

Mary Ann Seldo

To Enhance my ability and knowledge in working.

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Willing to relocate: Anywhere

Work Experience

Housekeeping

Tres Palmas Condominium - Taguig

October 2016 to May 2019

To do all my duties and responsibilities related to my job.

- Worked as housekeeper in a home, an office, an apartment building, a condominium building and vacation rentals
- Provided friendly service to guests, employers, clients and residents

Lady Guard

TRIGOLD SECURITY AND INVESTIGATION AGENCY - Makati

2009 to 2010

To secure and assist my post during time of duty.

Sales Clerk

The Landmark Makati - Makati

February 2007 to May 2007

1. to assist costumer
2. replenish stocks
3. inventory of the stocks
4. selling/marketing
5. proper way to handle a costumer

OFW Domestic Helper

Direct Hired

October 1999 to April 2000

I work as Domestic Helper and i do all the Household Chores,even i just work abroad for the short period of time i do learn from my experience,i learn how to use the equipment using for cleaning.and now i want to apply what i learn from my experience working abroad.to contribute my knowledge and ability base on all my working experience.

Education

Senior High School in NCII

Taguig

2015 to 2016

Junior High School in High School Graduate

Pateros

1994 to 1995

Skills

- Cleaning
- Communication skills
- Customer service
- Commercial cleaning
- Sanitation
- Custodial experience
- Time management
- Residential cleaning

Awards

Certificate of Attendance

May 2008

Markmanship Training

Certificate of Attendance

June 2016

Comprehensive Pre-Departure Education Program (OWWA)

Certificate of Attendance

2016

Pre-Departure Orientation Seminar

Certifications and Licenses

National Certificate II

2016 to 2021

Household Services

National Certificate II

2008

Security Services NC 1