aspects of TRL 5 (validation in a relevant environment for the application of the technology)?

Please provide evidence of TRL 5 (or higher) validation.

IP Protection and strategy:

Does your innovation have adequate IP protection? What is your intellectual property strategy to enter the market to be addressed?

Please describe your IP strategy in terms of patents (granted or pending), trade secrets and/or other IP elements and FTO status.

2. MARKET

Market opportunity:

<u>What and how big is the total market to be addressed by your innovation? What is the realistic expectation of the share of the total market you plan to achieve?</u>

Please describe your go-to-market and commercialisation strategy to scale-up your innovation.

Please describe your customer value proposition, your partnerships, who your customers are and why they will adopt your solution.

3. TEAM, FINANCIAL NEEDS, IMPLEMENTATION

*Team capability***:**

<u>Does your company have the necessary team in terms of skills and competences to develop the innovation and scale the company?</u>
<u>Which are your company's current skills/competence gaps, including adequate gender balance? Which is your plan to fill the gaps?</u>

Please describe who are the key team members and what are their relevant competencies.

Please describe how the company is governed and how you take decisions.

Please include any critical gaps (including gender balance) and how they will be filled.

Risk level of the investment and leverage effect:

<u>Has your company demonstrated early traction with investors? Is the financing requirement to be internationally competitive significantly higher than the amount that market actors can finance alone?</u>

Please describe your traction with investors and detail the timing and size of your future financing round. Please explain why you need EIC funding. And why market actors will not commit to fund the full amount of the funding you need.

ANNEXES TO SHORT PROPOSAL
Please upload the following mandatory documents:

- **Video.** Describe your company and your project in a 3 minutes video with up to 3 team members.
- **Pitch deck**. Make sure your pitch summarises your proposal, but more important.ly, engage us with your story! Convey your message in a compelling manner and persuade us to support your innovative idea. (It

should be provided in PDF and not exceed 10 pages) Be assured you will have the opportunity to upload the latest version of your pitch as part of the full proposal.

- **Consent for data sharing with NCP**. Please use the template provided.