





**Guide Book
Of
Student Resume entry
(Placement Management System)**

General Instructions

Login URL – <https://actspms.in>

Student First Time Login Credential: PRN for both USER ID and Password

PMS Login page


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Login

User Id

Password

Captcha



[Forgot Password ?](#)

Welcome to Placement Management System

C-DAC placements create a platform where students can showcase their talents which different companies seek to explore and utilize. Starting from 1993, we have successfully placed a large section of graduates who have appeared for placements. This year especially, the performance has been overwhelming.

The moment you step foot at C-DAC, the process of shaping and moulding you for the real world begins. From day one itself, the focus is to get one ready to bag the best possible offer from industry bigwigs, at the end of six months when the Post Graduate Diploma programmes culminate.

C-DAC helps students in exploring placement opportunities by inviting companies for Common Campus Placement Programme. The final placements at C-DAC are a culmination of systematic and continued interaction with industry and ongoing and enduring career counselling as well as grooming of the students by mentors and Career Development Centre.

And before the Placement day, we finally present the podium where thousands of students participate in National Level Common Campus Placement Programme (CCPP) in five regions: **Bangalore, Hyderabad, Mumbai, Noida, Patna and Pune** where more than 500 companies across India visit for recruitment.

The interview process usually starts with company introduction enlightens the students with company profile followed by written test, group discussion, and personal interview. The underlying idea is to acquaint the students with the companies, their culture, and the domain, how they differentiated from their competitors, the job roles, growth rate, the expectations from students, the selection process, required skill sets and other aspects needed to build a lasting career.

A great number of new as well as regular companies visit our National Level Common Campus Placement Programme (CCPP) every batch and we have been successful in placing more than 2000 students every batch.

Calendar

May 2024						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8

Recruiters List

- C-DAC
- HP
- Cybage
- Microsoft
- Cappgemini
- John Deere
- To know more [Click Here](#)

Contact Us

C-DAC ACTS,
4th Floor, Innovation Park,
Sr. No. 34/B/1, Panchvati,
Pashan, Pune
Maharashtra 411008

+91-20-25503100/ 06 / 07
Email- acts-placement@cdac.in

- **If students get invalid captcha, then ask them to try again and if the problem persist then they have to clear their browser cookies and cache**

Login again with new password will redirect to below mentioned tab

1. Change password:

- It is mandatory for first time login students.

The screenshot shows the 'Change Password' page of the Placement Management System. At the top, there is a header with the 'Placement Management System' logo on the left and 'CDAC acts' logo on the right. A red navigation bar contains a 'Logout' link. Below the header, the page title 'Change Password' is displayed. A note states: 'Note: Change password is mandatory for First Time Login.' The form includes three input fields: 'Old Password', 'New Password', and 'Confirm Password'. Below these fields are 'Submit' and 'Cancel' buttons. At the bottom left, a copyright notice reads: '© 2013 C-DAC, ACTS. All Rights Reserved.'

PMS Change Password Page

2. Forgot Password:

- This forgot password only works after 1st step completion of resume entry.
- If any candidate has forgot their password, then Forgot password option will be there on Login page.
- After clicking on Forgot password button, the user will be redirected to Forgot Password page.
- Then the user should enter their PRN, PMS registered primary email id & captcha then click on Get OTP button.
- Then enter OTP received on your primary email id from acts-placement@cdac.in, then add new password, confirm password and then click on submit.

The screenshot shows the 'Forgot Password' page of the Placement Management System. At the top, there is a header with the 'Placement Management System' logo on the left and 'CDAC acts' logo on the right. A red navigation bar contains links: 'Home', 'About ACTS', 'About CDAC', 'Feedback', and 'Contact Us'. Below the header, the page title 'Forgot Password' is displayed. A note states: 'Note: You can reset your password only if you have done your resume entry.' The form includes input fields for 'PRN/User ID', 'Registered Email', 'Captcha', 'Validate Captcha', 'OTP', 'New Password', and 'Confirm Password'. There is a 'Get OTP' button next to the 'Validate Captcha' field. At the bottom are 'Submit' and 'Cancel' buttons.

PMS Registration Page



1. This is a navigation menu to fill the resume in Placement Management System.



2. **Right mark image shows step is completed**, can proceed for the next step or edit the same.



