

## Curriculum vitae



### Bhimrao Dhoble

Sheikh Zayed Road Dubai (UAE)

Mobile: +971504342253 Email id:bhimraj2dhoble@gmail.com

**Executive Housekeeper** in hospitality industry with **20+ years** of global experience in housekeeping operations with the finest luxury hotel companies such as Taj palace/Taj Mahal, Grand hotel, Hilton, Intercontinental group, Uppals Orchid, Millennium hotels, across countries such as Dubai, Oman & India

### Key Skills:

- *Operations:* Adept at overseeing housekeeping procedures to ensure that job standards are met. Strong working knowledge of all housekeeping administrative functions to include scheduling, status, payroll and other clerical areas
- *Housekeeping employee management:* Maintaining healthy employee relations, handling grievances, creating an amicable work environment
- *Training & Development:* Organizing & conducting personality development programme for the team and introducing multi-skill training system
- *Laundry operations:* Managing Laundry and Uniform room operation
- *Team management skills:* Enterprising team leader with ability to handle large taskforces in a disciplined and organized environment, mentoring and motivating teams in optimizing performance levels
- *Budgeting:* Proven ability to operate the department within the budget by appropriately forecasting and scheduling staff members
- *Recruitment:* Creating & preparing job descriptions of all the positions in the department & hiring employees across the all levels
- *Pre-opening:* Coordination with the project team to get snagging & refurbishment done of rooms and public area
- *Audit:* Preparing rooms & public area for DM & DTCM inspections

### Achievements:

- Won Housekeepers Champion league 2018
- Successfully open doubletree by Hilton & Hilton with 368 keys & 6 outlets
- Successfully opened millennium executive apartment with 115 keys & 2 outlets
- Awarded by International Housekeepers Forum for TOP 10 Innovation (2020)

### Work experience:

Sr.no	Hotel / location	Time duration	Designation	Number of room
1	<b>Flora Creek/Park Deluxe Hotel Apartment, Dubai (Winner of Middle East Housekeeping Champions League 2018)</b>	<b>Mar-2016 till Date</b>	<b>Cluster Executive Housekeeper</b>	<b>180/120 Apt</b>
2	Grand Millennium & Millennium Executive apartment Muscat (Oman) Pre- Opening	Dec 2014 - Jan '16	Assistant Executive Housekeeper (HOD)	115/330 rooms
3	ISS Facility Management Services(Sahara Amby Valley City a unit of Luxury Collection Hotel)	May 2014 - Dec '14	Housekeeping Manager	658 Luxury Rooms
4	Crowne plaza/ Holiday inn Delhi (India) Conversion property	April '08 - May'14	Assistant Executive Housekeeper (HOD)	368 rooms (Eros Group)
5	Hilton/ DoubleTree by Hilton Delhi (India) Pre- Opening		Assistant Executive Housekeeper	368 rooms (Eros Group)
6	Intercontinental Eros Delhi (India)		Assistant Manager Housekeeping	236 rooms (Eros Group)
7	The Grand Delhi (India)	Jul '06 - Mar'08	Assistant Manager Housekeeping	390 rooms
8	Intercontinental The Grand Delhi (India)	Dec'04 - Jun'06	Housekeeping Supervisor	444 rooms
9	Uppals Orchid Delhi (India)	Sep'02 - Dec'04	Hk Associate	84 rooms
10	Taj Place Delhi (India)	Jun'00 -Aug'02	Hk Associate	450 rooms



## **Cluster Executive Housekeeper (Flora Creek/Park Deluxe Hotel Apartment) Mar'16 till Date**

### **Key responsibilities: -**

- Preparing annual housekeeping budget
- Responsible for public area and guest rooms upkeep, cleanliness and appearance
- Handling daily operations and coordinating with front and back of the house departments to carry out smooth operations and periodic cleaning
- Maintaining equipments, carpet cleaning and floor crystallizing records
- Allocating the monthly roster for the staff. Maintaining staff leaves and training records
- Conducting the training for the team members so as to maintain the set standards in order to achieve the organizational goal
- Organizing inventories with accounts and general stores for linen, uniform and fixed assets
- Motivate the team and innovate on operations methodology to minimize the cost and cycle time from spotting the opportunity to actual service delivery
- Co-ordination with purchase team in selecting suppliers for housekeeping related items



