

Preparation and Maintenance of Zoho Books of Accounts for

**Keerthi Sweets**  
**(Manufacturing and Trade - Industry)**



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## Milestone 1: Set up your account

**Did you know?**

The GST council has made e-invoicing mandatory for businesses with a turnover of ₹5 crore and above from 1 August, 2023. Zoho Books is here to help.

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Company Name

Email Address

+91 Mobile Number

Password

India

Telangana

Your data will be in INEXA data center.

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**CREATE ACCOUNT**

or sign in using Google Facebook LinkedIn Twitter Microsoft

**Zoho Books** Hello, KG Keerthi Sweets

Search in Customers ( / )

Trial expire... Subscribe +

Keerthi Sweets - KG

Zoho Books India Helpline: 18003093036  
Mon - Fri • 9:00 AM - 7:00 PM • Toll Free

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**Total Receivables** **Total Payables**

Total Unpaid Invoices ₹0.00 Total Unpaid Bills ₹0.00

**CURRENT** **OVERDUE** **CURRENT** **OVERDUE**

₹0.00 ₹0.00 ₹0.00 ₹0.00

**Cash Flow**

Activate Windows  
Go to Settings to activate Windows.  
This Fiscal Year **Contact Support**



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## Milestone 2: Service Creation:

The screenshot shows a 'New Item' form within a software application. On the left is a sidebar menu with options: Home, Items (selected), Banking, Sales, Purchases, Time Tracking, e-Way Bills, GST Filing, Accountant, Reports, and Documents. The main form area is titled 'New Item' and contains the following fields:

- Type: Radio buttons for 'Goods' (selected) and 'Service'.
- Name\*: A text input field.
- Unit: A dropdown menu.
- HSN Code: A text input field with a search icon.
- Tax Preference\*: A dropdown menu with 'Taxable' selected.
- Sales Information: A section with a checked checkbox and a 'Selling Price\*' field set to 'INR'.
- Purchase Information: A section with a checked checkbox and a 'Cost Price\*' field set to 'INR'.

At the bottom of the form are 'Save' and 'Cancel' buttons.

The screenshot shows an 'Edit Item' form within a software application. The top header bar includes 'Books', a search bar, and user information 'Keerthi Sweets'. The sidebar menu is identical to the previous screenshot, with 'Items' selected. The main form area is titled 'Edit Item' and contains the following fields:

- Type: Radio buttons for 'Goods' (selected) and 'Service'.
- Name\*: A text input field containing 'Flavourings and Spices'.
- Unit: A dropdown menu showing 'kg'.
- HSN Code: A text input field containing '091099'.
- Tax Preference\*: A dropdown menu with 'Taxable' selected.
- Sales Information: A section with an unchecked checkbox and a 'Selling Price' field set to 'INR 0'.
- Purchase Information: A section with a checked checkbox, a 'Cost Price\*' field set to 'INR 500', and an 'Account\*' dropdown menu set to 'Cost of Goods Sold'.

