Annual Report

OF

CENTRE FOR INTERNAL QUALITY ASSURANCE (CIQA)

PROGRAMMES UNDER ONLINE MODE

2023-24

Contents

The Report of the academic session of 2023-24 has been submitted for the period of July 22-June 24.

Part – I: General Information

1.1   Date of notification of the Centre (attach a copy of the notification):

[Notification of UGC APPROVAL for ONLINE CDOE AY 23-24.pdf](#)

1.2   Details of Director, C.I.Q.A.

- Name: **Dr. Chhitij Raj**
- Qualification: Ph.D.
- Appointment Letter and Joining Report: Upload
  [Office order](#)

1.3   Details of C.I.Q.A. Committee:

   a. Composition as per Regulations

S N	Regulations	Designation	Name	Member Details	Date of Nomination in C.I.Q.A. Committee
1	Vice Chancellor of the University - Chairperson	Chairperson	Dr. Lalitbhushan Waghmare	Vice Chancellor, D.M.I.H.E.R. [DU], Sawangi(M) -Wardha	5th April, 2023
2	Three Senior Teachers of Higher Education Institution - Members	Member	Dr. Tripti Waghmare	Director, I.Q.A.C., DMIHER (D.U.)	5th April, 2023
		Member	Dr. K.T.V. Reddy	Dean, Faculty of Engineering & Technology, D.M.I.H.E.R. (DU)	5th April, 2023
		Member	Dr. Abhay Gaidhane	Professor, Dept. of Community Medicine & Dean, Jawaharlal Nehru Medical College,Sawangi(M), Wardha	5th April, 2023
3	Three Heads of Departments or School of Studies offering recognized programs in Open and Distance Learning and Online Mode. - Members	Member	Dr. Raju Ganesh Sunder	Director, C.D.O.E., DMIHER [D.U.], Sawangi(M), Wardha	5th April, 2023
		Member	Dr. Chitra Dhawale	Prof. & Dean Academics, FoST, D.M.I.H.E.R. [DU], Sawangi(M), Wardha	5th April, 2023
		Member	Dr. Surinder Gode	Principal, School of Allied Health Sciences, Off Campus Centre of D.M.I.H.E.R. (D.U.)	5th April, 2023
4	Two external experts of Open and Distance Learning and Online Education - Members	Member	Dr. Parag Kalkar	Director, Sinhagad Institute of Management, Pune	5th April, 2023
		Member	Dr. Himani G.	Head of Department, Chandigarh University	5th April, 2023
5	Officials from Administration and Finance departments of Higher Education Institutions - Members	Member	Dr. Chetan Chaudhary	Director, Advanced Learning, D.M.I.H.E.R. (DU)	5th April, 2023
		Member	Shri Brajesh Lohiya	Finance Officer, D.M.I.H.E.R. [DU], Sawangi(M), Wardha	5th April, 2023

6	Additional Teachers of Higher Education Institution - Members	Member Secretary	Shri Pankajkumar Anawade	In charge, School of Allied Sciences, D.M.I.H.E.R. (D.U.)	5th April, 2023

S N	Regulations	Designation	Name	Member Details	Date of Nomination in C.I.Q.A. Committee
1	Vice Chancellor of the University - Chairperson	Chairperson	Dr. Lalitbhushan Waghmare	Vice Chancellor, DMIHER [DU], Sawangi(M) -Wardha	12th Feb, 2024
2	Three Senior Teachers of Higher Education Institution - Members	Member	Dr. Tripti Waghmare	Director, IQAC, DMIHER (DU)	12th Feb, 2024
		Member	Dr. KTV Reddy	Dean, Faculty of Engineering & Technology, DMIHER (DU)	12th Feb, 2024
		Member	Dr. Sunil Thitame	Dean, School of Allied Health Sciences, DMIHER [DU)	12th Feb, 2024
3	Three Heads of Departments or School of Studies offering recognized programs in Open and Distance Learning and Online Mode. - Members	Member	Dr. Chhitij Raj	Director, CDOE, DMIMHER [DU], Sawangi(M), Wardha	12th Feb, 2024
		Member	Dr. Chitra Dhawale	Prof. & Dean Academics, Faculty of Science and Technology, DMIHER [DU], Sawangi(M), Wardha	12th Feb, 2024
		Member	Dr. Pankajkumar Anawade	Prof. & Head, Faculty of Commerce & Management & Incharge, School of Allied Sciences, DMIHER (DU)	12th Feb, 2024
4	Two external experts of Open and Distance Learning and Online Education - Members	Member	Dr. Parag Kalkar	Hon. Pro Vice Chancellor, Savitribai Phule UniversitY, Pune	12th Feb, 2024
		Member	Dr, Amit Biswas	Public Relations Officer, Mahatma Gandhi AntarashtriYa Hindi Vishwa Vidyalaya, Wardha	12th Feb, 2024
5	Officials from Administration and Finance departments of Higher Education Institutions - Members	Member	Dr. Penny Holding	Director, International, DMIHER IDU)	12th Feb, 2024
		Member		Finance Officer, DMIHER [DU], Sawangi(M), Wardha	12th Feb, 2024

			Shri Brajesh Lohiya		
6	Additional Teachers of Higher Education Institution - Members	Member Secretary	Dr. Deepak Sharma	Incharge, CDOE, DMIHER (DU)	12th Feb, 2024

Whether members mentioned at 'b' to 'e' changed every 2 years? (Y/N) Y

        If No, the reason thereof

1.4   **Number of meetings held and its approval:**

     a. **No. of meetings held every year: Two (2)**

     b. **Meeting details:**

Meetings	Date-Month-Year	No. of External Expert Present	Minutes	Approval of Minutes
Meeting 1	16/08/2023, Wednesday	1	upload	Upload CIQA meeting 1.pdf
Meeting 2	15/06/2024, Monday	1	upload	Upload CIQA meeting 2 .pdf

1.5   **Number of programs started at Certificate level as per Regulation 24 of U.G.C. (O.D.L. Programmes and Online Programmes) Regulations, 2020:**
     Not Applicable for this duration

     From <M*onth, Year*> academic session:Nil

1.6   **Number of programs started at the Diploma level as per Regulation 24 of U.G.C. (O.D.L. Programmes and Online Programmes) Regulations, 2020: Not Applicable for this duration.**

     From <M*onth, Year*> academic session:Nil

1.7   Number of programs started at Post Graduate Diploma level as per Commission Order: Nil

From <M*onth, Year>*academic session: Nil

1.8   A number of programs started at Undergraduate Degree Programmes as per Commission Order:

From <July*, 2023>*academic session: 23-24

Sr. No.	Under - Graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	U.G.C. Recognition Letter No. and date	Number of students admitted (Male/Female/Transgender)			
							M	F	TG	Total
1.	B.Com	3	126	10+2	40000	F.No.39-2/2023(DEB -I) PT File ,18,09,2023	37	5		43
2.	B.B.A.	3	124	10+2	70000	F.No.39-2/2023(DEB -I) PT File ,18,09,2023	2	3		05
3.	B.C.A.	3	132	10+2	70000	F.No.39-2/2023(DEB -I) PT File ,18,09,2023	14	9		23

From <Jan-2024=>academic session: 23-24

Sr. No.	Under - Graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	U.G.C. Recognition Letter No. and date	Number of students admitted (Male/Female/Transgender)			
							M	F	TG	Total
1.	BBA	3	124	10+2	70000	F.No.2-1/2024(DEB -II) PT File , 01,02,2024	216	60		276
2.	BCom	3	126	10+2	40000	F.No.2-1/2024(DEB -II) PT File , 01,02,2024	27	10		37
3.	BCA	3	132	10+2	70000	F.No.2-1/2024(DEB -	00	00		00

				II) PT File , 01,02,2024				

Note: Mention details separately for <M*onth, Year*>academic session, as applicable, as above.

