

REGISTERED CHARITY NUMBER: 214015

REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2017  
FOR  
PARACHUTE REGIMENTAL ASSOCIATION

CHARITY COMMISSION  
FIRST CONTACT

25 JUN 2018

ACCOUNTS  
RECEIVED

**PARACHUTE REGIMENTAL ASSOCIATION**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2017**

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	<b>Page</b>
<b>Reference and Administrative Details</b>	<b>1</b>
<b>Report of the Trustees</b>	<b>2 to 4</b>
<b>Independent Examiner's Report</b>	<b>5</b>
<b>Statement of Financial Activities</b>	<b>6</b>
<b>Balance Sheet</b>	<b>7</b>
<b>Notes to the Financial Statements</b>	<b>8 to 11</b>
<b>Detailed Statement of Financial Activities</b>	<b>12 to 13</b>

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## **PARACHUTE REGIMENTAL ASSOCIATION**

### **REFERENCE AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 DECEMBER 2017**

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#### **PATRON:**

His Royal Highness The Prince of Wales KG KT PC GCB AK QSO ADC

#### **PRESIDENT:**

Lieutenant General Sir John Lorimer KCB DSO MBE.

#### **MEMBERS OF THE COMMITTEE OF MANAGEMENT**

Lieutenant Colonel B. Radbourne (Chairman) (Resigned November 2017)

Lieutenant Colonel L. Cradden MBE (Chairman) (Appointed November 2017)

Mr. J.J. Wilson (Vice Chairman)

Mr. L. Riggs

Mr. J. Carey

Mr. J. Hardicker

Mr. P. Bryant

Mr. P. Richens

Maj (Retd) N. McKay TD

Mr. M. Wattam

Mr D. Smart

Mr P. Morrison

Mr D. Singletary (Appointed 2017)

#### **CHARITABLE STATUS:**

The Association is a registered charity No. 214015

#### **GOVERNING DOCUMENT:**

Constitution dated 20 June 1964, as amended 8 July 1972, 3 July 1978, 9 May 1993, 31 October 1999, 13 May 2000, 8 July 2001, 8 October 2005, 26 January 2008, 12 October 2008, 18 July 2009, 6 July 2013, 27 November 2014 and 8 July 2017.

#### **CHARITY ADDRESS:**

R.H.Q The Parachute Regiment  
Merville Barracks,  
Circular Road South,  
Colchester,  
Essex,  
CO2 7UT

#### **BANKERS:**

Royal Bank of Scotland  
Holt's Farnborough branch,  
Lawrie House, Victoria Road,  
Farnborough,  
GU14 7NR

#### **INDEPENDENT EXAMINERS:**

Bright Brown Limited  
Chartered Accountants,  
Exchange House,  
St. Cross Lane,  
Newport, Isle of Wight,  
PO30 5BZ

#### **INVESTMENT ADVISORS:**

JM Finn & Co  
4 Coleman Street,  
London,  
EC2R 5TA

## **PARACHUTE REGIMENTAL ASSOCIATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2017**

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The trustees present their report with the financial statements of the charity for the year ended 31 December 2017. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The Objects of the Parachute Regimental Association are:

- To promote the efficiency of the Parachute Regiment and Airborne Forces by fostering esprit de corps and maintaining contact between past and present members thereof.
- To relieve either generally or individually persons who are serving or who have served in the Parachute Regiment and Airborne Forces.
- The commemoration and remembrance of those members of the Parachute Regiment and Airborne Forces who have died while on active service; and the encouragement of public recognition of the sacrifice made by such persons.