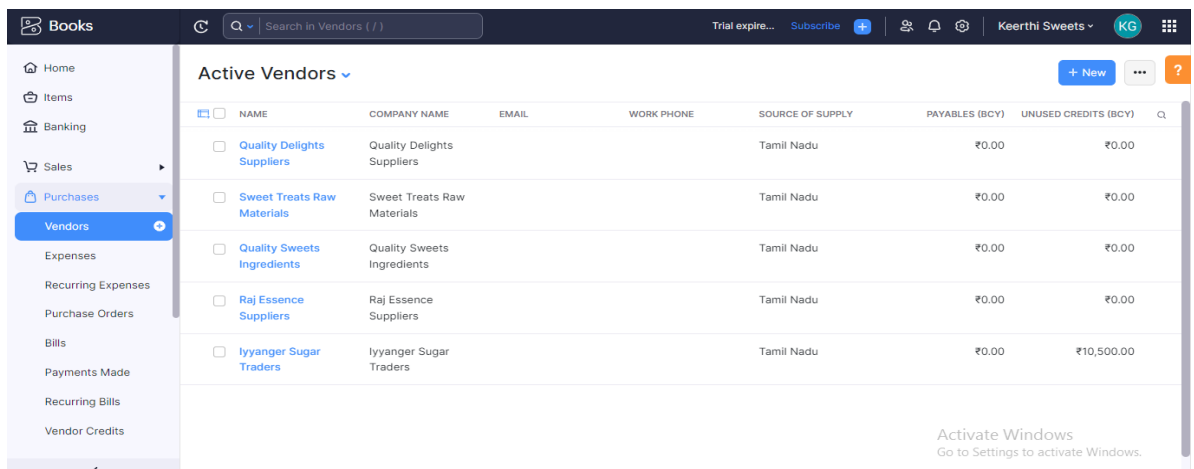
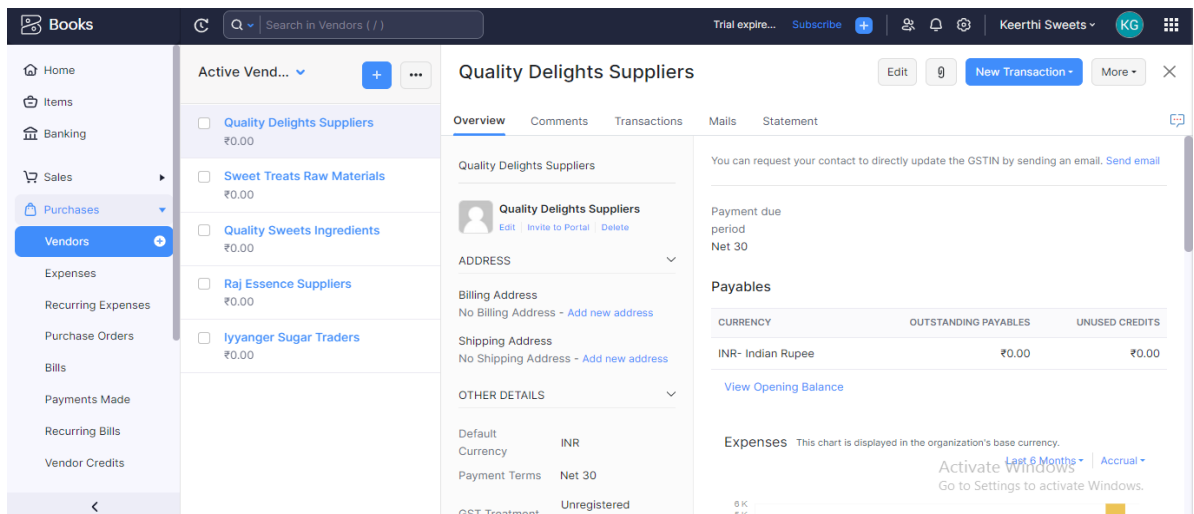
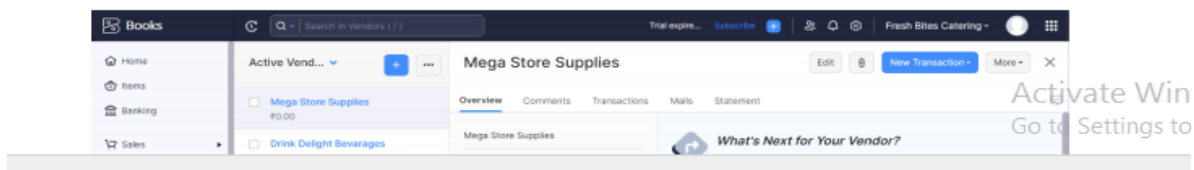
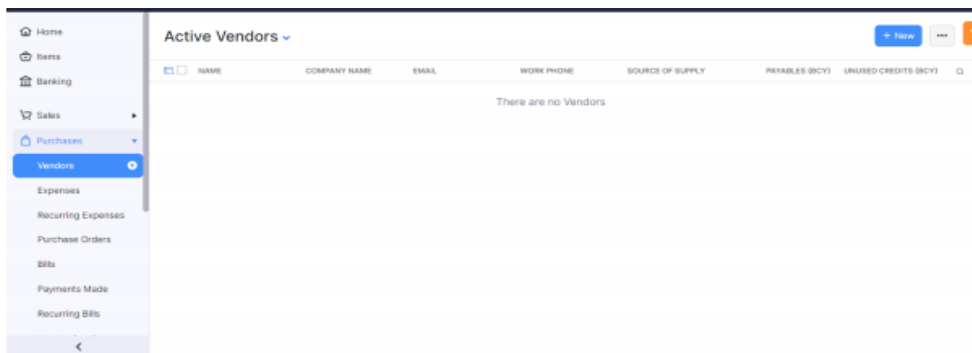
At the bottom of the form are 'Save' and 'Cancel' buttons. A watermark 'Activate Windows' is visible in the bottom right corner.



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## Milestone 3: Vendors



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# Milestone 4: Purchases

## Purchase Order Creation:

The screenshot shows the 'New Purchase Order' form in the Books application. The left sidebar contains navigation options: Home, Items, Banking, Sales, Purchases (selected), Vendors, Expenses, Recurring Expenses, Bills, Payments Made, Recurring Bills, and Vendor Credits. The main form area is titled 'New Purchase Order' and includes the following fields:

- Vendor Name\***: Quality Delights Suppliers
- Open Purchase Orders**: A button to view open orders.
- BILLING ADDRESS**: Add new address
- SHIPPING ADDRESS**: Add new address
- GST Treatment**: Unregistered Business
- Source Of Supply\***: [TN] - Tamil Nadu
- Destination Of Supply\***: [TN] - Tamil Nadu
- Deliver To\***: ☒ Organization (KG SRINIVAS, Tamil Nadu) ☐ Customer

At the bottom, there are buttons for 'Save as Draft', 'Save and Send', and 'Cancel'. An 'Activate Windows' watermark is visible in the bottom right corner.

