dockria

HOME

MASTER ADMIN ⌄

Add/Edit Master Admin •

COMPANY PANEL ⌄

Create/Manage
A Company •

Subscription
Management •

Logout

TOTAL CLIENTS

80

TOTAL USERS

2,000

TOTAL SALES
US$

$520,000
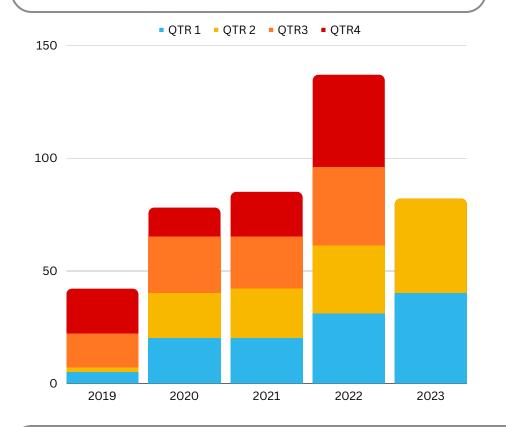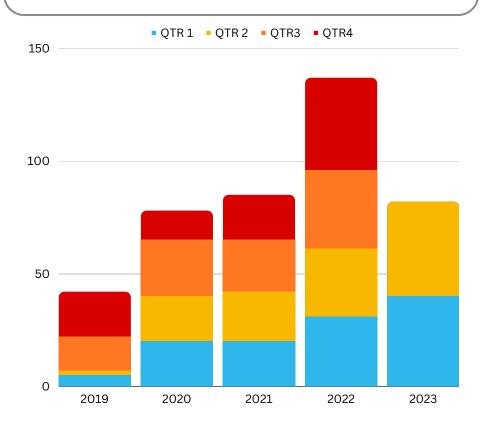
OLDEST CLIENT

Sasini PLC

TOTAL DOCUMENTS

500 M

CLIENT ONBOARDING – ANNUAL

■ QTR 1 ■ QTR 2 ■ QTR3 ■ QTR4

TOTAL TREES SAVED

80,000 pages are produced from one tree

6,250

TOTAL TIME ON THE SYSTEM

5000 hrs

TIME SAVED SEARCHING A DOC
10 minutes per physical paper search

100k hrs

TOTAL WORKFLOWS PROCESSED
10 minutes per physical paper search

800

DAYS SAVED WITH WORKFLOWS
1 DAY PER MANUAL PROCESS

800

TOTAL LOGINS TO THE SYSTEM

200 M

TOTAL STORAGE IN USE	TOTAL BANDWIDTH IN USE	TOTAL SIZE OF THE DB	SYSTEM UPTIME	ONLINE USERS
50 TB	8 GB	80GB	99.92%	500

TOTAL CLIENTS	TOTAL USERS	TOTAL SALES US$	OLDEST CLIENT	TOTAL DOCUMENTS
80	2,000	$520,000	Sasini PLC	500 M

CLIENT ONBOARDING – ANNUAL

■ QTR 1 ■ QTR 2 ■ QTR3 ■ QTR4

TOTAL TREES SAVED 80,000 pages are produced from one tree	**TOTAL TIME ON THE SYSTEM**
6,250	5000 hrs

TIME SAVED SEARCHING A DOC
10 minutes per physical paper search

100k hrs

TOTAL WORKFLOWS PROCESSED 10 minutes per physical paper search	**DAYS SAVED WITH WORKFLOWS** 1 DAY PER MANUAL PROCESS	**TOTAL LOGINS TO THE SYSTEM**
800	800	200 M

TOTAL STORAGE IN USE	TOTAL BANDWIDTH IN USE	TOTAL SIZE OF THE DB	SYSTEM UPTIME	ONLINE USERS
50 TB	8 GB	80GB	99.92%	500

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NUMBER OF ADMIN USERS	LOGGED IN ADMIN USERS	MOST ACTIVE ADMIN USER	LAST COMPANY ACCESSED
4	2	Sanjay	Sasini PLC

