

3 Voucher Document Browser

3.1 Introduction

A *document* is a piece of written matter that is in a printed or electronic format and provides information or evidence which could serve as an official record. Thus, keeping documents in a strategic place and being able to find them easily and quickly is an important attribute of a successful institution.

A filing system is the central record-keeping system for an organization. It helps you to be organized, systematic, efficient and transparent. It also helps all people who should be able to access information to carry out their responsibility so easily.

It is always a pleasure when someone looks for something and is able to find it without difficulties. In a business institution, hundreds of important documents are created every day. Since most of the documents are referred more than once, those documents need to be kept for easy future access. Everyone who needs to use documents should know where to get them.

Browsing is a quick examination of the relevant objects which may lead to a closer examination or acquisition of these objects. When it comes to a document browser, it is a tool that is used to search and retrieve files or documents in a systematic manner.

Document Browser is one of the major parts of the CNET ERP system. The major purpose of the document browser is to facilitate the arrangement, retrieval and operation of documents that are created by the system. In the CNET ERP, there are two categories of documents, which are GSL documents and transactional documents. The transactional documents are vouchers produced by subsystems, whereas the GSL documents are those that contain details of Items, Products, customers, suppliers, and employees.

3.2 Elements of Voucher Document Browser

The Voucher Document Browser interface has 5 sections – Tools, Search Criteria, Voucher Display Area, Bottom Docking Bar, and Right Docking Bar as shown on the following screenshot:

CNET ERP V6 Back Office Client

| Voucher ID | Customer | Date | SubTotal | Discount | Additional... | VAT | Withh... | Grand Total | Prepared By | Ref |
|-------------|----------------------|----------------------|------------|-----------|---------------|----------|----------|-------------|-----------------|-----|
| CS-01081-18 | MELAT KIFILE MOLLA | 5/4/2018 3:31:04 PM | 100,000.00 | 56,521.74 | 0.00 | 6,521.74 | | 50,000.00 | CNET ADMIN | |
| CS-01082-18 | Yonas Elsa Megersa | 5/4/2018 3:31:56 PM | 265.00 | 0.00 | 0.00 | 39.75 | | 304.75 | Bennet Demissie | |
| CS-01085-18 | MELAT KIFILE MOLLA | 5/4/2018 3:34:46 PM | 1,000.00 | 217.39 | 0.00 | 117.39 | | 900.00 | CNET ADMIN | |
| CS-01086-18 | ABENEZER LTD | 7/18/2018 4:22:58... | 150.00 | 0.00 | 15.00 | 24.75 | | 105.75 | CNET ADMIN | |
| CS-01087-18 | ABENEZER LTD | 7/18/2018 4:22:58... | 150.00 | 0.00 | 15.00 | 24.75 | | 109.75 | CNET ADMIN | |
| CS-01088-18 | ABENEZER LTD | 7/18/2018 4:22:58... | 400.00 | 0.00 | 15.00 | 62.25 | | 377.25 | CNET ADMIN | |
| CS-01089-18 | Adane | 7/18/2018 4:22:58... | 500.00 | 0.00 | 15.00 | 77.25 | | 592.25 | CNET ADMIN | |
| CS-01090-18 | ABENEZER LTD | 7/18/2018 4:22:58... | 500.00 | 0.00 | 15.00 | 77.25 | | 592.25 | CNET ADMIN | |
| CS-01091-18 | Yonas Elsa Megersa | 5/9/2018 4:01:34 PM | 65.00 | 0.00 | 0.00 | 9.75 | | 74.75 | Bennet Demissie | |
| CS-01093-18 | Yonas Elsa Megersa | 5/9/2018 4:45:03 PM | 55.00 | 0.00 | 0.00 | 8.25 | | 63.25 | FanuelA | |
| CS-01095-18 | Yonas Elsa Megersa | 5/9/2018 4:45:44 PM | 305.00 | 0.00 | 0.00 | 45.75 | | 350.75 | FanuelA | |
| CS-01097-18 | ABENEZER LTD | 7/18/2018 4:22:58... | 250.00 | 0.00 | 15.00 | 39.75 | | 304.75 | CNET ADMIN | |
| CS-01098-18 | ABENEZER LTD | 7/18/2018 4:22:58... | 150.00 | 0.00 | 15.00 | 24.75 | | 189.75 | CNET ADMIN | |
| CS-01099-18 | ABENEZER LTD | 7/18/2018 4:22:58... | 250.00 | 0.00 | 15.00 | 39.75 | | 304.75 | CNET ADMIN | |
| CS-01100-18 | MELAT KIFILE MOLLA | 5/10/2018 9:16:30... | 1,000.00 | 565.22 | 0.00 | 65.22 | | 500.00 | CNET ADMIN | |
| CS-01101-18 | Nisik hsfjkdfsd | 5/10/2018 9:24:05... | 1,000.00 | 565.22 | 0.00 | 65.22 | | 500.00 | CNET ADMIN | |
| CS-01102-18 | MELAT KIFILE MOLLA | 5/10/2018 9:28:32... | 1,000.00 | 565.22 | 0.00 | 65.22 | | 500.00 | CNET ADMIN | |
| CS-01103-18 | MELAT KIFILE MOLLA | 5/10/2018 9:38:20... | 1,000.00 | 565.22 | 0.00 | 65.22 | | 500.00 | CNET ADMIN | |
| CS-01104-18 | FDTI FNDAI FW.TFFFRA | 5/10/2018 9:40:38 | 5,000.00 | 4,130.44 | 0.00 | 130.44 | | 1,000.00 | CNET ADMIN | |

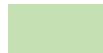
Sum=2,020,327.21

Key

1 Tools



2 Search Criteria



3 Organization List Pane



4 Bottom Docking Bar



5 Right Docking Bar



In the following sections we will discuss all the categories of screen elements of the voucher document browser.

3.2.1 Tools

This section contains the command buttons that are used for showing documents, refresh the document browser, perform different activities/operations, export documents, perform optional operations and print documents.

Show – This command button is used to apply search criteria and display the list of vouchers that meet the criteria. After setting up criteria, the user is expected to click this button to apply the criteria on the list.

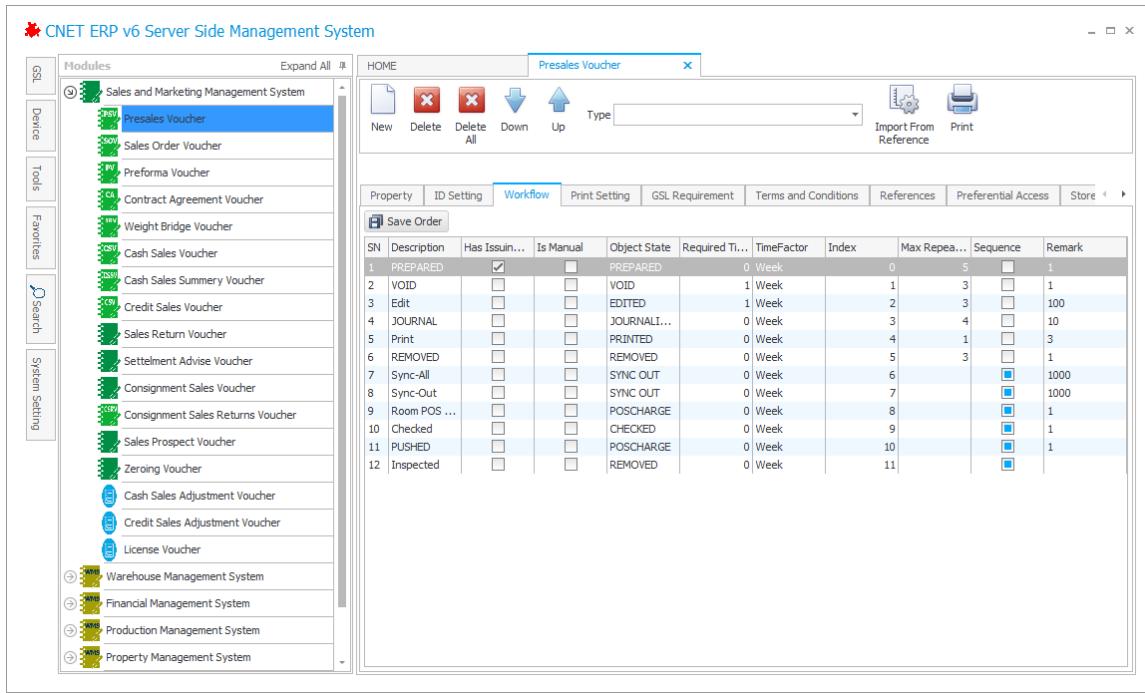
Refresh – This command button is used to refresh the content of the voucher document browser. It is used to update the data on the document browser with any updates by another user.

Activity – This command button is used to apply a certain voucher operation that are defined for the specific voucher type on the selected voucher. When the user click the drop down arrow, the system displays the list of available operations as shown on the following screenshot:

| | | SubTotal | Discount | Additional Charge | V. |
|-------------------------|-----------------------|--------------|----------|-------------------|----|
| MISIKIR LTD | 11/3/2017 11:18:29 AM | 100.00 | 0.00 | 0.00 | |
| MELAT KIFILE MOLLA | 1/11/2019 4:38:15 PM | 200.00 | 0.00 | 0.00 | |
| TESLA MOTERS | 11/3/2017 11:21:18 AM | 200.00 | 0.00 | 0.00 | |
| ZERIHUN GIRMA W/GIORGIS | 1/12/2019 12:05:28 PM | 566.00 | 10.19 | 0.00 | |
| EDIL ENDALEW TEFERA | 1/1/2018 3:04:19 PM | 275.00 | 0.00 | 0.00 | |
| CBE USER-3 | 1/1/2018 6:17:22 PM | 1,690,000... | 0.00 | 0.00 | |
| EDIL ENDALEW TEFERA | 1/2/2018 4:47:37 PM | 3,000,000... | 0.00 | 0.00 | |
| ADDISU GENERAL PLC | 1/3/2018 2:13:04 PM | 1,000,000... | 0.00 | 0.00 | |
| EDIL ENDALEW TEFERA | 2/2/2018 11:47:27 AM | 150.00 | 0.00 | 0.00 | |
| NARDOS LTD | 2/2/2018 6:23:37 PM | 1.000.00 | 0.00 | 0.00 | |

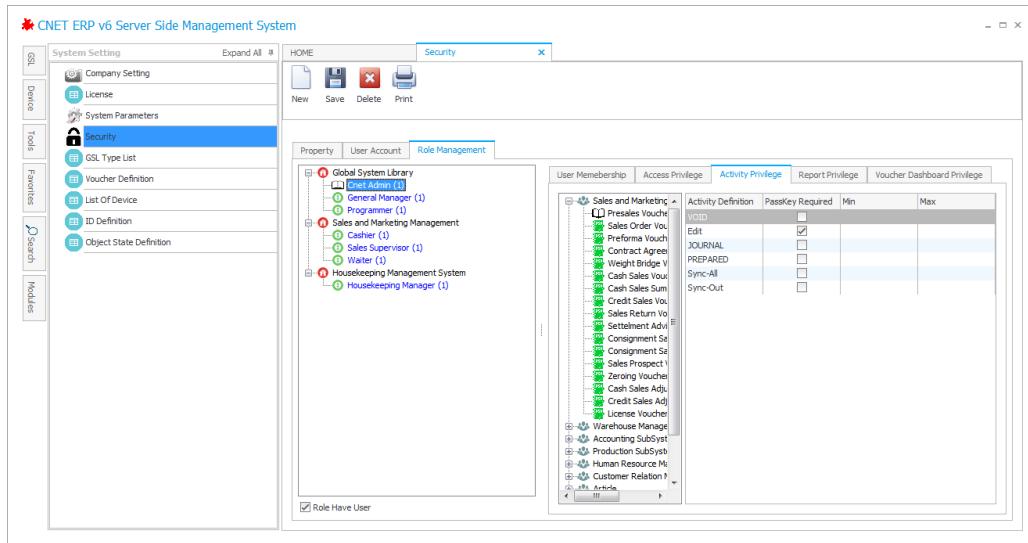
Note

- The operations are maintained under **Modules → Subsystem (Sales and Marketing Management System/Warehouse Management System/Finance Management System/...)** → **Voucher Type (Presales Voucher/Sales Order Voucher/Proforma Voucher/....)** → **Workflow of the Server Management System** as shown on the following screenshot:



Below are some of the basic operations:

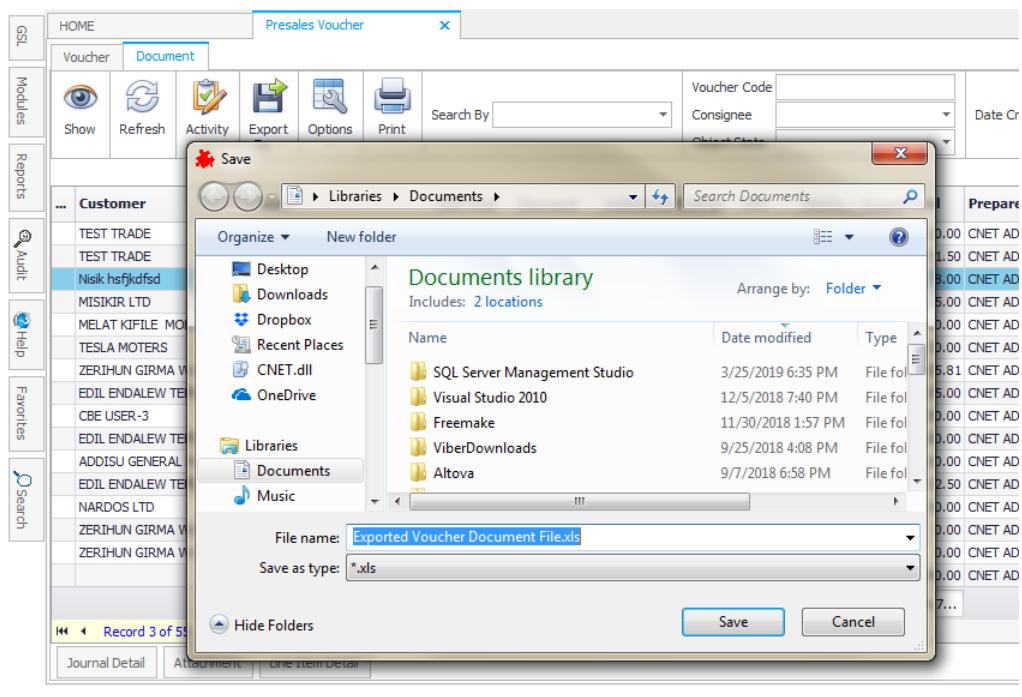
- **Prepared** – This activity is used to prepare voucher. As the voucher is created we can say that the voucher is prepared.
 - **VOID** – this command is used to put the voucher in a void state.
 - **Edit** – this command is used to edit the voucher.
 - **Journal** – This operation is used journalize or post a voucher.
 - **Print** – This activity is used to print a voucher.
2. In order to perform the above operations, the logged in user needs to get the activity privilege from **System Setting → Security → Role Management → Activity Privilege → Subsystem → Voucher** of the selected role of the **Back Office Client** as shown on the following screenshot:



Export To – This command is used to export displayed list of vouchers into files of selected type. When the user click the down drop arrow, the system displays the file format options as shown on the following screenshot:

| Customer | Date | SubTotal | Discount | Additional C |
|-------------------------|-----------------------|--------------|----------|--------------|
| TEST TRADE | 00:00 AM | | | |
| TEST TRADE | :37 PM | | | |
| Nisik hsfjkdfsd | 1/10/2019 4:08:28 PM | 78.00 | 0.00 | |
| MISIKIR LTD | 11/3/2017 11:18:29 AM | 100.00 | 0.00 | |
| MELAT KIFILE MOLLA | 1/11/2019 4:38:15 PM | 200.00 | 0.00 | |
| TESLA MOTERS | 11/3/2017 11:21:18 AM | 200.00 | 0.00 | |
| ZERIHUN GIRMA W/GIORGIS | 1/12/2019 12:05:28 PM | 566.00 | 10.19 | |
| EDIL ENDALEW TEFERA | 1/1/2018 3:04:19 PM | 275.00 | 0.00 | |
| CBE USER-3 | 1/1/2018 6:17:22 PM | 1,690,000... | 0.00 | |
| EDIL ENDALEW TEFERA | 1/2/2018 4:47:37 PM | 3,000,000... | 0.00 | |
| ADDISU GENERAL PLC | 1/3/2018 2:13:04 PM | 1,000,000... | 0.00 | |
| EDIL ENDALEW TEFERA | 2/2/2018 11:47:27 AM | 150.00 | 0.00 | |
| NARDOS LTD | 2/2/2018 6:23:32 PM | 1,000.00 | 0.00 | |

As you can see, it is possible to export the vouchers list into Excel, CSV, Pdf, Peachtree and XML formats. When you click the specific file format, the system asks for the place where to keep the exported data as shown on the following screenshot:



Options – This command contains set of sub commands that are used to make different modifications on the selected voucher. When the user click the drop down arrow, the system displays the list of commands under the Options button as shown on the following screenshot:

CNET ERP V6 Back Office Client

HOME Cash Sales Voucher X

Voucher Document

Show Refresh Activity Export To Options Print Search By

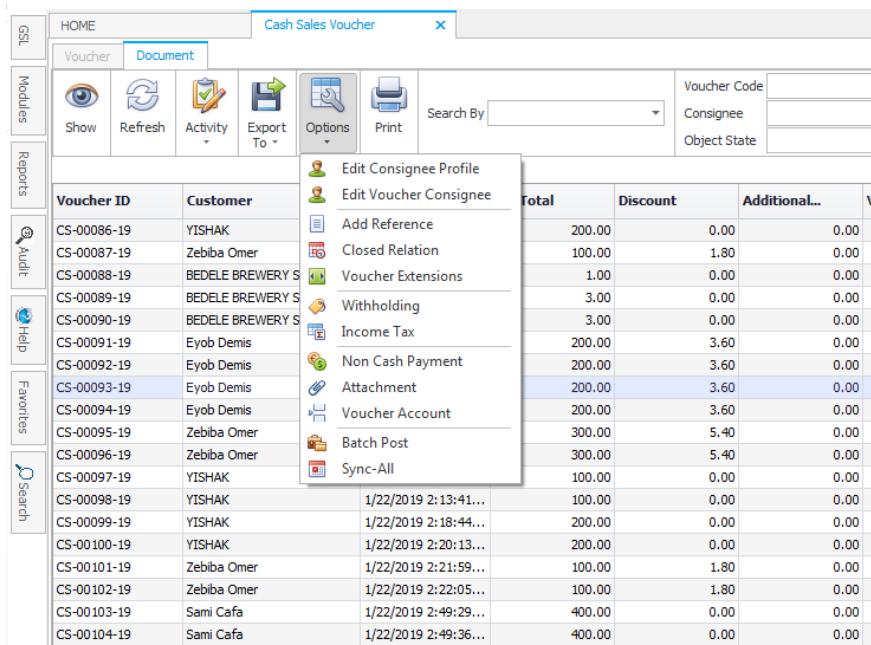
Voucher Code Consignee Object State

| Voucher ID | Customer | Total | Discount | Add |
|---------------|--------------------|----------|----------|-----|
| CPV0000000003 | Tadeses ARABA Mamo | | | |
| CRV-00263-17 | | | | |
| CS-00001-14 | | 26.09 | 0.00 | |
| CS-00002-14 | | 26.09 | 0.00 | |
| CS-00002-18 | NEW PERSON USER | 100.00 | 1.80 | |
| CS-00003-14 | | 26.09 | 0.00 | |
| CS-00003-18 | NEW PERSON USER | 70.00 | 0.18 | |
| CS-00004-18 | NEW PERSON USER | 30.00 | 0.00 | |
| CS-00005-18 | NEW PERSON USER | 10.00 | 0.18 | |
| CS-00006-18 | Mamo | 10.00 | 0.18 | |
| CS-00007-18 | | 1,016.00 | 0.00 | |
| CS-00007-19 | | 3.00 | 0.00 | |
| CS-00008-18 | | 1,017.00 | 0.00 | |
| CS-00008-19 | | 150.00 | 0.00 | |
| CS-00009-19 | | 150.00 | 0.00 | |
| CS-00010-19 | NEW PERSON USER | 10.00 | 0.18 | |
| CS-00011-19 | NEW PERSON USER | 1.00 | 0.02 | |
| CS-00012-19 | NEW PERSON USER | 200.00 | 0.00 | |

Edit Consignee Profile
 Edit Voucher Consignee
 Add Reference
 Closed Relation
 Voucher Extensions
 Withholding
 Income Tax
 Non Cash Payment
 Attachment
 Voucher Account
 Batch Post
 Sync-All

- **Edit Consignee Profile** – This command is used to modify the profile of the consignee that is involved on the selected voucher.

