

Bart Rybak

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Summary

I am a support technician working in the field of Accounts Payable automation. I've been interested in computers and technology since childhood. Since September 2018 I've been following my interests by studying Computer Science at TU Dublin. Currently testing and implementing machine learning modules into an existing AP automation system.

Work Experience

Kefron Group

SENIOR AP AUTOMATION TECHNICIAN

Dublin

Dec 2018 - Present

- 1st and 2nd Level Technical Support.
- System and application testing, UAT and deployment.
- Server and services management and troubleshooting
- Automating data extraction off digital documents.
- Writing automation scripts in VBScript.
- Providing internal and external technical support.
- Documenting and creating operating procedures and support documentation.

Kefron Group

SCANNING OPERATIVE

Dublin

Mar 2017 - Dec 2018

- Project team lead from Oct 17 – Dec 18, overseeing and training staff .
- Handling deeds and financial records, regular communication with clients.
- Scanning, quality control and indexing of documents using in-house IT systems.

Adeo Legal Technology

OFFICE/PROJECT MANAGER

Dublin

Jun 2006 - Jul 2016

- Planning and scoping new projects in order to provide accurate quotations and time-frames to clients .
- Providing constant feedback to clients and adjusting project requirements accordingly .
- Managing multiple projects at one time in line with very demanding deadlines .
- Maintaining the IT infrastructure.
- Training and mentoring new staff.
- Writing SQL queries.

Education

Technical University Dublin

HIGHER DIPLOMA IN COMPUTER SCIENCE (FIRST CLASS HONOURS)

Blanchardstown Campus, Dublin

2018 - 2020

University of Management and Administration (WSZiA)

BACHELOR'S DEGREE IN LOCAL GOVERNMENT ADMINISTRATION

Zamosc, Poland

2000 - 2003

Microsoft

MICROSOFT CERTIFIED: AZURE FUNDAMENTALS

Spanish Point Technologies Ltd

AZURE DATA ANALYTICS & MACHINE LEARNING BOOTCAMP

Languages

POLISH - NATIVE, ENGLISH - FLUENT, FRENCH - BASIC, GERMAN - BASIC

Projects

Final Year Project

COLLEGE

- A web application built using ASP.NET Core framework allowing employees to submit annual leave requests.
- Written using C#, JavaScript/JQuery, HTML and Bootstrap

Web Software Engineering module

COLLEGE

- Local schoolboy football club website built as a CA project.
- Built using PHP, Symfony framework, Twig templates, JQuery, MySQL

Volunteering - Manortown United

U13 FOOTBALL TEAM COACH 2014 - PRESENT