ADD A NEW MASTER ADMIN

LOGOUT ALL MASTER ADMINS

ALL MASTER ADMINS

ADMIN UNIQUE ID	ADMIN NAME	ADMIN EMAIL	LAST LOGIN DATE TIME	LAST COMPANY ACCESSED	TIME SPENT IN SYSTEM	OPTIONS
DOCKRIA21021989	Ravi	ravi@dockria.com	21-02-2023 - 11:00 pm - Nairobi Time	African Capital Limited	2 Hours 21 Minutes 33 Seconds	Edit Admin Disable Admin Logout Admin

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NUMBER OF COMPANIES	ACTIVE COMPANIES	INACTIVE COMPANIES	CLIENT WITH MOST USERS
10	9	1	Amadeus

CREATE A COMPANY	MANAGE A COMPANY	SUBSCRIPTION MANAGEMENT

ALL CLIENTS OF DOCKRIA

COMPANY UNIQUE ID	COMPANY NAME	COMPANY ADMIN EMAIL	COMPANY ADMIN NAME	LAST LOGIN DATE TIME	TIME SPENT IN SYSTEM	STATUS	OPTIONS
AMADEUS130 25489	Amadeus	David.Onguka@amadeus.com	David Onguka	23-04-2023 - 12:00 pm - Nairobi Time	2 Hours 21 Minutes 33 Seconds	ACTIVE	Edit Company Edit Subscription Disable Company Disable Company Admin

Logout

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LIST OF ALL ADMINS		
ADMIN UNIQUE ID	**ADMIN NAME**	
DOCKRIA21021989	Ravi	EDIT
DOCRIA13091994	Sanjay	EDIT
DOCKRIA13052010	James	EDIT

DOCKRIA ADMINISTRATOR UPDATE FORM	
ADMIN UNIQUE ID	ADMIN UID GENERATED AND CANNOT BE CHANGED AND REPEATED
FULL NAME	
EMAIL ADDRESS	
CONFIRM EMAIL ADDRESS	
PHONE NUMBER	

DELETE ADMIN   SAVE NEW ADMIN   UPDATE ADMIN

CLEAR FORM

To Edit a Master Admin, please select the appropriate EDIT button of the Admin and Edit details on your right.

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Subscription Management ●

Logout

LIST OF ALL COMPANIES

SASINI PLC	EDIT	DISABLE COMPANY
AFRICAN CAPITAL LIMITE	EDIT	DISABLE COMPANY
TRAVELSHOPPE COMPANY LIMITED	EDIT	DISABLE COMPANY
ROYAL FLORA HOLLAND KENYA	EDIT	DISABLE COMPANY
NATIONAL CEMENT	EDIT	DISABLE COMPANY
DOMINO SYSTEMS LIMITED	EDIT	DISABLE COMPANY
SANJAY AND SONS LLP	EDIT	DISABLE COMPANY
DYOTA LLP	EDIT	DISABLE COMPANY

COMPANY UPDATE FORM

COMPANY UNIQUE ID	COMPANY UID GENERATED AUTOMATICALLY	COMPANY ADMIN NAME	
COMPANY LEGAL NAME		COMPANY ADMIN EMAIL	
COMPANY ADDRESS		COMPANY ADMIN DESIGNATION	
COMPANY OFFICIAL EMAIL		COMPANY ADMIN PHONE NUMBER	
COMPANY PHONE NUMBER		COMPANY OFFICIAL DOCUMENTS – attach upto 5 pdf documents only.	
COMPANY BUSINESS REG. NUMBER		SUBSCRIPTION GROUP FOR THE COMPANY	LIST OF ALL SUBSCRIIPTION GROUPS CREATED BY THE MASTER ADMIN ▼
COMPANY PIN NUMBER		STORAGE SPACE – in GB, minimum of 100gb	
EMAIL ADDRESS TO RECEIVE INVOICE		VALIDITY DATE FROM & TO: Date From ▼ Date To ▼	VALIDITY IN MONTHS: Validity in months are calculated automatically. can only accept monthly, quarter, biannual, or annual dates.
EMAIL ADDRESS TO RECEIVE LOGIN DETAILS			

DELETE COMPANY   **CLEAR FORM**   **UPDATE COMPANY**   **ADD NEW COMPANY**   **GENERATE INVOICE**   **SEND INVOICE**

To edit of update a company, Please click on the EDIT button. Company details will be loaded on your right for changes which are allowed. To Add a Company please add details required on your right and click Add New Company.