##### **Significant activities**

The Association and its branches participate in support and organise a range of activities which provide a public benefit. These include:

- Public Regimental events to raise awareness about the role of the Regiment, to encourage public support for the Regiment and to assist in recruitment.
- Holding events and reunions for past and present members of the Parachute Regiment and Airborne Forces, to assist in esprit de corps.
- Acts of remembrance (e.g. Regimental Memorial Day at the National Memorial Arboretum, Armistice Day, RBL Field of Remembrance, Ardennes, Rhine Crossing, Arnhem, Aden and the Falklands) which raise public awareness of those who have lost their lives or put themselves at risk in service of the public.
- Maintaining a membership network and encouraging social contact in order to identify those former members and dependants who may be in need from time to time.
- Providing local Welfare Officers who visit members and dependants who may be sick, recently bereaved, or find themselves in difficult circumstances.
- In collaboration with other Regimental Charities, make grants (either individually or to an organisation) to support past and present members of the Parachute Regiment and Airborne Forces and their dependants who are in need.
- Supporting Parachute Regiment recruits whilst undergoing training at the Infantry Training Centre at Catterick.

## **PARACHUTE REGIMENTAL ASSOCIATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2017**

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#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

During the year, the charity has undertaken the following activities:

1. Provided financial and organisational support to the Regional Airborne Forces Days across the Country.
2. Attended funerals and memorial services of former serving members of The Parachute Regiment and Airborne Forces.
3. Actively fundraised for other Regimental Charities i.e. The Parachute Regiment Charity and The Airborne Forces Security Fund.
4. Provided funds and organisational support to the Regimental Memorial Day at Parachute Regiment and Airborne Forces Memorial at the National Memorial Arboretum.
5. Made donations in support of the maintenance of Regimental Memorials.
6. Provided grants in support of and organisational support to:
  - 72nd Anniversary of the Rhine Crossing Biennial Commemoration service.
  - 73rd Anniversary 'D Day' Commemoration events in Normandy and Arnhem.
  - Recruit Platoon passing out parades at ITC Catterick.
  - Support to Airborne 'In Pensioners' at the Royal Hospital Chelsea.
  - The Parachute Regimental Association Executive Committee Biannual meeting.
  - The Parachute Regimental Association Annual General Meeting.
  - The Parachute Regiment Memorial day.
  - Airborne Forces Memorial Parades at Glasgow, Bedworth, Hardwick Hall, Aldershot, Eden Camp, Portsmouth and Colchester.
  - Memorial Parades and Services at St Pauls Cathedral and St Lawrence Jewry.
  - RBL Field of Remembrance Services at Westminster Abbey.
  - The Annual Armistice Parade in Whitehall, London.

#### **FINANCIAL REVIEW**

##### **Financial position**

The result for the year shows a deficit (net expenditure) of £7,959 compared to a surplus (net income) of £28,773 in 2016, the main cause of this is due to an increase in grant expenditure and a reduction in investment income.

Income for the year totalled £119,092 (2016: £105,742), this was an increase to the previous year. Notably the investment income decreased by £6k but the three regional branches income has increased by £20,521 from 2016. Donated services and facilities from the Ministry of Defence (MOD) increased in 2017 to £52,077 (2016 £45,319), this was as a result of the PRA Secretary's post being vacant for a period of time in the previous year. This donated services figure represents free office accommodation and the provision of employee services to the charity (the related costs are shown within the wages expenditure line on the detailed SOFA).

Total resources expended in the year amounted to £144,760 compared to £116,843 in 2016, an increase of £27,917. The majority of the increase was in respect of the increase in wages and the increase in the three regional branches, which is in line with the increase in regional income mentioned above. Expenditure on most other areas remained relatively constant.

## **PARACHUTE REGIMENTAL ASSOCIATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2017**

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#### **FINANCIAL REVIEW**

##### **Investment policy and objectives**

At the year end the charity held investments, with a market value of £731,931 (2016: £635,000), in the Schroders Income Trust for Charities units and JM Finn from 1 July 2107.

The Trustees have the power to invest in such assets as they feel appropriate and meet both the requirements of the charity in the short and long-term and are also risk appropriate to the charity. The Trustees regularly review the performance of its investments in line with the charity's current and future plans.

