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ECOSSENTIAL FOODS

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IT ANALYST (Pasig)

Performs a variety of technical duties involved in installing, testing, and maintaining of all computer workstation and peripherals, network equipment, telephone systems; responds to request for assistance from system users

QUALIFICATIONS

- Graduate of BS Computer Science, Information Technology, Computer Engineering/Computer System Design and Programming or equivalent
- With experience in basic server administration and with basic technical support skills [Hardware/Software, Window Based Apps, MS Office]
- Familiar in Network Devices such as Switches, Access Point, Router, Firewall

HR ANALYST (Pasig)

Responsible for handling HR Functions such as timekeeping and provide assistance in administration of monthly government remittances for all employees in accordance to government and company policies & procedures.

QUALIFICATIONS

- Graduate of Psychology, Business Administration or equivalent
- With at least 1 to 3 years exposure and experience in general HR, compensation & benefits

For interested applicants, submit updated resume to:
efccareers@efc.com.ph