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LIST OF ALL COMPANIES

SASINI PLC	EDIT	DISABLE COMPANY
AFRICAN CAPITAL LIMITE	EDIT	DISABLE COMPANY
TRAVELSHOPPE COMPANY LIMITED	EDIT	DISABLE COMPANY
ROYAL FLORA HOLLAND KENYA	EDIT	DISABLE COMPANY
NATIONAL CEMENT	EDIT	DISABLE COMPANY
DOMINO SYSTEMS LIMITED	EDIT	DISABLE COMPANY
SANJAY AND SONS LLP	EDIT	DISABLE COMPANY
DYOTA LLP	EDIT	DISABLE COMPANY

COMPANY UPDATE FORM

COMPANY UNIQUE ID	DOCDOM51658	COMPANY ADMIN NAME		JAMES MAINA
COMPANY LEGAL NAME	DOMINO SYSTEMS LIMITED	COMPANY ADMIN EMAIL		JAMES@DOMINOSYSTEMS.CO.KE **SEND PASSWORD RESET LINK** **DISABLE COMPANY ADMIN**
COMPANY ADDRESS	1ST PARKLANDS, AVENEUE BUILDING, A1	COMPANY ADMIN DESIGNATION		INFORMATION TECHNOLOGY MANAGER
COMPANY OFFICIAL EMAIL	INFO@DOMINOSYSTEMS.CO.KE	COMPANY ADMIN PHONE NUMBER		+254789653256
COMPANY PHONE NUMBER	+254790925213	COMPANY OFFICIAL DOCUMENTS – attach upto 5 pdf documents only.		Company registration.pdf 👁 ⬇ ⊗ Business Permit.pdf 👁 ⬇ ⊗ KRA Pin Certificate.pdf 👁 ⬇ ⊗ Service Level Agreement.pdf 👁 ⬇ ⊗ AMC.pdf 👁 ⬇ ⊗
COMPANY BUSINESS REG. NUMBER	BR12587456	SUBSCRIPTION GROUP FOR THE COMPANY		_MARA SIMBA SUBSCRIPTION PACKAGE_ ▼
COMPANY PIN NUMBER	A516165165X	STORAGE SPACE - in GB, minimum of 100gb		250 GB
EMAIL ADDRESS TO RECEIVE INVOICE	PAYABLE@DOMINOSYSTEMS.CO.KE	VALIDITY DATE FROM & TO: Date From ▼ Date To ▼ **21-02-2023** **20-08-2023**		VALIDITY IN MONTHS: Six Months
EMAIL ADDRESS TO RECEIVE LOGIN DETAILS	LOGIN@DOMINOSYSTEMS.CO.KE			

DELETE COMPANY	CLEAR FORM	UPDATE COMPANY	ADD NEW COMPANY	GENERATE INVOICE	SEND INVOICE

To edit of update a company, Please click on the EDIT button. Company details will be loaded on your right for changes which are allowed.

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LIST OF ALL SMG

MARA SIMBA	EDIT
OLE LENTILE	EDIT
MARA ZEBRA	EDIT
GOLDEN PACKAGE	EDIT
FOR 3 USERS	EDIT
FREEMIUM PACKAGE	EDIT

SMG INFO

SMG UNIQUE ID	COMPANY UID GENERATED AUTOMATICALLY
SMG NAME	
PAYMENT INTERVAL – MONTHLY, QUARTERLY, BIANNUALLY, OR ANNUAL ONLY	
PAYMENT CURRENCY – USD OR KES ONLY	
TAX NAME	
TAX PERCENTAGE	
PAYMENT TYPE	Select Either Renewal / One-Time

SMG COST

DESCRIPTION	QTY	COST	TOTAL

➕ ADD PRODUCT OR SERVICE

SUBTOTAL

{TAX NAME HERE} {TAX PERCENTAGE HERE}

GRAND TOTAL

CREATE NEW **SMG**   DELETE SMG   CLEAR FORM   UPDATE FULL SMG   UPDATE INFO   UPDATE COST

SMG stands for SUBSCRIPTION MANAGEMENT GROUP.

