



TANZANIA TELECOMMUNICATIONS CORPORATION

INFORMATION SOLUTIONS AND SERVICES

IT EQUIPMENT HANDOVER FORM

User

PF Number	90050
Name	OCTAVIAN
Section/Unit	CHIEF INTERNAL AUDITOR
Duty Station	HQ

IT Equipment Description

Component	Serial Number	Status	IT Asset Number	Computer Name
HP LAPTOP	5CD1145XJH	WORKING	NIL	TTCLHQCIALT010

Returning Official:

I certify that the information supplied above is correct

Date: 22/06/2022

Signature

Receiving Official:

I certify that I have received the equipment described above in the condition stated on the form.

Name MDEKA MGONELA	Designation ENGINEER	Signature/ Date
		22/06/2022

IS Resource Planner	Designation	Comment	Date & Signature

IT 581

- 1 copy to be filed in employee's Personal File (PF):
- 1 copy to be filed by IT Resources Planner
- 1 copy to be kept by employee