

Kiddy Winks Pre School
(Registered charity, number 1143981)
Financial statements
for the year ended 31 March 2015

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**Kiddy Winks Pre School
Trustees' annual report
for the year ended 31 March 2015**

Full name Kiddy Winks Pre School

Registered charity number 1143981

Principal address C/o 312 Sneinton Dale, Sneinton, Nottingham, NG3 7DN

Trustees

Sarah Jayne Brooks, Chairperson

Kady Mellor, Treasurer

Joanne Flint

Danyarna Buchanan, from 01/05/14 until 12/09/14

Mirela Radu, from 01/05/14 until 14/11/14

Independent examiner

John O'Brien, employee of Community Accounting Plus, 7 Mansfield Road,
Nottingham, NG1 3FB

Governance and management

The charity is operated under the rules of its constitution adopted 9 May 2011.
Trustees are voted in by members and parents who use the setting.

Aims and objectives

The aims of the Pre School are to enhance the development and education of children primarily under statutory age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- Offering appropriate play, education and care facilities, family learning and extended hours groups. Together with the right of parents to take responsibility for, and to become involved in, the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- Instigating and adhering to and furthering the aims and objects of the Pre-School Learning Alliance.

Summary of the main activities undertaken for the public benefit

Our aim is to provide a high quality, affordable education for children under the age of 5 following the guidance of Ofsted and the Early Years Foundation stage. We encourage parents to take an active role, by volunteering on our committee or during sessions.

Kiddy Winks Pre School

Summary of the main achievements during the period

We have since taken on 4 members of staff, Alishia Justin, Jeanette Potts, Nagina Kauser and Shahnaz Younas. We would like to welcome these ladies to the team and look forward to learning and progressing together. We have a fantastic team of dedicated staff here at Kiddy Winks, who are constantly striving to achieve their personal best at everything they do. Mehnaz Younas is working towards her FE Level 5 (Early Years Studies) after completing her level 4 in 2013. Natalie and Toni will be finishing their leadership and management course in July and all staff have also undergone mandatory training throughout the past year.

We had our Ofsted inspection in April 2014. We are really pleased to report that we were upgraded from satisfactory to good, with only 2 requirements needed to reach an outstanding grade in the future. We have been working to implement these requirements and we are now trailing “free flow” throughout the setting when children enter the nursery, which means they have the option to go outside to play or stay inside. Outdoor play now has no set time and this helps when the child is engrossed in an activity, so they do not have to stop their activity if they do not want to go and play outside. This is still new to the setting so it will be reviewed and developed as required to make sure it is working effectively. We have also purchased a new easy access trolley so children can access different resources more easily, which will help to promote their independence during creative activities. Promoting independence in other areas too, during snack time children help themselves to plates, cups and drinks and are now encouraged to chop up their own fruit where safe to do so. We hope when Ofsted return we will receive our outstanding grade that we are working hard to achieve.

Due to our upgraded Ofsted rating, Toni was invited to take part in a new incentive that took part in Nottingham recently to help other settings that had been given a “requires improvement” rating from Ofsted. This involved Toni buddying up with members from 3 other settings around Nottingham and helping them to implement new ideas in communication and interaction and the learning environment. We found this was also beneficial to us and have implemented some changes within our setting too, which included a declutter of the playroom, removing tables and chairs, ensuring resources are accessible to all age groups and thinking about spoken language and interaction with the younger members of the group.

During the spring half term holidays we had a brand new kitchen fitted. It was a bespoke design and has been a valuable asset to lunchtimes.

Our outdoor area has been significantly improved with the addition of new equipment, trees and plants. We are now planning activities for the outdoor area to incorporate the 7 areas of learning and children are encouraged to go outside as much as possible during the session. We still have lots of ideas that we would like to make happen and we will be working on this throughout the next year.

Kiddy Winks Pre School

The charity's policy on reserves

We have a policy in place to state that we will keep £30,000 in reserves. This will cover redundancy pay for staff and will cover 3 months running costs if the government remove or cease funding for the 2 year old EL programme and the 3 year old Education Funding. Our policy is reviewed annually.