**MILLENNIUM**  
HOTELS AND RESORTS

## **Assistant Executive Housekeeper, Millennium & Copthorne hotels Muscat: Dec'14 – Jan'16**

### **Key responsibilities:-**

- Opened a new generation design millennium executive apartment with 115 keys and two f&b outlets also in process to open Grand Millennium with 329 keys and five F&B outlets
- Setup of entire housekeeping department including Hk desk operations, sop formulation & implementations, hiring of HK team members
- Selection of HK equipments, room & f&b linen, bed & bedding, artwork, consumables, uniform etc
- Preparing annual housekeeping budget
- Responsible for public area and guest rooms upkeep, cleanliness and appearance
- Conducting the training for the team members so as to maintain the set standards in order to achieve the organizational goal
- Organizing inventories with accounts and general stores for linen, uniform and fixed assets
- Organizing the pest eradication activities
- Co-ordination with purchase team in selecting suppliers for housekeeping related items
- Handling daily operations and coordinating with front and back of the house departments to carry out smooth operations and periodic cleaning



**FACILITY SERVICES**

## **Housekeeping Manager (Leading Facility management Services Company in the world) May '14 - Dec'14**

### **Key responsibilities: -**

- Preparing annual housekeeping budget
- Responsible for public area and guest rooms upkeep, cleanliness and appearance
- Reporting to the Executive Housekeeper on daily basis as about the day to day achievements and drawback and areas of further improvement so as to enhance business performance
- Organizing inventories with accounts and general stores for linen, uniform and fixed assets. Co-ordination with purchase team in selecting suppliers for housekeeping related item



## **Assistant Executive Housekeeper (Crowne Plaza / Holiday Inn hotel, New Delhi) April '08 – May'14**

### **Key responsibilities:-**

- Preparing annual housekeeping budget
- Responsible for public area and guest rooms upkeep, cleanliness and appearance
- Handling daily operations and coordinating with front and back of the house departments to carry out smooth operations and periodic cleaning
- Otology to minimize the cost and cycle time from spotting the opportunity to actual service delivery
- Organizing the pest eradication activities
- Co-ordination with purchase team in selecting suppliers for housekeeping related items



**Assistant Executive Housekeeper (Hilton& DoubleTree by Hilton hotel, New Delhi) Jul '06 – March'08**

**Key responsibilities:**

- Open both the hotels with 368 keys including 7 F&B outlets.
- Setup of entire housekeeping department including Hk desk operations, sop formulation & implementations, hiring of HK team members, Laundry set up.
- Selection of HK equipment's, room & F&B linen, bed & bedding, artwork, consumables, uniform etc.
- Handling daily operations and coordinating with front and back of the house departments to carry out smooth operations and periodic cleaning

**Trainings:**

- Successfully completed the '**Train the Trainer**' programme at the IHG group of hotels.
- Successfully completed the '**Map**' programme at the IHG group of hotels
- Successfully completed the '**Leadership**' programme at the IHG group of hotels
- Successfully completed the '**Budget Analysis**' programme at the IHG group of hotels
- Successfully completed the '**First-Aid**' programme at the Hilton group of hotels
- Successfully completed the '**Fire & life Safety**' programme at the Hilton group of hotels
- Successfully completed the '**Performance Review**' programme at the Hilton group of hotels
- Dubai Way Training completion

**Computer skills:**

- Advance diploma in computer application from Et&t (ms-word, excel, PowerPoint, access).
- Familiar with Fidelio, opera, Tritan, mms, FMC, ids and Onq Insider, FBM, Oaysis

**Educational qualification:**

- Bachelor of Science (**Hospitality & Hotel Administration**) from Institute of Hotel Management Catering & Nutrition, IGNOU Delhi 2006

**Personal details:**

Date of birth: June 20<sup>th</sup>, 1980  
Nationality: Indian  
Passport no.: M4817881

Marital status: Married  
Languages known: English, Hindi and Marathi

**References**

**Mr. Ivo tzvetkov,**  
Group General Manager – Operations  
Al Khoory Dubai (GSM+971555371926)  
[ivo.tzvetkov@alkhooryhotels.com](mailto:ivo.tzvetkov@alkhooryhotels.com)

**Ms. Nivedita Avasthi**  
GM (IHG Hotels)  
Crowne Plaza New Delhi (Mbl No +919810294152) Email:  
Email:Nivedita.Avasthi@ihg.com

---