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LIST OF ALL SMG

MARA SIMBA	EDIT
OLE LENTILE	EDIT
MARA ZEBRA	EDIT
GOLDEN PACKAGE	EDIT
FOR 3 USERS	EDIT
FREEMIUM PACKAGE	EDIT

SMG INFO

SMG UNIQUE ID	DOCSMG125623
SMG NAME	MARA SIMBA
PAYMENT INTERVAL – MONTHLY, QUARTERLY, BIANNUALLY, OR ANNUAL ONLY	BIANNUALLY
PAYMENT CURRENCY – USD OR KES ONLY	USD – $
TAX NAME	VAT
TAX PERCENTAGE	16%
PAYMENT TYPE	One Time

SMG COST

DESCRIPTION	QTY	COST	TOTAL	
Dockria Normal User Licenses	50	$ 100	$ 5000	⊖
Configuration of the Environment	1	$2000	$ 2000	⊖
Configuration of the DMS	1	$ 5000	$ 5000	⊖

⊕ ADD PRODUCT OR SERVICE

SUBTOTAL	$ 12,000
VAT 16%	$1,920
GRAND TOTAL	$13,1920

CREATE NEW SMG	DELETE SMG	CLEAR FORM	UPDATE FULL SMG	UPDATE INFO	UPDATE COST

SMG stands for SUBSCRIPTION MANAGEMENT GROUP.

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Home -> *Company Panel*-> *Subscription Management Panel*
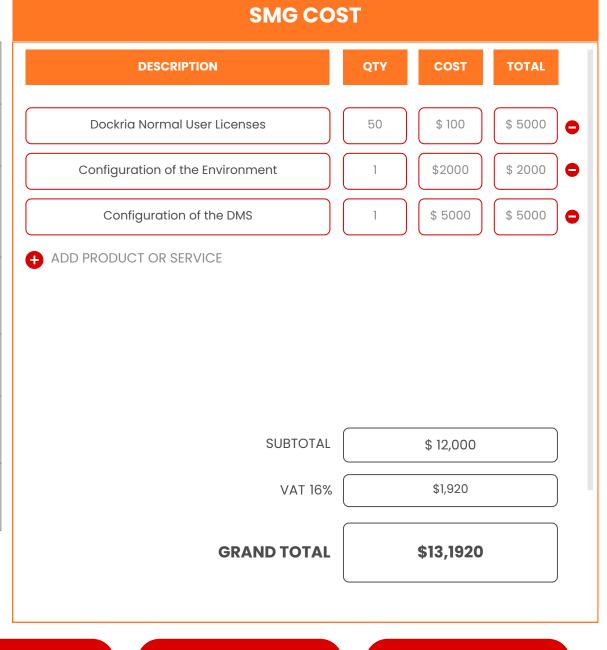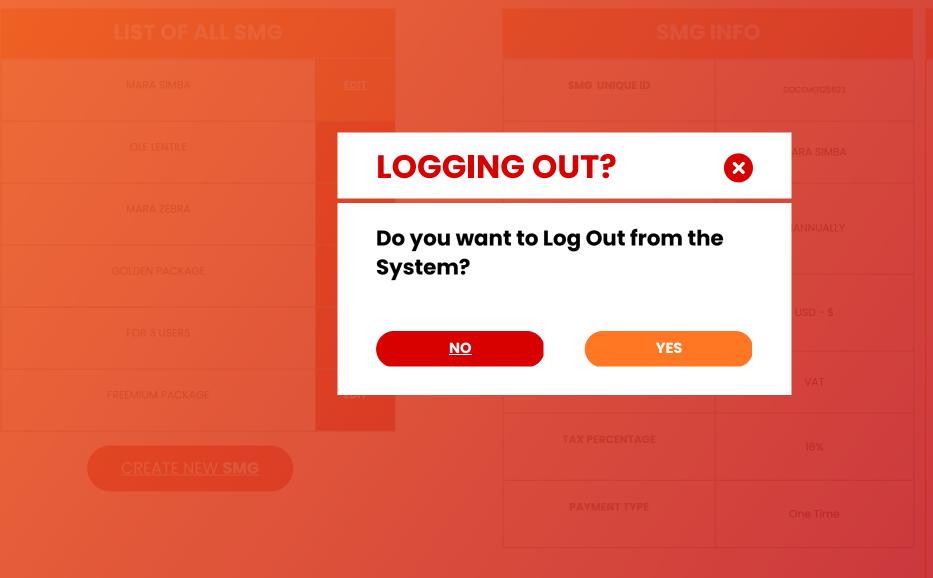
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LIST OF ALL SMG