1.9 A number of programs started at Postgraduate Degree Programmes as per Commission Order:

From <July-*2023*>academic session 23-24

Sr. No.	Postgraduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	Number of students admitted (Male/Female/Trans-gender)			
							M	F	TG	Total
1.	MBA	2	102	Any Graduate with 50% Marks	125000	F.No.39-2/2023(DEB - I) PT File ,18,09,2023	28	28		60
2.	MCA	2	93	Any Graduate with 50% Marks	125000	F.No.39-2/2023(DEB - I) PT File ,18,09,2023	12	04		16

From <Jan-*2024*>academic session 23-24

Sr. No.	Postgraduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	Number of students admitted (Male/Female/Trans-gender)			
							M	F	TG	Total
1.	MBA	2	104	Any Graduate with 50% Marks	125000	F.No.2-1/2024(DEB - II) PT File , 01,02,2024	125	60		185
2.	MCA	2	93	Any Graduate with 50% Marks	88000	F.No.2-1/2024(DEB - II) PT File , 01,02,2024	00	00		00

Note: Mention details separately for <M*onth, Year*>academic session, as applicable, as above.

Part – II: Requirements as per Centre for Internal Quality Assurance (CIQA) Functioning

2.1   Action taken on the functions of CIQA:-

S r N o	Function	Details of Action taken by CIQA and Outcome thereof (Not more than 500 words)	Upload Relevant Document
1	Maintenance of Quality in the services provided to the learners	Learners are facilitated with the L.M.S. access. Also, video lectures, questions, and answers are provided on L.M.S., and e-mail and class-wise WhatsApp interactions are done to solve the learners' queries.	Meeting
2	Continuous improvement	Regular assessment and feedback: We conduct quizzes and learn about the learning happening for the students through their performance in the quizzes. Incorporating new technologies: As new technologies emerge, we put them through to the students in synchronous sessions and ask the students to learn about the same. Ongoing professional development:As a practice we post links about new learnings in the functional management areas collated from web, social media, Print media and post them on the LMS for students learnings Collaboration and networking: We are planning to collaborate with other online Faculty to learn more about student experience and engagement Regular course updates: We regularly update our courses to ensure they are up-to-date with the latest information and best practices.	2.2 View.pdf
3	Identification of the key areas in which the HEI should maintain quality	Student Engagement and Experience	2.3 Identification of the key areas in which the HEI should maintain quality.pdf
4	Dissemination of information on quality assurance	Interaction of the Faculty with the coordinators who collect feedback disseminated back to the Faculty for improvement.	student feedback 23-24.pdf Session feedback 1.pdf

5	Mechanisms for interaction and obtaining feedback	We interact with the learners through the following 1. Discussion forum 2. live webinars 3. Online Quizzes and Polls 4. Collaborative Projects. We also take students feedback through the online medium	student feedback 23-24.pdf View
6	Measures for qualitative improvement	Following are the measures for qualitative improvement **1. Engaging content:** • **Interactive Elements**: Incorporate multimedia elements such as videos, infographics, and simulations to make the content more engaging. Gamification techniques, like quizzes and badges, can also motivate students. • **Real-World Examples**: Use case studies, real-life examples, and practical applications to make the content more relatable and relevant to students' future careers. • **Variety in Delivery**: Utilize different content formats like podcasts, blogs, and interactive tutorials to cater to diverse learning preferences and keep students engaged. **2. Student centered approach** Personalized learning paths allow students to choose their courses based on their interests and pace, with adaptive technologies tailoring content to individual needs. By shifting from passive lectures to active learning strategies like problem-solving activities, group projects, and discussions, students are encouraged to take ownership of their learning. Additionally, providing ample support through mentoring, academic advising, and mental health resources fosters a nurturing and supportive environment for all students.	Session feedback 1.pdf DMIHER-External Academic and Administrative Audit Report 27th March,2023.pdf

3. Regular assessment and feedback

Implementing formative assessments, such as quizzes, short assignments, and peer reviews, allows for continuous monitoring of students' progress rather than relying solely on final exams. Providing prompt and constructive feedback helps students recognize their strengths and areas for improvement, fostering a growth mindset. Additionally, encouraging self-reflection and peer evaluations as part of the assessment process promotes critical thinking and collaborative learning.

4. Interaction with the students:

Organize consistent virtual town halls where the Hon. VC and the leadership team engage with students through updates, discussions, and Q&A sessions, fostering transparency, trust, and a stronger connection between the administration and the student body.

5. Collecting faculty feedback:

Regularly gather feedback from faculty members to understand their perspectives on the effectiveness of teaching methods, curriculum design, and student engagement. This helps in identifying areas for improvement, providing necessary support, and ensuring that the teaching environment is conducive to both faculty and student success.

6. AAA Audit:

At DMIHER, improving quality through academic and administrative audits involves regularly updating curricula, investing in faculty development, and enhancing student support. Administratively, it includes updating policies, training staff, monitoring finances, and streamlining processes. Adopting new technologies, conducting internal audits, and engaging with alumni for feedback also support continuous improvement.

7	Ensuring the Implementation of its recommendations through regular monitoring	Ensuring the implementation of its recommendations through regular monitoring, including monthly virtual meetings and interactions, is crucial. It can be seen that all the above points are being effectively implemented, as reflected in the second faculty feedback. The number of students has increased, and the overall excellent rating has risen.	Session feedback 1.pdf Session feedback 2.pdf

8	Ensuring the Participation of stakeholders	The faculty and the learner are major stakeholders for the following
		
		   a. Engaging content
		   b. Student centered approach
		   c. Regular assessment and feedback
		   d. Interaction with the students
		   e. Collecting faculty feedback
		   f. Parent Feedback
		
		   The faculty feedback taken two times is a way for ensuring the Participation of stakeholders
			https://dmiheronline.edu.in/gallery?_gl=1*8nh0ju*_gcl_au*MTc1NzYzNDkuMTcyMjA2MTc1NQ..
			
			b. Session feedback 2.pdf
			
			c. Session feedback 1.pdf
			d. Interaction with the students.pdf
			
			e. Faculty Session feedback 2.pdf
			
			f. Parent Feedback form.jpeg

9	Preparation of Programme Project Report and Information regarding any new programmes launched	PPR (Programme Project Report) is prepared, and information is disseminated to all the faculty members during the meetings.	Product Note (BBA, BCA, B.Com, MBA & MCA)
10	Collection, collation, and dissemination of accurate, complete, and reliable statistics about the quality of the programs	The feedback data of faculty is collected and collated analyzed and statistics are shared with the faculty for improvement of quality deliverables of the program	Session feedback 1.pdf Session feedback 2.pdf