The screenshot shows the 'Add another line' form in the Books application. The left sidebar is the same as the previous screenshot. The main form area is titled 'Add another line' and includes the following fields:

- ITEM DETAILS**: Dry Fruits, Raw Material
- ACCOUNT**: Cost of Goods Sold
- QUANTITY**: 10 kg
- RATE**: 600
- TAX**: Select a Tax
- AMOUNT**: 6,000.00
- HSN Code**: 81
- Sub Total**: 6,000.00
- Discount**: 0 %
- Adjustment**: 0
- TCS**: Select a Tax

At the bottom, there are buttons for 'Save', 'Save and Send', and 'Cancel'. An 'Activate Windows' watermark is visible in the bottom right corner.



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## Purchase Order to Purchase Bills Conversion:

The screenshot shows the 'Books' application interface. The left sidebar contains navigation options: Home, Items, Banking, Sales, Purchases (selected), Vendors, Expenses, Recurring Expenses, Bills, Payments Made, Recurring Bills, and Vendor Credits. The main area displays 'All Purchase Ord...' with a table of purchase orders:

Supplier	PO Number	Date	Amount	Status
Quality Delights Suppliers	PO-00003	03/10/2023	₹6,000.00	ISSUED
Sweet Treats Raw Materials	PO-00002	02/10/2023	₹21,000.00	ISSUED
Iyyanger Sugar Traders	PO-00001	02/10/2023	₹10,500.00	ISSUED

The right panel shows the details of PO-00003. It includes a 'Complete Your Purchase' section with a 'Convert to Bill' button. Below this is a preview of the 'PURCHASE ORDER' document, which includes the company name 'Keerthi Sweets', address 'Tamil Nadu, India', GSTIN '33AAAAA0000A1Z3', and email 'kgmivasa2003@gmail.com'. The document also features a 'Show PDF View' toggle and a 'Convert to Bill' button.

The screenshot shows the 'Books' application interface. The left sidebar is the same as the previous screenshot. The main area displays 'All Bills' with a table of bills:

Supplier	Bill Number	Date	Amount	Status
Quality Delights Suppliers	03	05/10/2023	₹6,000.00	PAID
Quality Delights Suppliers	05	03/10/2023	₹6,000.00	PAID
Sweet Treats Raw Materials	04	03/10/2023	₹21,000.00	PAID
Quality Sweets Ingredients	002	03/10/2023	₹3,540.00	PAID
Raj Essence Suppliers	001	03/10/2023	₹2,500.00	PAID

The right panel shows the details of Bill 001. It includes a 'Payments Made' section with a '1' button. Below this is a preview of the 'BILL' document, which includes the company name 'Keerthi Sweets', address 'Tamil Nadu, India', GSTIN '33AAAAA0000A1Z3', and email 'kgmivasa2003@gmail.com'. The document also features a 'Show PDF View' toggle and a 'Convert to Bill' button.



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## Direct Vendor Purchases Bills Creation:

**Books** | Search in Bills (/) | Trial expire... | Subscribe | Keerthi Sweets | KG

**Edit Bill**

Vendor Name\*

[View Vendor Details](#)

GST Treatment: Registered Business - Regular [?](#)

GSTIN: 33AAAAA0000A1Z5 [?](#)

Source Of Supply\*

Destination Of Supply\*

Bill#\*

Order Number

Bill Date\*

Activate Windows  
Go to Settings to activate Windows.  
Template: Standard Template Change

**Books** | Search in Bills (/) | Trial expire... | Subscribe | Keerthi Sweets | KG

HSN Code: 17 [?](#)

[Add another line](#)

Sub Total	10000.00
Discount	0 %
<a href="#">Apply after tax</a>	
COST2.5 (2.5%)	250.00
SGST2.5 (2.5%)	250.00
Total Tax Amount	500.00 INR <a href="#">?</a>
<input checked="" type="radio"/> TDS <input type="radio"/> TCS <a href="#">Select a Tax</a>	-0.00
Adjustment	0 <a href="#">?</a>
<b>Total ( ₹ )</b>	<b>10500.00</b>

Activate Windows  
Go to Settings to activate Windows.  
Template: Standard Template Change



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## Reconciliation of Open & Outstanding Bills:

DATE	BILL#	REFERENCE NUMBER	VENDOR NAME	STATUS	DUE DATE	AMOUNT	BALANCE DUE
06/10/2023	01	PO-00001	Iyyanger Sugar Traders	PAID	05/11/2023	₹10,500.00	₹0.00
06/10/2023	02	PO-00002	Sweet Treats Raw Materials	PAID	05/11/2023	₹21,000.00	₹0.00
05/10/2023	03	PO-00003	Quality Delights Suppliers	PAID	04/11/2023	₹6,000.00	₹0.00
03/10/2023	05	PO-00003	Quality Delights Suppliers	PAID	02/11/2023	₹6,000.00	₹0.00
03/10/2023	04	PO-00003	Sweet Treats Raw Materials	PAID	02/11/2023	₹21,000.00	₹0.00