3. **Red color image and link shows:- link is enable to fill details for particular step.**



4. **Gray color image and link shows step is disabled and previous step needs to be completed.**

5. For step 2 –*Academic details* completion of SSC /10th is mandatory.

6. For step 3 –*Graduation details* completion **Graduation is mandatory**. If in step 2 –*Academic details* HSC /12th details are not filled then Diploma and graduation details are required to complete the step. The field with red border and * shows the mandatory fields.

7. For Step 4 –*Academic Projects* completion PG diploma (C-DAC Courses) project details are mandatory.

8. Step 5 –*Work Experience* is optional step.

9. For Step 6 –*Other Information* tab detail is mandatory.

10. View Resume Link shows Personal, Academic and Professional Summary.

PMS Registration Page

1. All Fields with red border are mandatory to fill.
2. The image uploaded is from Student C-CAT registration form, non-editable.
3. Email Id is combination of lowercase letters and Numbers only. **The primary email ID should be Gmail ID.** (Preferably Gmail Id), Please make sure you enter valid primary email id as C-DAC Placement Team companies communication will be sent to that email ID. Please be careful of any typo mistakes.
4. If students don't have skype id, then they must create it and fill the details.

Registration Steps :



Register



Academic Details



Graduation Details



Academic Projects



Work Experience



Other Information



View Resume

Registration

Personal Information

Update Cancel

Name : Joy Lopez PRN : 200244520084

Email Id : lopezjames@gmail.com Alternate Email Id : jameslopez@gmail.com

CCPPID : MD0572 Date of Birth : 06/15/1992

Mobile No. : 9730095955 Alternate Mobile : 8668911353

Skype Id : live.cid.1ff9a2e09c9c5f67



Change Image

Contact Information

Correspondence Address Details

Address : 101 Independence Avenue, S.E., Hyderabad, D.C. 20559-6000

Country : India State : Maharashtra

City : Uran PinCode : 447860

STD Code : Enter STD Code Telephone No : 9730095955

Permanent Address Details

Address : 101 Independence Avenue, S.E., Hyderabad, D.C. 20559-6000

Country : India State : Maharashtra

City : Uran PinCode : 447860

STD Code : Enter STD Code Telephone No : 9730095955

Nationality : Indian Gender : ☒ Male ☐ Female

Academic Details (10th & 12th)

Registration Steps : 1 Register 2 Academic Details 3 Graduation Details 4 Academic Projects 5 Work Experience 6 Other Information View Resume

Add School Details

Add SSC & HSC details

Qualification	: <div style="border: 1px solid #ccc; padding: 2px;">Select Qualification</div>	Specialization	: <input type="text" value="Enter Specialization"/>
Institute / School	: <input type="text" value="Enter Institute / School"/>	Obtained Marks	: <input type="text" value="Enter Obtained Marks"/>
Board	: <div style="border: 1px solid #ccc; padding: 2px;">Select Qualification</div>	Total Marks	: <input type="text" value="Enter Total Marks"/>
Grade / Division	: <div style="border: 1px solid #ccc; padding: 2px;">Select Grade/Division</div>	Percentage	: %
Year of Passing	: <div style="border: 1px solid #ccc; padding: 2px;">Select Year of Passing</div>		

PMS Academic Page

1. Qualification Select is a drop down to fill the academic details for 10th / 12th respectively.
2. For SSC/ 10th Specialization is by default *General* and for HSC / 12th user has to enter. (for e.g.- Arts,Commerce, Science etc.)
3. Obtained marks should be in numbers. If the board follows grade result, kindly convert it into percentage and then subsequently into obtained marks as per the percentage calculation formula mentioned in your mark sheet.
4. The grade is 1st / 2nd / 3rd class as per your academic board policy and obtained grade as mentioned on the mark sheet.
5. In case any student has done **Diploma** after 10th, he / she should fill the **Diploma details** under next tab i.e. **Graduation tab**.
6. Note: A student can edit the data by reselecting the desired Qualification from the qualification dropdown, edit the required changes and update.

