



TANZANIA TELECOMMUNICATIONS CORPORATION

INFORMATION SOLUTIONS AND SERVICES

IT EQUIPMENT HANDOVER FORM

User

PF Number	90919
Name	HELENA KABERA
Section/Unit	SAFETY & SECURITY MANAGEMENT UNIT
Duty Station	TTCL HQ

IT Equipment Description

Component	Serial Number	Status	IT Asset Number	Computer Name
COMPUTER	8CG8254HRX	GOOD	TR226*000998	HELEX107LTHP02

Returning Official:

I certify that the information supplied above is correct

Date: 31/08/2022

Signature

[Signature]

Receiving Official:

I certify that I have received the equipment described above in the condition stated on the form.

<i>[Signature]</i>	<i>[Signature]</i>	31/08/2022
Name	Designation	Signature/ Date

IS Resource Planner	Designation	Comment	Date & Signature

IT 581

1 copy to be filed in employee's Personal File (PF):
1 copy to be filed by IT Resources Planner
1 copy to be kept by employee