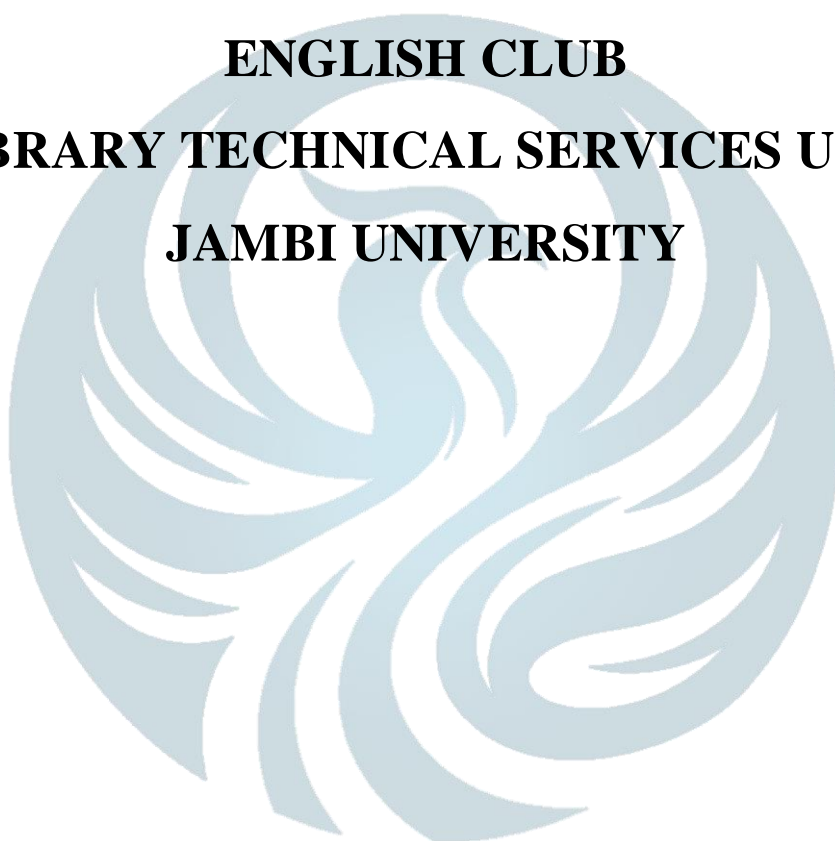




**LIBRARY TECHNICAL SERVICES UNIT  
JAMBI UNIVERSITY**

**ARTICLES OF ASSOCIATION/BYLAWS  
ENGLISH CLUB  
LIBRARY TECHNICAL SERVICES UNIT  
JAMBI UNIVERSITY**





**ENGLISH CLUB  
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JAMBI UNIVERSITY**

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**ARTICLES OF ASSOCIATION  
ENGLISH CLUB  
LIBRARY TECHNICAL SERVICES UNIT  
JAMBI UNIVERSITY**

**CHAPTER I  
ORGANIZATION**

**Article 1**

**Name**

This organization is called the English Club, hereinafter abbreviated as EC.

**Article 2**

**Date and Place of Establishment**

EC was established on May 16, 2024, at the Jambi University Library Technical Services Unit.

**Article 3**

**Status**

EC's status is an organization under the guidance of the Jambi University Library Technical Services Unit.

**Article 4**

**Domicile**

EC is located in the Jambi University Library Technical Services Unit.



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## **CHAPTER II**

### **PRINCIPLES, NATURE AND BASIS**

#### **Article 5**

##### **Principle**

The EC is based on Pancasila as the state basis and state ideology in carrying out organizational activities.

#### **Article 6**

##### **Characteristic**

The EC is intellectual, autonomous, and democratic.

#### **Article 7**

##### **Basis**

EC is based on:

1. Pancasila;
2. The 1945 Constitution of the Republic of Indonesia;
3. Law of the Republic of Indonesia Number 20 of 2003 concerning the National Education System;
4. Government Regulation Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education Institutions;
5. Tri Dharma of Higher Education;
6. Articles of Association and Bylaws of the Jambi University Library Technical Services Unit.



