

**TANZANIA TELECOMMUNICATIONS CORPORATION**  
**INFORMATION SYSTEMS DEPARTMENT**

**IT EQUIPMENT HANDOVER FORM**

**User**

PF Number	90665
Name	Emmanuel Marimbe Robert
Department	Support
Duty Station	Mwanza

**IT Equipment Description**

Component	Serial Number	Status	IT Asset Number	Computer Name
Laptop		Working	B000309	Dell Latitude E5530

**Returning Official:**

I certify that the information supplied above is correct

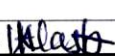
Date: 12<sup>nd</sup> October 2022

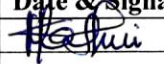
Signature



**Receiving Official:**

I certify that I have received the equipment described above in the condition stated on the form.

Name	HERIETH W RAFAEL	Designation	TECHNICIAN II	Signature/ Date	 21 <sup>st</sup> Oct 2022
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IS Resource Planner	Designation	Comment	Date & Signature
KASSIM MUKOBB	SENIOR ENG	OK	 21/10/2022

IT 581

1 copy to be filed in employee's Personal File (PF):

1 copy to be filed by IT Resources Planner

1 copy to be kept by employee

**TANZANIA TELECOMMUNICATIONS CORPORATION  
INFORMATION SOLUTIONS AND SERVICES**

**SYSTEMS MOVEMENT FORM**

Current User		New User	
PF Number	90665	PF Number	90874
Name	Emmanuel Marimbe Robert	Name	Elisabeth Simon Akoray
Department	Support	Department	Support
Duty Station	Mwanza	Duty Station	Mwanza

Approving officials	Name	Signature	Date & Time
Supervisor IT Support			
IT Support Engineer	KASSIM MURROD	<i>[Signature]</i>	21/10/22 16:25 PM
RP&AM			

Moved by: RP&AM	PF Number	Date & Time	Signature
Emmanuel Marimbe Robert	90665	October 12, 2022	<i>[Signature]</i>

**Equipment Description**

Equipment Type	Serial Number	IT Asset Number	Model	Status
Desktop	CNC137007F	B000204	HP Compaq PRO6300	Working

**Current User:**

I certify that the information supplied above is correct

Date: October 12, 2022

Signature

**Receiving Official:**

I certify that I have received the equipment described above in the condition stated on the form.

Name	Elisabeth S. Akoray	Designation	Acc. Officer II	Signature/ Date	21/10/2022
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1 copy to be filed in employee's Personal File (PF):  
1 copy to be filed by IT Resources Planner  
1 copy to be kept by employee