2.2   Compliance of Quality Monitoring Mechanism – As per Annexure–I (Part V (2)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :

Sr.No.	Provisions in Regulations	Action taken in respect of online programmes	Upload relevant document
1.	Governance, Leadership and Management: a. Organization Structure and Governance b. Management c. Strategic Planning d. Operational Plan, Goals, and Policies	DMIHER has a clearly stated vision and mission duly approved by the Board of Management. Nature of Governance is Participative and Decentralized in character, wherein equal representation of key stakeholders is ensured in all decision-making bodies. Periodic feedback from relevant stakeholders are taken regarding curriculum, academics,examinations, infrastructure, ambiance, and support mechanisms. DMIHER has a Vision 2025 document of the University and Perspective Development Plan (PDP) with dynamic,defined indicators with regard to emerging trends, National and Global Sustainable development goals and needs in Higher education and also specific indicators regarding Online and ODL programs. The Vice-Chancellor provides academic and administrative leadership. Policy guidelines are drawn from a multi-level governance system, including BoM and other statutory bodies with representation from the U.G.C., Key Policymakers (local as well as global), and the government. There are multiple advisory boards like PM Board, International advisory boards, Research Advisory Board, Techno Health Advisory Board, etc.	DMIHER organograms

| 2. | Articulation of Higher Educational Institution Objectives | The University has a clearly articulated vision and mission, which commensurate with objectives for offering

Vision

To emerge as the global center of excellence in the best evidence-based higher education encompassing a quality-centric, innovative, and interdisciplinary approach, generating research and offering effective and affordable health care for the benefit of mankind.

Mission

DMIHER shall develop competent, confident, concerned, compassionate, and globally relevant professionals by quality, learner, community, and evidence-centric competency-based model of higher education with a value orientation through all its constituent units. It shall foster a conducive milieu for interdisciplinary research practices generating consequential and meaningful outcomes for the nation in general and the region in particular.

It shall deliver comprehensive quality health care services to the rural, needy, marginalized, and underprivileged populace. This shall be achieved through appropriate collaborative linkages and a proactive, transparent, and accountable decentralized governance system.

Goals & Objectives

• To provide for need based, learner, community and quality centric education in all such branches of learning as may be deemed appropriate from time to time, so as to enable a student to reap the fruits of tertiary education. To institute Degrees, Diplomas, Fellowships, Certificates and other Academic distinctions on the basis of examinations and other permissible methods of evaluation. | https://www.dmiher.edu.in/about

https://dmiheronline.edu.in/about-us?_gl=1*hzkydj*_gcl_au*MTc1NzYzNDkuMTcyMjA2MTc1NQ.. |

- To create higher intellectual capacities and abilities towards generation of Globally relevant trained health manpower.

- To venture into innovations and evidence based modifications in various domains of educational process as a whole.

- To provide for generation of new knowledge through interdisciplinary research relevant to the societal needs.

- To create centers of excellence for research and development, and for dissemination of knowledge and its relevant application regionally, nationally and Globally.

- To offer continuing educational programs to update knowledge and skills and to generate and promote amongst the students, teachers and employees an awareness and understanding of the societal needs of the country and ready them for all such needs

- To undertake innovations, extramural studies, extension programs and outreach activities to cater and to contribute to the sustainable development of the society.

- To provide need based consultancy to the relevant industries and public health organizations.

- To ensure the faithful adherence to directions and/ or guidelines issued by the University Grants Commission and other Regulatory Statutory Bodies from time to time.

- To undertake all such initiatives as may be necessary and desirable towards furtherance of the Objectives and Goals as are set from time to time.

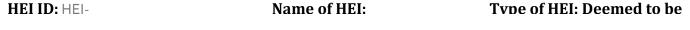|			
3.	Programme Development and Approval Processes a. Curriculum Planning, Design and Development b. Curriculum Implementation c. Academic Flexibility d. Learning Resource e. Feedback System	• **Curriculum Planning, Design, and Development:** This includes identifying the educational needs, setting objectives, and designing course content that aligns with academic and industry standards. • **Curriculum Implementation:** This stage focuses on delivering the curriculum through effective teaching methods, resources, and assessments to meet student learning outcomes. • **Academic Flexibility:** Ensuring that the curriculum allows for adaptability, offering students options for elective courses, interdisciplinary studies, and flexible learning paths. • **Learning Resources:** Providing adequate resources such as E-books with ISBNs uploaded on the LMS portal, Learning Resource material available on LMS, E-libraries, online platforms, and other educational tools to support the curriculum. • **Feedback System:** Establishing a system to collect and analyze feedback from students, faculty, and stakeholders to improve the program and address any concerns continuously.	8 step doc of SHPER https://www.dmiher.edu.in/stakeholders-curriculum-feedback-form
4.	Programme Monitoring and Review	Periodic curriculum revision is undertaken based on relevant stakeholders' feedback through structured copyrighted curriculum revision models. Academic appraisal program captures learners' perception about the attainment of learning objectives that are utilized in a timely manner. Remedial measures. Programme Monitoring/Review is done by the Head of the concerned. Department under the directions of the Dean of the concerned Faculty.	Monitoring Sheet MBA.pdf
5.	Infrastructure Resources	All the learning resources are a part of the infrastructure. We have L.M.S. and Licensed Zoom platforms for the regular.	https://digicamp-dmimsuonline.adcclms.com/

		Students can access study material and lectures from L.M.S. We have our studios wherein the faculty members can create their e-content to be put on the LMS. The Physical space is as per the minimum requirements that have been mentioned for running the CDOE. The Human resource requirement has been completely provided by the University.	View Architecture
6.	Learning Environment and Learner Support	The HEI provides learner support services, including academic counseling, etc., for its online learners. Additionally, HEI has established Information and Communication Technology facilities as a component of the learning environment, which is focused on the pedagogical use of modern educational practices to support blended learning. The learner support services are provided through the Institutional LMS. The U.G.C. regulations with regard to online payment for tuition/exam fees refunding the tuition fee in case the Student decides to abstain from pursuing any program are strictly followed.	http://103.68.25.33/TMS/
7.	Assessment and Evaluation	The assessment and evaluation are done keeping in mind the learning outcomes of the program. The assessment is done using various tools like MCQs, Quiz, Assignments, Projects, and end-term examinations. The formative assessment and evaluation carry 30% weightage, and the summative assessment is the end semester examinations and carries 70% weightage.	SAMPLE - Question paper (UG).pdf SAMPLE - Question paper (PG).pdf
8.	Teaching Quality and Staff Development	To meet the changing needs, the School of Higher Education and Research (SHER) of the University provides comprehensive training in Teaching and Learning Methodology, the application of new technologies, and material development. A Service Rules manual is prepared and strictly adhered to for the recruitment and promotion of both Teaching and non-teaching staff through duly constituted committees. Faculty development programs (FDPs), seminars, workshops, and the Career Advancement Scheme are actively implemented to support faculty growth. Additionally, the university offers In-Campus Housing facilities, study and sabbatical leaves, a uniform pay scale, gratuity schemes, earned leave	Sample FDP Certificate http://caserp.dmimsu.edu.in/

| | | encashment, and maternity/paternity leaves as part of its faculty empowerment strategies. An appraisal system recommended by the University Grants Commission (UGC) is in place for both Teaching and non-teaching staff. Furthermore, faculty members are encouraged and required to publish in Indexed Journals and attend conferences as part of their professional development. | |