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## **CHAPTER III PURPOSE AND FUNCTION**

### **Article 8**

#### **Objective**

1. Improve students' English language competence to face global competition;
2. Producing a generation of students who are qualified and able to compete on the international stage;
3. Cultivate and cultivate the use of English in the academic community.

### **Article 9**

#### **Function**

1. Serve as a driving and initiating institution in enhancing students' English language competency in Jambi Province;;
2. Serve as a forum and means for students to develop their English language skills to the maximum;
3. Become a center for English language learning and practice for students through organizing activities such as training, seminars, discussions and other relevant programs.

## **CHAPTER IV MOTTO AND SYMBOL**

### **Article 10**

#### **Motto**

The English Club's motto is Together We Learn, Together We Grow.



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**Article 11**

**Symbol**

The English Club's symbol depicts the synergy of the Phoenix with the shape of fire in a circle.

**CHAPTER V  
MEMBERSHIP**

**Article 12**

**Membership**

EC membership is open to the general public for individuals who have an interest in developing English language skills.

**Article 13**

**Management**

1. The Chairman and Deputy Chairman of the EC are active students of Jambi University who meet the requirements, are willing, and are elected through the Election of the Chair of the EC TSU Jambi University Library.
2. The EC Core Management Board shall consist of members of the academic community in Jambi Province who meet the requirements, are willing, and are appointed through the EC General Conference of the Jambi University Library Technical Services Unit.
3. The EC staff consists of members of the academic community in Jambi Province who meet the requirements and are willing, through the Open Recruitment mechanism of the EC TSU Jambi University Library.



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**CHAPTER VI  
AMENDMENTS TO THE ARTICLES OF ASSOCIATION**

**Article 14**

The English Club's Articles of Association can only be amended through the EC  
TSU General Conference of Jambi University Library.

**CHAPTER VII  
DISSOLUTION OF THE ENGLISH CLUB**

**Article 15**

The dissolution of the English Club can only be done through a referendum.

**CHAPTER VIII  
CLOSING**

**Article 16**

Matters that have not been regulated in the EC Articles of Association will be  
regulated in the Bylaws and other regulations under the Bylaws.

Ratified in the General Conference for the EC Articles of Association/Bylaws

Jambi, May 16, 2024

11.30 AM



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**BYLAWS  
ENGLISH CLUB  
LIBRARY TECHNICAL SERVICES UNIT  
JAMBI UNIVERSITY**

**CHAPTER I  
GENERAL PROVISIONS**

**Article 1**

**Definition**

The Jambi University English Club Bylaws, hereinafter abbreviated as ART EC, are operational instructions and further explanations of the Jambi University Library TSU EC Articles of Association.

**CHAPTER II  
SPECIAL ASSEMBLY**

**Article 2**

1. The Special Assembly is a form of decision-making for the Jambi University Library Technical Services Unit EC, under the General Conference.
2. The Special Session can only be held with the proposal and approval of 2/3 of the EC management members.
3. The Special Assembly functions to make decisions on extraordinary or incidental events that involve all EC members, in accordance with the Articles of Association/Bylaws and other EC laws and regulations.





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4. Special Sessions can be of an emergency nature and can be held at any time based on the needs and agreement of the EC management members.

## **CHAPTER III MEMBERSHIP**

### **Article 3**

#### **Understanding**

EC membership is open to the general public for individuals who have an interest in developing English language skills.

### **Article 4**

#### **Member Obligations**

The obligations of English Club members are:

1. Maintain and maintain the good name and honor of the EC;
2. Uphold and comply with all provisions stated in the Articles of Association, Bylaws, and other regulations applicable within the EC;
3. Uphold and obey all applicable regulations in the organization;
4. Actively implement EC goals and work programs;
5. Members are required to speak English when in the EC secretariat room, except under certain circumstances which will be regulated later.

### **Article 5**

#### **Member Rights**

The rights of every English Club member are:

1. Express their opinions, submit suggestions, and provide critical and/or aspirational questions, both orally and in writing, to the EC, as long as they do not conflict with other regulations within the Academic Community;





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2. Defend oneself and obtain guaranteed information and/or legal protection whose legality has been regulated in other provisions within the scope of the Academic Community;
3. Elect the Chair and Deputy Chair of the EC;
4. Be elected and nominate themselves as EC administrators;
5. Provide criticism, warnings and corrections to EC management in a good and correct manner and purpose;
6. Participate in EC activities.

