

CLYDE JOSEPH JAFFARI

clydejaffari@gmail.com Mobile: +91-8805423265 GOA INDIA

JOB OBJECTIVE: To work for a progressive organization in a highly motivating and challenging environment that provides the best opportunities to grow and utilize my potential to the fullest to achieve the organization's goal while achieving my personal goals.

PERSONAL INFORMATION

- Date of Birth: 12th Jan 1982
- Marital Status: Married
- Citizen: Indian
- Passport No: M2339709 Exp:17/09/2024

PROFESSIONAL EXPERIENCE

RESTAURANT MANAGER AT MIRCH MASALA

February 2021 - December 2021 Seattle, Washington, United States

Delivering superior food and beverage service and maximizing customer satisfaction. Responding efficiently and accurately to restaurant customer complaints.

ADULT FAMILY HOME SOLUTION

Administrative Assistant - February 2018 - May 2021

POKI BOWL

Prep Cook - June 2017 till December 2017 (UNION CITY, CALIFORNIA)

Worked for job duties included preparation for the dishes that are served. This includes Filleting of Fish chopping vegetables, breaking down, cutting or grinding Fish/meat, weighing and mixing ingredients, washing and preparing vegetables, storing food.

CUPINI'S ITALIA, KANSAS CITY

Offshore Sales & Marketing Manager- May 2016

Sales & Marketing for the company's tours to Italy. Also taking care of social media and their website. Systems worked on are Google Spreadsheets, Microsoft Excel, Mailchimp, Voyage and Zendesk.

CITRUS HOLIDAYS, GOA

Research Development executive- January 2016- May 2016

Selling Worldwide Tour Packages to UK Customers which includes Air, Car and Accommodation for the company.
Working on Amadeus and Worldspan for bookings.

ALTISOURCE PVT LTD, Goa

Senior Customer Care Associate, October 2012 – January 2015

Updating of all types of Home Insurance and sending out payments for annual premiums for a US based Mortgage Company (JP Morgan Chase).

- Supervisory role, Handling Irate callers and Customer Disputes.

EDUCATION

Alison Online Certified Learning, Galway, Ireland

User ID: 5352493

- | | | |
|--------------------------------------|--------------------------|--------------------------|
| • Diploma in Supply Chain Management | (Overall Percentage 85%) | Completed September 2015 |
| • Diploma in Human Resources. | (Overall Percentage 92%) | Completed September 2015 |
| • Diploma in International Tourism. | (Overall Percentage 88%) | Completed September 2015 |
| • Diploma in Customer Service. | (Overall Percentage 88%) | Completed September 2015 |

Delhi Board of Higher Secondary, Delhi, New Delhi

High School Diploma

Completed June 2005