2.3 Compliance of Process of Internal Quality Audit – As per Annexure–I (Part V (3)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :

Sr.No.	Provisions in Regulations	Action taken in respect of online programmes	Upload relevant document
1.	Academic Planning	Academic Planning is done very sincerely, and the syllabus, as delivered in the regular program, is used for the ODL and Online programs. Faculty from regular programs are used, and if required, Faculty from outside, industry experts, etc., are roped in to deliver lectures. The University boasts of a good ICT facility.	Calendars are available View
2.	Validation	All the curricula and syllabi are not only validated by the academic experts, but inputs from all the stakeholders like industry, Alumni, etc., are taken from time to time; hence, validation is good, and the curricula remain contemporary.	SHPER Doc SHPER Curriculum-revision-feedback-analysis-and-ATR.pdf (dmiher.edu.in)
3.	Monitoring, Evaluation, and Enhancement Plans a. Reports from Examination Centres b. External Auditors	a. After the end of each of the examinations, a report is shared by the Examination and assessment with the Director CDOE, and issues are generally discussed. b. We have still not involved an external agency but are planning to have one for an audit. c. The pass rates are considered after every Examination and discussed in the CIQA.	View

	or other External Agencies report c. Systematic Consideration of Performance Data at Programme, Faculty, and Higher Educational Institution Levels d. Reporting and Analytics by the Higher Educational Institution e. Periodic Review	d. Reports are prepared and discussed for betterment. e. A yearly internal review is planned for CDOE.	

Part – III: Human Resources and Infrastructural Requirements

3.1   **Name and details of Director of Centre for Distance and Online Education (Dual Mode University**) - Regular, full-time, at least Associate Professor

      Or

Name and details of Head for each school (for Open University) - Full-time dedicated, not below the rank of an Associate Professor

> **Dr. Chhitij Raj**
>
> Director CDOE, Ph.D,
>
> Regular Appointment and Joining Letter already uploaded in point no.1.2 above.

Office order

3.2   **Name and details of Deputy Director of Centre for Distance and Online Education (Dual Mode University)** - Full-time or contractual basis, at least Associate Professor

      Or

Name and details of Deputy Director of Centre of Online Education - Full-time or contractual basis, not below the rank of an Associate Professor

Dr. Deepak Sharma
Professor,
Appointment Letter & Joining

Dr. Deepak Sharma sir appointment Order.pdf

3.3   **Name and details of Assistant Director of Centre for Distance and Online Education (Dual Mode University)** - Full-time or contractual basis, not below the rank of an Assistant Professor

Or

Name and details of Assistant Director of Centre of Online Education - Full-time or contractual basis, not below the rank of an Assistant Professor

Dr. S. Micheal
Assistant Professor
Appointment Letter & Joining

Dr. S Michael.jpeg

3.4   **Compliance status in respect of Human Resources – As per Annexure – IV of UGC (ODL Programmes and Online Programmes) Regulations, 2020**

HEI shall mention compliance details against the requirements in terms of Staffing norms, as mentioned in Annexure-IV of the Regulations. In addition, the faculty details shall be provided in the following format:

Insert box

   i. **Programme name:**

   a.   **Programme Coordinator**

S. No.	Course name	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ Month	On the date I joined the program, me
1	MBA	Mr. Navin Barde	M.C.M	12yrs	45,000/-PM Navin Barde.jpeg	23/10/2023
2	MCA	Supriya Narad	M.Tech	9 yrs	Regular. Supriya Nagrale.pdf	20/09/2022
3	B. Com.	Mr. Pravin Bhagat	MA	15yrs	Regular Pravin bhagat.pdf / 35,000/-	17/02/2023
4	BBA	Ms. Rupali Nagrale	MBA	9yrs	Regular Rupali Nagrale.pdf 25,000/-	04/03/2023
5	BCA	Mr. Shailesh Gahane	MCA	13yrs	Regular (Shailesh Gahane.pdfg) / 62,000/-PM	10/01/2022

b. **Course Coordinator**

S. No.	Course name	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	On the date I joined the program, me
1.	MBA	Dr. Vijendra Shahu	M.Com, Ph.D	11 yrs	Regular Vijendra Sahu.jpeg 60,000/- PM	15/06/2023
2.	MCA	Ms. Reena Satpute	M. Tech	10yrs	Reena Satpute.pdf/ 30,000/- PM	04/07/2022
3.	B. Com	Mr. Nilesh Munje	M. Com	17yrs	Nilesh Munje / 30,000/- PM	08/07/2022
4.	BBA	Mr. Nilesh Munje	M. Com	17yrs	Nilesh Munje/ 30,000/- PM	08/07/2022
5.	BCA	Ms. Kalyani Satone	ME	17yrs	Kalyani Satone.pdf/ 40,000/- PM	07/01/2023

c. **Course mentor**

S. No.	Course name	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	On date of joining the program, me

1.	MBA	Mr. Chetan Parlikar	M.Com MA	6 yrs	Mr, Chetan Parlikar.PDF 20,000/- PM	04/07/2022
2.	MCA	Ms. Pranjali B. Ulhe	M. Tech	15yrs	Pranjali Ulhe./ 40,000/-	07/01/2022
3.	B. Com	Mr. Pravin Bhagat	MA	15yrs	Pravin bhagat.pdf / 35,000/-	17/02/2023
4.	BBA	Mr. Navin Barde	M.C.M	12yrs	45,000/-PM Navin Barde.jpeg	23/10/2023
5.	BCA	Mr. Sudhir Agarmore	M. Sc	20 yrs	60,000/- PM	15/05/2023

3.5   Details of Administrative staff

a.   **Number of Administrative staff available exclusively for Online programmes**

Admin Staff	Required	Available	Name
Director	1	YES	Dr. Chhitij Raj Office order
Deputy Registrar	1	Joint Registrar Available	Mr. Satish Tale Satish Tale.jpeg
Assistant Registrar	1	YES	Mr. Manish Deshmukh Manish Deshmukh.pdf
Section Officer	1	YES	Ms. Shaila Choudhari Shaila Choudhari.jpeg
Assistants	3 (2 for DM Universities)	YES	Mr. Rahul Mankar Rahul Mankar.jpeg 19,500/-PM Mr. Om Pande Omshankar pandey.jpg / 28,000/- PM
Computer Operator	2	YES	Ms. Nurja Qureshi Noorjahan Qureshi.jpg/ 28,000/- PM Ms. Trupti Shende Trupti Shende.jpg / 27,000/- PM
Multi Tasking Staff	2	YES	Mr. Ajay Rudrakar Ajay Rudrakar.jpg /22,000/- Mr. Sanjay Ingole Sanjay Ingole.jpg / 22,000/-

(Attach duly attested photocopy of the appointment letter with salary details.)