Signed on behalf of the charity's trustees:

Signed _____ Date _____
Sarah Jayne Brooks, Trustee

**Independent examiner's report to the trustees of
Kiddy Winks Pre School
for the year ended 31 March 2015**

I report on the accounts of the charity, which are set out on pages 6 to 8.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed _____ Date _____

John O'Brien MSc, FCCA, FCIE, DChA
Employee of Community Accounting Plus

Kiddy Winks Pre School
Receipts & payments account
for the year ended 31 March 2015

2014			Unrestricted	Restricted	2015
Total			Funds	Funds	Total
Funds		Note	Funds	Funds	Funds
£			£	£	£
	Receipts				
62515	Grants & donations	2	62605	5859	68464
12663	Fees		14445	-	14445
4163	Luncheon Club fees		6515	-	6515
511	Fundraising & sales		492	-	492
200	Trip contributions		-	-	-
130	Insurance contributions		95	-	95
-	Sundry receipts		84	-	84
<u>80182</u>	Total receipts		<u>84236</u>	<u>5859</u>	<u>90095</u>
	Payments				
50050	Wages & NI		67020	3695	70715
1064	Payroll service		961	-	961
-	Advertisements		563	-	563
264	Volunteer expenses		53	-	53
1073	Training		968	-	968
42	Travel		130	-	130
3497	Rent & room hire		4017	-	4017
1272	Cleaning & maintenance		1267	-	1267
-	Building work		7491	-	7491
6390	Equipment & play materials		6305	88	6393
-	Furniture & storage		776	-	776
122	Computer costs		48	-	48
579	Insurance		569	-	569
827	Telephone, internet & postage		848	-	848
759	Uniforms		35	-	35
1331	Printing & stationery		1124	-	1124
60	Subscription & registration fees		67	-	67
238	Activities, events & trips		199	-	199
90	Publicity & fundraising		468	-	468
1068	Hospitality		1393	-	1393
90	Pet care		248	-	248
300	Independent examination fee		300	-	300
259	Professional services		957	-	957
241	Sundry payments		73	-	73
<u>69616</u>	Total payments		<u>95880</u>	<u>3783</u>	<u>99663</u>
10566	Net receipts/(payments)		(11644)	2076	(9568)
<u>80953</u>	Cash funds at start of this period		<u>89665</u>	<u>1854</u>	<u>91519</u>
<u>91519</u>	Cash funds at end of this period		<u>78021</u>	<u>3930</u>	<u>81951</u>

**Kiddy Winks Pre School
Statement of assets and liabilities
at 31 March 2015**

2014			2015
£	Cash assets	Note	£
91401	Bank accounts		81951
118	Cash in hand		-
<u>91519</u>			<u>81951</u>
	Assets retained for the charity's own use		
	Kitchen fitted Feb 2015, cost £6,745.		
	Playground equipment purchased April 2013, cost £2,579.		
	Six chairs purchased in August 2010, cost £1,058.		
	Blinds purchased August 2010, cost £1,150.		
	Blinds purchased March 2009, cost £2,800.		
	General equipment.		
	Liabilities		
<u>(362)</u>	Creditors	4	<u>(1460)</u>
<u>(362)</u>			<u>(1460)</u>

These financial statements are accepted on behalf of the charity by:

Signed _____ Dated _____
Kady Mellor, Trustee

Kiddy Winks Pre School

Notes to the accounts

for the year ended 31 March 2015

1. Receipts & payments accounts

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

2. Grants & donations

	Unrestricted £	Restricted £	Total £
Nottingham City Council	61994	5859	67853
Nottinghamshire County Council	611	-	611
	<u>62605</u>	<u>5859</u>	<u>68464</u>

3. Restricted funds analysis

	Opening balance £	Receipts (Payments) £		Closing balance £
Inclusion Support Group	1854	5859	(3783)	3930
	<u>1854</u>	<u>5859</u>	<u>(3783)</u>	<u>3930</u>

4. Creditors

	£
Wages & NI (HMRC)	916
Independent examination fee	480
Petty cash overspend	64
	<u>1460</u>

5. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this period.

6. Glossary of terms

Creditors: These are amounts owed by the charity, but not paid during the accounting period.

Restricted funds: These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.