## Milestone 5: Customers

### Customers Creation:

Customer Type ☒ Business ☐ Individual

Primary Contact

Company Name

Customer Display Name\*

Customer Email

Customer Phone

Other Details Address Contact Persons Custom Fields Reporting Tags Remarks

GST Treatment\*

Save Cancel



Edit with WPS Office

**Books** Search in Customers ( / ) Trial expire... Subscribe Keerthi Sweets KG

**Sales** **Customers**

Quotes  
Sales Orders  
Delivery Challans  
Invoices  
Payments Received  
Recurring Invoices  
Credit Notes

**Other Details** Address Contact Persons Custom Fields Reporting Tags Remarks

**GST Treatment\*** Unregistered Business

**PAN**

**Place Of Supply\*** [TN] - Tamil Nadu

**Tax Preference\*** ☐ Taxable ☒ Tax Exempt

**Exemption Reason\*** NEW BUSINESS

**Currency** INR - Indian Rupee

**Payment Terms** Due on Receipt

**Portal Language** English

[Add more details](#)

**Save** **Cancel**

Activate Windows  
Go to Settings to activate Windows.

## Review the Customers List:

**Books** Search in Customers ( / ) Trial expire... Subscribe Keerthi Sweets KG

**Sales** **Customers**

Quotes  
Sales Orders  
Delivery Challans  
Invoices  
Payments Received  
Recurring Invoices  
Credit Notes

**Active Customers** **+ New**

	NAME	COMPANY NAME	EMAIL	WORK PHONE	PLACE OF SUPPLY	RECEIVABLES (BCY)	UNUSED CREDITS (BCY)
<input type="checkbox"/>	Mr. Karthik Krishnan				Tamil Nadu	₹0.00	₹0.00
<input type="checkbox"/>	Mrs. Kavitha Rajendran				Tamil Nadu	₹0.00	₹0.00
<input type="checkbox"/>	Mr. Aravindan Mani				Tamil Nadu	₹0.00	₹0.00
<input type="checkbox"/>	Ms. Priya Ranganathan	Priya Sweets			Tamil Nadu	₹0.00	₹0.00
<input type="checkbox"/>	Mr. Suresh Kumar Iyer	Suresh Sweets			Tamil Nadu	₹0.00	₹0.00

Activate Windows  
Go to Settings to activate Windows.

## Milestone 6: Sales

### Sales Order Creation:



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Books

Search in Sales Orders (/)

Trial expire...
Subscribe
+
Keerthi Sweets
KG

Sales

Customers
Quotes
Sales Orders
Delivery Challans
Invoices
Payments Received
Recurring Invoices
Credit Notes
Purchases
Time Tracking
e-Way Bills
GST Filing

New Sales Order

Customer Name\*

Mr. Suresh Kumar Iyer

View Customer Details

BILLING ADDRESS

SHIPPING ADDRESS

Add new address

Add new address

GST Treatment: Registered Business - Regular

GSTIN: 33AAAAA0000A1ZA

Place Of Supply\*

[TN] - Tamil Nadu

Sales Order#\*

SO-00001

Reference#

Save as Draft

Save and Send

Cancel

Activate Windows

Go to Settings to activate Windows.

Total Amount: ₹ 0.00

Total Quantity: 0

Books

Search in Sales Orders (/)

Trial expire...
Subscribe
+
Keerthi Sweets
KG

Sales

Customers
Quotes
Sales Orders
Delivery Challans
Invoices
Payments Received
Recurring Invoices
Credit Notes
Purchases
Time Tracking
e-Way Bills
GST Filing

ITEM DETAILS	QUANTITY	RATE	TAX	AMOUNT
Kaju Barfi	100	1000	GST5 [5%]	1,00,000.00
Sweets	kg			
Recent Transactions				
HSN Code: 12345678				
Add another line				
Sub Total				1,00,000.00
Discount				0.00
CGST2.5 (2.5%)				2,500.00
SGST2.5 (2.5%)				2,500.00
Adjustment				0.00
Customer Notes				

Save

Save and Send

Cancel

Activate Windows

Go to Settings to activate Windows.

Total Amount: ₹ 1,05,000.00

Total Quantity: 100

## Sales Order to Sale Invoice Conversion:

Books

Search in Sales Orders (/)

Trial expire...
Subscribe
+
Keerthi Sweets
KG

Sales

Customers
Quotes
Sales Orders
Delivery Challans
Invoices
Payments Received
Recurring Invoices
Credit Notes
Purchases
Time Tracking
e-Way Bills
GST Filing

All Sales Orders

+ New

...

SO-00001

Attachments

Comments & History

X

Edit

Email

PDF/Print

Invoices 1

Invoice Status : INVOICED

Show PDF View

Show PDF View

Closed

Keerthi Sweets

Tamil Nadu

India

GSTIN 33AAAAA0000A1Z3

kgstmrivaz2003@gmail.com

SALES ORDER

Sales Order# SO-00001

Bill To

Mr. Suresh Kumar Iyer

GSTIN 33AAAAA0000A1ZA

Activate Windows

Go to Settings to activate Windows.

