



TANZANIA TELECOMMUNICATIONS CORPORATION

INFORMATION SOLUTIONS AND SERVICES

IT EQUIPMENT HANDOVER FORM

User

PF Number	90879
Name	Benedict Raphael
Section/Unit	NPDI
Duty Station	HQ

IT Equipment Description

Component	Serial Number	Status	IT Asset Number	Computer Name
HP 250 G3 Notebook PC	CND5122ZL8	FAULT	-	

Returning Official:

I certify that the information supplied above is correct

Date: 07/09/2022

Signature

Baphael

Receiving Official:

I certify that I have received the equipment described above in the condition stated on the form.

Mdaka Ngonda	Begumier II	07/09/2022
Name	Designation	Signature/ Date

IS Resource Planner	Designation	Comment	Date & Signature

IT 581

- 1 copy to be filed in employee's Personal File (PF):
- 1 copy to be filed by IT Resources Planner
- 1 copy to be kept by employee