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| **OBJECTIVE:**  **PROFILE SUMMARY:** | Functions as the property’s strategic financial business leader. As Financial leader I champion, develop and implement property-wide strategies that deliver products and services to meet or exceed the needs and expectations of the brand’s target customer and property employees. As my point of view as of financial expertise I enable the successful implementation of the brand service strategy and brand initiatives while maximizing the return on investment. In addition, creates and executes a business plan that is aligned with the property and brand’s business strategy and focuses on the execution of financial and accounting activities and the delivery of desirable financial results.   * Financial management skills, e.g., analyse P&L Statements, develop operating budgets, prepare a short- and long-term forecast and capital expenditure planning * Strong English communication skills (verbal, listening, writing) * Strong organization and analytical skills * Strong problem-solving skills * Ability to use standard software applications and hotel systems. * Ability to acquire and maintain relationships, e.g., associates, customers, vendors * Effective decision-making skills * Effective influence skills * Good negotiation skills * Effective conflict management skills * Effective change management skills * Strong customer and associate relation skills * Basic legal expertise related to hotel issues * Good presentation and platform skills * Knowledge of purchasing, inventory controls, supplies and equipment * Knowledge of overall hotel operations as they affect department * Ability to effectively manage labor productivity * Knowledge of government regulations and safety standards |
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| **PERSONAL**  **Information:**  **Skills:**  **EDUCTIONAL**  **QUALIFICATION:**  **WORK** **EXPERIENCE:**  **WORK EXPERIENCE:** | Date of birth : 02nd September 1975  Gender : Male.  Nationality : Egyptian.  Religion : Islam.  LinkedIn [**linkedin.com/in/mohamed-ibrahim-cma®-5a574141**](https://www.linkedin.com/public-profile/settings?trk=d_flagship3_profile_self_view_public_profile)  Marital Status : Married,  Iqama status : Transferable.  Driving license : Valid     * Working on yearly External auditing of financial statements and Internal Auditing programs with Three of Big four firms Deloitte, KPMG and EY. * A training course in preparing financial statements from the American University in Cairo (AUC). * Attendees certificate of the revenue Academy program. * Having total competence with accounting programs (Opera –Sun System- SAP-BPC - Peachtree- Delta – QuickBooks). * Having a high-level course in English from the American University in Cairo.   Mansoura University, Egypt. Bachelor of Commerce, Major: Accounting  CMA® (Certified Management Accountant), Credential number 54714, The CMA® is the globally recognized, advanced-level professional certification for accountants and financial professionals in business. Achieving the CMA demonstrates expertise in financial planning, analysis, control, decision support, and professional ethics.  CPA® (Certified Public accounting) in progress.  **Financial Controller**  **Radisson Hotel Group**  **April 2018 – Present (Jubail , Saudi Arabia & Preopening Radisson Riyadh Airport)**   * **Engaging in Strategic Planning and Decision Making** * Analyses financial data and market trends. * Analyses information, forecasts sales against expenses and creates annual budget plans. * Compiles information, analyses and monitors actual sales against projected sales. * Develops means to improve profit, including estimating cost and benefit, exploring new business opportunities, etc. * Analyses differences between actual budget wages and forecasted wages for more efficient budget planning. * Identifies the underlying principles, reasons, or facts of information by breaking down information or data into separate parts. * Thinks creatively and practically to develop, execute and implement new business plans * Protects and strengthens our competitive advantage by advocating and supporting sound business and financial decision making. * Ensures a strong accounting and operational control environment to safeguard assets, improve operations and profitability. * Implements a system of appropriate controls to manage business risks. * **Leading Accounting Teams** * Utilizes interpersonal and communication skills to lead, influence, and encourage others; advocates sound financial/business decision making; demonstrates honesty/integrity; leads by example. * Communicates the strategic goals, the focus and the owner priorities to subordinates in a clear and precise manner. * Provides excellent leadership by assigning team members and other departments