Order Date : 10/04/2023

Ms. Priya Ranganathan

SO-00002

20/04/2023

₹42,000.00

CLOSED

Mr. Suresh Kumar Iyer

SO-00001

10/04/2023

₹1,05,000.00

CLOSED



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## Direct Sale Invoices:

**Books** | Search in Invoices (/) | Trial expire... | Subscribe | Keerthi Sweets | KG

**Sales** | Customers | Quotes | Sales Orders | Delivery Challans | **Invoices** | Payments Received | Recurring Invoices | Credit Notes | Purchases | Time Tracking | e-Way Bills | GST Filing

### Edit Invoice

Customer Name\*

[View Customer Details](#)

BILLING ADDRESS  SHIPPING ADDRESS

GST Treatment: [Unregistered Business](#)

Place Of Supply\*

Invoice#\*

Order Number

Invoice Date\*  Terms  Due Date

Total Amount: ₹ 20000.00  
Total Quantity: 20

**Books** | Search in Invoices (/) | Trial expire... | Subscribe | Keerthi Sweets | KG

**Sales** | Customers | Quotes | Sales Orders | Delivery Challans | **Invoices** | Payments Received | Recurring Invoices | Credit Notes | Purchases | Time Tracking | e-Way Bills | GST Filing

### Item Details

ITEM DETAILS	QUANTITY	RATE	TAX	AMOUNT
Mysore Sweets	20 kg	1000	Non-Taxable	20000.00

[Recent Transactions](#)

HSN Code: 12345678

**Sub Total** 20000.00

Discount  % 0.00

☒ TDS ☐ TCS  - 0.00

Adjustment  0.00

**Total ( ₹ )** 20000.00

Customer Notes

Total Amount: ₹ 20000.00  
Total Quantity: 20

## Reconciliation of Open Invoices:

**Books** | Search in Invoices (/) | Trial expire... | Subscribe | Keerthi Sweets | KG

**Sales** | Customers | Quotes | Sales Orders | Delivery Challans | **Invoices** | Payments Received | Recurring Invoices | Credit Notes | Purchases | Time Tracking | e-Way Bills | GST Filing

### All Invoices

DATE	INVOICE#	ORDER NUMBER	CUSTOMER NAME	STATUS	DUE DATE	AMOUNT	BALANCE DUE
15/04/2023	000001		Mr. Karthik Krishnan	PAID	15/04/2023	₹20,000.00	₹0.00
20/04/2023	000005		Mrs. Kavitha Rajendran	PAID	20/04/2023	₹6,000.00	₹0.00
20/04/2023	000004		Mr. Aravindan Mani	PAID	20/04/2023	₹5,000.00	₹0.00
20/04/2023	INV-000007	SO-00002	Ms. Priya Ranganathan	PAID	20/04/2023	₹42,000.00	₹0.00
10/04/2023	INV-000006	SO-00001	Mr. Suresh Kumar Iyer	PAID	10/04/2023	₹1,05,000.00	₹0.00

Activate Windows  
Go to Settings to activate Windows.



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## Milestone 7: Bank Account


### Adding Bank Account:


Books

Search in Banking (/)

Trial expire...[Subscribe](#)



Keerthi Sweets 



Items

Banking

Sales

Purchases

Time Tracking

e-Way Bills

GST Filing

Accountant

Reports

Documents

Payroll

### Edit Bank

Account Name\*

ICICI Bank-001

Account Code

Currency\*

INR

Account Number

000001

Bank Name

ICICI Bank

IFSC

Description

Max. 500 characters

☐ Make this primary

<

Save

Cancel

Activate Windows  
Go to Settings to activate Windows.



