

Roll No.

Total No. of Questions : 9]
(1109)

[Total No. of Printed Pages : 3

**BCA UG (CBCS) RUSA IIIrd Semester
Examination**

3601

**BUSINESS PRACTICES AND MANAGEMENT
BCA-0302**

Time : 3 Hours]

[Maximum Marks : 70

Note :- Attempt *five* questions in all, selecting *one* question from each Unit. Question No. 9 is compulsory.

Unit-I

1. Discuss the macro and micro factors that affect the business environment. 10
2. Define joint stock company and also explain its main features. 10

Unit-II

3. Define management and bring out its importance in present day business. 10
4. Discuss the various functions of management as given by Henry Fayol. 10

C-741

(1)

Turn Over

Unit-III

5. What is Decision-Making ? Explain the decision-making process. 10

6. Define Leadership. What are different styles of leadership ? 10

Unit-IV

7. Define delegation of authority. Distinguish between delegation of authority and decentralisation. 10

8. What is Communication process ? Explain the various barriers to communication. 10

(Compulsory Question)

9. (A) Short Answer Type Questions :

(i) Management is both Art and Science.

(True/False)

(ii) Henry Fayol is known as father of principles of management. (True/False)

(iii) Co-ordination is orderly arrangement of group efforts. (True/False)

(iv) Decision-making is concerned with the selection of Alternative. (Two/Best)

C-741

(2)

(v) According to Maslow need are satisfied at last. (Esteem/Self actualisation)

(vi) Grapevine is a/an communication. (Formal/Informal)

(vii) The first function of management is (Planning/Controlling)

(viii) Gangplank mean. (Equity/Scalar chain)

(ix) Planning is a process.

(Continuous/Static)

(x) The theory X and Y is given by.

(Maslow/Douglas McGregor)

1×10=10

(B) Short Answer Type Questions (25 to 50 words) :

(i) Define Industry.

(ii) What is Decision-Making ?

(iii) Delegation of Authority.

(iv) Bi-lateral Mental revolution. 5×4=20

C-741

(3)