



TANZANIA TELECOMMUNICATIONS CORPORATION

INFORMATION SOLUTIONS AND SERVICES

IT EQUIPMENT HANDOVER FORM

User

PF Number	90747
Name	Gideon Mshonge
Section/Unit	Pmu
Duty Station	HQ

IT Equipment Description

Component	Serial Number	Status	IT Asset Number	Computer Name
HP PROBOOK 450 G5	5CD8195FRG	PARTIALLY WORKING		TTCLHQPSMU100

Returning Official:

I certify that the information supplied above is correct

Signature

Date: 31/08/2022

Receiving Official:

I certify that I have received the equipment described above in the condition stated on the form.

Name	Designation	Signature/ Date

IS Resource Planner	Designation	Comment	Date & Signature

IT 581

- 1 copy to be filed in employee's Personal File (PF):
- 1 copy to be filed by IT Resources Planner
- 1 copy to be kept by employee