MARA SIMBA | EDIT

OLE LENTILE

MARA ZEBRA

GOLDEN PACKAGE

FOR 3 USERS

FREEMIUM PACKAGE | EDIT

CREATE NEW **SMG**

SMG INFO

| SMG UNIQUE ID | DOCSMG125623 |
| MARA SIMBA |
| ANNUALLY |
| USD – $ |
| VAT |
| TAX PERCENTAGE | 16% |
| PAYMENT TYPE | One Time |

SMG COST

DESCRIPTION	QTY	COST	TOTAL
Dockria Normal User Licenses	50	$ 100	$ 5000
Configuration of the Environment	1	$2000	$ 2000
Configuration of the DMS	1	$ 5000	$ 5000

⊕ ADD PRODUCT OR SERVICE

SUBTOTAL	$ 12,000
VAT 16%	$1,920
GRAND TOTAL	$13,1920

DELETE SMG | CLEAR FORM | UPDATE FULL SMG | UPDATE INFO | UPDATE COST

SMG stands for SUBSCRIPTION MANAGEMENT GROUP.

LOGGING OUT? ✕

Do you want to Log Out from the System?

NO | YES

dockria

HOME
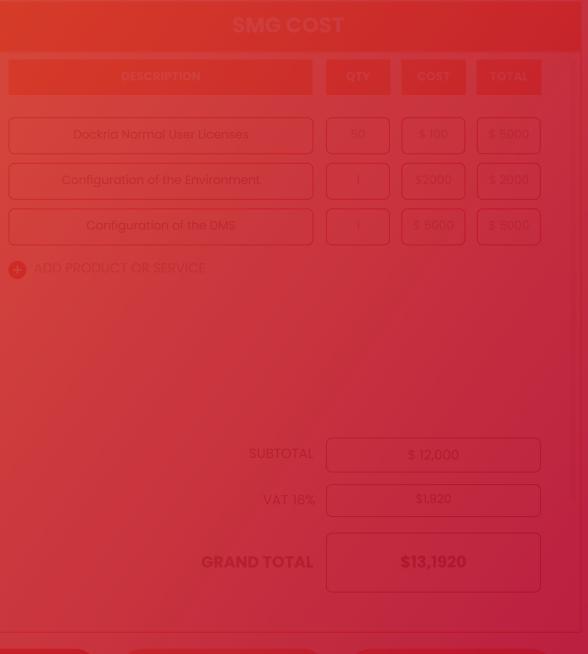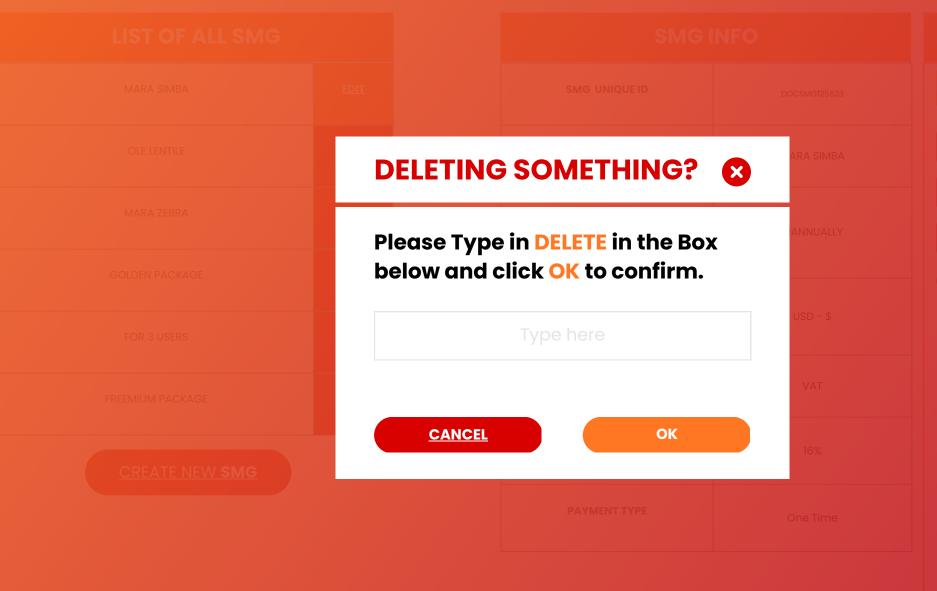
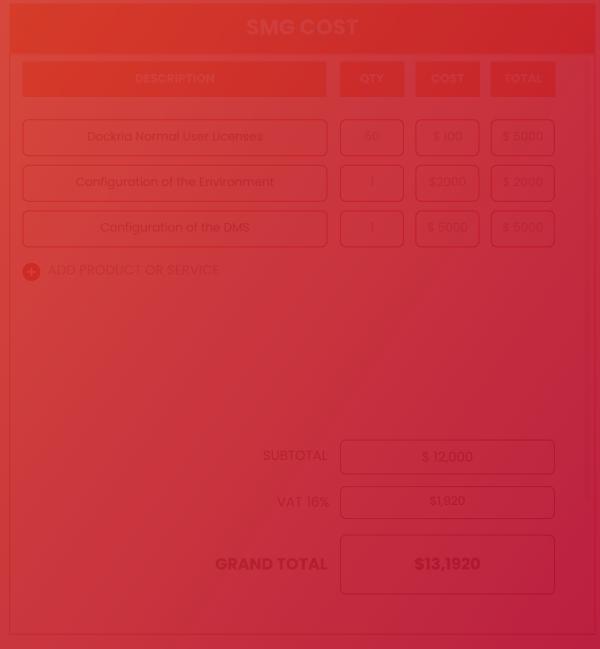**MASTER ADMIN** ⌄