Placement Management System

PRN : 200244520084

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Add School Details


Add SSC & HSC details








Qualification	: 10th/SSC	Specialization	: General
Institute / School	: Vivekanand School	Obtained Marks	: 479
Board	: Maharashtra State Board	Total Marks	: 650
Grade / Division	: I	Percentage	: 73.69 %
Year of Passing	: 2008		

No Record To display.

Diploma / Graduation/ Post Graduation Details

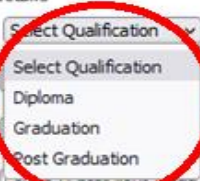

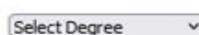
This field is mandatory for completing the resume entry process.

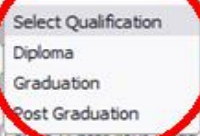

The brief information about particular field can given by mouse over @

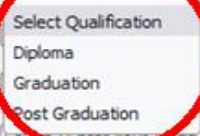

Registration Steps :  Register  Academic Details  **Graduation Details**  Academic Projects  Work Experience  Other Information  View Resume

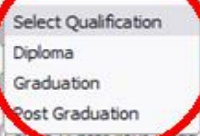

Add Graduation Details


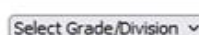
Add Diploma / Graduation Details




Qualification Level :   Qualification : 

Stream :  Specialization : 

University :  



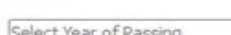

Institute/College :  



Total Backlogs :  Grade / Division : 




No. of Attempts :   Course Duration : 

Exam Pattern	Obtained Marks	Total Marks	Obtained Marks	Total Marks
<input checked="" type="radio"/> Semester <input type="radio"/> Year	Semester 1	Semester 1	Semester 2	Semester 2
<input checked="" type="radio"/> Semester <input type="radio"/> Year	Semester 3	Semester 3	Semester 4	Semester 4
<input checked="" type="radio"/> Semester <input type="radio"/> Year	Semester 5	Semester 5	Semester 6	Semester 6
<input checked="" type="radio"/> Semester <input type="radio"/> Year	Semester 7	Semester 7	Semester 8	Semester 8
<input checked="" type="radio"/> Semester <input type="radio"/> Year	Semester 9	Semester 9	Semester 10	Semester 10
Total				

Note: Please convert your CGPA or Grading to marks according to respective university formulae.

Year of Admission :   Year of Passing :  

University Degree % :   Average Aggregate % : %

For Diploma students:

- In case any student has done Diploma, he / she should fill the details under Graduation tab. Diploma is mandatory for completing the resume entry process (As applicable) under graduation tab (if HSC not done).
- For Diploma – Select the course duration 3 Years and enter the marks from 1st Semester or in case of year wise mark sheet – enter the details for yearly marks from 1st year onward.

Graduation Details Data Entry Steps:

- Please Select Qualification level to add the graduation details under Diploma / Graduation/ Post Graduation drop down.
 - If a student has done multiple Diploma, graduation and post-graduation as well, he may enter the details separately by selecting the qualification level.
 - Under the Qualification tab, students may select his/her graduation degree. In case it is not listed, select

other field option and mention the degree name.

- Few cases have been encountered where student has done multiple graduation, only the recent / latest graduation details should be entered in PMS. ➕ Allows user to add more Qualification Level like 2nd Diploma/Graduation /Post Graduation, however, only recent qualification will be considered by PMS.

2. **BACKLOGS** means no. of subject's student had failed/ got the supplement during degree.

- E.g. In 1st year, I failed in one subject and gave re-exam in the third semester –consider as one backlog. In the fourth semester, again failed and appeared for re-exam thus total backlog counted will be two and subsequently in case of more failed subjects during engineering / diploma.
- Total backlogs are number of backlogs/ no. of re-exams in entire Qualification /Curriculum.
- Consider One Subject **per attempt while counting the backlogs**

3. **Grade / Division** – Mention the grade (1st / 2nd/3rd) received in your degree certificate for Engineering / Diploma.

4. **No. of Attempts** means year(s) gap / year down in the graduation qualification.

