

## DIVISION KICKOFF MEETING

---

Date	: Friday, November 14, 2025
Time	: 05.00 – 07.40 PM
Place	: GU Building, 2 <sup>nd</sup> Floor
Agenda	: Division introduction and member – leader assignment

---

### 1. Opening

The meeting began with an introduction to the PEC Eduplay program, an English teaching activity using the *learning and playing* concept. Activities include studying, playing, coloring, drawing, and simple educational games with children. The program will take place at Tunas Harapan Batu Aji.

### 2. Eduplay Division Structure

#### a. Coordination Division

This division is responsible for overseeing all divisions, ensuring smooth communication, and coordinating all division leaders.

PR Head / Main Coordinator: Zikir Rahman

Secretary: Nur Iliyanie

Members (Division Leaders):

- Event Leader: Sapdan Saputra
- Documentation Leader: Sarah Adha Fatkhur Rahmi
- Equipment Leader: Chrispoo Paulus Sirait
- Consumption Leader: Rachel Alindra
- Sponsorship Leader: Dwimija Anugrah Permana

#### b. Event Division

Leader: Sapdan Saputra

Members:

- Jachinta Stephanie Conceicao
- Nuansa Cahaya Nurani Santoso
- Diviana Azkya
- Naella Divayanti
- Widia Doriska Paula Sinaga
- Hunafa Nazillah
- Gloria Esduanti
- Hassela Elaisha
- Natasyahratu Zulharni



**Polibatam English Club**

# **POLIBATAM ENGLISH CLUB** **POLITEKNIK NEGERI BATAM**

Batam Center, Jl Ahmad Yani, Tlk Tering, Kec. Batam Kota, Kota Batam, Kepulauan Riau. 29451

✉ pec@students.polibatam.ac.id

📷 @polibatamenglishclub

▶ Polibatam English Club

📺 @polibatamenglishclub\_

- Steven Gaviria S
- Naufal Akbar Putra Hartono
- Yulan Prawira
- Raina Rahma
- Salwa Adinda
- Rosi Karunia Kristin Hutagalung

Write down the minutes of meeting here, including suggestions and upcoming agendas.