b. **Number and details of Technical Support for Online Programmes as per Annexure -IV:**

i. **Technical Team for Development of e-Content as Self-Learning e-Modules:**

Post	Required	Available	Name
Technical Manager (Production)	1	YES	Mr. Dipak Tighare Dipak TIghare.jpeg 22,500/-PM
Technical Associate (Audio-Video recording and editing)	1	YES	Ms. Snehal Choudhari Snehal Choudhari.jpg / 35,000/- PM
Technical Assistant (Audio-Video recording)	1	YES	Mr. Rahul Supare Rahul Supare.jpg / 30,000/- PM
Technical Assistant (Audio-Video editing)	1	YES	Mr. Mangesh Shirsagar Mangesh Shirsagar.jpg / 30,000/-PM

ii. **For Delivery of Online Programmes:**

Post	Required	Available	Name
Technical Manager (LMS and Data Management)	1 (per Centre)	YES	Mr. Rahul Choudhari Rahul Choudhari.jpg / 50,000/- PM
Technical Assistant (LMS and Data Management	1	YES	Mr. Amit Nandurkar Amit Nandurkar.jpg / 30,000/- PM
Technical Assistant (LMS and Data Management	1	YES	Mr. Kiran Selukar Kiran selukar.jpg / 30,000/- PM

iii. **For Admission and Examination for Online Mode:**

Post	Required	Available	Name
Technical Manager (Admission, Examination and Result)	1 (per Centre)	YES	Mr.Yogesh Zade Yogesh Zade.jpeg 27,000/-PM
Technical Assistant (Admission, Examination, and Result)	1	YES	Mr. Alok Ujawane Alok Ujawane.jpg / 30,000/- PM
Technical Assistant	1	YES	Mr. Pawan Deshmukh Pawan Deshmukh.jpg / 30,000/-

(Admission, Examination and Result		PM	

(Attach duly attested photocopy of the appointment letter with salary details.)

Part – IV: Examinations

4.1 Information of formative and summative assessments/examinations conducted with the actions taken to ensure sanctity of examinations:

S.No.	Provisions in Regulations	Whether complied Yes/No	If No, Reason thereof
1.	All processes of assessment of learners in different components of the Examination shall be directly handled by the concerned Institution, and no part of the assessment shall be outsourced	Yes	
2.	To ensure transparency and credibility, the full-time Faculty of the Online Higher Educational Institutions or qualified Faculty from university-recognized Higher Educational Institutions should only be associated to function as invigilators, examination superintendents, as observers etc	Yes	
3.	A Higher Educational Institution offering a programme through Online Mode shall conduct examinations either using Computer-based tests or pen-and-paper tests in a proctored environment in a designated test center with all the security arrangements ensuring transparency and credibility of the examinations. It can also conduct online Examinations through technology-mediated proctoring.	Yes	
4.	The examination center must be centrally located in the city, with good connectivity from the railway station or bus stand, for the the convenience of the students.	Yes	
5.	The number of examination centers in a city or		

S.No.	Provisions in Regulations	Whether complied Yes/No	If No, Reason thereof
	The state must be proportionate to the Student enrolment from the region	Yes	
6.	Building and grounds of the examination centre must be clean and in good condition.	Yes	
7.	The examination center must have an examination hall with an adequate seating capacity and basic amenities	Yes	
8.	Fire extinguishers must be in working order, locations well marked, and easily accessible. Emergency exits must be clearly identified and clear of obstructions	Yes FIRE EXT.jpeg	
9.	The Examination Centre shall have adequate and comfortable seating capacity and amenities, including adequate lighting, ventilation and Clean drinking water facilities	Yes	
10.	Safety and security of the examination center must be ensured	Yes	
11.	Restrooms must be located in the same building as the examination center, and restrooms must be clean, supplied with necessary items, and in working order	Yes	
12.	Provision of drinking water must be made for learners	Yes	
13.	Adequate parking must be available near the examination centre	Yes	
14.	Facilities for Persons with Disabilities should be available	Yes	

4.2 Compliance of facilities required for the conduct of Online Examination for online programs

S.No.	Provisions in Regulations	Whether complied Yes/No If yes, please provide details and upload relevant documents	If No, Reason thereof
1.	Requirements at Test Centres (as mentioned in provision II (B)(13)(i) of Annexure II)	Yes SEATING WITH CCTV.jpeg	
2.	Requirement of proctors (as mentioned in provision II (B)(13)(ii) of Annexure II)	Yes Proctoring	
3.	Security arrangements in the testing center (as mentioned in provision II (B)(13)(iii) of Annexure II)	Yes SECURITY.jpeg	
4.	Remote Proctoring (as mentioned in provision II (B)(13)(iii) of Annexure II)	Yes REMOTE PROCTORING	

4.3 The compliance status of 'Evaluation' and 'Certification' – As per Regulations 15 and 16 of UGC (ODL Programmes and Online Programmes) Regulations, 2020

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload the relevant document	If No, Reason thereof
1.	The Higher Educational Institution shall adopt the guidelines issued by the Commission for the conduct of proctored examinations.	**YES** **Upload** **Guidelines**	

2.	A Higher Educational Institution offering Online programmes shall have a mechanism well in place for the evaluation of learners enrolled through Online mode and their certification.	YES SNAPSHOT. Online evaluation	
3.	The evaluation shall include two types of assessments continuous or formative assessment and summative assessment in the form of end-semester Examination or term-end Examination: Provided that no semester or year-end examination shall be held unless: i) The Higher Educational Institution is satisfied that at least 75 percent. Of the program of study stipulated for the semester or year has been actually conducted; ii) For Online Mode: the learner has a minimum Participation of 75 percent. In all the activities of the Online program prior to the end-semester Examination or term-end Examination.	Yes **View**	
4.	The curricular aspects, assessment criteria, and credit framework for the award of Degree programs at undergraduate and postgraduate levels and/or Graduate Diploma programs through online Mode shall be evolved by adopting the same standards as being followed in conventional mode/ODL mode, the dual Mode Higher Educational Institutions and in Open Distance Learning mode by the Open Universities.	Yes View	

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
5.	The weightage for different components of assessments for Online Mode shall be as follows: (i) Continuous or formative assessment (in semester): Maximum 30 percent. (ii) Summative assessment (end-semester or term-end examinations): Minimum 70 percent.	**Bylaw**	
6.	The Higher Educational Institution shall notify all assessment tools to be used for formative and summative assessments.	Yes View Bylaw governing Examination leading to the Examination leading to the Graduate Degree Bachelor of Computer Application in the Faculty of Scie.pdf Bylaw governing Examination leading to the PG (Regular -ODL Mode) Master of Business Administration (MBA) Degree (Old Scheme) in FCOM.pdf	

7.	Marks or grades obtained in continuous assessment and end-semester examinations or term-end examinations shall be shown separately in the grade card.	Yes Sample Marksheet with grade system Result with internal and external grade	
8.	A Higher Educational Institution offering a Programme Online mode shall adopt a rigorous process in the development of question papers, question banks, assignments, and their moderation, the conduct of Examination, evaluation of answer scripts by qualified teachers, and result declaration, and shall so frame the question papers as to ensure that no part of the syllabus is left out of the study by a learner.	**Yes** **The entire development process of QP, Moderation, Evaluation, etc., is mentioned in the bylaws.** Bylaw governing Examination leading to the Examination leading to the Graduate Degree Bachelor of Computer Application in the Faculty of Scie.pdf Bylaw governing Examination leading to the PG (Regular -ODL Mode) Master of Business Administration (MBA) Degree (Old Scheme) in FCOM.pdf	