- It means the engineering (4 years) / Diploma (3 years) is completed in how many years. In case of any year (1year / 2 year) extension due to any issues, consider it as no. of attempts taken to complete the graduation / diploma.
- If a student has completed 4 years of Engg. in 4 years then minimum no. of attempt has to be 1 which means he completed the graduation in 1 attempt. In case of any year down, the no. of attempts will increase subsequently.
- If user is completing 3 year qualification (e.g.- B.Sc. , BCA) in 4 years, no. of attempt will be 2.
- If the user is not able to clear his backlog in the final semester itself and any year down happens, then no. of attempts will increase respectively.
- If 5th semester backlog is not cleared in 6th Semester and a year down happens, the no. of attempts will be 2. In the same lines, as the year down increases, the no. of attempts will increase respectively.
- After completion of 8th Semester, if any backlog remains and the user is not able to clear it in the subsequent semesters, the no. of attempts will increase respectively.

5. **Enter Marks** - In the section “Enter Marks” where the total and obtained marks asked in in numeric value. Enter the marks based on your Semester wise mark sheet / yearly mark sheet provided by the university.

- In case student result is in **CGPA or in the similar grading method, convert CGPA or Grades to marks according to respective university formulae given on your original mark sheet or university website.**

6. **Year of Admission** is your admission year of Engineering / Diploma as mentioned in your mark sheet / degree certificate.

7. **Year of Passing** is the year you completed your engineering / diploma as mentioned on your degree certificate.

8. **University Degree percentage** is the Degree percentage mentioned in your degree certificate. If not mentioned, you may mention the average percentage or as derived by your university.

9. **Average Aggregate percentage** – This is PMS System generated average aggregate percentage based on the marks entered by student in “Enter Marks” section.


Graduation Details Tab - Sample Filled Details

Add Graduation Details

Add Diploma / Graduation Details


Qualification Level  : Graduation   Qualification : BE 

Stream : Engineering  Specialization : Electronics & Telecomm 

University : Sant Gadge Baba Amravati University , Amravati , Maharashtra 

Institute/College : HVPMCOET Amravati

Total Backlogs : 0 Grade / Division : I 

No. of Attempts : 1  Course Duration : 3 Years 

Enter Marks :

Exam Pattern	Obtained Marks	Total Marks	Obtained Marks	Total Marks
<input checked="" type="radio"/> Semester <input type="radio"/> Year	609	800	590	750
<input checked="" type="radio"/> Semester <input type="radio"/> Year	599	750	570	700
<input checked="" type="radio"/> Semester <input type="radio"/> Year	500	700	514	650
<input type="radio"/> Semester <input type="radio"/> Year	Semester 7	Semester 7	Semester 8	Semester 8
<input type="radio"/> Semester <input type="radio"/> Year	Semester 9	Semester 9	Semester 10	Semester 10
Total	3382	4350		

Note: Please convert your CGPA or Grading to marks according to respective university formulae.

Year of Admission : 2013  Year of Passing : 2016 



University Degree % : 78.9  Average Aggregate % : 77.74 %

Update

Reset

Delete

Academic Projects

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Academic Project Information

Academic Project Details

Select Qualification :

Project Title :

Duration (In Months) :

Platform Used :



Project Git Repository :

Project Description :

Qualification	Title	Duration (Months)	Project Repository	Platform	Description
PG Diploma	Ecommerce App	2	github.com/SaazA/Ecommerce-App	Hybrid Programming	This project deals with developing an e-commerce website for Online Product Sale. It provides the user with a Catalogue of different product available for purchase in the store. In order to facilitate online purchase a shopping cart is provided to the user.
Graduation Minor Project	Coin-Toss Game	1	github.com/SaazA/Cointoss	J2EE	The CoinToss Application is a modern web-based application that allows users to perform virtual coin tosses and keep track of their toss history. The application utilizes a React front-end for an engaging user experience, a Spring Boot back-end to handle business logic and API requests, and MongoDB as the database to store and retrieve toss results and user data.