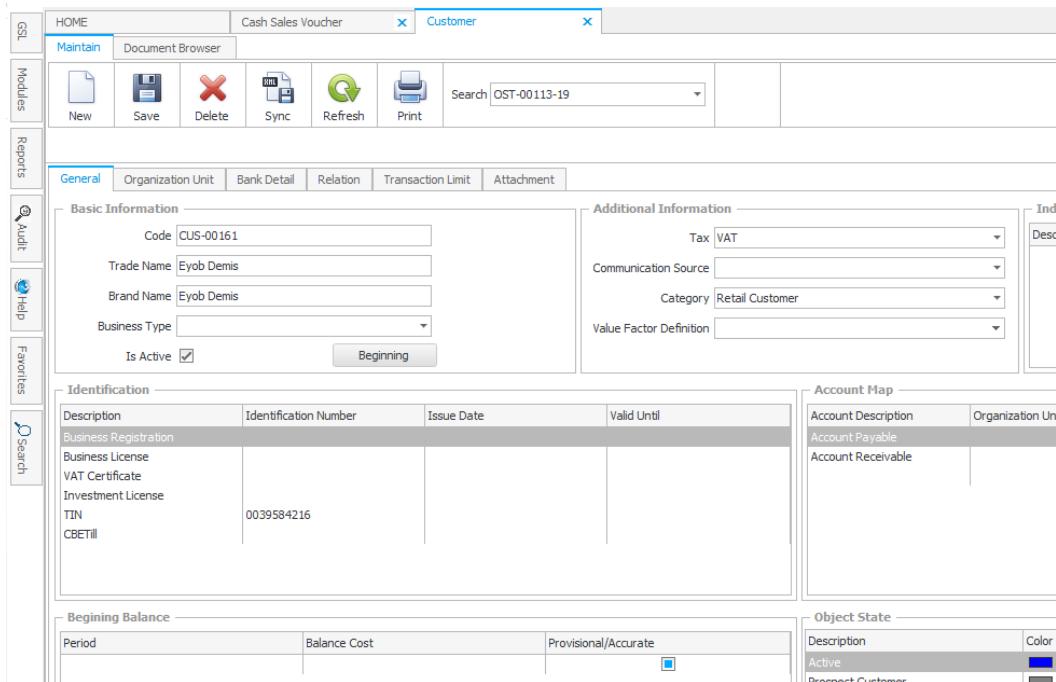
CNET ERP V6 Back Office Client



| Voucher ID | Customer | Total | Discount | Additional... | V |
|-------------|------------------|--------|----------|---------------|---|
| CS-00086-19 | YISHAK | 200.00 | 0.00 | 0.00 | |
| CS-00087-19 | Zebiba Omer | 100.00 | 1.80 | 0.00 | |
| CS-00088-19 | BEDELE BREWERY S | 1.00 | 0.00 | 0.00 | |
| CS-00089-19 | BEDELE BREWERY S | 3.00 | 0.00 | 0.00 | |
| CS-00090-19 | BEDELE BREWERY S | 3.00 | 0.00 | 0.00 | |
| CS-00091-19 | Eyob Demis | 200.00 | 3.60 | 0.00 | |
| CS-00092-19 | Eyob Demis | 200.00 | 3.60 | 0.00 | |
| CS-00093-19 | Eyob Demis | 200.00 | 3.60 | 0.00 | |
| CS-00094-19 | Eyob Demis | 200.00 | 3.60 | 0.00 | |
| CS-00095-19 | Zebiba Omer | 300.00 | 5.40 | 0.00 | |
| CS-00096-19 | Zebiba Omer | 300.00 | 5.40 | 0.00 | |
| CS-00097-19 | YISHAK | 100.00 | 0.00 | 0.00 | |
| CS-00098-19 | YISHAK | 100.00 | 0.00 | 0.00 | |
| CS-00099-19 | YISHAK | 200.00 | 0.00 | 0.00 | |
| CS-00100-19 | YISHAK | 200.00 | 0.00 | 0.00 | |
| CS-00101-19 | Zebiba Omer | 100.00 | 1.80 | 0.00 | |
| CS-00102-19 | Zebiba Omer | 100.00 | 1.80 | 0.00 | |
| CS-00103-19 | Sami Cafa | 400.00 | 0.00 | 0.00 | |
| CS-00104-19 | Sami Cafa | 400.00 | 0.00 | 0.00 | |

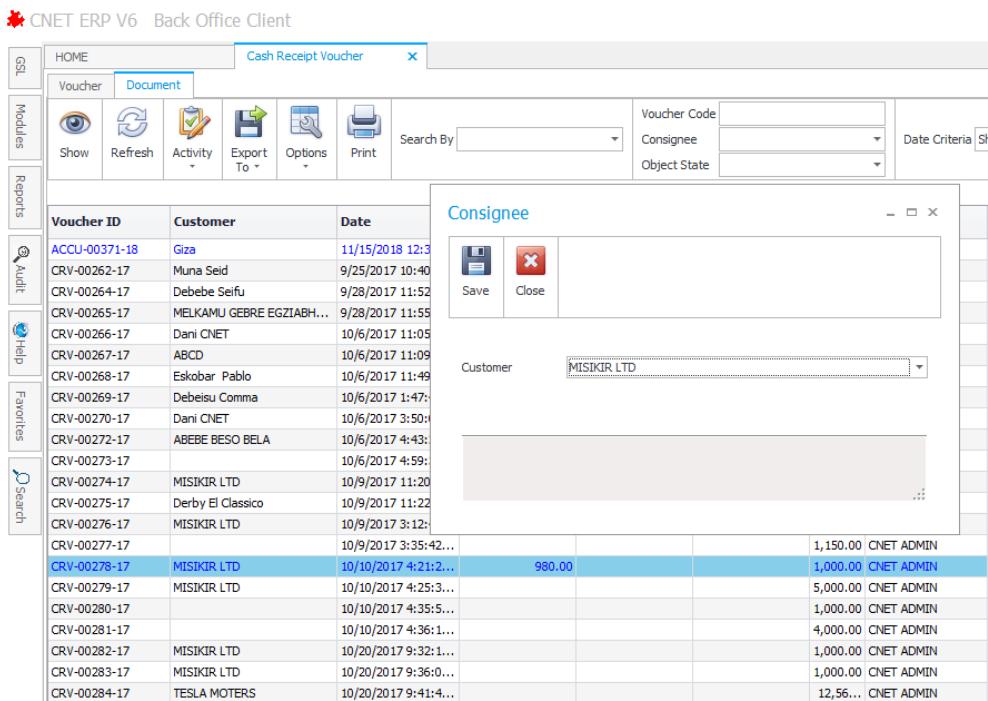
For example on the above screenshot, voucher with voucher id cs-0093-19 is selected as the Edit Consignee Profile was clicked. Thus, the consignee Eyob Demis's profile will be displayed for edition as shown on the following screenshot:

CNET ERP V6 Back Office Client



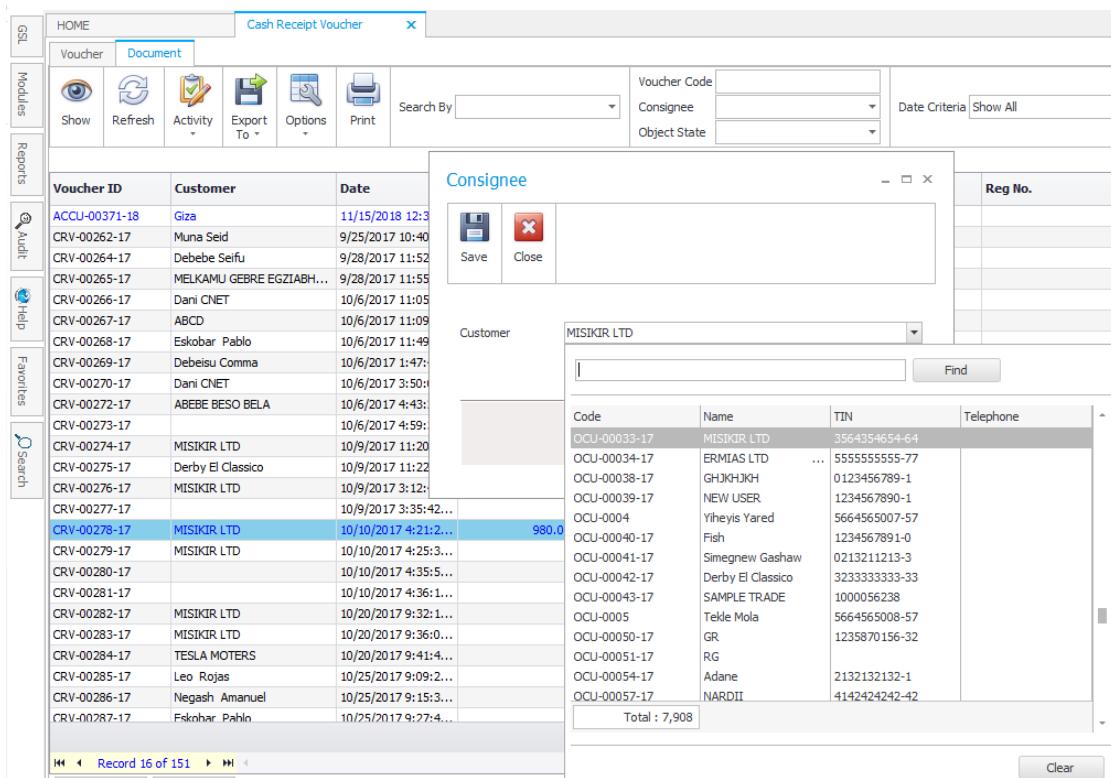
When the user click this command after selecting the voucher, the system displays the details of the consignee information on the consignee maintenance interface such as Person, Organization or Article Maintenance window. The user can then edit the profile and press the save button.

- **Edit Voucher Consignee** – This command is used to change the voucher consignee. When the user click this command, the system displays the consignee selection window as shown on the following screenshot:



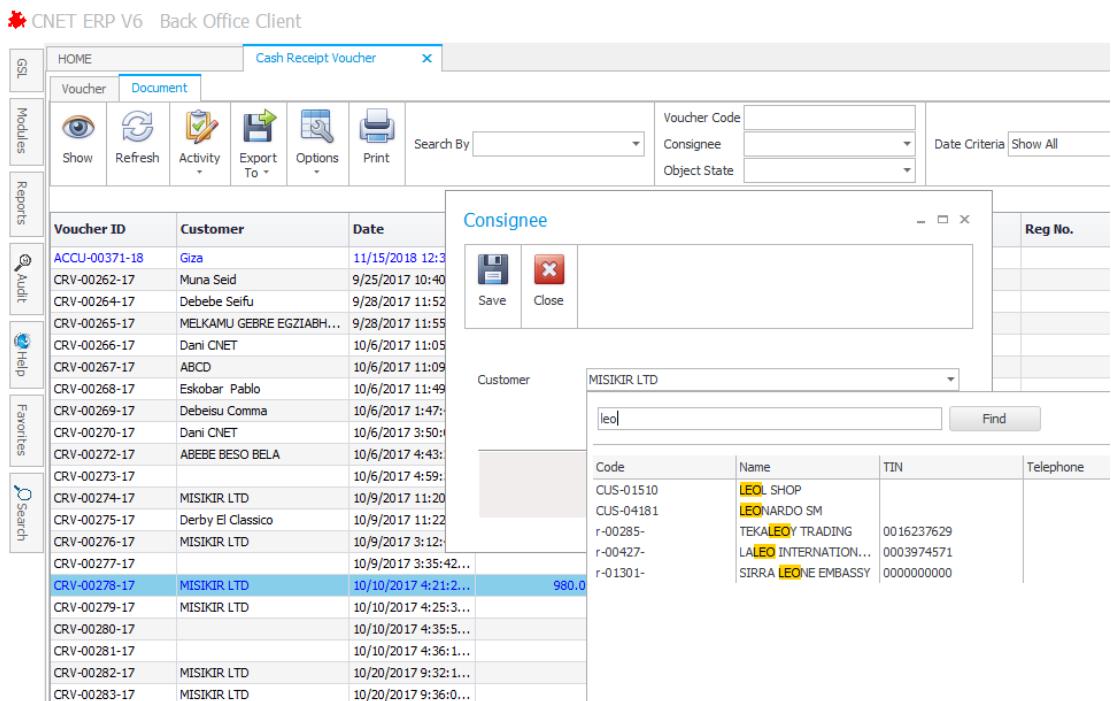
The user can then click the drop down arrow and select the new consignee as shown on the following screenshot:

 CNET ERP V6 Back Office Client



The screenshot shows the CNET ERP V6 Back Office Client interface. The main window is titled "Cash Receipt Voucher". On the left, there's a vertical toolbar with icons for GSL, Modules, Reports, Audit, Help, Favorites, and Search. The "Voucher" tab is selected in the top navigation bar. Below the navigation, there are several buttons: Show, Refresh, Activity, Export To, Options, and Print. To the right of these buttons are search fields for "Search By" (dropdown), "Voucher Code" (text input), "Consignee" (dropdown), and "Object State" (dropdown). A "Date Criteria" button and a "Show All" link are also present. The main content area displays a table of "Voucher ID", "Customer", and "Date" for 151 records. One record, CRV-00278-17, is highlighted with a blue background and yellow border. An inset window titled "Consignee" is overlaid on the voucher list. This window has "Save" and "Close" buttons. It shows a dropdown menu set to "Customer" and a search input field containing "MISIKIR LTD". A "Find" button is to the right of the search field. Below this is a results grid with columns "Code", "Name", "TIN", and "Telephone". The first result in the grid is "OCU-00033-17 MISIKIR LTD 3564354654-64". At the bottom of the grid, it says "Total : 7,908". A "Clear" button is located at the bottom right of the inset window.

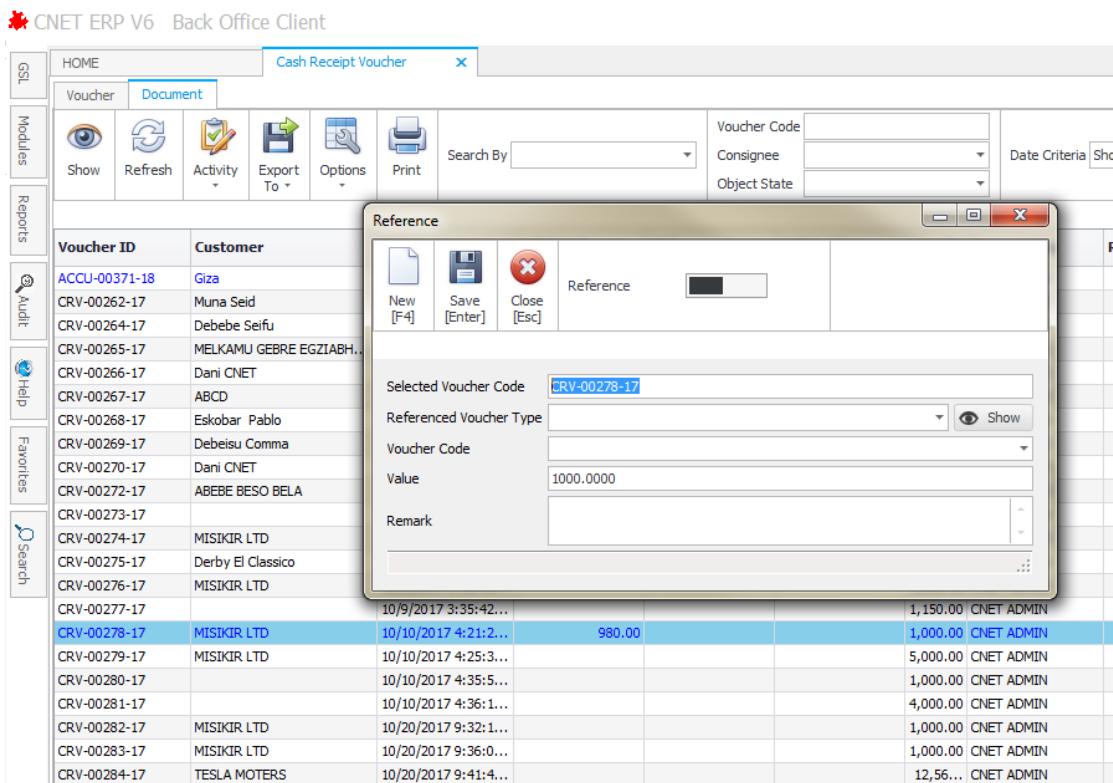
If you type part of the code, name, TIN or Telephone on the Find box, the system will assist you in searching the consignee as shown on the following screenshot:



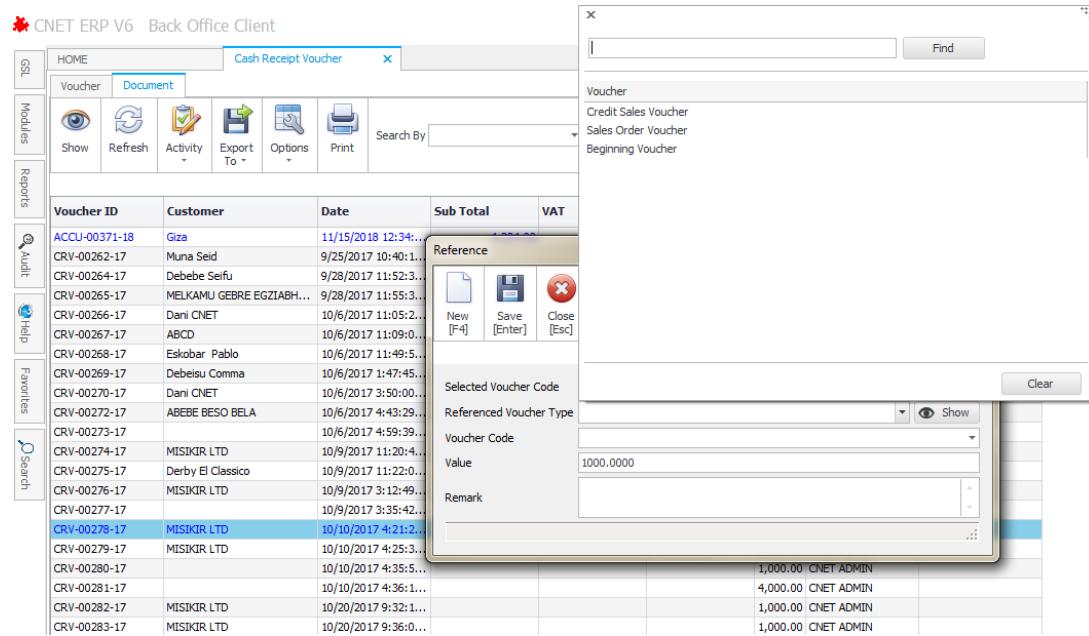
This screenshot is similar to the one above, showing the CNET ERP V6 Back Office Client interface with the "Cash Receipt Voucher" module. The "Consignee" search dialog is open, and the search field now contains "leo". The results grid shows several entries, with "LEOL SHOP" highlighted in yellow. The rest of the interface, including the voucher list and other search fields, remains the same as in the previous screenshot.