managers' clear accountability backed by appropriate authority. * Holds staff accountable for successful performance. * **Developing and Maintaining Finance and Accounting Goals** * Supports property strategy from a finance and accounting perspective * Submits reports in a timely manner, ensuring delivery deadlines. * Ensures Profits and Losses and balance sheet reconciliations are documented accurately. * Achieves and exceeds goals including performance goals, budget goals, team goals, etc. * Ensures appropriate corrections are made to audit results if necessary. * Reviews audit issues to ensure accuracy. * **Managing Taxes and Policies** * Monitors all taxes that apply, ensuring that taxes are current, collected, accrued and reconciliation is documented. * Generates and providing accurate and timely results in the form of reports, presentations, etc. * Ensures compliance with standard and local operating procedures (SOPs and LSOPs). * Oversees internal, external and regulatory audit processes. * Ensures that the P&L is accurate (e.g., costs are properly matched to revenue, costs are recorded in the proper accounts). * **Anticipating and Delivering on the Needs of Key Stakeholders** * Understands and meets the needs of key stakeholders (owners, corporate, guests, etc.). * Understands the owners' perspective and ROI expectations. * Anticipates and addresses owner needs and involves ownership in key decisions. * Leverages strong functional leadership and communication skills to influence the executive team, the property's strategies and to lead own team. * Advises the GM and executive committee on existing and evolving operating/financial issues. * Facilitates critique meetings to review information with management team. * Attends owners meetings in order to provide context and explanation for financial results. * Attends meetings and communicates with the owners, understanding the priorities and strategic focus. * Demonstrates a commitment to meeting the needs of all key stakeholders. * Communicates financial concepts in a clear and persuasive manner that is easy to understand and drives desired behaviors. * **Managing and Conducting Human Resource Activities** * Ensures team members are cross-trained to support successful daily operations. * Ensures property policies are administered fairly and consistently. * Ensures new hires participate in the department’s orientation program. * Ensures new hires receive the appropriate new hire training to successfully perform their job. * Creates appropriate development plans which develop team members based on their individual strengths, development needs, career aspirations and abilities.   ***Achievements in Pre-opening: -***   * Preopening Budget preparation, * Assets Register activation, tagging and Hand over. * Monthly reconciliation with owner on the pre-opening budget and confirm full * Operating Budget for first year. * Opening and maintaining separate bank account for pre-open & operations, * Installation of Opera, Sun and Micros and arrange training of all staff for PMS. * Successfully started in 1st month of Operation P&L. * Prepare cash flow projection and working capital requirement for first 3 months.   **Financial Controller**  Coral Beach Jubail Hotel **(Managed by Hospitality management holding HMH)**  **July 2012 – April 2018 (Jubail, Saudi Arabia)**   * Maximize cash flow performance of the hotel through controls on inventory, credit and collection, disbursements, deposits and remittances. * Analyses information, forecasts sales against expenses and creates annual budget plans. * Compiles information, analyses and monitors actual sales against projected sales. * Develops means to improve profit, including estimating cost and benefit, exploring new business opportunities, etc. * Analyses differences between actual budget wages and forecasted wages for more efficient budget planning. * Identifies the underlying principles, reasons, or facts of information by breaking down information or data into separate parts. * Thinks creatively and practically to develop, execute and implement new business plans * Protects and strengthens our competitive advantage by advocating and supporting sound business and financial decision making. * Ensures a strong accounting and operational control environment to safeguard assets, improve operations and profitability. * Implements a system of appropriate controls to manage business risks. * Establish a price rate structure for all hotel segments. * Establish an internal control questioner to be assure of appropriate controls over all operation at the hotel. * Ensures compliance with standard and local operating procedures (SOPs and LSOPs). * Prepare monthly and yearly financial statements, Balance sheet, income statement, Cash flow and changing in equity. * Working capital controlling, cash management, account receivable management and inventory management. * Prepare analysis for liquidity, profitability and activity ratios to maintain the financial position for hotel. * Prepare yearly budget, assessing effectiveness and efficiency between actual figures and Budgeted figures and investigate the variances. * Prepare monthly and quarterly rolling forecast. * Oversees internal, external and regulatory audit processes * Ensures that the P&L is accurate (e.g., costs are properly matched to revenue, costs are recorded in the proper accounts).. |
