

Training Agenda: AI & Digital Literacy for ADS Volunteers

Total Duration: 2 Hours

(10 min) Welcome & Introduction

- Welcome from Ternafit & ADS
- Goal Setting: What do you hope to learn today?

(20 min) Module 1: Digital Literacy Fundamentals

- **Key Topics:** Cybersecurity, recognizing phishing, and safe browsing.
- **Skills:** Collaborating effectively with Google Drive, Docs, and Sheets.

(30 min) Module 2: Demystifying Artificial Intelligence (AI)

- **Key Topics:** What is AI?, examples in daily life (Maps, translation), and an introduction to Generative AI.
- **Skills:** Understanding and defining AI in simple terms.

(40 min) Module 3: Practical AI for Civil Society Impact

- **Key Topics:** Using AI for content creation (Canva), drafting reports, and summarizing information.
- **Skills:** Leveraging AI to enhance campaigns and streamline administrative tasks.

(20 min) Module 4: Interactive Workshop

- **Live Demo:** Let's write a social media post for an ADS event together using AI.
- **Skills:** Gaining hands-on experience with a real-world task.

(10 min) Q&A and Wrap-Up

- Open floor for questions.
- Summary of key takeaways and next steps.