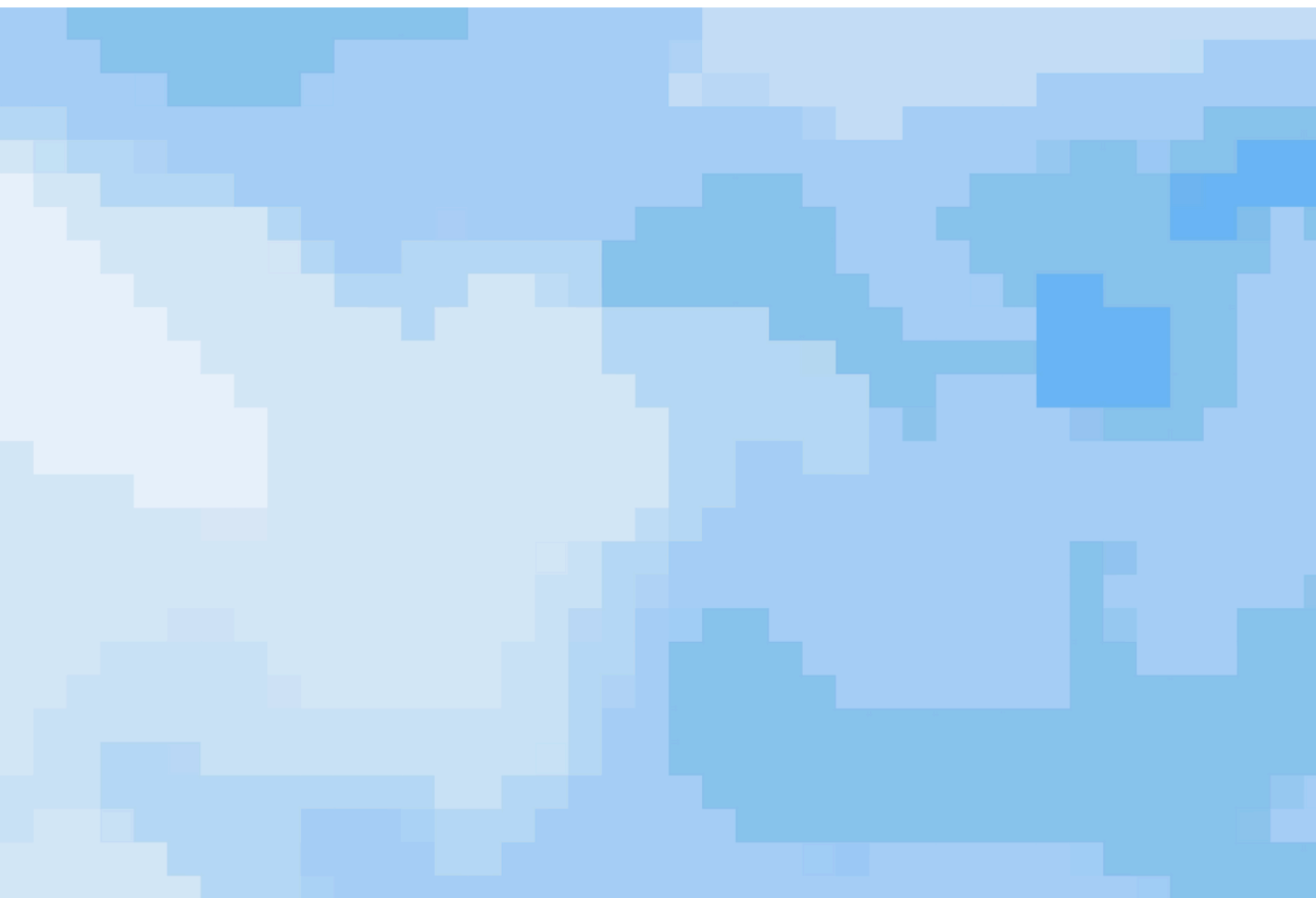




Sprint 1 Meeting Minutes

Group: JARS with an E

Project: Napoelon's Adventures



Date: 3/2/2025

Meeting Type: **Physical** ▾

Attendees:

- ☒ Juri
- ☒ Jood
- ☒ Jem
- ☒ Ameera

- ☒ Rami
- ☒ Surin
- ☐ Elliot (Medical Emergency)

Meeting Minutes

1. Discussed Availabilities
2. Set Weekly Meeting Timings

Action Items

Task	Assignee	Remarks (Optional)
Go through specification	Everyone ▾	
Setup Django	Everyone ▾	
Setup GitHub Desktop	Everyone ▾	

Date: 4/2/25

Meeting Type: Online ▾

Attendees:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Juri | <input checked="" type="checkbox"/> Rami |
| <input checked="" type="checkbox"/> Joed | <input checked="" type="checkbox"/> Surin |
| <input checked="" type="checkbox"/> Jem | <input checked="" type="checkbox"/> Elliot |
| <input checked="" type="checkbox"/> Ameera (left early) | |

Meeting Minutes

1. Clarifying Specification

- Questions Asked:

- ☐ Where and how do we include user feedback (e.g. in report, in presentation?)
- ☐ What does location-based engagement mean?
- ☐ Specifics of assessment criteria (i.e. weightages? Requirements for a certain mark range?)

2. Brainstorming Ideas

- Waste Management (e.g. batteries, vapes)

Action Items

Task	Assignee	Remarks (Optional)
Come up with potential problems and solutions	Everyone ▾	

Date: 5/2/25

Meeting Type: Online ▾

Attendees:

☒ Juri
☒ Jood
☒ Jem
☒ Ameerah

☒ Rami
☒ Surin
☒ Elliot

Meeting Minutes

1. Roundtable on Potential problems and solutions

- Plastic Water Bottles: Refill, gain points/badges by scanning QR code. Get discount at cafe
- Energy Consumption: Rewarding less screen time to reduce energy consumption.
- Food Waste:
 - Discounts for bringing leftover food.
 - Upload pictures of food to see portion size, views generate points that contribute to the leaderboard.
- Energy waste: App for energy consumption based on bills - use energy past a certain point = failure, if you use energy/gas below a certain point, you get points.

2. Setup Trello and Kanban Board

GitHub: <https://github.com/youhanaR/GroupSoftDevProject>

Trello: <https://trello.com/b/z8cFvnT7/group-software-engineering-project>

- Reminder to take screenshots of kanban board

Ideas Doc: ☰ GSEP Ideas

Action Items

Task	Assignee	Remarks (Optional)
Come up with outline/presentation on each other's ideas.	Everyone ▾	

Date: 7/2/25

Meeting Type: **Physical** ▾

Attendees:

- ☒ Juri
- ☒ Jood
- ☒ Jem
- ☒ Ameera

- ☒ Rami
- ☒ Surin
- ☒ Elliot

Meeting Minutes

1. Pitching of Ideas from each group member:
 - Juri & Jood: Ride Out
 - Elliot: Energy Saving Simulation Game
 - Rami: Foodiepics
 - Jem: QR Code Bins
 - Ameera: Waste Sorting Game and Napoleon's Adventure
2. Voting on first and second choice
 - Idea with most votes: Napoleon's Adventure
3. Outline tasks to be done before first drop in:
 - Kanban Board
 - Roles
 - GitHub (README, add initials)

Action Items

Task	Assignee	Remarks (Optional)
Populate backlog of kanban board	Everyone ▾	
	Everyone ▾	

Date: 9/2/25

Meeting Type: Online ▾

Attendees:

- ☒ Juri
- ☒ Joed
- ☒ Jem
- ☒ Ameera
- ☒ Rami
- ☒ Surin
- ☐ Elliot (Volleyball Game)

Meeting Minutes

1.