##### **Reserves policy**

As at 31 December 2017 the charity's total reserves were £797,615 (2016: £805,574), all of which were unrestricted for the charity to use in meeting its charitable objectives. The Trustees have reviewed their current level of reserves which equate to just over 5 times the charity's annual expenditure, this ratio has remained relatively constant over the last few years, and has been mostly dependent on the fluctuations in investment performance. The Trustees consider their level of reserves to be reasonable having reviewed the economic climate and risks to the charity's income.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Constitution dated 20 June 1964, as amended 8 July 1972, 3 July 1978, 9 May 1993, 31 October 1999, 13 May 2000, 8 July 2001, 8 October 2005, 26 January 2008, 12 October 2008, 18 July 2009, 6 July 2013, 27 November 2014 and 8 July 2017.

##### **Organisational structure**

The Trustees who have served during the year and since the year end are set out on page 1.

The Chairman of the Committee of Management is a serving officer nominated by the Parachute Regiment; presently this is the Regimental Lieutenant Colonel.

Further members of the Committee of Management comprise of one representative of the following regions: Anglia, London, Midlands, North, North East, North West, South, South East, South West, Wales, and Yorkshire. These representatives are elected by branches of their own region and hold office for three years.

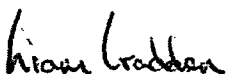
The Association structure comprises of:

- a) The central Association charity (registered number 214015): In support of its charitable activities the central charity offers individual membership to eligible individuals and provides central and regional support for local branches.
- b) 77 local branches which exist to further the purposes of the Association and are separately registered with their respective charity regulator. (PRA members may additionally become members of one or more local branches.) The elected members of the committee of management of the central Association charity also act as Regional Secretaries and provide regional support during the course of the year to branches in their respective region.

##### **Related parties**

The Parachute Regimental Association is one of a number of charities connected with the Parachute Regiment and Airborne Forces, but these are not considered to be related parties under FRS 102. A summary of any related parties and transactions with them is set out in note 12 to the financial statements.

Approved by order of the board of trustees on 28 April 2018 and signed on its behalf by:



Lt Col L Cradden MBE - Trustee

# **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PARACHUTE REGIMENTAL ASSOCIATION**

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## **Independent examiner's report to the trustees of Parachute Regimental Association**

I report to the charity trustees on my examination of the accounts of the Parachute Regimental Association (the Trust) for the year ended 31 December 2017.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.



David Stevens ACA  
Chartered accountant  
Bright Brown Limited  
Chartered Accountants  
Newport  
Isle of Wight  
PO30 5BZ

Date: 16/6/2018

**PARACHUTE REGIMENTAL ASSOCIATION**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2017**

		2017 Unrestricted funds £	2016 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>	Notes		
Donations and legacies		102,621	82,689
Investment income	2	15,264	21,767
Other income		1,207	1,286
<b>Total</b>		<b>119,092</b>	<b>105,742</b>
 <b>EXPENDITURE ON</b>			
Raising funds	3	3,252	-
<b>Charitable activities</b>			
Promoting the efficiency of the Parachute Regiment and Airborne Forces		112,587	90,481
Commemorations and remembrance		28,921	26,362
<b>Total</b>		<b>144,760</b>	<b>116,843</b>
Net gains/(losses) on investments		17,709	39,874
<b>NET INCOME/(EXPENDITURE)</b>		<b>(7,959)</b>	<b>28,773</b>
 <b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward		805,574	776,801
 <b>TOTAL FUNDS CARRIED FORWARD</b>		<b>797,615</b>	<b>805,574</b>
 <b>CONTINUING OPERATIONS</b>			
All income and expenditure has arisen from continuing activities.			

The notes form part of these financial statements



**PARACHUTE REGIMENTAL ASSOCIATION**

**BALANCE SHEET  
AT 31 DECEMBER 2017**

	Notes	2017 Unrestricted funds £	2016 Total funds £
<b>FIXED ASSETS</b>			
Tangible assets	6	1	187
Investments	7	731,931	635,000
		<u>731,932</u>	<u>635,187</u>
<b>CURRENT ASSETS</b>			
Stocks	8	169	185
Debtors	9	18,455	23,223
Cash at bank and in hand		51,436	156,726
		<u>70,060</u>	<u>180,134</u>
<b>CREDITORS</b>			
Amounts falling due within one year	10	(4,377)	(9,747)
<b>NET CURRENT ASSETS</b>		<u>65,683</u>	<u>170,387</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>797,615</u>	<u>805,574</u>
<b>NET ASSETS</b>		<u>797,615</u>	<u>805,574</u>
<b>FUNDS</b>	11		
Unrestricted funds		797,615	805,574
<b>TOTAL FUNDS</b>		<u>797,615</u>	<u>805,574</u>