Edit with WPS Office

## Milestone 8: Accounts & Ledgers

### Creation of New Accounts/Ledgers:

**Create Account**

Account Type\* Other Current Liability

Account Name\* Salary Payable

☐ Make this a sub-account

Account Code

Description Max. 500 characters

☐ Add to the watchlist on my dashboard

Save Cancel

**Liability**  
Any short term liability like:  
• Customer Deposits  
• Tax Payable

Prepaid Expenses Other Current Asset

TDS Receivable Other Current Asset

Advance Tax Other Current Asset

## Milestone 9: Journal Entries:

### Recording of Journal Entries:

**Edit Journal**

Notes\* Employee Salaries Rs.5000/- each for 10 employees Total Rs.50000/-

Journal Type ☐ Cash based journal

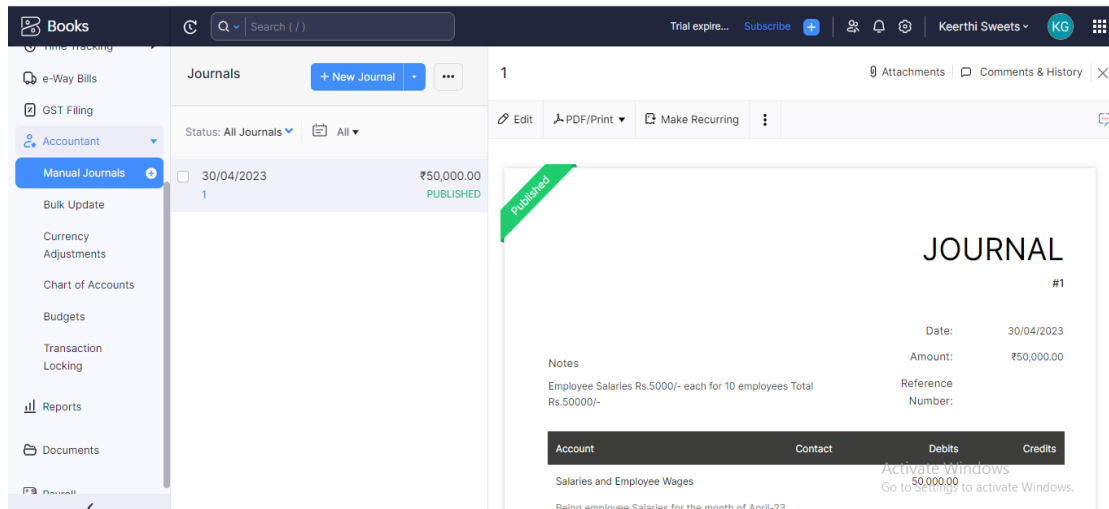
Currency INR- Indian Rupee

ACCOUNT	DESCRIPTION	CONTACT (INR)	DEBITS	CREDITS
Salaries and Employee Wages	Being employee Salaries for the month of April-23	Select Contact	50000	
Employee Advance	Description	Select Contact		50000
Sub Total			50,000.00	50,000.00

Save Cancel

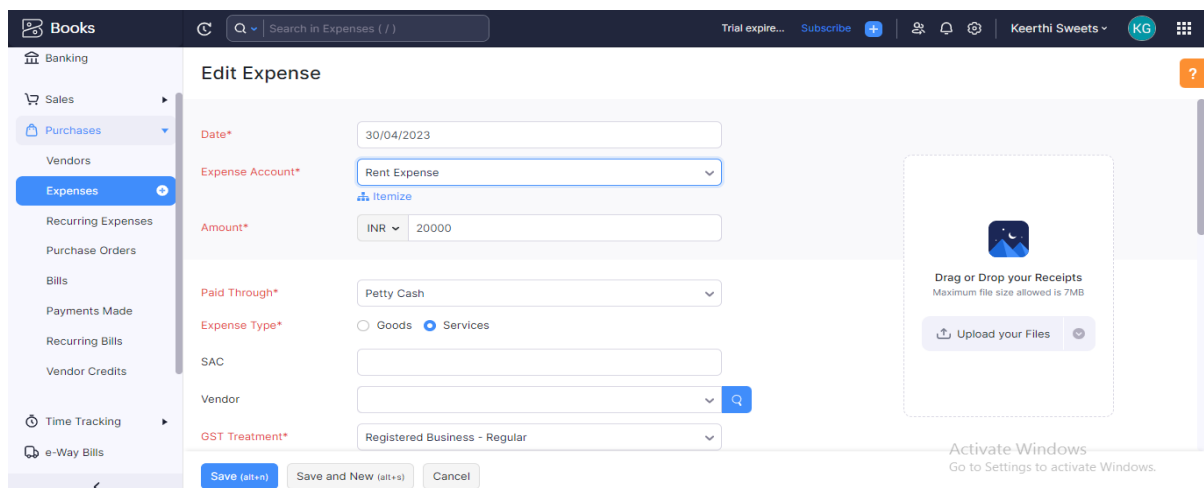


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## Milestone 10: Expense & Bills

### Expense & Bills Entry



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Books

Search in Expenses (/)

Trial expire...Subscribe

Keerthi Sweets

KG

Banking

Sales

Purchases

Vendors

Expenses

Recurring Expenses

Purchase Orders

Bills

Payments Made

Recurring Bills

Vendor Credits

Time Tracking

e-Way Bills

All Expenses

+ New

?

	DATE	EXPENSE ACCOUNT	REFERENCE#	VENDOR NAME	PAID THROUGH	CUSTOMER NAME	STATUS	AMOUNT
<input type="checkbox"/>	30/04/2023	Miscellaneous Expenses			Petty Cash		NON-BILLABLE	₹5,000.00
<input type="checkbox"/>	30/04/2023	Advertising And Marketing			Petty Cash		NON-BILLABLE	₹10,000.00
<input type="checkbox"/>	30/04/2023	Rent Expense	01		Petty Cash		NON-BILLABLE	₹23,600.00

Activate Windows  
Go to Settings to activate Windows.

Books

Search in Expenses (/)

Trial expire...Subscribe

Keerthi Sweets

KG

Banking

Sales

Purchases

Vendors

Expenses

Recurring Expenses

Purchase Orders

Bills

Payments Made

Recurring Bills

Vendor Credits

Time Tracking

e-Way Bills

Edit Expense

?