As you finish selecting the consignee, you have to click the Save button on the Consignee selection window.

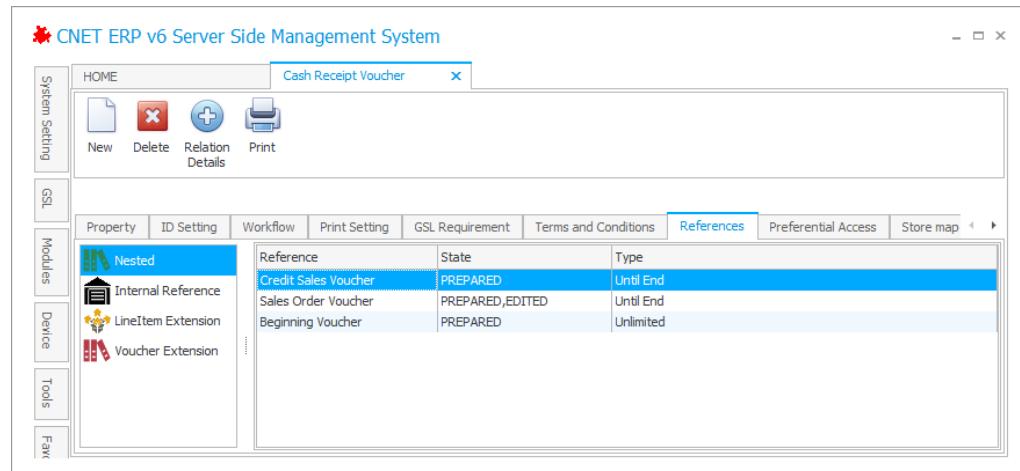
- **Add reference** – This command is used to maintain voucher reference for the selected voucher. This is used when a voucher is prepared from previously prepared voucher. When the user click the Add Reference command option from the Options menu, the system displays the reference maintenance window as shown on the following screenshot:



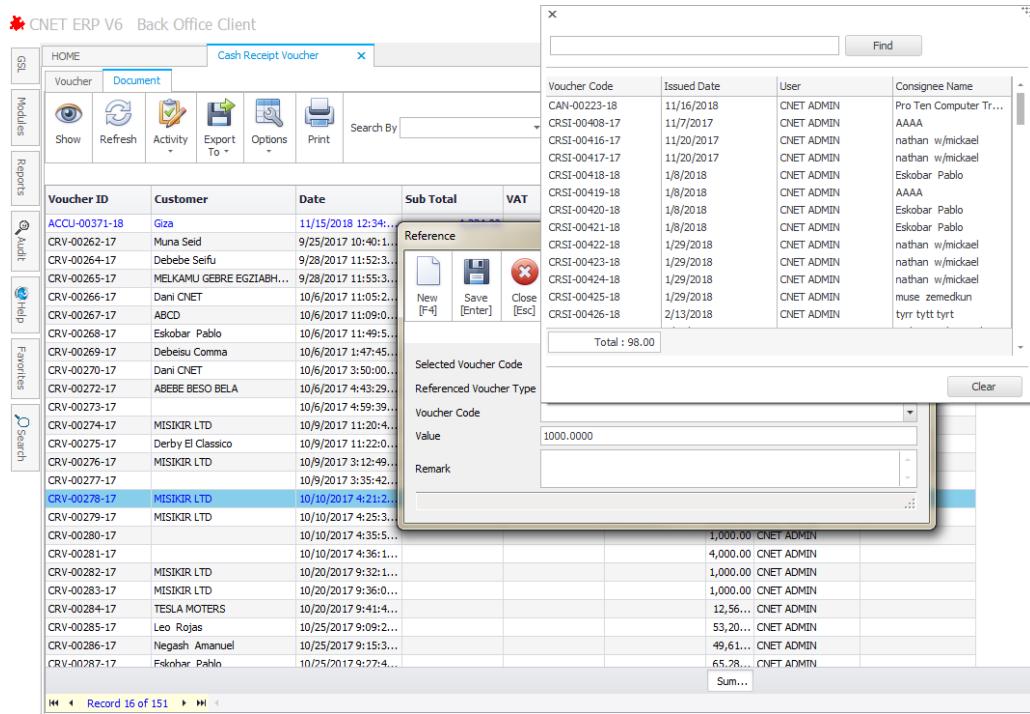
- **Selected Voucher Code** – This is the reference or voucher code of the referring voucher. The system takes the voucher code of selected voucher while the Add Reference command is fired. The user can also type the code manually after deleting the already displayed voucher code.
- **Referenced voucher Type** – This is the voucher type or voucher definition that contains the referenced voucher i.e. the one that is going to be referred. When the user click the drop down arrow, the system displays the list of candidate voucher types as shown on the following screenshot:



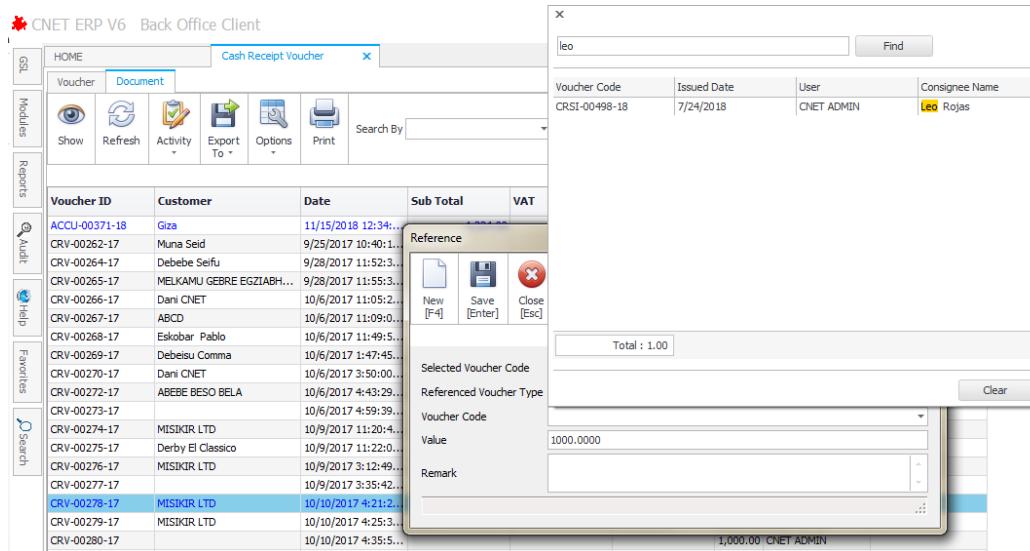
Notice: The list in the combo comes from the setting under **Modules → Subsystem → Voucher → References → Nested** of the **Server Management System** as shown on the following screenshot:



- **Show** – this is a command button that is used to populate the Voucher Code combo with the list of vouchers from the voucher type selected under the Referenced Voucher Type. If Show is not clicked, the Voucher Code combo will not contain any voucher.
- **Voucher Code** – This field is used to select the voucher that is going to be referenced. When the user click the drop down arrow, the system displays the list of available vouchers as shown on the following screenshot:

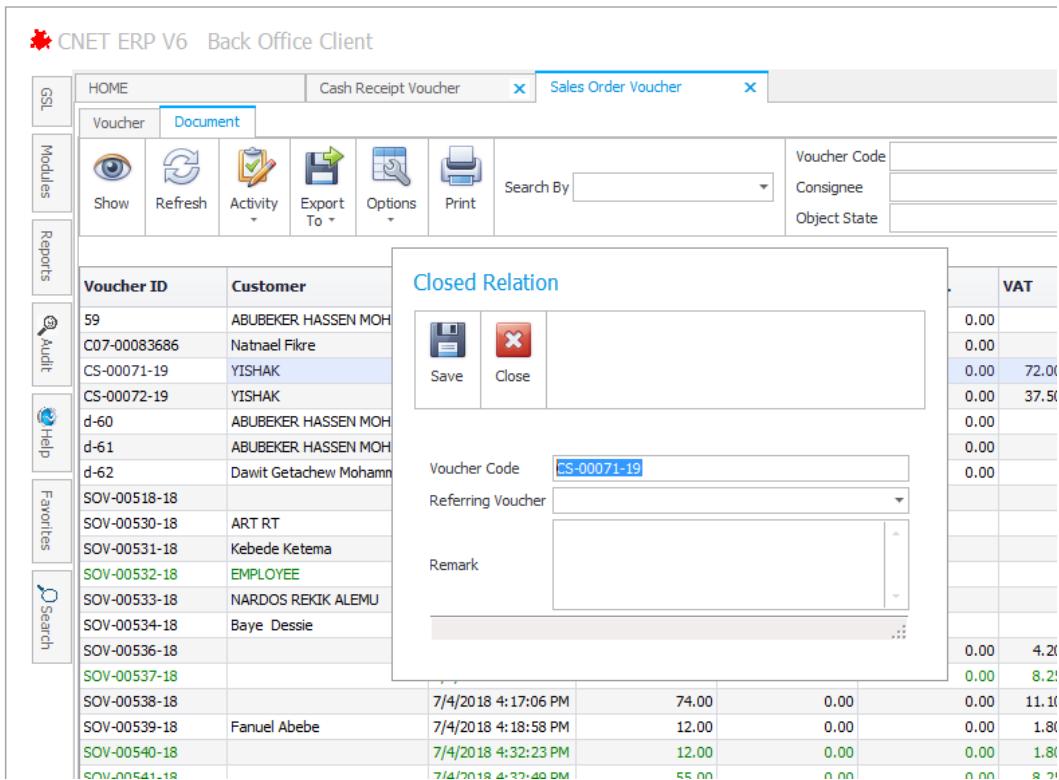


The user can select the voucher by scrolling or can type part of voucher code, issue date, user or consignee name in the find box and filter the list as shown on the following screenshot:



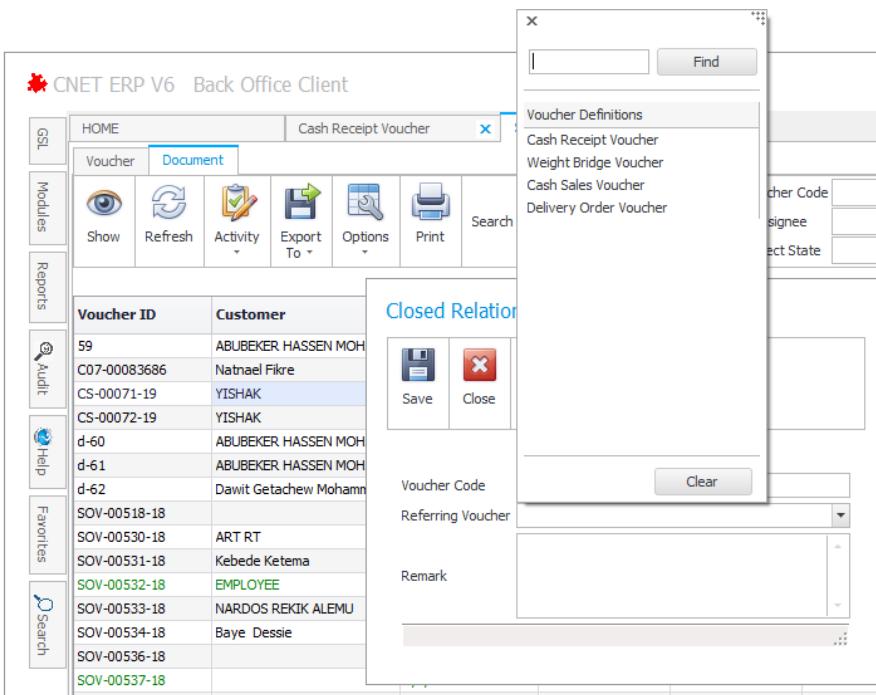
- **Value** – The voucher takes the whole amount on the referenced voucher but the user can also modify the amount.
- **Remark** – This is any textual information regarding the referencing.
- **Closed Relation** - This command is used to close a voucher i.e. to block the voucher from coming as a candidate for being referenced. When you select a voucher and click Closed Relation

command from the Options menu, the system displays the Closed Relation popup window as shown on the following screenshot:



Voucher Code – This is the code of the voucher that is going to be closed i.e. the one you selected before you click the command. You can also type a new voucher code by removing the system provided code.

Referring Voucher – This field will contain the voucher definition to which the selected voucher is going to be closed. When the user click the drop down arrow, the system displays the list of voucher definitions as shown on the following screenshot:

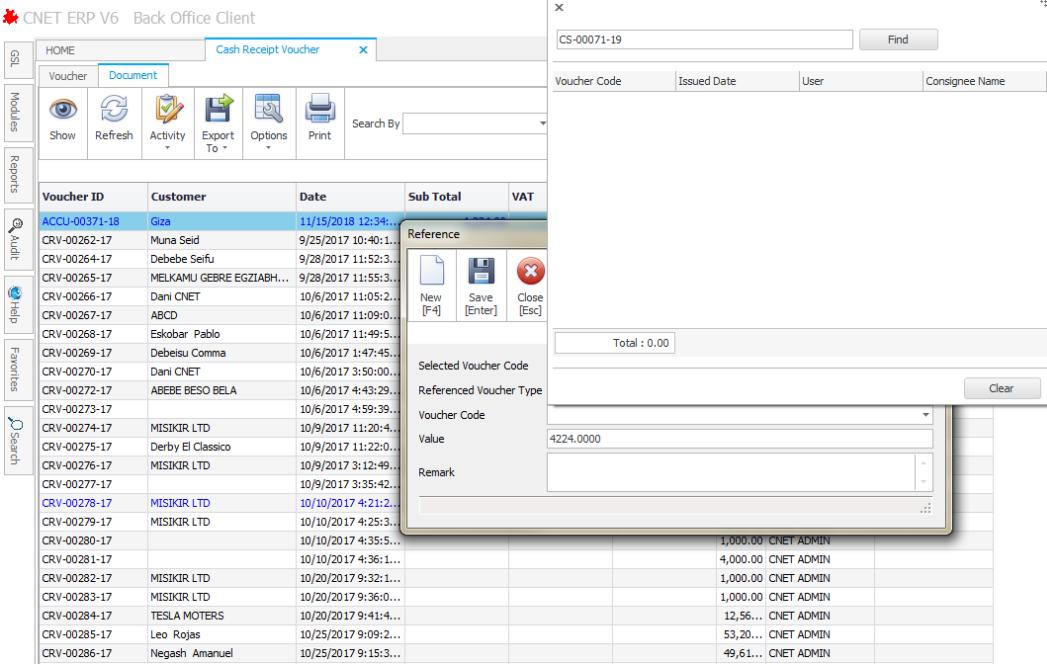


Remark – This is any textual information about the closing.

Closed Relation

| | |
|-------------------|----------------------|
| | |
| Save | Close |
| Voucher Code | CS-00071-19 |
| Referring Voucher | Cash Receipt Voucher |
| Remark | |

As shown on the above screenshot, if you select Cash Receipt Voucher in the Referring Voucher field, the system will not make the Sales Order Voucher with code CS-00071-19 available for being referenced from any of the cash receipt vouchers as shown on the following screenshot:



It will also remove the Cash Receipt Voucher type from the Referring Voucher combo box.

- **Voucher Extensions**—This command is used to maintain any extension values attached with the voucher type of the selected voucher. When the user click the command, the system display the extension value/s maintenance window as shown on the following screenshot:

CNET ERP V6 Back Office Client

| Voucher ID | Customer | | | | |
|--------------|------------------|----------------------|--------|------|------|
| 59 | ABUBEKER HASSE | | | | |
| C07-00083686 | Natnael Fikre | | | | |
| CS-00071-19 | YISHAK | | | | |
| CS-00072-19 | YISHAK | | | | |
| d-60 | ABUBEKER HASSE | | | | |
| d-61 | ABUBEKER HASSE | | | | |
| d-62 | Dawit Getachew M | | | | |
| SOV-00518-18 | | 7/4/2018 4:32:49 PM | 55.00 | 0.00 | 0.00 |
| SOV-00530-18 | ART RT | | 12.00 | 0.00 | 0.00 |
| SOV-00531-18 | Kebede Ketema | | | | |
| SOV-00532-18 | EMPLOYEE | | | | |
| SOV-00533-18 | NARDOS REKIK AL | | | | |
| SOV-00534-18 | Baye Dessie | | | | |
| SOV-00536-18 | | | | | |
| SOV-00537-18 | | | | | |
| SOV-00538-18 | | | | | |
| SOV-00539-18 | Fanuel Abebe | | | | |
| SOV-00540-18 | | | | | |
| SOV-00541-18 | | 7/4/2018 4:33:03 PM | 378.00 | 0.00 | 0.00 |
| SOV-00542-18 | | | 244.00 | 0.00 | 0.00 |
| SOV-00543-18 | | | | | |
| SOV-00544-18 | Abay Nilo Azul | 7/16/2018 4:03:21... | | | |

Remark: The maximum number of voucher extensions you can maintain are 8.