**Article 6**

**Lost Membership Status**

English Club membership may be lost due to:

1. Died;
2. Loss of reason;
3. Resign in writing with the approval of the EC management;
4. Carrying out actions that violate norms and ethics in the academic community.

**Article 7**

**Sanctions**

1. Every EC member may be subject to sanctions if they violate the Articles of Association/Bylaws and applicable regulations.
2. Matters relating to procedures and the imposition of sanctions will be regulated in separate provisions that are mutually agreed upon.



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## CHAPTER IV MANAGEMENT

### Article 8

#### Understanding

The EC management consists of members of the academic community in Jambi Province who are interested in developing their English language skills and advancing the EC.

### Article 9

#### Management Obligations

1. Maintain and uphold the good name and honor of the EC;
2. Uphold and comply with all EC Articles of Association/Bylaws provisions established through the General Conference;
3. Uphold and comply with all applicable regulations in the EC;
4. Actively implement the goals and all work programs of the organization;
5. Develop EC roles;
6. Participated in the EC TSU General Conference of the Jambi University Library.
7. Improve the quality and professionalism of work in carrying out duties and responsibilities as an EC administrator.

### Article 10

#### Management Rights

1. Express their opinions, submit suggestions, proposals, and provide critical and/or aspirational questions, both orally and in writing, to the EC management, as long as they do not conflict with applicable regulations.
2. Defend yourself and obtain guaranteed information and legal protection in accordance with applicable regulations.



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3. Elect and be elected as Chair, Deputy Chair and core administrators of the EC according to the applicable mechanism.
4. Provide criticism, warnings and corrections to fellow EC administrators in a good, correct and responsible manner for the progress of the organization.
5. Participate in all EC activities in accordance with their respective duties and responsibilities.

### **Article 11**

#### **Management Structure**

The composition of the EC Management is as follows:

1. The EC Management Composition consists of the Daily Management and several departments.
2. The Daily Management consists of the Chairman, Deputy Chairman, Secretary and Treasurer of the EC.
3. Department is a part of the EC Management that manages areas in accordance with its authority under the Daily Management.

### **Article 12**

#### **Core Management Body**

1. The EC Core Management Board consists of the academic community in Jambi University who are interested in developing English language skills.
2. The Core Management Board consists of the Chairman, Deputy Chairman, Secretary and Treasurer of the EC.
3. Recruitment of the Core Management Board shall be conducted using a Fit and Proper Test mechanism based on the needs of each department.
4. Certain conditions that have not been regulated in this article will be regulated in a Decree with related policies according to these conditions through the consideration of the elected Chair and Deputy Chair of the EC.



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**Article 13**

**Lost Management Status**

EC Management Status can be lost due to:

1. Demise;
2. Loss of memory or loss of sanity;
3. No longer residing in Jambi Province;
4. Resign with the approval of the EC Daily Management for clear and justifiable reasons;
5. Dismissed in accordance with the agreement of the EC Daily Management if unable to carry out obligations and responsibilities as a management after being given three warning letters by the EC Chair.

**Article 14**

**Election, Determination, and Ratification**

1. The Chair and Deputy Chair of the EC are directly elected through the Election of the EC Chair at the EC General Conference.
2. The Chair and Deputy Chair of the EC are elected as formators for the next management period.
3. All EC Core Management Bodies are determined through the EC General Conference.
4. The EC Management Board is appointed and ratified by a Decree from the Head of the Technical Services Unit Jambi University Library.