- Any one-project details (PG Diploma / Graduation) is mandatory for step completion. Student can fill graduation project in the first phase of resume entry and then later, the C-DAC PG Diploma project may be filled as per the project entry schedule provided by C-DAC.
- Please **Select Qualification** to add the project under Graduation / PG Diploma section.
 - The section allows only One Project per qualification selected. Students do multiple projects during their graduation; however, they have to enter only one main project, which they find most valuable, and shows the practical aspect of the project objective to highlight in the resume to attract recruiter's attention.
- Enter **Project Duration** as the duration of projects declared by University / C-DAC Project. C-DAC PG Diploma project duration may be entered as 1 month.
- Platform Used** – Mention the technology / software / tools used in the project to highlight your key skill sets. If your project platform is not listed there then select, others option and enter your platform.
- Project Git Repository** – Student has to mention the project **GIT Repository** where they have pushed their project source code. Student has make the project GIT repository public for recruiters' access.

6. **Project Description** – Highlight your project key areas and major output delivered to describe the project performed / executed.
7. To **edit project details**, select qualification from dropdown then added project details would be seen for updates.

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Academic Project Information

Academic Project Details

Select Qualification : PG Diploma
Duration (In Months) : 2
Project Git Repository : github.com/SaazA/Ecommerce
Project Description : This project deals with developing an e-commerce website for Online Product Sale. It provides the user with a Catalogue of different product available for purchase in the store. In order to facilitate online purchase a shopping cart is provided to the user.

Project Title : Ecommerce App
Platform Used : Hybrid Programming

743 characters remaining

Submit
Reset
Delete



Qualification	Title	Duration (Months)	Project Repository	Platform	Description
PG Diploma	Ecommerce App	2	github.com/SaazA/Ecommerce-App	Hybrid Programming	This project deals with developing an e-commerce website for Online Product Sale. It provides the user with a Catalogue of different product available for purchase in the store. In order to facilitate online purchase a shopping cart is provided to the user.
Graduation Minor Project	Coin-Toss Game	1	github.com/SaazA/Cointoss	J2EE	The CoinToss Application is a modern web-based application that allows users to perform virtual coin tosses and keep track of their toss history. The application utilizes a React front-end for an engaging user experience, a Spring Boot back-end to handle business logic and API requests, and MongoDB as the database to store and retrieve toss results and user data.

Work Experience

The work experience tab gets enable only after completing the dully-filled entries in all the previous tabs. This step is optional as only experienced students may provide the required information.

Note: The college internship or any internship done without official documents like employment letter, salary slips etc. is not considered under work experience.

The minimum work experience documents generally asked by HR during joining (post selection) for an experienced student is offer letter, salary slips, experience letter etc. and the documents asked may differ from company to company as per their organization policy.

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Add Work Experience

Designation	:	<input type="text" value="Enter Designation"/>	Organization	:	<input type="text" value="Enter Orgnization"/>
From Date	:	<input type="text" value="Enter From Date"/> 2013	To Date	:	<input type="text" value="Enter To Date"/> 2013
Total Experience (Months)	:	<input type="text" value="Select Dates"/>	Is IT Related	:	<input type="checkbox"/>
Nature of Work	:	<input type="text" value="Enter Nature/Type of Duties or Work Performed"/>			

Submit
Reset

Professional Summary

No record to Display

Other Information

1. Other information relates to additional information about a student details.
2. Religion, languages, caste is self-understood and details can be filled as per the information asked.
3. A student should have Aadhar Card No., PAN card No. and Passport No., as the document details are generally asked by HR post selection for documentation purpose. If at present, the student does not have these details as of now, he may enter it later before the start of campus placements.
4. **Note: Aadhar Card No filed is mandatory.**
5. The **Technical Certification** asks for technical certificate issued to student by an authorized certification body like Microsoft / CISCO etc. after successful completion of their exams and been certified for the skills.
6. **Any Training Acquired** - In case student has done any offline / online training from Coursera/ Udemy, it is to be mentioned in information section of **Any Training Acquired**.
7. Preferences for job profile are mandatory for step completion. Multiple entries may be filled with comma separation.