You can select **Modules → Voucher → References → Voucher Extension** setting element of the **Server Side Management System** to view and maintain voucher extensions for the voucher of the selected type to get the maintenance window as shown on the following screenshot:

| Description | Is Mandatory | Data Type | Remark |
|-------------|--------------------------|-----------|--------|
| Proximity | <input type="checkbox"/> | String | |
| Radius | <input type="checkbox"/> | String | |
| No of Sides | <input type="checkbox"/> | String | |

- **Withholding** – This command is used to prepare withholding voucher for the selected voucher. Withholding voucher is prepared for both collected and paid withholding taxes. When the user click the Withholding command from the Options menu, the system displays the withholding voucher creation window as shown on the following screenshot:

CNET ERP V6 Back Office Client

The screenshot shows the CNET ERP V6 Back Office Client interface. On the left, there is a vertical sidebar with icons for GSL, Modules, Reports, Audit, Help, Favorites, and Search. The main area has tabs for HOME, Bank Payment Voucher, and Cash Receipt Voucher. Below the tabs are buttons for Show, Refresh, Activity, Export To, Options, Print, and Search By. There are also fields for Voucher Code, Consignee, and Object State.

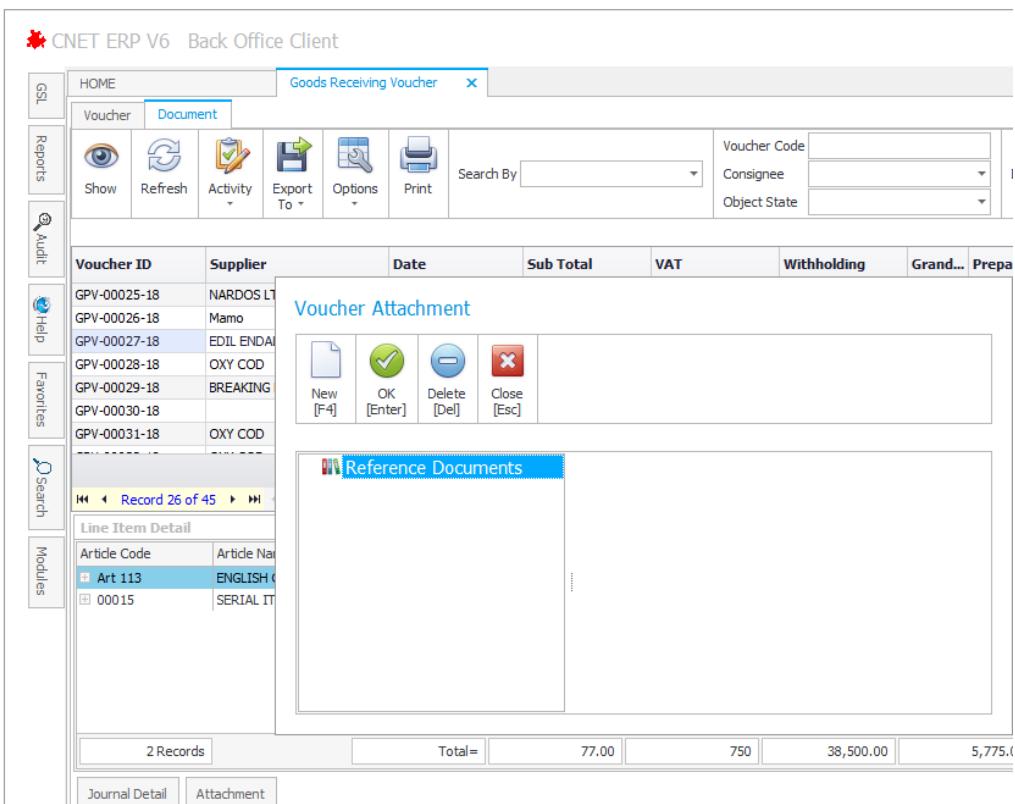
The central part of the screen displays a table of vouchers. The columns include Voucher ID, Supplier, Date, Sub Total, VAT, Withholding, and Grand... (partially visible). Some rows are highlighted in red, indicating selected vouchers.

A modal dialog box titled "Withholding Payable" is overlaid on the voucher list. It contains buttons for Save [Enter] and Close [Esc]. Below these are input fields for Name (ESV-00048-19), Tax Amount (167,388.25), Taxable Amount (167,388.25), Voucher No (ESV-00048-19), Date (4/3/2019), Internal Ref. (BPV-00032-17), and External Ref. (partially visible).

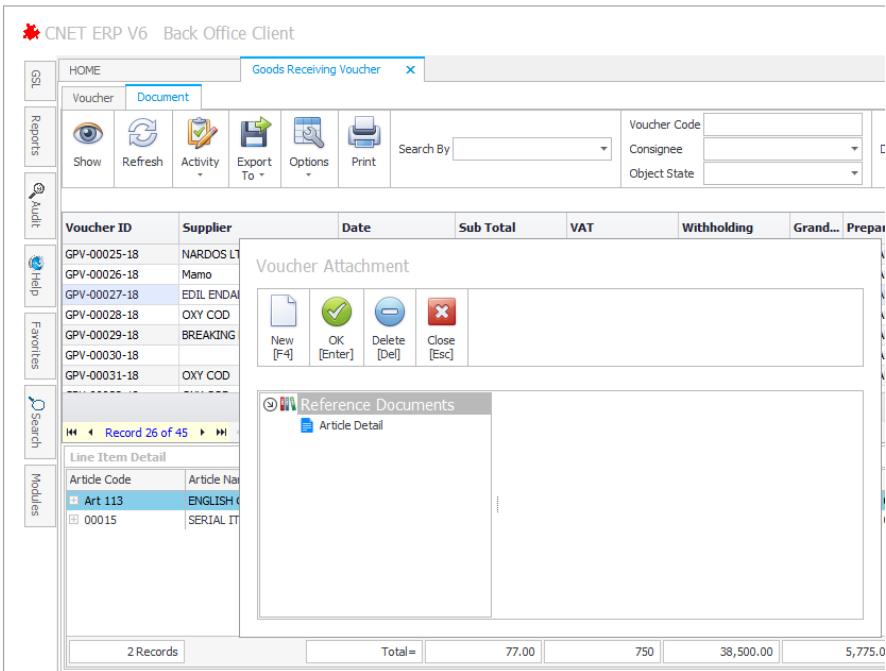
| Voucher ID | Supplier | Date | Sub Total | VAT | Withholding | Grand... |
|--------------|---------------------|----------------------|------------|------------|-------------|------------|
| BPV-00028-17 | MELAT KIFILE MOLLA | 9/28/2017 11:32:2... | | | | 2,000.00 |
| BPV-00029-17 | MISIKIR LTD | 9/28/2017 2:18:27... | | | | 1,500.00 |
| BPV-00030-17 | ABENEZER LTD | | | | | |
| BPV-00031-17 | ERMIAS LTD | | | | | |
| BPV-00032-17 | ERMIAS LTD | | | | | |
| BPV-00033-17 | ERMIAS LTD | | | | | |
| SV-00002-18 | EDIL ENDALEW TEFERA | | | | | |
| SV-00003-18 | MELAT KIFILE MOLLA | | | | | |
| SV-00004-18 | MELAT KIFILE MOLLA | | | | | |
| SV-00005-18 | MELAT KIFILE MOLLA | | | | | |
| SV-00006-18 | MELAT KIFILE MOLLA | | | | | |
| SV-00007-18 | | | | | | |
| SV-00008-18 | | | | | | |
| SV-00009-18 | | | | | | |
| SV-00010-18 | | | | | | |
| SV-00011-18 | | | | | | |
| SV-00012-18 | | | | | | |
| SV-00013-18 | | | | | | |
| SV-00014-18 | | | | | | |
| SV-00015-18 | | | | | | |
| SV-00016-18 | MELAT KIFILE MOLLA | 10/10/2018 11:07:00 | 167,388.25 | 167,388.25 | 167,388.25 | 167,388.25 |
| SV-00017-18 | EDIL ENDALEW TEFERA | 10/16/2018 10:15:00 | | | | 500.00 |
| SV-00018-19 | EDIL ENDALEW TEFERA | 1/23/2019 11:39:2... | | 1,354.96 | | 10,38... |

- **Name** – This is the name of the consignee to whom the withholding voucher is being prepared.
- **Taxable Amount** – This is the amount from which the withholding amount is calculated. This value must be equal to the voucher subtotal.
- **Tax Amount** – This is the withholding amount.
- **Voucher No** – The voucher number of the withholding voucher.
- **Date** – The date on which the withholding voucher is prepared.
- **Internal Ref.** – Voucher code of the selected voucher.
- **External Ref.** – This is the reference number of issued voucher while the company is purchasing something.

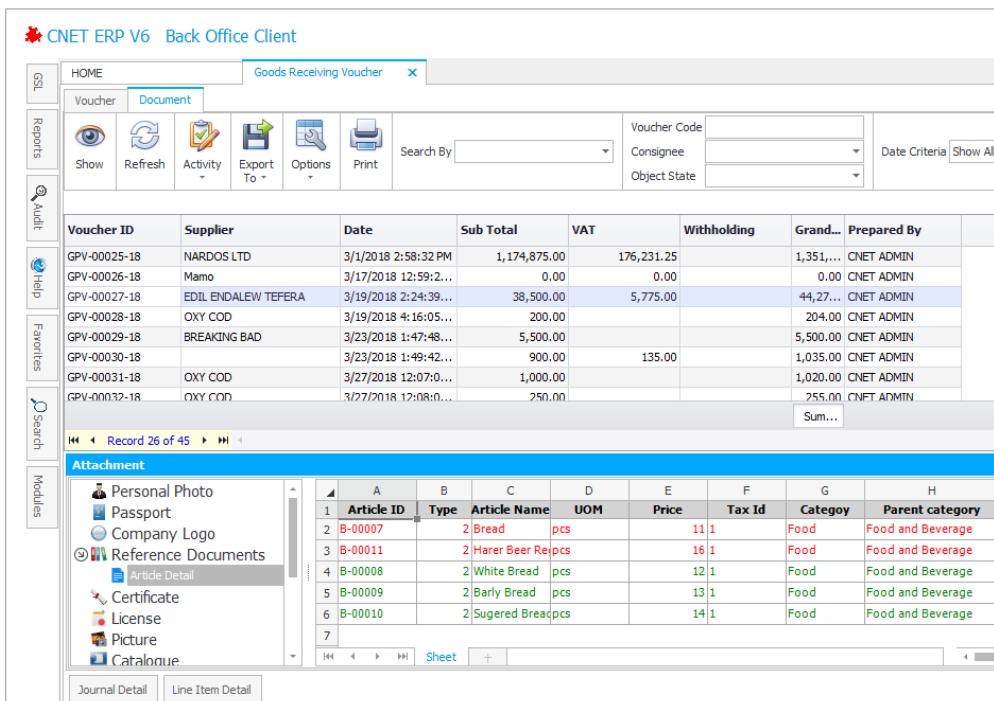
- **Remark** - This is any textual further information regarding the withholding voucher under preparation.
- **Income Tax –**
- **Non-Cash Payment –**
- **Attachment** – This command is used to attach any file with the selected voucher. When you click Attachment from the Options menu, the system displays the voucher attachment window as shown on the following screenshot:



You can then click the New button to add the attachment file. When you click the save button, the system will show the attachment as shown on the following screenshot:

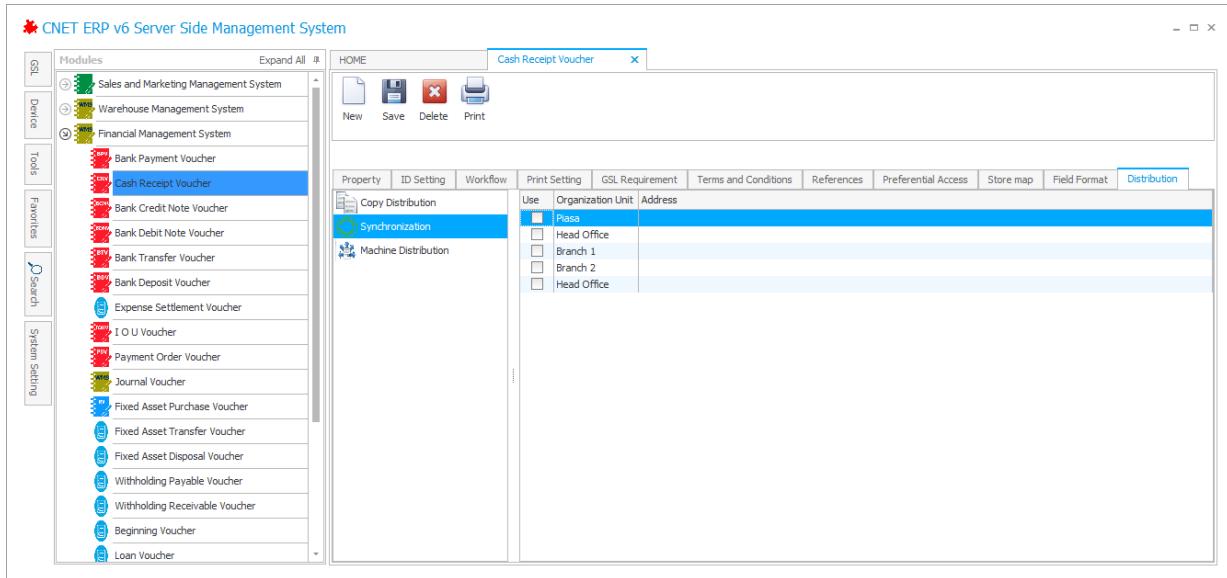


Once you finished the attachment, you can see it under the Attachment bottom docking window as shown on the following screenshot:

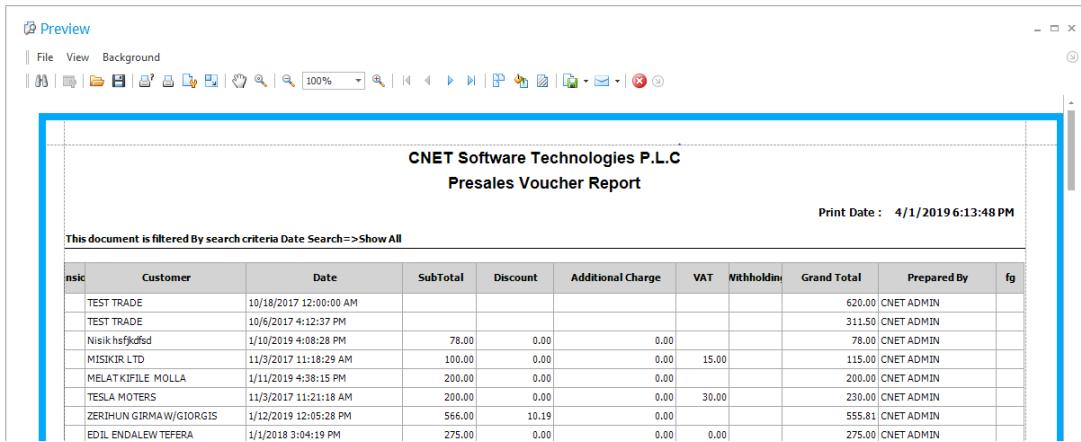


- **Voucher Account –**
- **Batch Post –**

- **Sync-All** – This command is used to synchronize all displayed vouchers with vouchers in other branches and departments. The set of departments or branches with which the synchronization is going to be done should already be defined under **Modules → Subsystem → Voucher → Distribution → Synchronization** of the Back Office Client system as shown on the following screenshot:



Print – This command is used to print the displayed list of vouchers. The system will display the list of displayed vouchers in a print preview window as shown on the following screenshot:

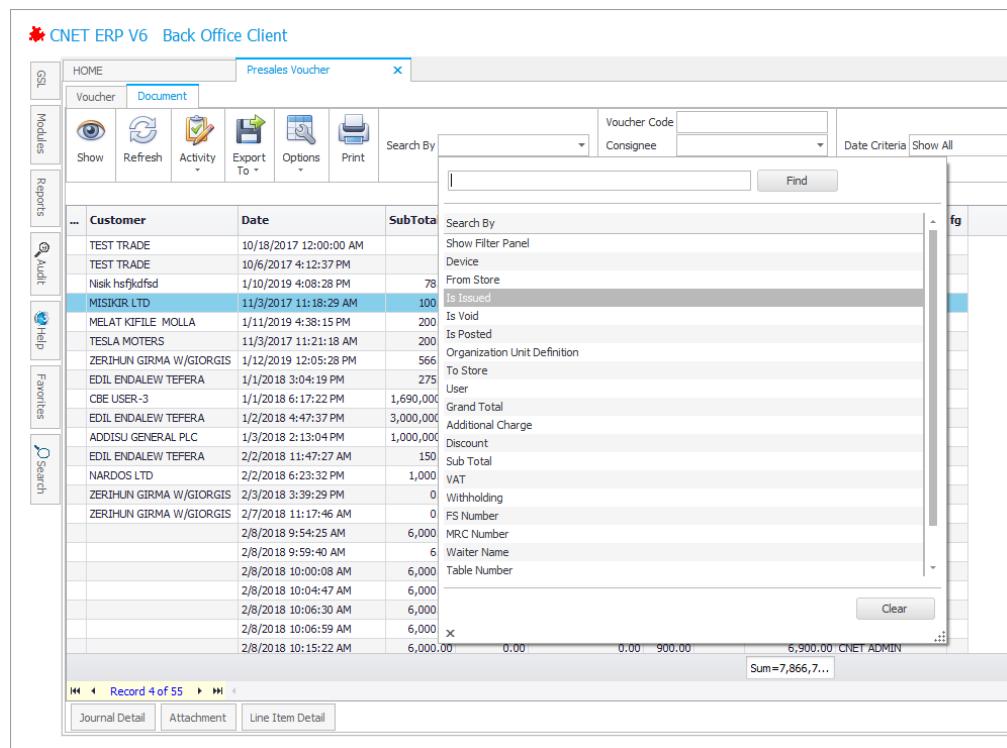


The user can then print the list or save it using tools located at the top section. If you want to close the print preview press the x signed button in the red circle.