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant	If No, Reason thereof

		document	
9.	The Examination of the programs in Online Mode shall be managed by the examination or evaluation Unit of the Higher Educational Institution and shall be conducted in the examination center as given under these regulations.	**View**	
10.	(a) The Examination Centre shall have proper monitoring mechanisms for Closed-Circuit Television (CCTV) recording of the entire examination procedure.	Image 1	
	(b) Availability of biometric system	N.A.	
	(c) The attendance of examinees shall be authenticated through a biometric system as per Aadhaar details or other Government identifiers of Indian learners and Passports for International learners	YES	
	(d) In case of non-availability of the Closed-Television facilities, the Higher Educational Institution shall ensure that proper videography is conducted and video recordings are submitted by the particular in charge of the examination center to the Higher Educational Institution center to the Higher Educational Institution	CCTV's Available	

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant	If No, Reason thereof

		document	
11.	The Higher Educational Institution shall retain all such Closed-Circuit Television recordings in archives for a minimum period of five years.	**YES** In online mode, we use the Eklavya software to record screens during sessions, ensuring that all activities are documented. This recorded data is securely stored and retained for a minimum of five years. proctoring report.pdf	
12.	(a) There shall be an observer for each of the Examination Centres appointed by the Higher Educational Institution and	**Upload details of the Observer assigned** [Exam Invigilator Duty Chart .pdf](Exam Invigilator Duty Chart.pdf)	
	(b) It shall be mandatory to have an observer report submitted to the Higher Educational Institution	**Upload Observer Report** <u>**View**</u>	

13.	A Higher Educational Institution offering the program through Online Mode shall conduct examinations either using technology-enabled online tests with all the security arrangements ensuring transparency and credibility of the examinations or through the Proctored Examination and in conformity with any other norms for such Examination as may be laid down by the Commission.	YES We are conducting the online examination through the proctored examination pattern as prescribed in the 2020 regulation	
14.	As restriction of territorial jurisdiction is not applicable for Online learning, such Higher Educational Institutions that are recognized to enroll international learners shall endeavor to conduct proctored examinations for such learners.	YES We have international learners and we conduct our examination in a proctored manner	

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload the relevant document	If No, Reason thereof
15.	(a) Each award of Degree at undergraduate and postgraduate level and postgraduate diploma for Online Mode shall be assigned a unique identification number and shall have i. Photograph ii. Aadhaar number or other Government recognized identifier or Passport number, as applicable, iii. Other relevant details of the learner along with the Programme name.	**Upload samples** Degree Sample.pdf	
	(b) Each award shall also be uploaded on the National Academic Depository	YES We upload all the necessary documents on the National Academic Depository.	

| 16. | It shall be mandatory for Higher Educational Institutions to mention the following on the backside of each of the degrees/certificates and mark sheets issued by the Higher Educational Institution to the learners (for each semester certificate and at the end of the program): (i) Mode of Delivery; (ii) Date of admission; (iii) Date of completion; (iv) Name and address of all Examination Centres. | Degree Sample.pdf | |

4.4 Result and Student Progression For UG, PG, and PGD programs

Semester Beginning	Program Name	no. of Student admitted	No of Student appeared in exams	No of Student progressed to next year	Percentage of Students passed	of passed student in first class
<July/ November 2023>	1. MBA	57	51	51	62.74%	62.74%
	2. MCA	15	10	10	80.00%	70.00%
	3. BBA	5	2	2	50%	50%
	4. BCA	23	16	16	63%	56%
	5. B.Com	43	29	29	34.48	27.58%
Jan/April 2024	1. MBA	185	123	123	65.18%	65.18%
	2. MCA	0	0	0	0	0
	3. BBA	276	128	128	65.09%	53.13%
	4. BCA	0	0	0	0	0
	5. B.Com	37	29	29	Results Awaited	Results Awaited

Part – V: Programme Project Report (PPR) and e-Learning Material (e-LM)

5.1   Compliance status of 'Guidelines on Programme Project Report' – As per Annexure - V of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the process followed to ensure that PPRs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.

Upload Sample and authority approval PPR .pdf

5.2 **Compliance status of 'Quality Assurance Guidelines of Learning Material In Multiple Media And Curriculum And Pedagogy' – As per Annexure - VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020**

HEI shall mention compliance details against the requirements in terms of learning material (Print Media), Audio-Video Material, Online Material, Computer-based material, and Curriculum and Pedagogy, as mentioned in Annexure-VI of the Regulations for ODL programs.

Upload samples - View **and authority approval -**<mark>view</mark>

5.3 **Compliance status in respect of e-Learning Material– As per Annexure-VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020**

HEI shall mention the process followed to ensure that SLMs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.

Upload samples - View and authority approval -View

Part – VI: Programme Delivery through Learning Platform

6.1   Details of the Learning Platform
Please provide the link and details of the Learning Platform opted for by HEI.
- *In case of SWAYAM Learning Platform, In case of the SWAYAM Learning Platform, details of HEI having access to SWAYAM for the proposed programs of study (with the respective link), duly approved by the statutory bodies of the Higher Educational Institution empowered to decide on academic matters, for - Learner Authentication, Learner Registration, Payment Gateway, and Learning Management System.*

> *The HEI uses Non-SWAYAM LMS for learning and communication, and it is accessible to all learners.*

Course Mapping with SWAYAM & NPTEL

- *In the case of the Non-SWAYAM Learning Platform, evidence to ensure that it is not used in any franchise arrangement with a private service provider and HEI has the ownership of offering Online programs, including all the required components of Online education and compliance to all the provisions of the regulations.*

> *The HEI uses an LMS and is developed looking towards the requirements of delivering online courses. It is stated that it is not used in any franchise arrangement, and through Notification of UGC, the HEI has ownership to offer the online courses -View*
> *LMS*

6.2   Compliance status in respect of the Programme delivery
HEI shall mention mechanisms followed to ensure the learner's Participation at least for two hours every fortnight as per provision 13 (C) (5) of the Regulations, 2020. Further, details of the norms followed by HEI for delivery of courses in Online Mode in Teaching- Learning scheme (as per table 3, Annexure – VII)

> *The HEI has a well-set mechanism to ensure the learner's Participation for at least two hours every fortnight. We collect an LMS report every month to check the above compliance. View*
> *Assignment submission report .jpeg*
> *LMS video utilization report .jpeg*

6.3 **Whether e-learning material of any course in a particular program was sourced through OER/ Massive Open Online Courses: Y**
Course Mapping with SWAYAM & NPTEL
Value added Courses.xlsx

a. Provide details as follows:

S. No.	Program Name	Courses allowed	Name of Platform	Name of H.E .I. offerin g course (if any)	Duration of the Course	No. of Credits assigned to the Course	Percentage of total courses in a particular program in a semester (Semester wise – programs wise)
1	M.B.A.	All courses open for Student	Coursera for campus	Value added courses+ Ability Enhancement Courses+ Skill based Courses+ Credit Transfer Courses+ Blended	Depending upon Coursera courses	Presently, We Are Offering Some Elective Credits Courses Mapping With Coursera	All the Course on the Coursera platform is open to students from their joining, and they can pick and complete any of the Course in any of the semester
2	M.C.A.						
3	B.B.A.						
4	B.C.A.						
5	B. Com						

b. Upload approval of statutory authorities of the Higher Educational Institution:
Coursera Order Form.PDF

