

itsubha.maharana15@gmail.com 9937229053	<h1>SUBHA K MAHARANA</h1>
<div> Skills <ul style="list-style-type: none"> Trained CCNA professional Experienced in Fortune Express IDS v6.5, IDS v6.1 & IDS v4.1 Hands-on experience in installing Opera Client system Expertise in installation and maintenance of POS and BS software (Bio-Matrix) Exposer to wireless configuration/Networking printing Expertise in Configuration ADS, DHCP, DNS & IIS Database backup/IDS installation Installation of O/S and assembling and troubleshooting of PC Configuration of Hardware device like modem, Printer, NIC, Display Sound card Active Directory, IIS, Printers AP, Lotus, Proxy server Basic, Exchange, Software installation Cisco, MS Outlook, Symantec DHCP, NEC, Troubleshooting Disaster recovery, Networking, Vendor management Firewall, Gateway and SQL Policies </div> <div> Education/Certification <ul style="list-style-type: none"> Diploma Certification in Global Infrastructure Management Specialist (GIMS) from IIHT, Bhubaneswar [2008-2010] Trained CCNA professional from Jetking, Bhubaneswar on June 2013 Completed BSC (Math) </div>	<div> Professional summary <p>Over 10 years of industry experience as IT infrastructure and Security professional which includes Heading the IT Department, Manage & troubleshooting all the servers, desktop, Wi-Fi Devices, EPABX system, CCTV, Network and all the IT related devices.</p> <p>As an IT Manager (VITS Bhubaneswar, Lotus Resort Konark & Mahodadhi Palace Puri) at Kamat Hotel India Limited, (02-2019 to Till Now)</p> <ul style="list-style-type: none"> Manage & Maintenance of IT infrastructure and Security. Installation Innkey Cloud Base ERP Software Manage and tracking of Gateway (Antlabs IG-4) Managing network firewall Sonic Wall TZ400 security like... web filter, application filter, network traffic, virtual host, rules and policies. Managing Antivirus End Point Seqrite server and As well as Client also Managing & Tracking Vista Key Room Door lock at 69 rooms Managing & Tracking RIOO Key Room Door lock at 42 rooms Dealing with Vendor's (AMC, Internet, Hardware's, software's, EPBX, CCTV, Biometric scan and access ...etc.) Managing telephone exchange Panasonic Ensuring SOP's, guidelines and policies implementation <p>As a Head of IT & Systems in WelcomHotel The Savoy (Member ITC's Hotel Group), (07-2018 to 02-2019)</p> <ul style="list-style-type: none"> Managing domain server, user creation, modification and group policies Wireless Network Technologies, PRI & Leased lines. Dealing with Vendor's (AMC, Internet, Hardware's, software's, EPBX, CCTV, Biometric scan and access ...etc.) Manage and tracking of Gateway (Wifonic) Managing telephone exchange NEC Universe SV8300 Installation & Maintain of NVR/DVR CCTV camera's Administering troubleshooting, system and server backups, archiving, training and disaster recovery and compliance issues. Ensuring SOP's, guidelines and policies implementation <p>As an IT Manager in Regenta Inn By Royal Orchid Hotels Ltd. (12-2016 to 07-2018)</p> <ul style="list-style-type: none"> Heading the IT Department Manage & troubleshooting IDS v6.5 GST implementation Maintaining the smooth functioning entire IT department Creating the reports for Head Office Managing all the servers, desktop, Wi-Fi Devices, EPABX System, CCTV, Network and all the IT related devices Support for Guest Wi-Fi <p>As Promoted to an Assistant Manager - IT in Park Plaza Jodhpur (A Unit of Sarovar Group & Also A Part of Carlson Rezidor (11-2015 to 12-2016)</p> <p>As an EDP Executive in Park Plaza Jodhpur (A Unit of Sarovar Group & Also A Part of Carlson Rezidor</p> <ul style="list-style-type: none"> Heading the IT Department Manage & troubleshooting OPERA Manage & troubleshooting IDS v4.1 Management of entire Network Manage and tracking of firewall (Antlabs) Managing Active Directory services environment with DHCP, DNS, Backup Server, Antivirus Server and Proxy server. </div>

- Manage and troubleshooting of Wi-Fi setup (Unifi) / 24 online with 60 AP's Unifi.
- Managing & operate HP ProLiant, DL380 G6 Server.
- Provide training of OPEARA, and IDS v4.1 Software to users.
- Manage Symantec Endpoint Antivirus server & Seqrite Endpoint Security Antivirus for all client workstations.
- Configuration and maintenance of VING card automated door system.
- MS Outlook Mail Configuration.
- Manage & troubleshoot Oracle and SQL Database Structure
- Implementation, Planning and Management of PA system, Telephone, Panasonic EPABX, CCTV Network, Single/Multimode Fiber Network & LAN Installation for hotel.
- Managing DVR with camera.
- Vendor management and Capacity and resource planning
- All kind of License Management.
- Attending all occurred technical issues from guest and internal departments.

As an IT Executive in The **Chariot Resort & Spa Puri (09-2014 to 11-2015)**

- Configuring Onity Key Room Door lock at every room (136 of The Chariot Puri Resorts & Spa.
- Honeywell DVR operating for CCTV camera.

As a System Administrator in **Pal Heights Bhubaneswar (01-2012 to 09-2014)**

- Setting up KOT printers at different departments through IDS
- Through IDS date and time setting up the happy hour schedule
- Configuring the wireless connection at Pal Heights
- Configuring Godraj Key Room Door lock at every rooms (74) of Pal Height
- Setting up different outlet Tax & Service Tax structure
- Monitoring all system, printer and software throughout Pal Heights
- Monitoring biometric software every day (for Employee Attendance working hours)

As an System Engineer in **Info Service Point Bhubaneswar (09-2011 to 01-2012)**

- Giving networking solutions to clients
- Assembling and disassembling systems & laptops
- Troubleshooting systems & laptops issues

Personal Details

Fathers Name	: Late Ramesh Chandra Maharana
Date Of Birth	: 15 th July 1990
Permanent Address	: Plot No. – 402 002-Gitanjali Apartment, BJB Nagar Lewis Road, Bhubaneswar – 751014
Skype ID	: subhakumar1990
Passport Number	: N3878227

Declaration

I do hereby declare that above information provided by me are true and correct to the best of my knowledge.