3.2.2 Search Criteria

The CENT ERP voucher document browser provides six options of searching options – Search By some field, search by voucher code, search by consignee, search by voucher state, search by voucher creation date and column filter tools. Each of these options will be discussed below:

- **Search By Field** – This search option is used to search for a voucher or set of vouchers using three different options. The first one is by providing field value, the second is using Boolean statement and the third is by using an advanced search criteria. Each of them are discussed as follows:
 - **Value Search** – In this case you select the field and then you provide the key you want to search. When you click the drop down arrow of the Search By control, the system displays the list of voucher fields with which you can make the search as shown on the following screenshot:



As you can see on the above screenshot, you can use the Device, From Store, Is Issued, Is Void, Is Posted, Organization Unit Definition, To Store, User, Grand Total Additional Charge, Discount, Subtotal, VAT, withholding, FS Number, MRC Number, Waiter Name, Table Name to search for voucher in the document browser. When you select a specific field from the list, the system displays a new control with the name of the field you have

selected. For example, if you select Subtotal name option the control will be renamed as Subtotal as shown on the following screenshot:

| Customer | Date | SubTotal | Discount | Additional Charge | VAT | Withh... | Grand Total |
|-------------------------|------------------------|--------------|----------|-------------------|--------|----------|-------------|
| TEST TRADE | 10/18/2017 12:00:00 AM | | | | | | |
| TEST TRADE | 10/6/2017 4:12:37 PM | | | | | | |
| Nisik hsfjkdfsd | 1/10/2019 4:08:28 PM | 78.00 | 0.00 | 0.00 | | | |
| MISIKIR LTD | 11/3/2017 11:18:29 AM | 100.00 | 0.00 | 0.00 | 15.00 | | |
| MELAT KIFILE MOLLA | 1/11/2019 4:38:15 PM | 200.00 | 0.00 | 0.00 | | | |
| TESLA MOTERS | 11/3/2017 11:21:18 AM | 200.00 | 0.00 | 0.00 | 30.00 | | |
| ZERIHUN GIRMA W/GIORGIS | 1/12/2019 12:05:28 PM | 566.00 | 10.19 | 0.00 | | | |
| EDIL ENDALEW TEFERA | 1/1/2018 3:04:19 PM | 275.00 | 0.00 | 0.00 | 0.00 | | |
| CBE USER-3 | 1/1/2018 6:17:22 PM | 1,690,000... | 0.00 | 0.00 | | | |
| EDIL ENDALEW TEFERA | 1/2/2018 4:47:37 PM | 3,000,000... | 0.00 | 0.00 | | | |
| ADDISU GENERAL PLC | 1/3/2018 2:13:04 PM | 1,000,000... | 0.00 | 0.00 | 0.00 | | |
| EDIL ENDALEW TEFERA | 2/2/2018 11:47:27 AM | 150.00 | 0.00 | 0.00 | 22.50 | | |
| NARDOS LTD | 2/2/2018 6:23:32 PM | 1,000.00 | 0.00 | 0.00 | 150.00 | | |
| ZERIHUN GIRMA W/GIORGIS | 2/3/2018 3:39:29 PM | 0.00 | 0.00 | 0.00 | 0.00 | | |
| ZERIHUN GIRMA W/GIORGIS | 2/7/2018 11:17:46 AM | 0.00 | 0.00 | 0.00 | 0.00 | | |

The next thing you need to do is typing the subtotal value of the voucher in the subtotal field and then clicking the show button as shown on the following screenshot:

| Customer | Date | SubTotal | Discount | Additional Charge | VAT | Withh... | Grand Total | Prepared By | fg |
|----------------------------|-----------------------|----------|----------|-------------------|-------|----------|-------------|-------------|----|
| MELAT KIFILE MOLLA | 1/11/2019 4:38:15 PM | 200.00 | 0.00 | 0.00 | | | 200.00 | CNET ADMIN | |
| TESLA MOTERS | 11/3/2017 11:21:18 AM | 200.00 | 0.00 | 0.00 | 30.00 | | 230.00 | CNET ADMIN | |
| Kefyalew International PLC | 3/19/2018 5:03:00 PM | 200.00 | 0.00 | 0.00 | 30.00 | | 230.00 | CNET ADMIN | |

As you can see on the above screenshot, all presales vouchers with a subtotal value of 200 are displayed.

- **Advanced Search (Filter by Filter Panel)** – This option is used to filter vouchers that meets complicated type of filter criteria or filter expression. To access this facility you need to select the **Show Filter Panel** from the Search By control and select true option from the Show Filter Panel control as shown on the following screenshot:

The screenshot shows the CNET ERP V6 Back Office Client interface. The main window displays a list of presales vouchers. A 'Filter Editor' dialog box is open over the list, containing a single filter condition: '[Customer] Begins with <enter a value>'. The list includes rows for TEST TRADE, Nisik hsfkdfsd, MISIKIR LTD, MELAT KIFILE MOLLA, TESLA MOTERS, ZERIHUN GIRMA W/GIORGIS, EDIL ENDALEW TEFERA, CBE USER-3, EDIL ENDALEW TEFERA, ADDISU GENERAL PLC, EDIL ENDALEW TEFERA, NARDOS LTD, ZERIHUN GIRMA W/GIORGIS, ZERIHUN GIRMA W/GIORGIS, and another row for 2/8/2018 9:54:25 AM.

| Customer | Date | SubTotal | Discount | Additional Charge | VAT | Withh... | Grand Total |
|-------------------------|------------------------|----------|----------|-------------------|------|----------|-------------|
| TEST TRADE | 10/18/2017 12:00:00 AM | | | | | | .00 |
| TEST TRADE | 10/6/2017 4:12:37 PM | | | | | | .50 |
| Nisik hsfkdfsd | 1/10/2019 4:08:28 PM | | | | | | .00 |
| MISIKIR LTD | 11/3/2017 11:18:29 AM | | | | | | .00 |
| MELAT KIFILE MOLLA | 1/11/2019 4:38:15 PM | | | | | | .00 |
| TESLA MOTERS | 11/3/2017 11:21:18 AM | | | | | | .00 |
| ZERIHUN GIRMA W/GIORGIS | 1/12/2019 12:05:28 PM | | | | | | .81 |
| EDIL ENDALEW TEFERA | 1/1/2018 3:04:19 PM | | | | | | .00 |
| CBE USER-3 | 1/1/2018 6:17:22 PM | | | | | | .00 |
| EDIL ENDALEW TEFERA | 1/2/2018 4:47:37 PM | | | | | | .00 |
| ADDISU GENERAL PLC | 1/3/2018 2:13:04 PM | | | | | | .00 |
| EDIL ENDALEW TEFERA | 2/2/2018 11:47:27 AM | | | | | | .50 |
| NARDOS LTD | 2/2/2018 6:23:32 PM | | | | | | .00 |
| ZERIHUN GIRMA W/GIORGIS | 2/3/2018 3:39:29 PM | | | | | | .00 |
| ZERIHUN GIRMA W/GIORGIS | 2/7/2018 11:17:46 AM | | | | | | .00 |
| | 2/8/2018 9:54:25 AM | 6.00 | 0.00 | 0.00 | 0.90 | | 6.90 |
| | 2/8/2018 9:59:40 AM | 6.00 | 0.00 | 0.00 | 0.90 | | 6.90 |
| | 2/8/2018 10:00:08 AM | 6.00 | 0.00 | 0.00 | 0.90 | | 6.90 |

You can then create an expression that can be used to filter data. You can change the field, the Boolean operator and the value by clicking on each of them. For example, you can change the Code field with any of the fields that appears when you click the field name as shown on the following screenshot:

CNET ERP V6 Back Office Client

HOME Presales Voucher X

Voucher Document

Show Refresh Activity Export To Options Print Search By Show Filter Panel Voucher Code
Consignee Object State

Customer Date SubTotal Discount Additional Charge VAT Withholding Grand Total

| Customer | Date | SubTotal | Discount | Additional Charge | VAT | Withholding | Grand Total |
|-------------------------|------------------------|----------|----------|-------------------|--------|-------------|-------------|
| TEST TRADE | 10/18/2017 12:00:00 AM | | | | | | .00 |
| TEST TRADE | 10/6/2019 4:12:37 PM | | | | | | .50 |
| Nisik hsfjkldfsd | 1/10/2019 4:08:28 PM | | | | | | .00 |
| MISIKIR LTD | 11/3/2017 11:18:29 AM | | | | | | .00 |
| MELAT KIFILE MOLLA | 1/11/2019 4:38:15 PM | | | | | | .00 |
| TESLA MOTERS | 11/3/2017 11:21:18 AM | | | | | | .00 |
| ZERIHUN GIRMA W/GIORGIS | 1/12/2019 12:05:28 PM | | | | | | .81 |
| EDIL ENDALEW TEFERA | 1/1/2018 3:04:19 PM | | | | | | .00 |
| CBE USER-3 | 1/1/2018 6:17:22 PM | | | | | | .00 |
| EDIL ENDALEW TEFERA | 1/2/2018 4:47:37 PM | | | | | | .00 |
| ADDISU GENERAL PLC | 1/3/2018 2:13:04 PM | | | | | | .00 |
| EDIL ENDALEW TEFERA | 2/2/2018 11:47:27 AM | | | | | | .50 |
| NARDOS LTD | 2/2/2018 6:23:32 PM | | | | | | .00 |
| ZERIHUN GIRMA W/GIORGIS | 2/3/2018 3:39:29 PM | | | | | | .00 |
| ZERIHUN GIRMA W/GIORGIS | 2/7/2018 11:17:46 AM | | | | | | .00 |
| | 2/8/2018 9:54:25 AM | 6.00 | 0.00 | 0.00 | 0.90 | | 6.90 |
| | 2/8/2018 9:59:40 AM | 6,000.00 | 0.00 | 0.00 | 900.00 | | 6,900.00 |
| | 2/8/2018 10:00:08 AM | 6,000.00 | 0.00 | 0.00 | 900.00 | | 6,900.00 |
| | 2/8/2018 10:04:47 AM | 6,000.00 | 0.00 | 0.00 | 900.00 | | 6,900.00 |
| | 2/8/2018 10:06:30 AM | 6,000.00 | 0.00 | 0.00 | 900.00 | | 6,900.00 |
| | 2/8/2018 10:06:59 AM | 6,000.00 | 0.00 | 0.00 | 900.00 | | 6,900.00 |

Filter Editor
And
[Customer] Begins with <enter a value>
Additional Charge
Customer
Date
Discount
Extension No
fg
Grand Total
Prepared By
SubTotal
VAT
Withholding
OK Cancel Apply

You can also change the operation by clicking on the operation as shown below:

CNET ERP V6 Back Office Client

Presales Voucher

| Customer | Date | SubTotal | Discount | Additional Charge | VAT | Withh... | Grand Total |
|-------------------------|------------------------|----------|----------|-------------------|-----|----------|-------------|
| TEST TRADE | 10/18/2017 12:00:00 AM | | | | | | 0.00 |
| TEST TRADE | 10/6/2017 4:12:37 PM | | | | | | 0.00 |
| Nisik hsfjkdfsd | 1/10/2019 4:08:28 PM | | | | | | 0.00 |
| MISIKIR LTD | 11/3/2017 11:18:29 AM | | | | | | 0.00 |
| MELAT KIFILE MOLLA | 1/1/2019 4:38:15 PM | | | | | | 0.00 |
| TESLA MOTERS | 11/3/2017 11:21:18 AM | | | | | | 0.00 |
| ZERIHUN GIRMA W/GIORGIS | 1/12/2019 12:05:28 PM | | | | | | 0.00 |
| EDIL ENDALEW TEFERA | 1/1/2018 3:04:19 PM | | | | | | 0.00 |
| CBE USER-3 | 1/1/2018 6:17:22 PM | | | | | | 0.00 |
| EDIL ENDALEW TEFERA | 1/2/2018 4:47:37 PM | | | | | | 0.00 |
| ADDISU GENERAL PLC | 1/3/2018 2:13:04 PM | | | | | | 0.00 |
| EDIL ENDALEW TEFERA | 2/2/2018 11:47:27 AM | | | | | | 0.00 |
| NARDOS LTD | 2/2/2018 6:23:32 PM | | | | | | 0.00 |
| ZERIHUN GIRMA W/GIORGIS | 2/3/2018 3:39:29 PM | | | | | | 0.00 |
| ZERIHUN GIRMA W/GIORGIS | 2/7/2018 11:17:46 AM | | | | | | 0.00 |
| | 2/8/2018 9:54:25 AM | | | | | | 0.00 |
| | 2/8/2018 9:59:40 AM | 6.00 | | | | | 6.00 |
| | 2/8/2018 10:00:08 AM | 6,000.00 | | | | | 6,000.00 |
| | 2/8/2018 10:04:47 AM | 6,000.00 | | | | | 6,000.00 |
| | 2/8/2018 10:06:30 AM | 6,000.00 | | | | | 6,000.00 |
| | 2/8/2018 10:06:59 AM | 6,000.00 | | | | | 6,000.00 |
| | 2/8/2018 10:15:22 AM | 6,000.00 | | | | | 6,000.00 |

Filter Editor

And

[Customer] Begins with <enter a value>

- = Equals
- ≠ Does not equal
- > Is greater than
- > Is greater than or equal to
- < Is less than
- <= Is less than or equal to
- Is between
- Is not between
- Contains
- Does not contain
- Begins with
- Ends with
- Is like
- Is not like
- Is any of
- Is none of
- Is blank
- Is not blank

Cancel Apply

Sum = 7,866,7...

If you want to add another expression, you have to click the add button and set the additional criteria as shown on the following screenshot:

CNET ERP V6 Back Office Client

Presales Voucher

| Customer | Date | SubTotal | Discount | Additional Charge | VAT | Withh... | Grand Total | Prepared By |
|-------------------------|------------------------|----------|----------|-------------------|------|----------|--------------|-------------|
| TEST TRADE | 10/18/2017 12:00:00 AM | | | | | | 620.00 | CNET ADMIN |
| TEST TRADE | 10/6/2017 4:12:37 PM | | | | | | 311.50 | CNET ADMIN |
| Nisik hsfjkdfsd | 1/10/2019 4:08:28 PM | | | | | | 78.00 | CNET ADMIN |
| MISIKIR LTD | 11/3/2017 11:18:29 AM | | | | | | 115.00 | CNET ADMIN |
| MELAT KIFILE MOLLA | 1/1/2019 4:38:15 PM | | | | | | 200.00 | CNET ADMIN |
| TESLA MOTERS | 11/3/2017 11:21:18 AM | | | | | | 230.00 | CNET ADMIN |
| ZERIHUN GIRMA W/GIORGIS | 1/12/2019 12:05:28 PM | | | | | | 555.81 | CNET ADMIN |
| EDIL ENDALEW TEFERA | 1/1/2018 3:04:19 PM | | | | | | 275.00 | CNET ADMIN |
| CBE USER-3 | 1/1/2018 6:17:22 PM | | | | | | 1,690,000.00 | CNET ADMIN |
| EDIL ENDALEW TEFERA | 1/2/2018 4:47:37 PM | | | | | | 3,000,000.00 | CNET ADMIN |
| ADDISU GENERAL PLC | 1/3/2018 2:13:04 PM | | | | | | 1,000,000.00 | CNET ADMIN |
| EDIL ENDALEW TEFERA | 2/2/2018 11:47:27 AM | | | | | | 172.50 | CNET ADMIN |
| NARDOS LTD | 2/2/2018 6:23:32 PM | | | | | | 1,150.00 | CNET ADMIN |
| ZERIHUN GIRMA W/GIORGIS | 2/3/2018 3:39:29 PM | | | | | | 0.00 | CNET ADMIN |
| ZERIHUN GIRMA W/GIORGIS | 2/7/2018 11:17:46 AM | | | | | | 0.00 | CNET ADMIN |
| | 2/8/2018 9:54:25 AM | | | | | | 6,900.00 | CNET ADMIN |
| | 2/8/2018 9:59:40 AM | 6.00 | | | | | 6.00 | CNET ADMIN |
| | 2/8/2018 10:00:08 AM | 6,000.00 | 0.00 | | 0.00 | 900.00 | 6,900.00 | CNET ADMIN |
| | 2/8/2018 10:04:47 AM | 6,000.00 | 0.00 | | 0.00 | 900.00 | 6,900.00 | CNET ADMIN |
| | 2/8/2018 10:06:30 AM | 6,000.00 | 0.00 | | 0.00 | 900.00 | 6,900.00 | CNET ADMIN |
| | 2/8/2018 10:06:59 AM | 6,000.00 | 0.00 | | 0.00 | 900.00 | 6,900.00 | CNET ADMIN |
| | 2/8/2018 10:15:22 AM | 6,000.00 | 0.00 | | 0.00 | 900.00 | 6,900.00 | CNET ADMIN |

Filter Editor

And

[Customer] Begins with Nardos

[VAT] Is greater than 900

OK Cancel Apply

The Boolean operator that links the two expressions in the above case is And. Thus, the above expression is used to filter all vouchers having name starting with Nardos and with VAT value greater than 900. If you want to change the Boolean operator, you can click the And text and change the operator as shown on the following screenshot:

The screenshot shows the CNET ERP V6 Back Office Client interface. The main window title is "CNET ERP V6 Back Office Client". The tab bar shows "HOME" and "Presales Voucher". Below the tabs are several icons: Show, Refresh, Activity, Export To, Options, Print, and Search By. A dropdown menu for "Search By" is open, showing "Show Filter Panel" and "True". To the right of the search bar are three columns: "Voucher Code", "Consignee", and "Object State", each with a dropdown arrow. The main area displays a table with columns: "...", "Customer", "Date", "SubTotal", "Discount", "Additional Charge", "VAT", and "Withh.". The table lists various customer names and their corresponding details. A modal dialog box titled "Filter Editor" is overlaid on the table. The dialog has a tree view on the left with the root node "And" expanded, showing "Nardos" and "900.00". Other options include "Or", "Not And", "Not Or", "Add Condition", "Add Group", and "Clear All". At the bottom of the dialog are "OK", "Cancel", and "Apply" buttons.

The shortcoming of this tool is that it connects all the expressions with only one Boolean operator.