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Registration Steps :



Register



Academic Details



Graduation Details



Academic Projects



Work Experience



Other Information



View Resume

Other Information

Aadhar Number :	<input type="text" value="Enter Aadhar Number"/>	Passport Number :	<input type="text" value="Enter Passport Number"/>	Passport Valid Upto :	<input type="text" value="Enter Passport Validity"/>
Religion :	<input type="text" value="Hinduism"/>	Caste Category :	<input type="text" value="OBC"/>	Caste :	<input type="text" value="Maratha"/>
Sub-Caste :	<input type="text" value="Kunbi"/>	Regional Languages Known :	<input type="text" value="Marathi, Hindi, English"/>	Foreign Languages Known :	<input type="text" value="Enter Foreign Languages"/>
Technical Certification :	<input type="text" value="Enter Tech Certification"/>	Any Trainings Acquired :	<input type="text" value="Enter Other Information"/>	Hobbies :	<input type="text" value="Cooking Food, Playing Cricket."/>
Extra-Curricular Activities :	<input type="text" value="Enter Extra-Curricular Activities"/>				

Preference for Job Profile *

Database Management
 Development
 Networking
 Technical Support
 Testing
 All

>>

<<

Selected Job Preference

Database Management
 Development
 Networking
 Technical Support
 Testing
 Remove All

Note: Multiple entries can be filled with comma separation.
* field is mandatory

Update

Cancel

Preview Resume

1. Preview resume shows Personal, Academic and Professional Summary.

2. Download link allows downloading resume in .pdf format.





PRN : 230344220084

Logout

Preview Resume

[Download](#) | [Back](#)

Basic Information

Edit

Name : Jain Abhijit Ravindrakumar

PRN : 230344220084

Course : PG - PG-DAC , March23

Address : C-303, Dynamic Linea, Handewadi Road, Satav Nagar, Hadapsar, Pune, Pune, MAHARASHTRA

CCPP ID : PD0006



Experience Details

Edit

Company Name	Designation	IT Related	From	To	Nature of Work
FIS	IT Trainee	Yes	27/06/2022	30/12/2022	Revised and updated old code bases to improve functionality. Participated in Software field testing to verify performance of the developed object. Performed Automation testing as well as manual test.

PG - PG-DAC Marks

Edit

Module Name	Total Marks	Obtained Marks
Concepts of Programming & Operating System	40	28
Object Oriented Programming with Java	40	24
Algorithms and Data Structures(Using Java)	40	29
Web Programming Technologies	40	21
Database Technologies	40	32
Microsoft .NET Technologies	40	34
Advanced Software Development Methodologies	40	25
Web-based Java Programming	40	25

Academic Details

Edit

Level	Stream	Institute	Board / University	Passing Year	Degree Percent	Grade/Division
BE	Computer Engineering	Jayawant College Of Engineering Pune	Savitribai Phule Pune University	2022	81.57 %	I
XII	Science	Dayanand Science College Latur ,Maharashtra	Maharashtra State Board Of Secondary And Higher Secondary Education , Pune	2018	78.46 %	I
X	General	Nutan Vidyalaya Selu	Maharashtra State Board Of Secondary And Higher Secondary Education , Pune	2016	94.8 %	I

Academic Projects

Edit

Title : An E-Commerce Application Using MEAN Stack

Platform : NodeJS , MongoDB , ExpressJS, AngularJS

Description : The MEAN stack is regarded as one of the most prevalent technology stack that is used in order to shape a full stack web application. MongoDB: For Database. Express.js: For backend Angular.js: For frontend Node.js: For server side runtime environment. We have created two Node JS servers for admin and user portals respectively. Each routers are assigned to handle all requests form the server. We created modules for each database entries and instantiated in the server.

Title : GreenMart

Platform : J2EE,J2SE,ReactJs,MySQL, Spring boot

Description : The GreenMart project aims to create a web application that will manage the online shopping of vegetables and fruits. This project will allow users to search, purchase, and review products, as well as manage their user accounts and interact with the system. It helps people to order desired product at their preferred time. This system will reduce the manual operation required to maintain all the records of booking information. Technology Stack: Front-end: React.js, JavaScript, Back-end: Spring Boot, Spring Data JPA Database: MySQL PaymentMethod:Stripe.

Other Information

Edit

Technical Certification : GATE Qualified 2022, MTA: Introduction to Programming using JavaScript

Extra Curricular : Member of Event Management team of College and helped to manage various college fest events, Led the Department Cricket Team in inter-college tournament

Personal Information

Edit

DOB : 03/12/1999

Languages Known : English , Hindi , Marathi

Passport : X7562784

Gender : Male

Nationality : Indian

Foreign Languages : Not Specified

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