Vendor GSTIN\*

33AAAAA0000A1Z5

Get Taxpayer details

Source Of Supply\*

[TN] - Tamil Nadu

Destination Of Supply\*

[TN] - Tamil Nadu

Reverse Charge

☐ This transaction is applicable for reverse charge

Tax\*

GST18 [18%]

Tax Amount = 3600.00 INR

Eligible For ITC

Amount Is

☐ Tax Inclusive ☒ Tax Exclusive

Invoice#\*

01

Notes

Max. 500 characters

Save (alt+n)

Save and New (alt+s)

Cancel

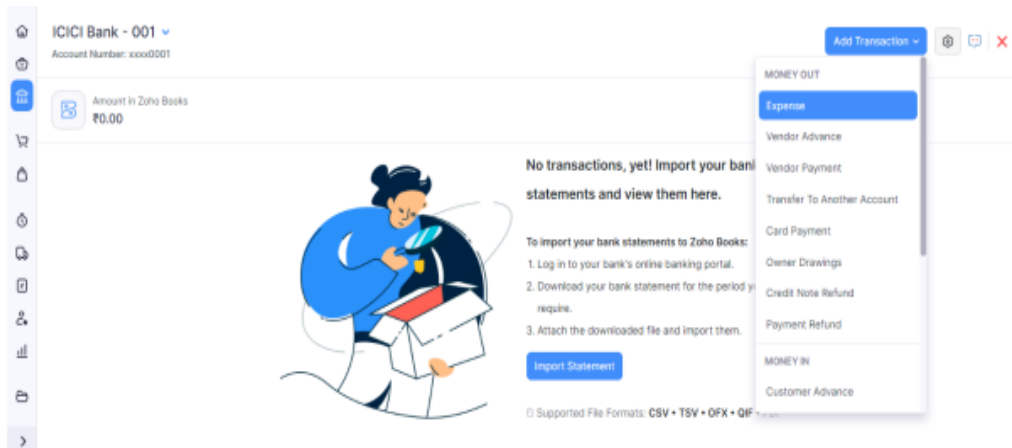
Activate Windows  
Go to Settings to activate Windows.



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## Milestone 11: Bank Entries



ICICI Bank - 001  
Account Number: xxxx0001

Amount in Zoho Books: ₹1,02,500.00

Dashboard | Account Summary | 0 Uncategorized Transactions | From Bank Statements | All Transactions | In Zoho Books

DATE	REFERENCE#	TYPE	STATUS	DEPOSITS	WITHDRAWALS	RUNNING BALANCE
30/04/2023		Transfer Fund From Account: Petty Cash	Manually Added	₹50,000.00		₹1,02,500.00
10/04/2023		Vendor Payment Vendor: Quality Delights Suppliers	Manually Added		₹6,000.00	₹52,500.00
10/04/2023		Vendor Payment Vendor: Sweet Treats Raw Materials	Manually Added		₹21,000.00	₹58,500.00
10/04/2023		Vendor Payment	Manually Added		₹10,000.00	₹70,500.00

Books

Search (/)

Trial expire... Subscribe

Keerthi Sweets

Home | Items | Banking | Sales | Purchases | Time Tracking | e-Way Bills | GST Filing | Accountant | Manual Journals | Bulk Update | Currency Adjustments

### Edit Journal

Notes\*  
Employee Salaries Rs.5000/- each for 10 employees Total Rs.50000/-

Journal Type  
☐ Cash based journal

Currency  
INR - Indian Rupee

ACCOUNT	DESCRIPTION	CONTACT (INR)	DEBITS	CREDITS
Salaries and Employee Wages	Being employee Salaries for the month of April-23	Select Contact	50000	
Employee Advance	Description	Select Contact		50000

+ Add another line

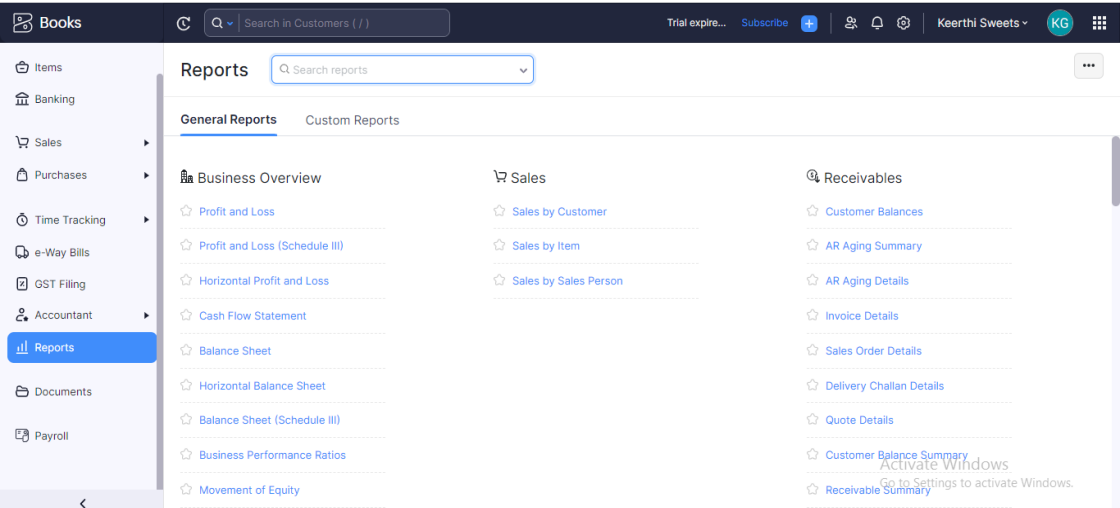
Sub Total 50,000.00 50,000.00

Save Cancel



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# Milestone 12: Financial Reports



## Profit and Loss Account:

The screenshot shows the 'Profit and Loss' report for Keerthi Sweets. The report is for the period from 01/04/2023 to 31/03/2024, based on the Accrual basis. The report is displayed in a table format with columns for 'ACCOUNT' and 'TOTAL'. The report includes a search bar, a 'This Year' dropdown, a 'Customize Report' button, and a 'Schedule Report' button. A watermark 'Activate Windows' is visible in the bottom right corner.

ACCOUNT	TOTAL
<strong>Operating Income</strong>	
Sales	1,71,000.00
<strong>Total for Operating Income</strong>	1,71,000.00
<strong>Cost of Goods Sold</strong>	
Cost of Goods Sold	67,500.00
<strong>Total for Cost of Goods Sold</strong>	67,500.00



Balance Sheet:

Search in Customers ( / )

Trial expire...[Subscribe](#)

Keerthi Sweets

KG

This Year

Customize Report

Schedule Report

Export As

Keerthi Sweets

Balance Sheet

Basis: Accrual

As of 31/03/2024

+ Add Temporary Note

Collapse all

Expand All

ACCOUNT	TOTAL
<b>Assets</b>	
<b>Current Assets</b>	
Cash	

Activate Windows  
Go to Settings to activate Windows.

GST Reports:

Search in Customers ( / )

Trial expire...[Subscribe](#)

Keerthi Sweets

KG

This Year

Export As

GSTR-3B Summary

From 01/04/2023 To 31/03/2024

3.1 Details of Outward Supplies and inward supplies liable to reverse charge

Nature of Supply	Taxable Value	Integrated Tax	Central Tax	State/UT Tax	CESS Tax
1	2	3	4	5	6
(a) Outward taxable supplies (other than zero rated, nil rated and exempted)	₹1,40,000.00	₹0.00	₹3,500.00	₹3,500.00	₹0.00
(b) Outward taxable supplies (zero rated)	₹0.00	₹0.00			₹0.00
(c) Other outward supplies (Nil rated, exempted)	₹31,000.00				
(d) Inward supplies (liable to reverse charge)	₹0.00	₹0.00	₹0.00	₹0.00	₹0.00
(e) Non-GST outward supplies	₹0.00				
Total value	₹1,71,000.00	₹0.00	₹3,500.00	₹3,500.00	₹0.00

Activate Windows  
Go to Settings to activate Windows.

3.1.1 Details of supplies notified under sub-section (5) of section 9 of the Central Goods and Services Tax Act





## Account Transactions:

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<div><div><div></div><div></div></div><div><div>This Month</div><div></div></div><div><div>Customize Report</div></div><div><div>Schedule Report</div></div><div><div></div></div><div><div></div></div><div><div>Export As</div></div><div><div></div></div></div>																																																											
<div><div>Keerthi Sweets</div><div>Account Transactions</div><div>Basis: Accrual</div><div>From 01/10/2023 To 31/10/2023</div><div><div>+ Add Temporary Note</div></div></div>																																																											
<table><tr><th>DATE</th><th>ACCOUNT</th><th>TRANSACTION DETAILS</th><th>TRANSACTION TYPE</th><th>TRANSACTION#</th><th>REFERENCE#</th><th>DEBIT</th><th>CREDIT</th><th>AMOUNT</th><th></th></tr><tr><td>03/10/2023</td><td>Accounts Payable</td><td>Quality Sweets Ingredients</td><td>Bill</td><td>002</td><td></td><td></td><td>3,540.00</td><td>3,540.00</td><td>C</td></tr><tr><td>03/10/2023</td><td>Cost of Goods Sold</td><td>Quality Sweets Ingredients</td><td>Bill</td><td>002</td><td></td><td>3,000.00</td><td></td><td>3,000.00</td><td>D</td></tr><tr><td>03/10/2023</td><td>Input CGST</td><td>Quality Sweets Ingredients</td><td>Bill</td><td>002</td><td></td><td>270.00</td><td></td><td>270.00</td><td>D</td></tr><tr><td>03/10/2023</td><td>Input SGST</td><td>Quality Sweets Ingredients</td><td>Bill</td><td>002</td><td></td><td>270.00</td><td></td><td>270.00</td><td>D</td></tr></table>										DATE	ACCOUNT	TRANSACTION DETAILS	TRANSACTION TYPE	TRANSACTION#	REFERENCE#	DEBIT	CREDIT	AMOUNT		03/10/2023	Accounts Payable	Quality Sweets Ingredients	Bill	002			3,540.00	3,540.00	C	03/10/2023	Cost of Goods Sold	Quality Sweets Ingredients	Bill	002		3,000.00		3,000.00	D	03/10/2023	Input CGST	Quality Sweets Ingredients	Bill	002		270.00		270.00	D	03/10/2023	Input SGST	Quality Sweets Ingredients	Bill	002		270.00		270.00	D
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