Remark:

1. If you want to delete any of the expressions you can click the x sign in front of the expressions.
2. When you are using this tool, you do not need to click the Clear Search History button to re-filter data. The Clear Search History button does not clear the Filter Editor criteria.
3. If you click Ok, the Filter Editor will be closed after doing the filter but if you click Apply, the Filter Editor window will not be closed after applying the filter. Thus, the

filter criteria is executed as Ok or Apply buttons are clicked as shown on the following screenshot:

The screenshot shows the CNET ERP V6 Back Office Client interface. The main window displays a list of presales vouchers with columns for Customer, Date, SubTotal, Discount, Additional Charge, VAT, and Withholding. A filter editor dialog is overlaid on the main window, containing two filter conditions: "[Customer] Begins with Nardos" and "[VAT] Is greater than 900.00". The dialog has OK, Cancel, and Apply buttons.

| Customer | Date | SubTotal | Discount | Additional Charge | VAT | Withhold... |
|--------------------|-----------------------|--------------|-----------|-------------------|------------|-------------|
| NARDOS LTD | 2/2/2018 6:23:32 PM | 1,000.00 | 0.00 | 0.00 | 150.00 | |
| True Customers | 4/28/2018 10:10:58 AM | 225,625.00 | 45,125.00 | 22,562.50 | 30,459.38 | |
| MELAT KIFILE MOLLA | 5/4/2018 12:47:12 PM | 150,000.00 | 82,608.70 | 0.00 | 10,108.69 | |
| ABENEZER LTD | 5/4/2018 2:31:36 PM | 150,000.00 | 0.00 | 0.00 | 27,391.30 | |
| MELAT KIFILE MOLLA | 5/12/2018 10:57:23 AM | 50,350.00 | 0.00 | 0.00 | 3,750.00 | |
| MELAT KIFILE MOLLA | 5/12/2018 11:02:50 AM | 132,000.00 | 0.00 | 0.00 | 19,800.00 | |
| ERMIAS LTD | 9/25/2017 9:49:29 AM | 1,200,000.00 | 0.00 | 0.00 | 180,000.00 | |

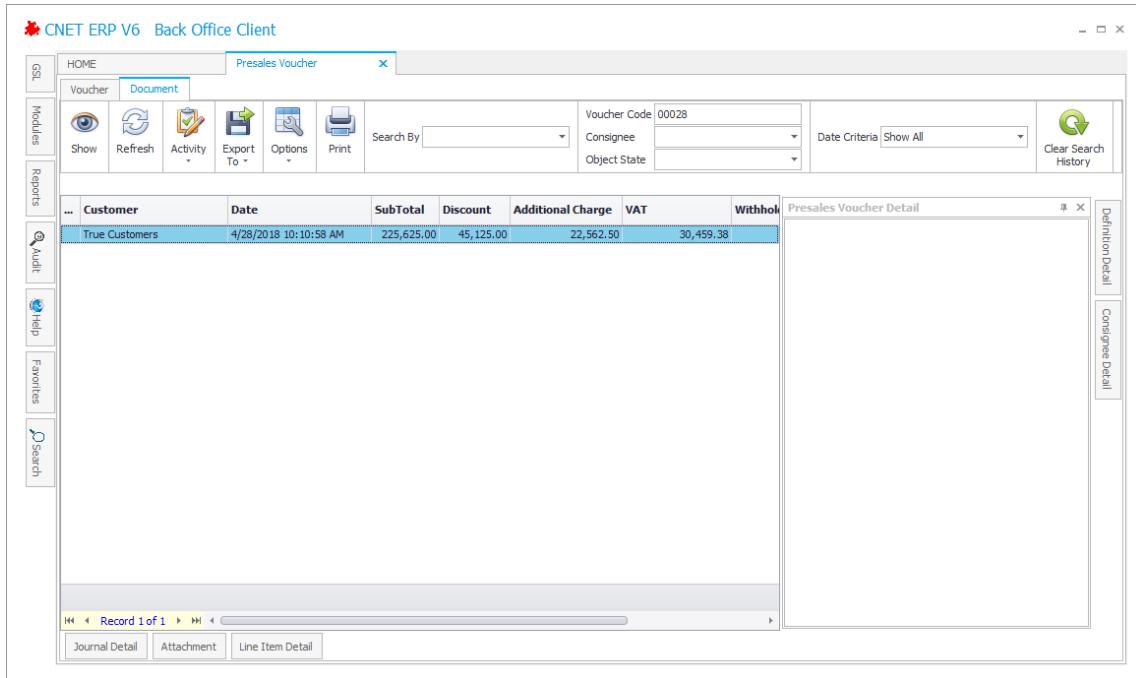
- After applying the filter operation by clicking Ok or Apply, the filter criteria appears on the status bar of the document browser window and you can edit your criteria from there by clicking the Edit Filter as shown on the following screenshot:

The screenshot shows the CNET ERP V6 Back Office Client interface after applying the filter. The status bar at the bottom left displays the filter criteria: "Starts with([Customer], 'Nardos') Or [VAT] > '900.00'". The main window shows the same list of presales vouchers as the previous screenshot, with the total sum displayed as "Sum=2,108,0...".

| Customer | Date | SubTotal | Discount | Additional Charge | VAT | Withhold... | Grand Total | Prepared By | fg |
|--------------------|-----------------------|--------------|-----------|-------------------|------------|-------------|--------------|-------------|----|
| NARDOS LTD | 2/2/2018 6:23:32 PM | 1,000.00 | 0.00 | 0.00 | 150.00 | | 1,150.00 | CNET ADMIN | |
| True Customers | 4/28/2018 10:10:58 AM | 225,625.00 | 45,125.00 | 22,562.50 | 30,459.38 | | 233,521.88 | CNET ADMIN | |
| MELAT KIFILE MOLLA | 5/4/2018 12:47:12 PM | 150,000.00 | 82,608.70 | 0.00 | 10,108.69 | | 77,499.99 | CNET ADMIN | |
| ABENEZER LTD | 5/4/2018 2:31:36 PM | 150,000.00 | 0.00 | 0.00 | 27,391.30 | | 210,000.00 | CNET ADMIN | |
| MELAT KIFILE MOLLA | 5/12/2018 10:57:23 AM | 50,350.00 | 0.00 | 0.00 | 3,750.00 | | 54,100.00 | CNET ADMIN | |
| MELAT KIFILE MOLLA | 5/12/2018 11:02:50 AM | 132,000.00 | 0.00 | 0.00 | 19,800.00 | | 151,800.00 | CNET ADMIN | |
| ERMIAS LTD | 9/25/2017 9:49:29 AM | 1,200,000.00 | 0.00 | 0.00 | 180,000.00 | | 1,380,000.00 | CNET ADMIN | |

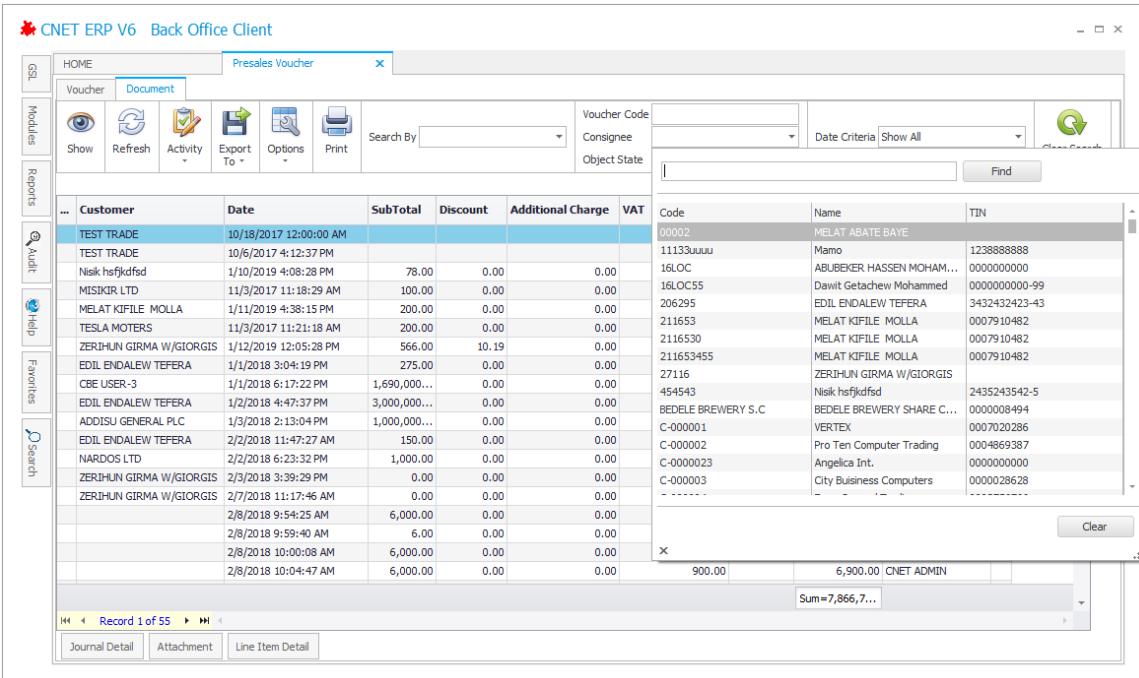
Note: You can also click the X sign to the left of the criteria to delete the filter criteria.

- **Voucher Code** – This search option is used to search for a voucher with the given voucher code. You can type the voucher code and click the show button to see the voucher with the given voucher code as shown on the following screenshot:

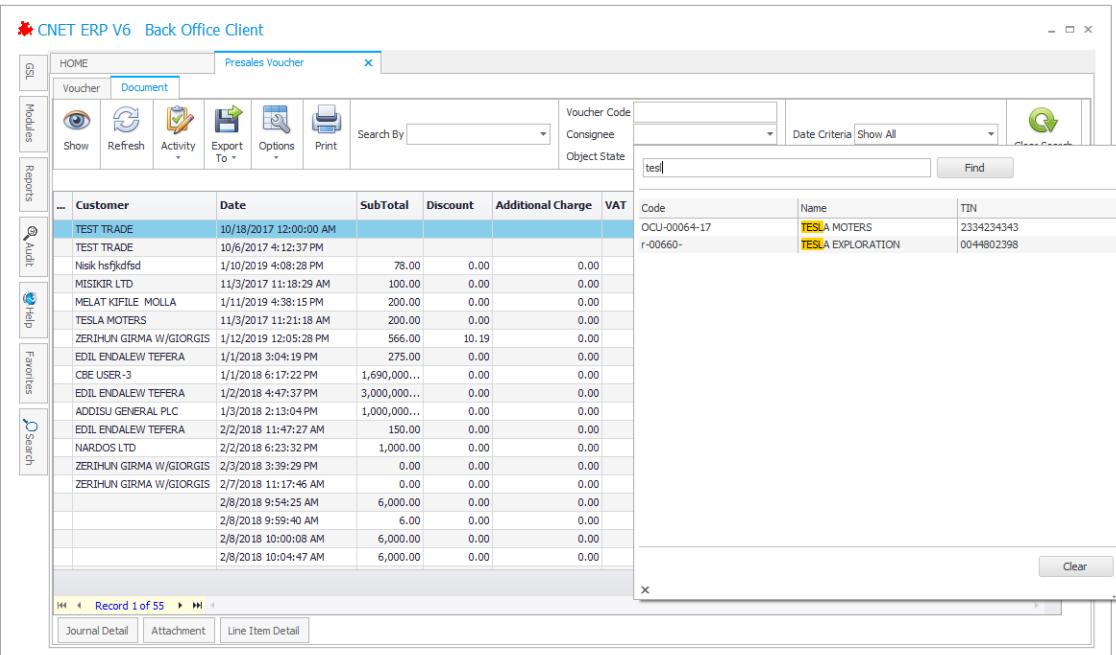


Note: As you can see you can also use the running number part of the voucher for searching with the code

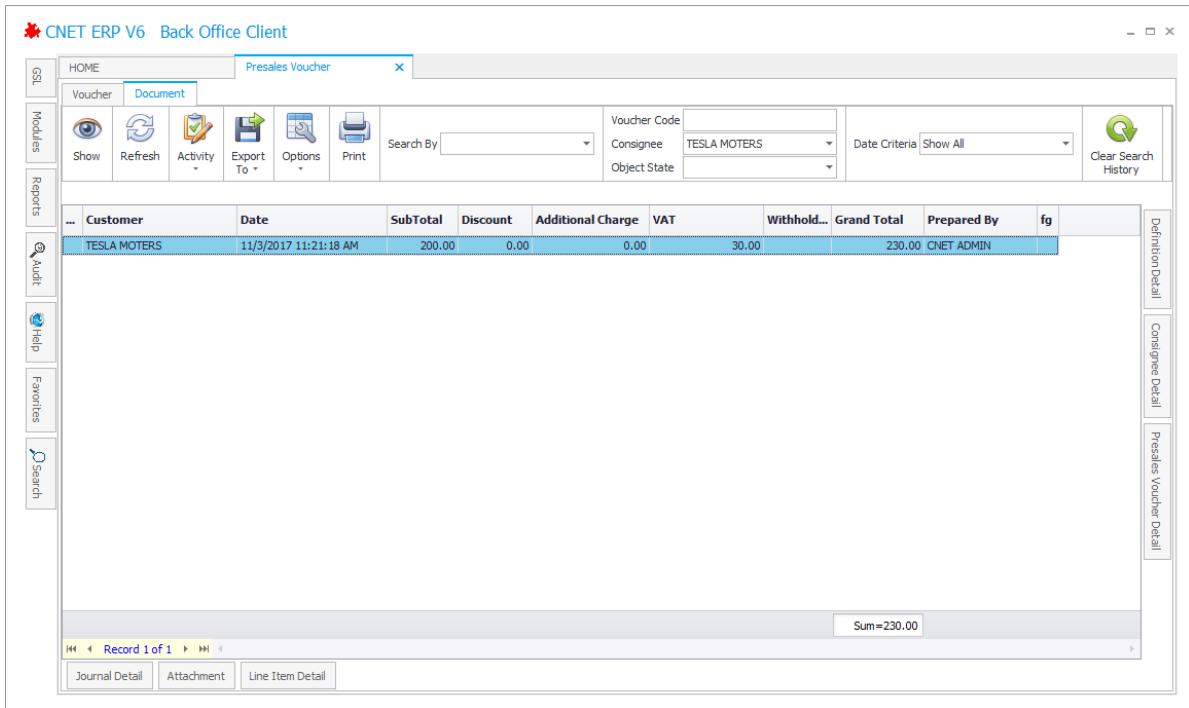
- **Consignee** – This search option is used to filter the vouchers by consignee that is involved in the voucher transaction. When the user click the down drop arrow, the system displays the list of consignees for the user to select one as shown on the following screenshot:



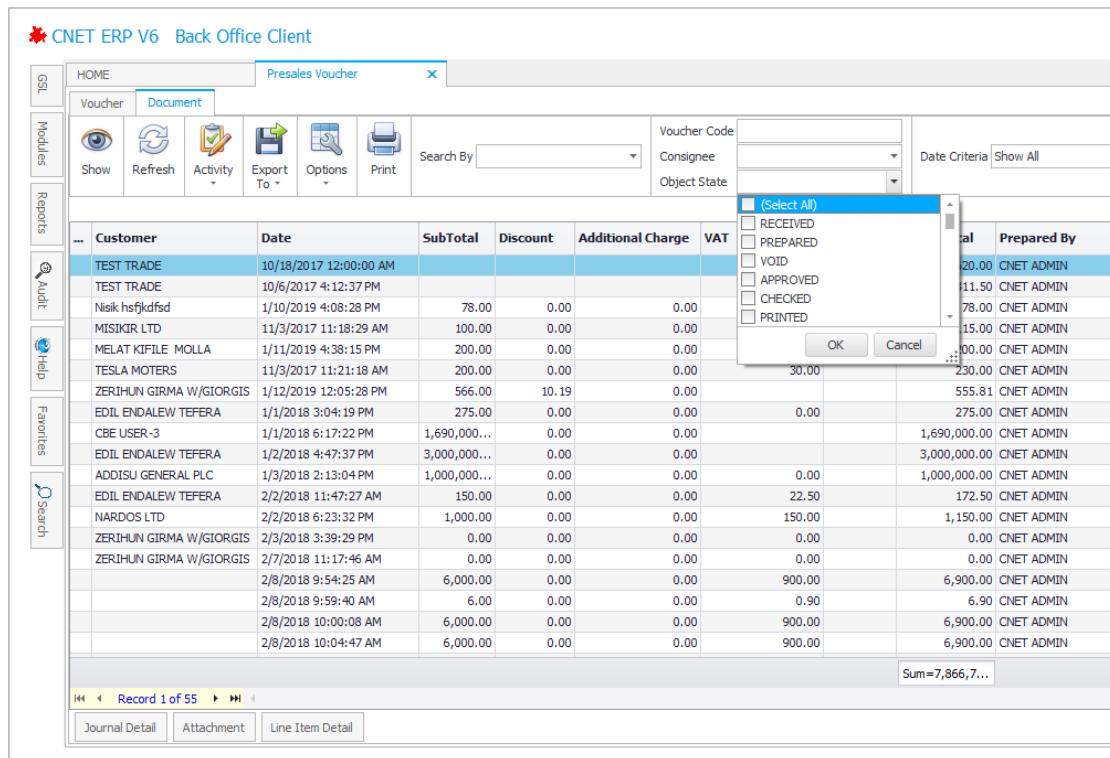
You can type the whole or part of code, name or TIN of the consignee in the Find box to make the searching faster as shown on the following screenshot:



After you select the consignee, you are expected to click the Show button in order to see the filtered list as shown on the following screenshot:



- **Object State** – This filter criteria is used to see all vouchers on one or more selected states. When the user click the down drop arrow, the system displays the list of object states along with selection checkboxes as shown on the following screenshot:



You can select one or more states and press the Ok button in order to display the filtered list as shown on the following screenshot:

This Part is not Working

- Date Criteria**—this filtering tool is used to filter Vouchers prepared or created on a specific date or range of days. When the user click the drop down arrow, the system displays the list of date filtering options as shown on the following screenshot:

| Customer | Date | SubTotal | Discount | Additional Charge | VAT | Withholding |
|-------------------------|------------------------|--------------|----------|-------------------|--------|-------------|
| TEST TRADE | 10/18/2017 12:00:00 AM | | | | | |
| TEST TRADE | 10/6/2017 4:12:37 PM | | | | | |
| Nsk hsfjksdf | 1/10/2019 4:08:28 PM | 78.00 | 0.00 | 0.00 | | |
| MISKIR LTD | 11/1/2017 11:18:29 AM | 100.00 | 0.00 | 0.00 | 15.00 | |
| MELAT KIFILE MOLLA | 1/11/2019 4:38:15 PM | 200.00 | 0.00 | 0.00 | | |
| TESLA MOTERS | 1/1/2017 11:21:18 AM | 200.00 | 0.00 | 0.00 | 30.00 | |
| ZERIHUN GIRMA W/GIORGIS | 1/12/2019 12:05:28 PM | 566.00 | 10.19 | 0.00 | | |
| EDIL ENDALEW TEFERA | 1/1/2018 3:04:19 PM | 275.00 | 0.00 | 0.00 | 0.00 | |
| CBE USER-3 | 1/1/2018 6:17:22 PM | 1,690,000... | 0.00 | 0.00 | | |
| EDIL ENDALEW TEFERA | 1/2/2018 4:47:37 PM | 3,000,000... | 0.00 | 0.00 | | |
| ADOSU GENERAL PLC | 1/3/2018 2:13:04 PM | 1,000,000... | 0.00 | 0.00 | 0.00 | |
| EDIL ENDALEW TEFERA | 2/2/2018 11:47:27 AM | 150.00 | 0.00 | 0.00 | 22.50 | |
| NARDOS LTD | 2/2/2018 6:23:32 PM | 1,000.00 | 0.00 | 0.00 | 150.00 | |
| ZERIHUN GIRMA W/GIORGIS | 2/3/2018 3:39:29 PM | 0.00 | 0.00 | 0.00 | 0.00 | |
| ZERIHUN GIRMA W/GIORGIS | 2/7/2018 11:17:46 AM | 0.00 | 0.00 | 0.00 | 0.00 | |
| | 2/8/2018 9:54:25 AM | 6,000.00 | 0.00 | 0.00 | 900.00 | |
| | 2/8/2018 9:59:40 AM | 6.00 | 0.00 | 0.00 | 0.90 | |
| | 2/8/2018 10:00:08 AM | 6,000.00 | 0.00 | 0.00 | 900.00 | |
| | 2/8/2018 10:04:47 AM | 6,000.00 | 0.00 | 0.00 | 900.00 | |

Sum=7,866,7...

