



# POLIBATAM ENGLISH CLUB

## POLITEKNIK NEGERI BATAM

Batam Center, Jl Ahmad Yani, Tlk Tering, Kec. Batam Kota, Kota Batam, Kepulauan Riau. 29451

pec@students.polibatam.ac.id @polibatamenglishclub  
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### DIVISION KICKOFF MEETING

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Date	: Friday, November 14, 2025
Time	: 05.00 – 07.40 PM
Place	: GU Building, 2 <sup>nd</sup> Floor
Agenda	: Division introduction and member – leader assignment

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#### 1. Opening

The meeting began with an introduction to the PEC Eduplay program, an English teaching activity using the *learning and playing* concept. Activities include studying, playing, coloring, drawing, and simple educational games with children. The program will take place at Tunas Harapan Batu Aji.

#### 2. Eduplay Division Structure

##### a. Coordination Division

This division is responsible for overseeing all divisions, ensuring smooth communication, and coordinating all division leaders.

PR Head / Main Coordinator: Zikir Rahman

Secretary: Nur Iliyanie

Members (Division Leaders):

- Event Leader: Sapdan Saputra
- Documentation Leader: Sarah Adha Fatkhur Rahmi
- Equipment Leader: Chrispoo Paulus Sirait
- Consumption Leader: Rachel Alindra
- Sponsorship Leader: Dwimija Anugrah Permana

##### b. Event Division

Leader: Sapdan Saputra

Members:

- Jachinta Stephanie Conceicao
- Nuansa Cahaya Nurani Santoso
- Diviana Azkya
- Naella Divayanti
- Widia Doriska Paula Sinaga
- Hunafa Nazillah
- Gloria Esduanti
- Hassela Elaisha
- Natasyahratu Zulharni



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- Steven Gaviria S
- Naufal Akbar Putra Hartono
- Yulan Prawira
- Raina Rahma
- Salwa Adinda
- Rosi Karunia Kristin Hutagalung

Write down the minutes of meeting here, including suggestions and upcoming agendas.



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