The financial statements were approved by the Board of Trustees on 28 April 2018 and were signed on its behalf by:



Lt Col L Cradden MBE -Trustee

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2017

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1. ACCOUNTING POLICIES

**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - Straight line over 3 years

**Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Where there are any restricted or designated funds a further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	2017	2016
	£	£
Dividend income from the Growth and Income Funds for charities	<u>15,264</u>	<u>21,767</u>

**PARACHUTE REGIMENTAL ASSOCIATION**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 DECEMBER 2017**

**3. RAISING FUNDS**

**Investment management costs**

	2017	2016
	£	£
Portfolio management	<u>3,252</u>	<u>-</u>

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2017 nor for the year ended 31 December 2016.

**Trustees' expenses**

During the year members of the Committee of Management received reimbursement for travel, and other expenditure of £10,963 (2016: £12,664).

**5. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	2017	2016
	2	2
Management and administration	<u>2</u>	<u>2</u>

No employees received emoluments in excess of £60,000.

**6. TANGIBLE FIXED ASSETS**

	Computer equipment £
<b>COST</b>	
At 1 January 2017 and 31 December 2017	<u>559</u>
<b>DEPRECIATION</b>	
At 1 January 2017	372
Charge for year	<u>186</u>
At 31 December 2017	<u>558</u>
<b>NET BOOK VALUE</b>	
At 31 December 2017	<u>1</u>
At 31 December 2016	<u>187</u>

**PARACHUTE REGIMENTAL ASSOCIATION**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 DECEMBER 2017**

**7. FIXED ASSET INVESTMENTS**

	Listed investments £
<b>MARKET VALUE</b>	
At 1 January 2017	635,000
Additions	781,680
Disposals	(706,404)
Revaluations	9,327
Cash retained for future investments	12,328
	<u>731,931</u>
At 31 December 2017	<u>731,931</u>
 <b>NET BOOK VALUE</b>	
At 31 December 2017	<u>731,931</u>
At 31 December 2016	<u>635,000</u>

There were no investment assets outside the UK.

**8. STOCKS**

	2017 £	2016 £
Stocks	<u>169</u>	<u>185</u>

**9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2017 £	2016 £
Other debtors	<u>18,455</u>	<u>23,223</u>

**10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2017 £	2016 £
Trade creditors	1,800	170
Taxation and social security	111	248
Other creditors	<u>2,466</u>	<u>9,329</u>
	<u>4,377</u>	<u>9,747</u>

**PARACHUTE REGIMENTAL ASSOCIATION**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 DECEMBER 2017**

**11. MOVEMENT IN FUNDS**

	At 1.1.17 £	Net movement in funds £	At 31.12.17 £
<b>Unrestricted funds</b>			
General charitable activities	805,574	(7,959)	797,615
<b>TOTAL FUNDS</b>	<u>805,574</u>	<u>(7,959)</u>	<u>797,615</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General charitable activities	119,092	(144,760)	17,709	(7,959)
<b>TOTAL FUNDS</b>	<u>119,092</u>	<u>(144,760)</u>	<u>17,709</u>	<u>(7,959)</u>

**Comparatives for movement in funds**

	At 1.1.16 £	Net movement in funds £	At 31.12.16 £
<b>Unrestricted Funds</b>			
General charitable activities	776,801	28,773	805,574
<b>TOTAL FUNDS</b>	<u>776,801</u>	<u>28,773</u>	<u>805,574</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General charitable activities	105,742	(116,843)	39,874	28,773
<b>TOTAL FUNDS</b>	<u>105,742</u>	<u>(116,843)</u>	<u>39,874</u>	<u>28,773</u>

**12. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 December 2017.