

### Leading with purpose to create meaningful impact. Find your purpose with us!

# FINANCE ANALYST for Tax & Compliance (Pasig Office)

Ensures accuracy of tax filing, reporting and remittances with the Internal Revenue and Local Government Unit.

#### QUALIFICATIONS

- Graduate of Bachelor of Science in Accountancy (BSA)
- With experience in filing tax returns thru EFPS and eBIR Forms
- Strong attention to detail with analytical skills, and high proficiency in MS Office and accounting systems

## FINANCE ANALYST for Accounts Receivable (Pasig Office)

Handles Trade Receivables from customers and ensures that the receivables are timely reported, regularly monitored, properly aged, reconciled, and collected on time.

#### QUALIFICATIONS

- Graduate of Bachelor of Science in Accountancy or Financial Management or any related course
- With 1 to 2 years experience in finance and accounting-related work (AP, AR, Inventory)
- Strong attention to detail with analytical skills, and high proficiency in MS Excel and accounting systems

## REGULATORY AFFAIRS & COMPLIANCE ANALYST (Pasig Office)

Performs regulatory functions and ensures the organization's compliance to applicable industry regulations set by the National and local government agencies

## **QUALIFICATIONS**

- Graduate of Bachelor of Science in Food Technology/Chemistry/Nutrition or other related Applied Sciences
- With at least 1-2 years work experience in Regulatory Affairs and Compliance
- Advertising Standard Council (ASC) experience is an advantage
- With good communication skills, excellent analytical and problem-solving skills and high proficiency in MS
  Office

### AUDIT SPECIALIST (Pasig Office)

Performs objective and independent assurance and consulting activities. Adds value to the company by effectively assessing the controls within the organization.

### QUALIFICATIONS

- Graduate of Bachelor of Science in Finance or Accountancy or any related course, preferably a CPA
- With at least 1-2 years work experience related to internal audit and compliance functions
- Has excellent communication, report writing and collaboration abilities
- Strong initiative, problem-solving skills and high-quality work standards