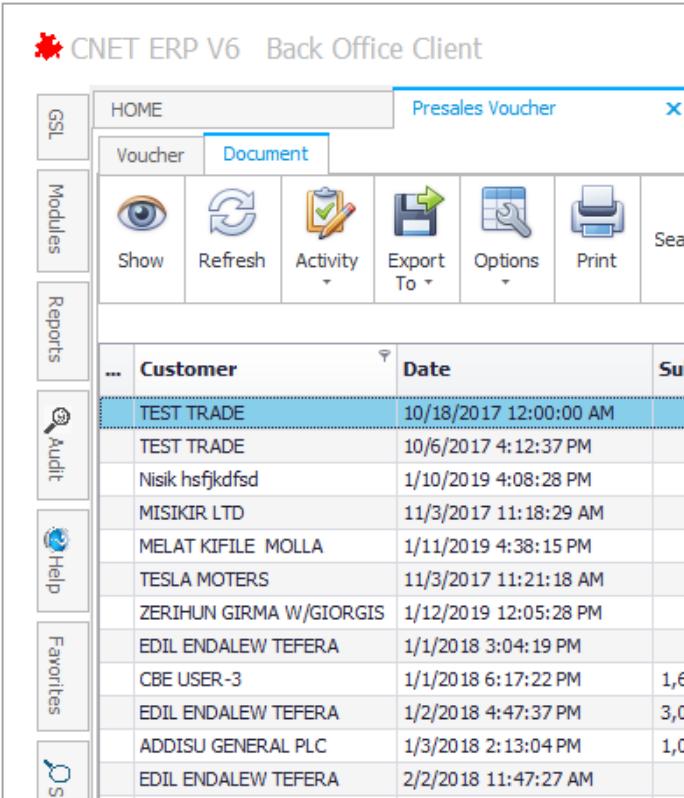
The filtering options are –Daily (Today), Weekly (This Week), Monthly (This month), At the day of, Annually (This year), Date Range, Show All. The default filtering option is Daily. If you select At the day of, or Date Range options, additional interfaces will be displayed as shown on the following screenshot:

In the above two cases, the user is expected to provide the date values as shown on the following screenshot:

| | | | | |
|---------|----------|---------------|------------|---|
| Code | | Date Criteria | Date Range |  |
| rence | | From | 3/3/2019 | |
| t State | Saleable | To | 3/19/2019 | Clear Search History |

Remark:

1. After setting up the dates the user should click the Show button.
 2. Daily is the default date filter criteria.
 3. If you want to see all the vouchers you need to select Show All option from the Date Criteria.
- **Column Filter Tools:** This tool is used to filter vouchers using the selected columns. As the user hover the mouse over the title of any of the columns the system shows the filter icon as shown on the following screenshot:



The screenshot shows the CNET ERP V6 Back Office Client interface. The main window title is "CNET ERP V6 Back Office Client". The top navigation bar includes "HOME", "Presales Voucher", and other tabs like "Voucher" and "Document". Below the navigation is a toolbar with icons for "Show", "Refresh", "Activity", "Export To", "Options", "Print", and "Search". On the left, there's a vertical sidebar with links for "GSL", "Modules", "Reports", "Audit", "Help", and "Favorites". The main content area displays a grid of data for "Presales Voucher". The columns are labeled "...", "Customer", "Date", and "Sul". The first row shows "TEST TRADE" as the customer and the date "10/18/2017 12:00:00 AM". A filter icon (a magnifying glass with a dropdown arrow) is positioned over the "Customer" column header. The grid contains several rows of customer names and their corresponding dates.

| ... | Customer | Date | Sul |
|-------------------------|------------------------|------|-----|
| TEST TRADE | 10/18/2017 12:00:00 AM | | |
| TEST TRADE | 10/6/2017 4:12:37 PM | | |
| Nisik hsjkdfsd | 1/10/2019 4:08:28 PM | | |
| MISIKIR LTD | 11/3/2017 11:18:29 AM | | |
| MELAT KIFILE MOLLA | 1/11/2019 4:38:15 PM | | |
| TESLA MOTERS | 11/3/2017 11:21:18 AM | | |
| ZERIHUN GIRMA W/GIORGIS | 1/12/2019 12:05:28 PM | | |
| EDIL ENDALEW TEFERA | 1/1/2018 3:04:19 PM | | |
| CBE USER-3 | 1/1/2018 6:17:22 PM | 1,6 | |
| EDIL ENDALEW TEFERA | 1/2/2018 4:47:37 PM | 3,0 | |
| ADDISU GENERAL PLC | 1/3/2018 2:13:04 PM | 1,0 | |
| EDIL ENDALEW TEFERA | 2/2/2018 11:47:27 AM | | |

When you click the filter button, the system displays the filter options as shown on the following screenshot:

CNET ERP V6 Back Office Client

The screenshot shows the CNET ERP V6 Back Office Client interface. The main window title is "Presales Voucher". The left sidebar contains links for GSL, Modules, Reports, Audit, Help, Favorites, and Search. The main content area displays a list of vouchers with columns for Customer, Date, SubTotal, and Discount. A dropdown menu is open over the first row, showing filtering options: "... Customer" with choices "(Custom)", "(Blanks)", and "(Non blanks)". Other visible rows include TEST TRADE, ABENEZER LTD, ADDISU GENERAL PLC, and various other companies and dates.

| Customer | Date | SubTotal | Discount |
|------------------------|----------------------|--------------|----------|
| TEST TRADE | (Custom) | | |
| TEST TRADE | (Blanks) | | |
| Nisik hsfjkdfsd | (Non blanks) | | |
| ABENEZER LTD | | | |
| ADDISU GENERAL PLC | | 78.00 | 0.00 |
| MISIKIR LTD | | 100.00 | 0.00 |
| MELAT KIFILE MOLLA | | 200.00 | 0.00 |
| TESLA MOTERS | | 200.00 | 0.00 |
| ZERIHUN GIRMA W/GIORGI | | 566.00 | 10.19 |
| EDIL ENDALEW TEFERA | | 275.00 | 0.00 |
| CBE USER-3 | | 1,690,000... | 0.00 |
| EDIL ENDALEW TEFERA | | 3,000,000... | 0.00 |
| ADDISU GENERAL PLC | | 1,000,000... | 0.00 |
| EDIL ENDALEW TEFERA | | 150.00 | 0.00 |
| NARDOS LTD | | 1,000.00 | 0.00 |
| ZERIHUN GIRMA W/GIORGI | | 0.00 | 0.00 |
| ZERIHUN GIRMA W/GIORGI | True Customers | 0.00 | 0.00 |
| ZERIHUN GIRMA W/GIORGI | User | 6,000.00 | 0.00 |
| | 2/8/2018 9:59:40 AM | 6.00 | 0.00 |
| | 2/8/2018 10:00:08 AM | 6,000.00 | 0.00 |
| | 2/8/2018 10:04:47 AM | 6,000.00 | 0.00 |

Using this tool, you can filter those vouchers that contains no value on the selected column (Blanks), or vouchers that contains value i.e. excluding blank values (Non Blanks) or vouchersthat contains the specific value or you can also select the (Custom) option to define some criteria expression. When you click the above listed options, the system immediately filter the list as shown on the following screenshot:

The screenshot shows the CNET ERP V6 Back Office Client interface for managing Presales Vouchers. The top navigation bar includes links for HOME, Presales Voucher, and a search field. On the left, there's a vertical sidebar with links for GSI, Modules, Reports, Audit, Help, Favorites, and Search. The main content area displays a table of vouchers with columns for Customer, Date, SubTotal, Discount, Additional Charge, VAT, Withhold..., Grand Total, Prepared By, and fg. The first row in the table corresponds to the filter criteria shown in the status bar.

| Customer | Date | SubTotal | Discount | Additional Charge | VAT | Withhold... | Grand Total | Prepared By | fg |
|--------------|-----------------------|------------|----------|-------------------|-----------|-------------|-------------|-------------|----|
| ABENEZER LTD | 2/24/2018 11:18:14 AM | 400.00 | 0.00 | 0.00 | 60.00 | | 460.00 | CNET ADMIN | |
| ABENEZER LTD | 4/28/2018 10:32:49 AM | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | CNET ADMIN | |
| ABENEZER LTD | 5/4/2018 2:31:36 PM | 150,000.00 | 0.00 | 0.00 | 27,391.30 | | 210,000.00 | CNET ADMIN | |

Status Bar Criteria:

- [Customer] = 'ABENEZER LTD'
- Sum=210,46...
- Record 1 of 3
- Edit Filter

Bottom Buttons:

- Journal Detail
- Attachment
- Line Item Detail

Note: As you can see the criteria is shown on the status bar of the voucher display area and from there you can edit or remove the criteria. If you click the Edit option, the system displays the Filter Editor window.

If you click the (Custom) option a window for setting the criteria will be displayed as shown on the following screenshot:

CNET ERP V6 Back Office Client

The screenshot shows the CNET ERP V6 Back Office Client interface. The main window title is "Presales Voucher". The left sidebar contains icons for GSL, Modules, Reports, Audit, Help, Favorites, and Search. The top menu bar has tabs for "HOME" and "Presales Voucher". Below the menu are toolbar buttons for Show, Refresh, Activity, Export To, Options, Print, and a search bar. On the right, there are filters for Voucher Code, Consignee, and Object State (set to APPROVED, CHECKED). A "Custom AutoFilter" dialog is open, showing two filter conditions: "Customer Is like Test trade" and "Customer Is like abenezer ltd", connected by an "Or" operator. The main grid displays a list of vouchers with columns for Customer, Date, SubTotal, Discount, Additional Charge, VAT, Withhold..., Grand Total, Prepared By, and fg. The grid shows various entries, including TEST TRADE, MISIKIR LTD, MELAT KIFILE MOLLA, TESLA MOTERS, ZERIHUN GIRMA W/GIORGIS, EDIL ENDALEW TEFERA, CBE USER-3, ADDISU GENERAL PLC, NARDOS LTD, and ABENEZER LTD.

Note: As you can see you can define two Boolean expressions connected by AND or OR connector. For example in the above case, the system will filter all vouchers with a customer name TestTrade or Abenezer Ltd as you can see on the following screenshot:

This screenshot shows the same CNET ERP V6 Back Office Client interface after applying the custom auto-filter. The "Customer" column in the grid is highlighted in blue, indicating it is the current filter criterion. The visible rows are for TEST TRADE, ABENEZER LTD, and another TEST TRADE entry. The "Prepared By" column shows "CNET ADMIN" for all rows. The bottom status bar indicates a sum of 211,44... and a note about record 3 of 7.

3.2.3 Voucher List Pane

This part of the document browser is the one that displays the list of vouchers as shown on the following screenshot:

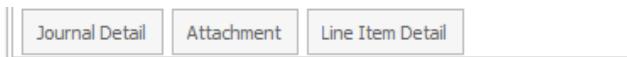
| ... | Customer | Date | SubTotal | Discount | Additional Charge | VAT | Withhold... | Grand Total | Prepared By | fg | |
|-------------------------|----------|------------------------|--------------|----------|-------------------|--------|-------------|--------------|-------------|----|--|
| TEST TRADE | | 10/18/2017 12:00:00 AM | | | | | | 620.00 | CNET ADMIN | | |
| TEST TRADE | | 10/6/2017 4:12:37 PM | | | | | | 311.50 | CNET ADMIN | | |
| Nisik hsfjkdfsd | | 1/10/2019 4:08:28 PM | 78.00 | 0.00 | 0.00 | | | 78.00 | CNET ADMIN | | |
| MISIKIR LTD | | 11/3/2017 11:18:29 AM | 100.00 | 0.00 | 0.00 | 15.00 | | 115.00 | CNET ADMIN | | |
| MELAT KIFILE MOLLA | | 1/11/2019 4:38:15 PM | 200.00 | 0.00 | 0.00 | | | 200.00 | CNET ADMIN | | |
| TESLA MOTERS | | 11/3/2017 11:21:18 AM | 200.00 | 0.00 | 0.00 | 30.00 | | 230.00 | CNET ADMIN | | |
| ZERIHUN GIRMA W/GIORGIS | | 1/12/2019 12:05:28 PM | 566.00 | 10.19 | 0.00 | | | 555.81 | CNET ADMIN | | |
| EDIL ENDALEW TEFERA | | 1/1/2018 3:04:19 PM | 275.00 | 0.00 | 0.00 | 0.00 | | 275.00 | CNET ADMIN | | |
| CBE USER-3 | | 1/1/2018 6:17:22 PM | 1,690,000... | 0.00 | 0.00 | | | 1,690,000.00 | CNET ADMIN | | |
| EDIL ENDALEW TEFERA | | 1/2/2018 4:47:37 PM | 3,000,000... | 0.00 | 0.00 | | | 3,000,000.00 | CNET ADMIN | | |
| ADDISU GENERAL PLC | | 1/3/2018 2:13:04 PM | 1,000,000... | 0.00 | 0.00 | 0.00 | | 1,000,000.00 | CNET ADMIN | | |
| EDIL ENDALEW TEFERA | | 2/2/2018 11:47:27 AM | 150.00 | 0.00 | 0.00 | 22.50 | | 172.50 | CNET ADMIN | | |
| NARDOS LTD | | 2/2/2018 6:23:32 PM | 1,000.00 | 0.00 | 0.00 | 150.00 | | 1,150.00 | CNET ADMIN | | |
| ZERIHUN GIRMA W/GIORGIS | | 2/3/2018 3:39:29 PM | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | CNET ADMIN | | |
| ZERIHUN GIRMA W/GIORGIS | | 2/7/2018 11:17:46 AM | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | CNET ADMIN | | |
| | | 2/8/2018 9:54:25 AM | 6,000.00 | 0.00 | 0.00 | 900.00 | | 6,900.00 | CNET ADMIN | | |
| | | 2/8/2018 9:59:40 AM | 6.00 | 0.00 | 0.00 | 0.90 | | 6.90 | CNET ADMIN | | |
| | | 2/8/2018 10:00:08 AM | 6,000.00 | 0.00 | 0.00 | 900.00 | | 6,900.00 | CNET ADMIN | | |
| | | 2/8/2018 10:04:47 AM | 6,000.00 | 0.00 | 0.00 | 900.00 | | 6,900.00 | CNET ADMIN | | |

The number of columns to be displayed and their appearance is determined by the **Modules → Subsystem → Specific Voucher → Field Format** setting of the **Server Management System** as shown on the following screenshot:

The screenshot shows the 'Presales Voucher' module in the 'Document Browser' section of the server management system. The 'Field Format' tab is selected, displaying a grid of field configurations. The columns include SN, In..., Field, Caption, Width, Font, Color, Is Requ..., and Remark. The grid lists fields such as voucherExtensionValue, consigneeName, IssuedDate, subTotal, discount, additionalCharge, VATtaxAmount, WithholdingAmount, grandTotal, userName, and voucherExtensionDesc. Most fields have a width of 105, except for 'userName' which is 110, 'VATtaxAmount' which is 50, and 'voucherExtensionDesc' which is 1. The 'Color' column shows 'Transpa...' for most fields and 'Red' for 'voucherExtensionDesc'. The 'Is Requ...' column contains checked checkboxes.

3.2.4 Bottom Docking Bar

The bottom docking bar of the voucher document browser contains three tabs – Journal Detail, Attachment and Line Item Detail as shown on the following screenshot:

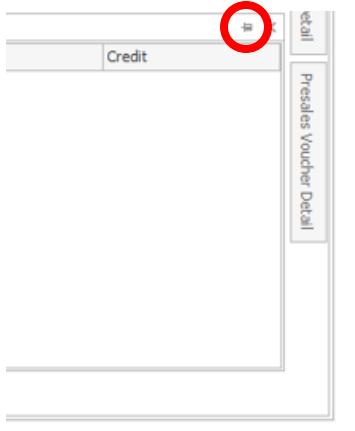


The third tab i.e. Line Item Detail appears when the voucher is a line item voucher otherwise, it will not be displayed.

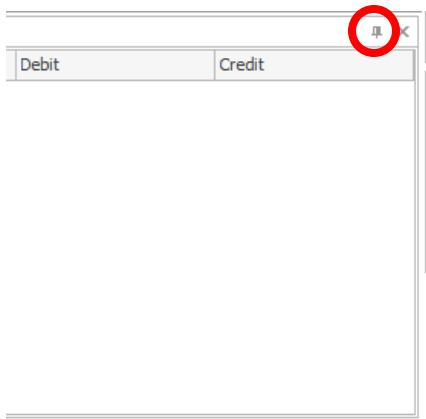
When the user hover the mouse over the above buttons, the system displays the docking window as shown on the following screenshot:

A screenshot of the CNET ERP V6 Back Office Client. The main window title is "CNET ERP V6 Back Office Client". The top navigation bar shows "HOME" and "Presales Voucher". Below the navigation bar is a toolbar with icons for Show, Refresh, Activity, Export To, Options, Print, and search fields for Voucher Code, Consignee, and Object State. A "Date Criteria" dropdown is set to "Show All". On the left, there's a vertical sidebar with modules: Sales, Modules, Reports, Audit, Help, Favorites, and Search. The main content area displays a table of presales vouchers with columns: Customer, Date, SubTotal, Discount, Additional Charge, VAT, Withhold..., Grand Total, Prepared By, and fg. The table data includes entries for TEST TRADE, MISIKIR LTD, MELAT KIFILE MOLLA, TESLA MOTERS, ZERIHUN GIRMA W/GIORGIS, and FDY FINNAT FW TFFFR A. A "Journal Detail" tab is open at the bottom, showing fields for Journal Number, Journal Type, IssuedDate, periodName, Account Description, Account Code, Debit, and Credit. The bottom docking bar shows the tabs: "Journal Detail", "Attachment", and "Line Item Detail".