Part – VII: Self Regulation through disclosures, declarations and reports

7.1 Compliance status of Regulations 9 of U.G.C. (O.D.L. Programmes and Online Programmes) Regulations, 2020 – Self-regulation through disclosures, declarations and reports

S.No.	Provision	Complied Yes/No with explicit link address	If no. Reasons, thereof
1.	A joint declaration by authorized signatories, Registrar, and Director of Centre for Internal Quality Assurance has been displayed on the H.E.I. website, authenticating the documents from Sr. No. '2' to '17' have been uploaded on the HEI website?	Yes JOINT DECLARATION.jpg UGC_202405061 11007.pdf	
	Uploading of the following on the H.E.I. website **(Mention link)**		
2.	The establishing Act and Statutes there under or the Memorandum of Association, as the case may be, or both, of the Higher Educational Institution, empowering it to offer programs in Online Mode	programs in Online Mode.pdf	
3.	Copies of the letters of recognition from the Commission and other relevant statutory or regulatory authorities	View EOA Report 2024-2025.pdf	
4.	Program details, including brochures or program guide inter alia information such as the name of the program, duration, eligibility for enrolment, program fee, program structure	Yes CDOE Brochure https://www.dmih eronline.edu.in/	
5.	Programme-wise information on the syllabus, suggested readings, contact points for		

S.No.	Provision	Complied Yes/No with explicit link address	If no. Reasons, thereof
	counseling/mentoring, program structure with credit points, programme-wise faculty details, list of supporting staff, their working hours, and mentoring (for Online Mode) Schedule	Yes MBA Syllabus BCA Syllabus MCA Syllabus BBA Syllabus B.Com Syllabus	
6.	Important schedules or date sheets for admissions, registration, re-registration, counseling /mentoring, assignments and feedback thereon, examinations, result declarations, etc.	Admission notification-CDOE-2023-24 View RESULT	
7.	Detailed strategy plan related to Online program delivery, if any, including learning materials offered through Online and learner assessment systems and quality assurance practices of Online learning programs	Yes View	
8.	The feedback mechanism on design, development, Delivery, and continuous evaluation of learner performance shall form an integral part of the transactional design of the Online programs and shall be input for maintaining the quality of the programs and bridging the gaps, if any.	Yes View	

9.	Information regarding all the programs recognized by the Commission	Yes View View View	

S.No.	Provision	Complied Yes/No with explicit link address	If no. Reasons, thereof
10.	Data of year-wise and programme-wise learner enrolment details with respect of degrees and/or postgraduate diplomas awarded	Enrolled Student 23-24	
11.	Complete information about 'e-Learning Material' including the name of the Faculty who prepared it, when it was prepared, and last updated for Online Programmes;	SLM List	
12.	A compilation of questions and answers under the head 'Frequently Asked Questions with the facility of online interaction with learners providing hyperlink support for Online Programmes	Yes https://dmiheronline.edu.in/faqs	
13.	List of the 'Examination Centres' along with the number of learners in each Centre, for Online programs	Headquarters View	
14.	Details of proctored Examination in case of end-semester Examination or term-end Examination of Online programmes	Yes View	
15.	Academic Calendar mentioning period of the admission process along with the academic session, dates of continuous and end semester examinations or term end examinations, etc	VIEW VIEW View	
16.	Reports of the third-party academic audit to be undertaken every five years, and internal academic audit every year by the Centre for Internal Quality Assurance	YES Internal Audit Report is an Academic Audit Parameters	

Part – VIII: Admission and Fees

8.1 The compliance status of 'Admissions and Fees' – As per Regulations 14 of UGC (ODL Programmes and Online Programmes) Regulations, 2020

S.No.	Provision	Whether being complied Yes/No
1.	Enrolment of learners to the Higher Educational Institution, for any reason whatsoever, in anticipation of the grant of recognition for offering a program in online Mode shall render the enrolment invalid	YES
2.	A Higher Educational Institution shall, for admission in respect of any program in online Mode, accept payment towards admission fees and other fees and charges- (a) as may be fixed by it and declared by it in the prospectus for admission and on the website of the Higher Educational Institutions; (b) with a proper receipt in writing issued for such payment to the concerned learner admitted in such Higher Educational Institutions; (c) only by way of online transfer, bank draft, or pay the order directly in favor of the Higher Educational Institution.	a. YES b. YES c.YES
3.	It shall be mandatory for the Higher Educational Institution to upload the details of all kinds of payments or fees paid by the learners on the website of the Higher Educational Institution.	YES
4.	The fee waiver and/or scholarship schemes for Scheduled Caste, Scheduled Tribe, Persons with Disabilities category of learners and students from deprived section of society shall be in accordance with	

	The instructions or orders issued by the Central Government or State Government: Provided that a Higher Educational Institution shall not engage in the commercialization of education in any manner whatsoever and hall provide for equity and access to all deserving learners	
5.	Admission of learners to a Higher Educational Institution for a program in Online Mode shall be offered in a transparent manner and made directly by the headquarters of the Higher Educational Institution, which shall be solely responsible for final approval relating to admissions or registration of learners.	YES
6.	Every Higher Educational Institution shall– (a) record Aadhaar details or other Government identifier(s) of Indian learner and Passport for an International Learner; (b) maintain the records of the entire process of selection of candidates, and preserve such records for a minimum period of five years; (c) exhibit such records as permissible under law on its website and (d) be liable to produce such record whenever called upon to do so by any statutory authority of the Government under any law for the time being in force.	a.YES b.YES c. YES d. YES
7.	Every Higher Educational Institution shall publish, prior to the date of commencement of admission to any of its programs in Online Mode, a prospectus (print and in e-form) containing the following for the purposes of informing those persons intending to seek admission to	

	such as Higher Educational Institutions and the general public, namely, as mentioned by Sr. no. '8(a)' to '8(k)' below	
8. (a)	Each component of the fee, deposits, and other charges payable by the learners admitted to such Higher Educational Institutions for pursuing a program in online Mode, and the other terms and conditions of such payment	YES View
8. (b)	The percentage of tuition fee and other charges refundable to a learner admitted in such Higher Educational Institutions in case such learner withdraws from such Higher Educational Institutions before or after completion of a program of study and the time within, and the manner in which such refund shall be made to the learner.	YES View We followed the UGC policy for refund, and the same was extended up to the last date of admission, 15/11/2022
8. (c)	The number of seats approved in respect of each program online Mode, shall be in consonance with the resources	YES VIEW
8. (d)	the conditions of eligibility, including the minimum age of a learner in a particular program of study, where so specified by the Higher Educational Institution	YES
8. (e)	The minimum educational qualifications required for admission in the program (s) specified by the Commission or relevant statutory authority or councils, or by the Higher Educational Institution, where no such qualifying standards have been specified by any statutory authority	YES

8. (f)	The process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of a test or examination for selecting such candidates for	YES VIEW
	admission to each program of study and the amount of fee to be paid for the admission test	
8. (g)	Details of the teaching faculty, including therein the educational qualifications and teaching experience of every member of its teaching faculty and also indicating therein whether such member is employed on a regular or contractual basis or any other	YES View
8. (h)	Pay and other emoluments payable for each category of teachers and other employees	YES details are available in section III of the CIQA report
8. (i)	Information in regard to physical and academic infrastructure and other facilities, including that of each of the learner support centers (for ODL programs) and, in particular, the facilities accessible by learners upon being admitted to the Higher Educational Institution	YES View
8. (j)	The broad outline of the syllabus specified by the appropriate statutory body or by higher educational Institution, as the case may be, for every program of study	Complete Detail is Available on the website in individual Programs www.dmimsonline. edu.in
8. (k)	Activity planner including all the academic activities to be carried out by the higher educational Institution during the academic sessions	YES View

| 9. | Higher Educational Institutions shall publish information at **sr. No. '8'** above on its website, and the attention of the prospective learners and the general public shall be drawn to such publication on its website and Higher Educational Institution admission prospectus, and the admission process shall necessarily be over within the time period mentioned | YES | |

	in the Commission Order	
10.	No Higher Educational Institution shall, directly or indirectly, demand, charge, or accept a capitation fee or demand any donation by way of consideration for admission to any seat or seats in a program of a study conducted by it.	YES
11.	No person shall, directly or indirectly, offer or pay a capitation fee or give any donation, by way of consideration either in cash or kind or otherwise, for obtaining admission to any seat or seats in a program in Online Mode offered by a Higher Education Institution.	YES
12.	No Higher Educational Institution that has in its possession or custody any document in the form of certificates of Degree, diploma, or any other award or other document deposited with it by a person for the purpose of seeking admission in such Higher Educational Institution shall refuse to return such Degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any program of study which such person does not intend to pursue or avail any facility in such Higher Educational Institution.	YES
13.	In case a learner, after having admitted to a Higher Educational Institution for pursuing any program in online Mode, subsequently withdraws from such Higher Educational Institution, no Higher Educational Institution, that case, shall refuse to refund such percentage of fee deposited by such learner, and within such time as notified by the Commission and mentioned in the prospectus of such Higher	YES

	Educational Institution	
14.	No Higher Educational Institution shall issue or publish- (a) any advertisement for inducing learners to take admission to the Higher Educational Institution, claiming to be recognized by the appropriate statutory authority or by the Commission where it is not so recognized;	a) YES
	(b) any information, through advertisement or otherwise, in respect of its infrastructure or its academic facilities of its Faculty or standard of instruction or academic or research performance, which the Higher Educational Institution or person authorized to issue such advertisement on behalf of the Higher Educational Institution knows to be false or not based on facts or to be misleading	b) YES

8.2 **Whether Higher Educational Institution provided the details of all International learners enrolled immediately after the beginning of the academic session to the Ministry of External Affairs, Ministry of Education and University Grants Commission: Yes**

In the academic year 22-23, there were 171 international students enrolled.

In the academic year 23-24, there were 11 international students enrolled.

If No, the reason thereof:

Part – IX: Grievance Redressal Mechanism

9.1   **Compliance status of 'Grievance Redressal Mechanism' – As per Annexure - X of UGC (ODL Programmes and Online Programmes) Regulations, 2020**

HEI shall mention the mechanism put into place along with brief details of grievances received and actions taken thereof. Also, mention how the learners have been made aware of this mechanism.

        View

   Students' Grievance Redressal Mechanism Policy

9.2   **Details of Grievance received**

Numbers of Grievance Received	Numbers of Grievance Resolved
89	89

   http://103.68.25.33/TMS/

9.3   **Complaint Handling Mechanism**

HEI shall mention the mechanism adopted for the Complaint Handling Mechanism as per Regulations. Also, mention details of Nodal Officers.

        View

   Students' Grievance Redressal Mechanism Policy

9.4   **Details of Complaints received from UGC (DEB)**

Numbers of Complaints Received	Number of complaints resolved	Whether Complaint was resolved within the stipulated time, i.e., 60 days? (yes/No)
0	0	NA

Part – X: Innovative and Best Practices

10.1   **Innovations introduced during the academic year**

One of the significant milestones achieved was the complete digitization of the admission process. We successfully moved the entire procedure online, from initial application to final enrollment. This shift not only streamlined the process for both students and administrators but also ensured that the admissions were conducted efficiently, securely, and without the need for physical presence. The adoption of this online admission system marks a crucial step towards modernizing our operations and making education more accessible to students across various locations.

10.2   **Best Practices of the H.E.I. <u>View</u>**

10.3   **Details of Job Fairs conducted by the H.E.I.**

Till now, not conducted, but planning in 2024

10.4   **Success Stories of students of Online mode of the H.E.I.**

One of the most inspiring success stories from our online MBA program is that of a student who launched a business in e-marketing during their studies. Leveraging the skills and knowledge gained through the program, they successfully grew the business, utilizing online marketing strategies to expand their client base and increase revenue.

This student's journey highlights the practical application of the MBA curriculum in real-world scenarios. The flexibility of the online mode allowed them to manage their coursework while simultaneously building and scaling their business. Their success not only exemplifies the entrepreneurial spirit fostered within our institution but also underscores the potential of e-marketing as a powerful tool for business growth.

This achievement serves as a motivational example for other students, demonstrating how the skills learned in the program can be effectively applied to create and expand successful ventures in the digital age.

10.5   **Initiatives taken towards the conversion of e-LM into Regional Languages**

We would like to reiterate that we started our online program in Sep 2021, and we would certainly want to take up E-learning material in regional languages in the coming years

10.6   Number of students placed through Campus Placements

> We have completed Six batches in Online. mode, and More than 90% of students are employed .

10.7   Details of Alumni Cell and its activity

> One of the most inspiring success stories from our online MBA program is that of a student who launched a business in e-marketing during their studies. Leveraging the skills and knowledge gained through the program, they successfully grew the business, utilizing online marketing strategies to expand their client base and increase revenue.
>
> This student's journey highlights the practical application of the MBA curriculum in real-world scenarios. The flexibility of the online mode allowed them to manage their coursework while simultaneously building and scaling their business. Their success exemplifies the entrepreneurial spirit fostered within our institution and underscores the potential of e-marketing as a powerful tool for business growth.
>
> This achievement serves as a motivational example for other students, demonstrating how the skills learned in the program can be effectively applied to create and expand successful ventures in the digital age.

Any other Information: NA

10.8

DECLARATION

I hereby declare that the information given above and in the enclosed documents is true and correct, and nothing material has been concealed therein. In case the information provided is found to be contrary to the fact, it will result in the cancellation of recognition to offer ODL programs, along with initiation of action as per provision of the UGC (ODL Programmes and Online Programmes) Regulations, 2020, and its amendments.

Signature of the Director:

Name: Dr. Chhitij Raj

Signature of the Registrar:

Name: Dr Shweta Kale (Pisulkar)

Seal:

Date: 29/08/2024

Seal:

Date:29/08/2024

Note: Kindly take the printout of the duly filled CIQA report and submit it to the UGC DEB office (after getting it approved by the Statutory Authorities of the HEI) and upload the same on HEI's website. Please refer to provisions regarding CIQA mentioned in UGC (ODL Programmes and Online Programmes) Regulations, 2020, and its amendments.