**Article 15**

**Election of Chair of the English Club (English Club Election Day/ECED)**

1. Election of the Chair of the English Club (ECED) is a mechanism for selecting the Chair and Deputy Chair of the Jambi University English Club through direct general elections.
2. The ECED committee structure consists of:
  - a. The Steering Committee, which consists of the English Club Daily Management and representatives of the English Club Department



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- Management with certain criteria, is tasked with directing the ECED committee as well as having a coordinative and consultative function.
- b. The Supervisory Committee and the Executive Committee, consisting of English Club members recruited through Open Recruitment.
  - c. The English Club Advisors act as Independent Witnesses in ECED.
3. ECED rules and regulations are drafted by the English Club Daily Management, determined and ratified through a General Conference attended by all English Club components (at least the Core Management Body and Daily Management).
  4. ECED Implementation and Technical Instructions are designed by the ECED Committee and will be socialized to all English Club components.
  5. If the ECED cannot produce an elected Chair and Deputy Chair, the subsequent election of the Chair and Deputy Chair will be carried out in accordance with the methods that will be determined at the Special Session based on the forum agreement.
  6. If based on the results of the Special Session, the election of the Chair and Deputy Chair of the English Club uses a consensus deliberation mechanism while still referring to the provisions of the Core Management Body, then the ECED committee will be dissolved and the ECED Regulations will be revoked.

**Article 16**

**Interim Filling of Positions**

1. If there is a vacancy in the position of Chair and/or Deputy Chair of the EC, a Special Session will be held which will be attended by all EC members.
2. The rules regarding the Special Session are regulated by the Special Committee which is the EC Core Management.
3. If a vacancy occurs in one of the positions in the Core Management Body, the filling of this vacancy will be determined through a Daily Management coordination meeting.





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**Article 17**

**Service period**

1. The term of service in the EC management lasts for one management period.
2. One management period lasts for one year or two academic semesters.
3. The Chairman of the EC cannot be re-elected in the same position in the next period.

**Article 18**

**Position Traps**

EC Daily Administrators and Heads of Departments are not permitted to concurrently hold positions as Core Management in other organizations under the guidance of Jambi University.

**CHAPTER V**

**MOTTO, SYMBOL AND ATTRIBUTES OF EC FIELD**  
**SERVICE CLOTHING**

**Article 19**

**Motto**

"Together We Learn, Together We Grow"

The meaning of the motto is:

1. Collaboration and Unity: It emphasizes building a collaborative and inclusive environment where every individual can contribute and feel valued in the process of achieving shared goals.
2. Collective Growth: It highlights the importance of synergy, mutual support, and positive encouragement in achieving shared progress and success.
3. Continuous Learning: It emphasizes a strong commitment and dedication to continuous learning, skills improvement, and personal growth in order to achieve sustainable development and success.



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**Article 20**

**Symbol**



**ENGLISH CLUB**

The EC symbol is a circle with the Phoenix mascot.

1. The phoenix is often associated with rebirth and immortality. When the phoenix dies, it rises again from its ashes, depicting the unbroken cycle of life and death.
2. Symmetry in the logo shows balance and harmony. It depicts the unity between two opposing sides, reminding us of the importance of seeking balance in life.
3. Simple design and use of single color emphasize elegance and beauty. It teaches us to appreciate beauty in simplicity.
4. Phoenix is a symbol of strength and resilience. Even though he faced tough trials, he always bounced back. This logo teaches us not to give up and keep fighting.
5. Phoenix undergoes a transformation from death to new life. This logo reminds us of our ability to change and grow.

**Article 21**

**EC Field Service Clothing Attributes**

English Club uniforms must include the EC symbol on the surface.





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## **CHAPTER VI AMENDMENTS TO THE BYLAWS**

### **Article 22**

#### **General requirements**

Proposed amendments to the EC Bylaws can only be made during the EC General Conference.

## **CHAPTER VII VIOLATION OF THE CODE OF ETHICS**

### **Article 23**

#### **General requirements**

Rules regarding code of ethics violations, including the sanctions mechanism, will be discussed and determined at the General Conference.

## **CHAPTER VIII CLOSING**

### **Article 24**

#### **Closing**

Matters that have not been regulated in the EC Bylaws will be regulated in a Joint Decision of the EC management and accounted for in the General Conference.

Ratified in the General Conference for the EC Articles of Association/Bylaws

Jambi, May 16, 2024

11.30 AM



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Stipulated in: Jambi, signed directly

Date: Thursday, May 16, 2024

Time: 11.30 AM

Presidium 2	Presidium 1	Presidium 3
<b>Az Zahra Aurellia</b>	<b>Ahmad Syauqi Harsyah, M.Pd.</b>	<b>Reza Okto Aditia</b>