| **WORK EXPERIENCE:**  **WORK EXPERIENCE:**  **WORK EXPERIENCE:**  **WORK EXPERIENCE**  **LANGUAGE:** | **Chief Accountant & Acting** [**Financial**](https://www.linkedin.com/title/it-manager?trk=pprofile_title) **controller**  Coral Al Hamrahotel **(Managed by Hospitality management holding HMH)**  **March 2010 – July 2012 ( Riyadh, Saudi Arabia)**   * Join Hotel six months before opening for all pre-opening setup and successfully done the transition from pre-opening to soft and grand opening. * Our hotel having 64 rooms, suits, conference rooms, Recreation facilities and busy outlets with many other facilities. * Transition from preopening to operating while making and managing both the budgets. * Modifying all the policy and procedures of chain according to local laws and owner agreement. * Made the whole set up for contacting bank for credit card machines installation and implementations. * Take care of all project contractors on behalf of owner. * Supporting GM in Staff Planning, recruitment for other administration departments. Supervise, coordinates and directs the activities of finance team, like timely preparing and circulating financial reports as per the deadlines. * Keep a close check and balance on all departments’ expenses and monthly analysing the expenses Vs Budget to control cost and maintain profit ratios.   ***Achievements in Pre-opening: -***   * Preopening Budget preparation, * Assets Register activation, tagging and Hand over. * Monthly reconciliation with owner on the pre-opening budget and confirm full * Operating Budget for first year. * Opening and maintaining separate bank account for pre-open & operations, * Installation of Opera, Sun and Micros and arrange training of all staff for PMS. * Successfully started in 1st month of Operation P&L. * Prepare cash flow projection and working capital requirement for first 3 months.  [**Chief**](https://www.linkedin.com/title/it-administrator?trk=pprofile_title) **Accountant** Acsco International Cargo Service  **October 2007 – November 2009 ( Doha, Qatar)**Timely issuance of all cargo services, accounting all entries related to cargo service with proper approvals, closing of jobs of Freight forwarders dues on time.   * Verification / reconciliation of all cargo service accounts. * Closing of jobs & P/L booking Settlements of Freight Forwarders dues on time. * Verification & Settlements of all sub-contractors bills with proper approvals. * Periodical Cargo Service receivables list to collection responsible. * Overall volume – Data input related to Cargo service financial activities. * Preparing the month end bank reconciliation.  [**Cost**](https://www.linkedin.com/title/it-engineer?trk=pprofile_title) **Controller**  Amco lines (heavy trucks company)  **August 2005 – October 2007 ( Alexandria, Egypt)**   * Classifying and analyse Direct Materials, Direct labor and estimating the cost of overhead. * Using Process system for assigning all costs to cost centres. * Estimating all overhead costs with cost drivers ( Direct labour, Direct labor Hrs, machine Hrs) * Using activity based cost system (ABC) to estimate all overhead costs. * Preparing all Material inventory, work in process and finished goods inventory accounts. * Making reconciling of all accounts for overhead depend on all actual and estimating accounts. * Closing the balance of overhead accounts on costs of goods account in cases debit or credit it. * Preparing the cost of good sales and subtract it from revenue to get Cross profit. * Working on keeping accounts of venders and making discount. * Making all adjustment for vender’s accounts. * Recording all receipts stocks in vender’s accounts. * Recording all payments for venders from treasure bills. * Give reports weekly to the chief Accountant.  **Auditor**  Ebrahim Alkest (Certified public accountant office)  **December 2000 – June. 2005 ( Egypt)**   * Preparation, compilation, review and Audit of Financial Statements. * Reconciliation of Balance Sheet Accounts. * Monthly bank reconciliations. * Month end closing. * Filling the Financial statements to Tax authorities.   Speak : English, Arabic.  Read and write : English, Arabic.  I hereby declare that all the information’s furnished above are true to the best of my knowledge and belief. Mohamed Ibrahim |