Add Master Admin

Edit Master Admin

COMPANY PANEL ⌄

Create A Company

Manage A Company

Subscription Management

Logout

LIST OF ALL SMG

MARA SIMBA	EDIT
OLE LENTILE	
MARA ZEBRA	
GOLDEN PACKAGE	
FOR 3 USERS	
FREEMIUM PACKAGE	

CREATE NEW **SMG**

SMG INFO

SMG UNIQUE ID	DOCSMG125623
	ARA SIMBA
	ANNUALLY
	USD – $
	VAT
	16%
PAYMENT TYPE	One Time

SMG COST

DESCRIPTION	QTY	COST	TOTAL
Dockria Normal User Licenses	50	$ 100	$5000
Configuration of the Environment	1	$2000	$ 2000
Configuration of the DMS	1	$ 5000	$5000

⊕ ADD PRODUCT OR SERVICE

SUBTOTAL	$ 12,000
VAT 16%	$1,920
GRAND TOTAL	$13,1920

DELETE SMG   CLEAR FORM   UPDATE FULL SMG   UPDATE INFO   UPDATE COST

SMG stands for SUBSCRIPTION MANAGEMENT GROUP

DELETING SOMETHING? ✕

Please Type in DELETE in the Box below and click OK to confirm.

Type here

CANCEL   OK