Waseem- Ul- Hassan

Career Objective

An astute IT/System Administration Professional with 20 Years of experience, having in-depth knowledge & expertise in leading Microsoft Technologies towards organizations empowerment. Looking forward to progressive organizations where my techno-managerial skills & versatile experience can be utilized towards mutual persistent growth.

Experience

- Working as a **"Corporate Datacenter Officer"** at Khushhali Bank Limited Islamabad**.** From April 2016 to Present.

- Worked as a **"IT Helpdesk Engineer"** at Khushhali Bank Limited Sukkur**.** From May 2012 to April 2016.

- Worked as **"System Administrator"** at Sukkur Institute of Science & Technology**.** From August 2005 to May 2012.

- Worked as a **"Network Administrator"** at Virtual University Campus**.** From Mar 2007 to Jan 2012. (Part-time)

- Worked as **"Assistant Network Administrator"** at PIMSAT Sukkur from December 2004 to December 2005

- Worked as a **"LAB In charge"** at IQRA Computer Center, Sukkur from July 2002 to January 2004

Education

2018 MBA HR (Master Of Business Administration) **Waiting For Result**
Sindh University Jamshoro

2006   BBA (Bachelor Of Business Administration) **"B" Grade**
Shah Abdul Latif University Khairpur

2003   D.I.T (Diploma Of Information Technology) **"A" Grade**
Sindh Board of Technical Education Karachi

2002   D.A.E (Diploma Of Associate Engeeniring) **"A" Grade**
Sindh Board of Technical Education Karachi

Certifications

2009   MCSA (Microsoft Certified System Administrator)

2009   MCP   (Microsoft Certified Professional)

2021   OCI   (Oracle Cloud Infrastructure Architect 1072 & Security 1104)

Primary Responsibilities	**1. Microsoft Infrastructure Management which includes Active Directory Administration**

User and Computer Management
DNS Service Management
Sites and Services Management
Group policies Management
Active Directory Tuning
Powershell Scripting for Task Automation
Daily, Weekly, Monthly Reporting of AD Users and Groups

Exchange Server Management at PR and DR Site

User management
Email Group Management
Meeting Room Reservation/Scheduling
Defining Quota Policies
Address Book Management
Migration of users from Mailbox Databases to maintain DB Size

File Server Management at PR and DR Site

DFS Management for data Replication
Folder Redirection Management for all Branch Users
File Server Replication using DFS between PR and DR Site
Share Permissions Management

Print Server Management at PR and DR Site

Administering Print Server at PR and DR Site for Branches
Administering Print Server for Corporate Office Printers
Scheduled Maintenance of Print Servers across KMBL

Branch and Corporate TS Servers Management at PR & DR

Creating New Servers for Branches
Resource Management and Planning for New Servers.
TS Licensing Management
Branch User's Profile Redirection Policies Management

Patch management

Planning of Monthly Patching Activity based on Monthly Security Bulletin from Microsoft
Patching All Windows based Servers at PR and DR Site.
Managing GFI Languard Server by Updating its Patches
Coordination with Application and Other Relevant teams for Patch management

Managing GFI Products

Administration of GFI Languard for Windows Patching
Administration of GFI Endpoint Security for Managing USB Access Across KMBL
Administration of GFI Mail Essentials for Managing Antispam Filtering for Email Server
Administration of Email Archiving using GFI Archiving Solution

Infrastructure monitoring

Administering Zabbix/SolarWinds Server at PR and DR Site.
Configuring Custom reports and Alerts for Critical Server
Maintenance of Zabbix servers

Resolving NOC Forwarded Alerts

Active Monitoring Alerts received from Noc Team
Taking action for Resolving critical issues on urgent basis
Communication with Noc team with any planned activity and downtime of Servers.

HDMS Tickets Resolution

Resolving HDMS Calls on Daily Basis
Creating Task and follow up to resolve tasks

Infrastructure Level Change Management through Change Procedure in HDMS

2. VMware VSphere / OVS Management Which Includes
VMware Environment Management

Creating New Servers as per requirement
Virtual Resource Management (Compute, Storage, Networks)
V2V Migration
P2V Migration
Creating Templates to fulfill user requirement
Installing and Managing Hypervisor Hosts
Server's Snapshot and Cloning
User Management with SSO
VRealize Operations Administration, Management and monitoring
Patch management of ESXI Hosts
Managing VMware Cluster across PR and DR Site
Mapping Datastores on Hypervisors
VMware Reporting with PowerCli

3.. DR Site Readiness Preparation for BCP /DR-Drill
Infrastructure Readiness for DR-Drill

Preparing/Managing Branch TS Servers for DR-Drill
Preparing and Managing Print Servers
Managing File Servers Replication
Patch Management of DR-Site Servers
Configuring HDMS Server by Restoring Latest DB during DR-Drill
DR- Switchover Activity During DR-Drill

4.. Audit and Compliance Assurance
Information Security Compliance & Audit

Point of Contact (POC) for IS Team for Security patching
Configuration of Baseline Security for Servers.
Assist IS Team for Verifying Baseline Security
Monthly updates on Servers Patch Status
Removing Vulnerabilities on Servers identified by IS Team
 Assisting IS Team with IS Auditing of Windows Environment
Providing required Information to Audit
Assisting in Tasks related to Audit for IT infrastructure
Assist in Verification of Audit policies to Audit Team
Resolving the Audit Findings

5.. Datacenter Operation and facilities

Datacenter EMS Power & Cooling
Raised Floor & Hot Aisle Containment Concepts
Enterprise IT Hardware Domain Knowledge Blade Enclosures, Rack Mount Servers
Assets Management
Firmware Upgrade N-1 level
Tier II,III Operation Support Corporate users as well as Branch users

Languages	▪ English, Urdu, Sindhi, Punjabi can speak & understand.

Personal Profile		
	Name	Waseem Ul Hassan
	Father's Name	Muhammad Tasleem
	Marital Status	Married
	Caste	Rajput
	CNIC	45504-1145850-9
	Date of Birth	1st January, 1983
	Contact No	0334-2900299
	Domicile & PRC	Sindh (R)
	Address	Khushhali Bank Plot No. 55-C, 4th Floor, Ufone Tower Jinnah Avenue, Blue Area, Islamabad

References

Will be furnished on demand