



## SYED DANISH OMAIR

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*Valid UAE Driving License*

### OBJECTIVE

Looking for a challenging role where I can utilize my proven pre-opening and operational finance skills and industry experience to develop and promote a positive work environment and contribute towards success of the Organization.

### CAREER SUMMARY

A highly successful Finance Team Player with excellent knowledge of financial reporting and accounting possesses 13 years' experience.

Expert in covering all aspects from startup business, to financial management and company closures.

### PROFESSIONAL ACHIEVEMENTS

#### COSTING AND CONTROL

- 2021: Lead role for the successful pre-opening of 3 Cluster Properties of Millennium Hotels & Resorts in Al Jadaf, Dubai.
- 2019: Saved 500K in IT equipment and Software for Pre-opening of Novotel Sharjah Expo Centre.
- 2019: Saved 800K in Payroll expenses prior to pre-opening of Novotel Sharjah Expo Centre.
- 2018: Saved AED 1.9 Million Pre-opening Project Cost in FF&E and OS&E during Pre-opening of Novotel Sharjah Expo Centre.
- 2017 - AED 90K saving in various service contracts which were negotiated at best rates compared to regular market prices.
- 2016 – 20% saving in utilities, cost awareness program implementation, sensors installation and mainly control of cooling degree as per the requirements
- Lead role for the successful pre-opening of Yas Express RAK, Nov 2014
- Successful external audit 2015-2020 no major risk highlighted in the audit report
- 2015 – AED 450K increase in revenue under other incomes, after finding opportunities on space rental.

#### PRE OPENING PROJECT

- 2021: Successful Pre opening of 3 Cluster Properties in Al Jadaf Dubai, Millennium Hotels & Resorts
- 2019: Successful Pre Opening of Novotel Sharjah Expo Centre. Accor
- 2014: Successful Pre Opening of Yas Express Hotel RAK
- Set-up Finance Department SOPs, Policies and procedures.

#### KEY SKILLS

- Financial Management, Budgeting & Forecasting, Cost & Management, Financial Statements Analysis
- Financial Reporting and Corporate Reporting, Audit and Internal Controls
- Leadership, Interpersonal and Strong Communication Skills
- Excellent Problem Solving and analytical Skill
- PMS Opera, SUN Accounting systems, Micros. HRMS, IDS, Inspire ERP, SQL, Oracle & Ms Office

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## WORK HISTORY



### **CLUSTER FINANCIAL CONTROLLER, KINGSGATE HOTELS BY MILLENNIUM.**

**AL JADDAF DUBAI, U.A.E**

**Pre-Opening**

**DEC 2020 To SEPT 2021**

- Set-up Finance Department SOPs, Policies and procedures.
- Finalization of Pre-opening FF&E and OS&E item List and purchase.
- Set Up and configuration of Opera, SUN, Symphony software.
- Finalization of pre-opening budget and submit to Owning Company for funds required during pre-opening period.
- Finalized Operational budget and 10 years' projection for Valuation.
- Bank account arrangement, required for normal hotel operations and Pre-Opening Accounts.
- Arrangement of hotel trade license and VAT Certificate as per the hotel classification
- Review of OS&E purchases and ensure all items are received prior to opening of the hotel
- Setup of F&B & General stores for the initial inventories
- Setup of all initial commercial contracts for services and products prior to opening of the hotel
- Arrangement of hotel insurances, third party liability, property insurance, group life and workmen compensation insurance
- Arrangement of hotel PMS systems and ensure all systems are tested and in place prior to opening of the hotel

### **FINANCIAL CONTROLLER, NOVOTEL SHARJAH EXPO CENTRE.**

**SHARJAH, U.A.E**

**Pre-Opening**

**Aug 2018 To Aug 2020**



- Analyze costs, pricing, variable contributions, sales results and the company's actual performance compared to the business plans.
- Working with executives and business heads to prepare budgets and forecast to track profit/loss performance by business unit.
- Perform Month End Closure Reports P&L, Rolling Forecast and Balance sheet to Regional Office and Head Office.
- Monthly and quarterly Municipality and VAT calculation and filing.
- Providing direction and training to hotel operational team in areas related to finance, financial reports, internal controls, labor management, payroll, etc.
- Prepare Annual Business Plan based on detailed analysis of actuals and forecasted business performance through the company's guidelines
- Preparing and managing revenue and expense budget. controlling income, cash flow and expenditure
- Conduct and supervise weekly credit meeting to review outstanding payments
- Manage all phases of Accounts Payable, Receivable and department budget. Negotiating Annual contracts, Insurance and policies
- Preparing regular reports and summaries of accounting activities.
- Preparing financial statements, Analytical reports and comparative analysis.



**FINANCE & ADMIN MANAGER, ARYANA HOTEL,  
SHARJAH, U.A.E  
MAY 2016 To Aug 2018**

- Provides financial information to management by researching and analyzing accounting data; preparing reports.
- Controlling and processing payroll.
- Controlling start to end procurement process.
- Preparing profit and loss accounts and balance sheet for senior management
- Preparing budgets and business planning, including projected room revenue
- Substantiates financial transactions by auditing documents.
- Maintains accounting controls by preparing and recommending policies and procedures.
- Maintains financial security by following internal controls.
- Prepares payments by verifying documentation, and requesting disbursements.
- Answers accounting procedure questions by researching and interpreting accounting policy and regulations.
- Prepares special financial reports by collecting, analyzing, and summarizing account information and trends.

**FINANCE MANAGER, YAS EXPRESS HOTEL,  
RAS AL KHAIMAH, U.A.E  
Pre-Opening Nov 2014 to May 2016**

**FINANCE EXECUTIVE, PEARL CONTINENTAL HOTEL,  
KARACHI, PAKISTAN  
June 2008 - Oct 2014**

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**EDUCATION**

**MBA-FINANCE, VIRTUAL UNIVERSITY OF PAKISTAN, KARACHI  
2010-2012**

- Financial Management, Financial Statement Analysis
- Cost & Management Accounting, Money & Banking, Corporate Finance
- Taxation Management, Investment Analysis & Portfolio Management

**B.COM, UNIVERSITY OF KARACHI  
2007-2009**

- Accounting, Advance Accounting, Economics, Statistics & Business Mathematics

**PROFESSIONAL DEVELOPMENT & CERTIFICATION**

**Information Technology:** Diploma in Information Technology from Gold Tech Institute Karachi Pakistan

**Oracle 9i:** Completed oracle certified professional Training from Orasoft Training Institute Pakistan affiliated with Oracle University U.S.A. Passed SQL (IZO-007) Exam