If you click your mouse outside the sliding window, the window will collapse. If you want to keep the window after even moving outside the window, you need to click the doc button (the left pointing pin icon) as shown on the following screenshot:



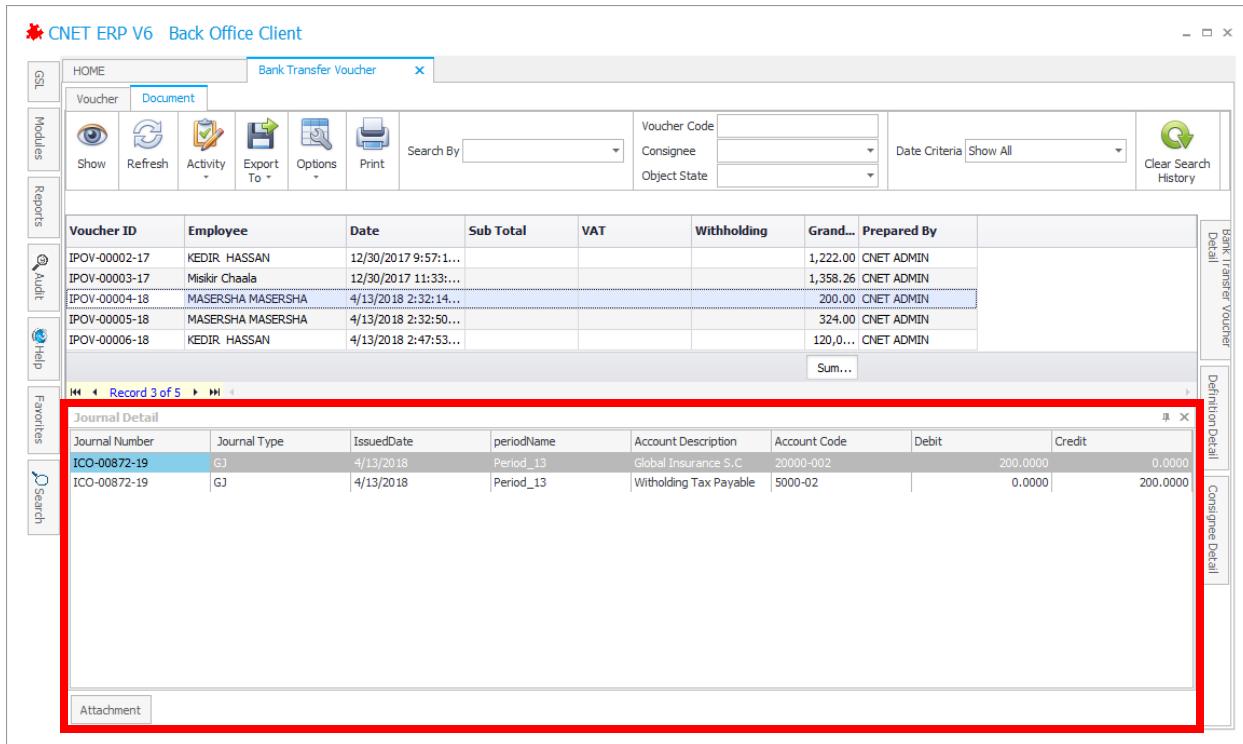
This time the pin will point downwards as shown on the following screenshot:



To switch between auto-hiding and docking the window you can click the docking icon. In the following section we will discuss the three types of horizontal docking windows of the voucher document browser.

Journal Detail

This docking window is responsible to display the journal detail of the selected voucher. The docking windows will display its content after being pinned. Thus, if you want to see journal details of the selected voucher, you need to click the docking button of the Journal Detail, pin the window and then click the specific voucher from the Voucher List Pane as shown on the following screenshot:



The Journal Detail window displays the journal post details as shown on the above screenshot. Below is the description of each of the fields displayed on the Journal Detail window:

Journal Number – This is the voucher code of the journal voucher that is created at the time of posting the voucher.

Journal Type – This is the type of journal i.e. SJ, PJ, DJ, GJ, etc.

Issue Date – This is the date on which the source, which is the selected voucher, is issued.

Period Name – This is the name of the period on which the posting is done.

Account Description – This is the name of the account map under maintenance.

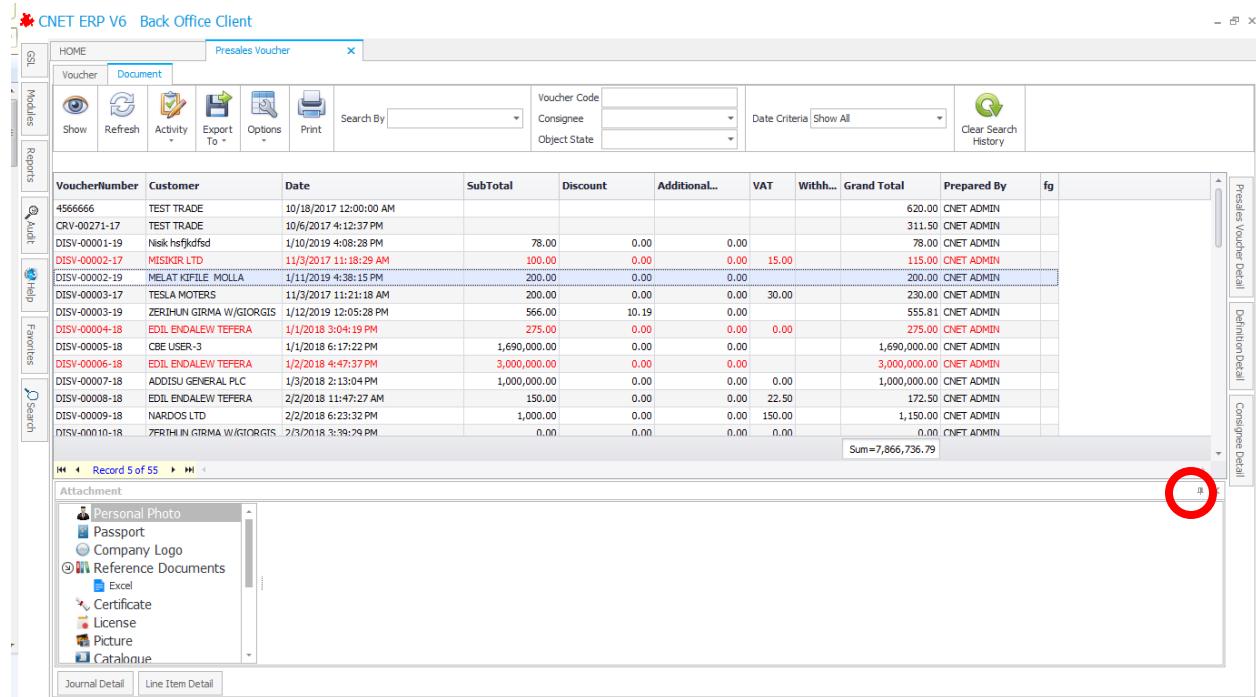
Account Code – This is the account number of the account that is affected.

Debit – This is the debit amount posted on to the respective account.

Credit – This is the credit amount posted on to the respective account.

Attachment

The attachment is used to view files such as images and other files that are attached with the selected voucher. Thus, to view attachments the user is expected to dock the Attachment window and then click the voucher as shown on the following screenshot:



Remark: If the pin is pointing to the left, it means the mode is an auto-hide mode and if the pin is pointing downwards, it means that the docking window is in its docked state as shown inside the red circle on the above screenshot. Remember, it is not possible to see the attachment while the docking window is in its auto-hide mode.

Line Item Detail

This docking window is used to display the line items transacted by the selected voucher. Thus, to view line items the user is expected to dock the Line Item Detail docking window and then click the voucher as shown on the following screenshot:

The screenshot shows the CNET ERP V6 Back Office Client interface. The main window displays a list of Presales Vouchers with columns for Voucher Number, Customer, Date, SubTotal, Discount, Additional..., VAT, Withh..., Grand Total, Prepared By, and fg. A total sum of 7,866,736.79 is shown at the bottom. On the right side, there is a vertical docking bar with three buttons: 'Presales Voucher Detail', 'Definition Detail', and 'Consignee Detail'. A red box highlights the 'Line Item Detail' window, which is currently docked in the middle of the screen. This window shows a detailed list of items with columns for Article Code, Article Name, Unit, Unit Price, Quantity, Total Amount, Tax Amount, Taxable Amount, Tax Type, Calculated Cost, and Remark. It also shows a summary row with values 20.00, 40, 400.00, 60.00, 400.00, and 0.00.

3.2.5 Right Docking Bar

The right docking windows are displayed on the right edge of the document browser window and unless the windows are pinned, they will appear as buttons as shown on the following screenshot:



As the user hovers the mouse over the buttons, the system displays the docking window as shown on the following screenshot:

- X

| | | | |
|---------------|----------|--|----------------------|
| Date Criteria | Show All | | Clear Search History |
|---------------|----------|--|----------------------|

| ... | VAT | Withh... | Grand Total |
|------------------|--------|----------|-------------|
| 0.00 | 900.00 | | 6,900.00 |
| 0.00 | 900.00 | | 6,900.00 |
| 0.00 | 900.00 | | 6,900.00 |
| 0.00 | 900.00 | | 6,900.00 |
| 0.00 | 900.00 | | 6,900.00 |
| 0.00 | 900.00 | | 6,900.00 |
| 0.00 | 900.00 | | 6,900.00 |
| 0.00 | 900.00 | | 6,900.00 |
| 0.00 | 900.00 | | 6,900.00 |
| 0.00 | 60.00 | | 460.00 |
| 0.00 | | | 30.00 |
| 0.00 | | | 30.00 |
| 0.00 | 0.00 | | 0.00 |
| 0.00 | 30.00 | | 230.00 |
| Sum=7,866,736.79 | | | |

| Amount | Taxable Amount | Tax Typ |
|--------|----------------|---------|
| 22.50 | 150.00 | VAT |
| 37.50 | 250.00 | VAT |

| | |
|-------|--------|
| 60.00 | 400.00 |
|-------|--------|

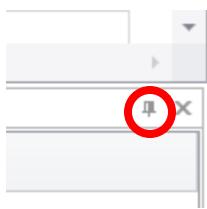
Presales Voucher Detail X

Presales Voucher Detail | Definition Detail | Consignee Detail

If you click your mouse outside the sliding window the window will collapse. If you want to keep the window after even moving outside the window, you need to click the doc button (the left pointing icon) as shown on the following screenshot:



This time the pin will point downwards as shown on the following screenshot:



To switch between auto-hiding and docking the window you can click the docking icon.

In the case you are working on Voucher Docking Window, the Right Docking bar contains three window – Voucher Detail, Definition Detail and Consignee Detail docking windows.

Voucher Detail

The Voucher Detail (any of the vouchers) docking window is used to display some details of the voucher such as Update Logs, Tax Transactions, Transaction References, and Voucher Values. When the user pin the Voucher Detail docking window and click the specific voucher, the system will display the details as shown on the following screenshot:

| VoucherNumber | Customer | Date | SubTotal | Discount | Additional... | VAT | Withh... | Grand Total |
|----------------------|----------------------------|------------------------------|---------------------|-------------|---------------|--------------|----------|------------------|
| 4556666 | TEST TRADE | 10/18/2017 12:00:00 AM | | | | | | 62C |
| CRV-00271-17 | TEST TRADE | 10/6/2017 4:12:37 PM | | | | | | 311 |
| DISV-00001-19 | Nisk hsfjkfksd | 1/10/2019 4:08:28 PM | 78.00 | 0.00 | 0.00 | | | 78 |
| DISV-00002-17 | MISDKR LTD | 11/3/2017 11:18:29 AM | 100.00 | 0.00 | 0.00 | 15.00 | | 115 |
| DISV-00002-19 | MELAT KIFILE MOLLA | 1/1/2019 4:38:15 PM | 200.00 | 0.00 | 0.00 | | | 200 |
| DISV-00003-17 | TESLA MOTERS | 11/3/2017 11:21:18 AM | 200.00 | 0.00 | 0.00 | 30.00 | | 230 |
| DISV-00003-19 | ZERHUN GIRMA WI/GIORGE | 1/12/2018 12:05:28 PM | 566.00 | 10.19 | 0.00 | | | 555 |
| DISV-00004-18 | EDIL ENDALEW TEFERA | 1/1/2018 3:04:19 PM | 275.00 | 0.00 | 0.00 | 0.00 | | 275 |
| DISV-00005-18 | CBE USER-3 | 1/1/2018 6:17:22 PM | 1,690,000.00 | 0.00 | 0.00 | | | 1,690,000 |
| DISV-00006-18 | EDIL ENDALEW TEFERA | 1/2/2018 4:47:37 PM | 3,000,000.00 | 0.00 | 0.00 | | | 3,000,000 |
| DISV-00007-18 | ADDISU GENERAL PLC | 1/3/2018 2:13:04 PM | 1,000,000.00 | 0.00 | 0.00 | 0.00 | | 1,000,000 |
| DISV-00008-18 | EDIL ENDALEW TEFERA | 2/2/2018 11:47:27 AM | 150.00 | 0.00 | 0.00 | 22.50 | | 172 |
| DISV-00009-18 | NARDOS LTD | 2/2/2018 6:23:32 PM | 1,000.00 | 0.00 | 0.00 | 150.00 | | 1,150 |

Sum = 7,866....

Line Item Detail

| Article Code | Article Name | Unit | Unit Price | Quantity | Total Amount | Tax Amount | Taxable Amount | Tax Type | Calculated Cost | Remark |
|--------------|----------------|------|------------|----------|--------------|------------|----------------|----------|-----------------|--------|
| Art. 161 | Fiscal Printer | PCS | 200.00 | 1 | 200.00 | 30.00 | 200.00 | VAT | 0.00 | |

1 Records Total= 200.00 1 200.00 30.00 200.00 0.00

Journal Detail Attachment

Definition Detail

This is the voucher operations list. When the user click the Definition Detail button from the right pane of the Voucher Document Browser, the system displays the list of activities defined on the workflow maintenance window of the Server Side Management System of the Organization GSL type as shown on the following screenshot:

The screenshot shows the CNET ERP V6 Back Office Client interface. The main window is titled "Presales Voucher" and displays a list of vouchers. The left sidebar includes links for GSI, Modules, Reports, Audit, Help, Favorites, and Search. The main content area shows a table of vouchers with columns for VoucherNumber, Customer, Date, SubTotal, Discount, Additional..., VAT, Withh..., Grand Total, and a "Definition Detail" button. The "Definition Detail" button is highlighted, opening a new dialog window. This dialog lists 11 workflow activities: PREPARED, VOID, Edit, JOURNAL, Print, REMOVED, Sync-All, Sync-Out, Room POS Ch., Checked, PUSHED, and Inspected. Each activity has checkboxes for Ind., Description, Color, Iss., Pass, and Seq. The "Definition Detail" dialog also has tabs for Consignee Detail and Presales Voucher Detail.

| VoucherNumber | Customer | Date | SubTotal | Discount | Additional... | VAT | Withh... | Grand Total |
|---------------|-------------------------|------------------------|--------------|----------|---------------|--------|----------|--------------|
| 4566666 | TEST TRADE | 10/18/2017 12:00:00 AM | | | | | | 620.00 |
| CRV-00271-17 | TEST TRADE | 10/6/2017 4:12:37 PM | | | | | | 311.50 |
| DISV-00001-19 | Nisk hsfjkdfsd | 1/10/2019 4:08:28 PM | 78.00 | 0.00 | 0.00 | | | 78.00 |
| DISV-00002-17 | MISKR LTD | 11/3/2017 11:18:29 AM | 100.00 | 0.00 | 0.00 | 15.00 | | 115.00 |
| DISV-00002-19 | MELAT KIFILE MOLLA | 1/11/2019 4:18:15 PM | 200.00 | 0.00 | 0.00 | | | 200.00 |
| DISV-00003-17 | TESLA MOTERS | 1/3/2017 11:21:18 AM | 200.00 | 0.00 | 0.00 | 30.00 | | 230.00 |
| DISV-00003-19 | ZERIHUN GIRMA W/GIORGIS | 1/12/2019 12:05:28 PM | 566.00 | 10.19 | 0.00 | | | 555.81 |
| DISV-00004-18 | EDIL ENDALEW TEFERA | 1/1/2018 3:04:19 PM | 275.00 | 0.00 | 0.00 | 0.00 | | 275.00 |
| DISV-00005-18 | CBE USER-3 | 1/1/2018 6:17:22 PM | 1,690,000.00 | 0.00 | 0.00 | | | 1,690,000.00 |
| DISV-00006-18 | EDIL ENDALEW TEFERA | 1/2/2018 4:47:37 PM | 3,000,000.00 | 0.00 | 0.00 | | | 3,000,000.00 |
| DISV-00007-18 | ADIOSU GENERAL PLC | 1/3/2018 2:13:04 PM | 1,000,000.00 | 0.00 | 0.00 | 0.00 | | 1,000,000.00 |
| DISV-00008-18 | EDIL ENDALEW TEFERA | 2/2/2018 11:47:27 AM | 150.00 | 0.00 | 0.00 | 22.50 | | 172.50 |
| DISV-00009-18 | NARDOS LTD | 2/2/2018 6:23:32 PM | 1,000.00 | 0.00 | 0.00 | 150.00 | | 1,150.00 |

Sum=7,866,736.79

Line Item Detail

| Article Code | Article Name | Unit | Unit Price | Quantity | Total Amount | Tax Amount | Taxable Amount | Tax Typ |
|--------------|----------------|------|------------|----------|--------------|------------|----------------|---------|
| Art 161 | Fiscal Printer | PCS | 200.00 | 1 | 200.00 | 30.00 | 200.00 | VAT |

1 Records Total= 200.00 1 200.00 30.00 200.00

147 | Page

Consignee Detail

This docking window is used to display the details of the consignee/s involved in the selected voucher transaction. This docking window contains consignee information such as Account Map, Update History, Beginning Balance, Communication Source, Identification (such as TIN), Object States, Branch/Department, Preference (Consignee Category), Transaction Limit, defined Value Factors other relations such as owner, representative, etc as shown on the following screenshot: