

Table of Contents

Objective of the Application	4
Introduction	5
Need of eFile	6
eFile Modules:	7
Receipts	7
Browse & Diarise:	8
Browse and Diarise Process of Physical File:	26
Inbox:	26
Email Diarisation	56
Created:	64
Sent:	74
Closed	81
Acknowledgement:	83
Recycle Bin:	84
Files	85
Inbox:	86
Sign and Send	90
Created:	112
Parked:	120
Closed:	121
Sent:	122
Physical File:	129
Electronic File:	173
Digital Signing on DFA:	196
Signature Verification in Noting	198
Create Part:	240
Create Volume:	245
Recycle Bin:	249
Migrate File	249
Create New	249
Folder Permission:	259