Action Items

Task	Assignee	Remarks (Optional)
	Everyone ▾	
	Everyone ▾	

Date: 10/2/25

Meeting Type: **Physical** ▾

Attendees:

- ☒ Juri
- ☒ Jood
- ☒ Jem
- ☒ Ameerah

- ☒ Rami
- ☒ Surin
- ☐ Elliot

Meeting Minutes

1. Sorted out and finalised Kanban Board prior to drop in
-

Meeting Type: **Drop In** ▾

Attendees:

- ☒ Juri
- ☒ Jood
- ☒ Jem
- ☒ Ameerah

- ☒ Rami
- ☒ Surin
- ☒ Elliot

Meeting Minutes

- Make Game Sustainability More **Integral** to the Game
 - Card example - Biodegradable cards degrade after some time etc
 - Thoroughly and thoughtfully
- Kanban is good but add more description
- Location-based functionality:
 - Either QR or GPS is okay, as long as there is that functionality.
 - If want to be thorough, can also compare between both and give reasoning as to why we went with the chosen approach.
- Kanban Board, how is it evaluated?
 - Screenshots
 - Checking history of the cards
 - Also on github, pull, push and commits and messages.
- Innovation Section with marking scheme:
 - Looks nice
 - Have thought about design and gamification
 - Interesting and fun
- Expectation of prototype:
 - Basic features, the most important parts
 - Login page
 - What we have established right now seems to be on the right track (I.e. multiple games and location triggered)
- Multiple Languages:

- Need to use html, javascript, css
- Next drop in:
 - Tangible results/Basic Functionality (log in page etc)

Action Items

Note down what 'homework' we have here

Task	Assignee	Remarks (Optional)
	Everyone ▾	
	Everyone ▾	

Date: 11/2/25

Meeting Type: Online ▾

Attendees:

- ☒ Juri
- ☒ Jood
- ☒ Jem
- ☒ Ameerah

- ☒ Rami
- ☒ Surin
- ☐ Elliot

Meeting Minutes

1. Refine Game Idea to be more thorough on the integration of sustainability.
 - Game Ideas:
 - Instead of building-based location, problem-based locations (i.e. waste sorting, water pollution), or mix.
 - Extra points for sustainability efforts (i.e. recycling)
 - All mini games focusing on a specific sub-theme of sustainability.
 - Catch trash:
 - Multiple Bins, one for each category for type of waste.
2. Worked on Refining Trello:
- 3.

Action Items

Task	Assignee	Remarks (Optional)
	Everyone ▾	
	Everyone ▾	

Date: 12/2/25

Meeting Type: Online ▾

Attendees:

- ☒ Juri
- ☒ Jood
- ☒ Jem
- ☒ Ameera
- ☒ Rami
- ☒ Surin
- ☐ Elliot

Meeting Minutes

1.

Action Items

Task	Assignee	Remarks (Optional)
	Everyone ▾	
	Everyone ▾	

Date: 17/2/25

Meeting Type: **Physical** ▾

Attendees:

- ☒ Juri
- ☒ Jood
- ☒ Jem
- ☒ Ameerah

- ☐ Rami (Sick)
- ☐ Surin
- ☐ Elliot

Meeting Minutes

1. Progress Update
 - Pages completed (login, register, landing, main)
 - User database works
 - Login & register functionality works
 - System allows for one email to be used multiple times, but usernames have to be unique
 - QR code generation done
2. Updated Kanban Board Accordingly

Meeting Type: **Drop In** ▾

Attendees:

- ☒ Juri
- ☒ Jood
- ☒ Jem
- ☒ Ameerah

- ☐ Rami (Sick)
- ☐ Surin
- ☐ Elliot

Meeting Minutes

Kanban board needs redoing, follow what was taught in lectures

(<https://trello.com/b/YYn3D3Sa/kanban-workshop-example-2024>)

- Expects meetings to be at least every 2 days, and to be well documented.
- On prototype:
 - Was expecting features related to sustainability to already be implemented
 - Other features expected: User Profile, GDPR-related features
- On prototype presentation:
 - 15 minute presentation
 - Pitching idea and showcasing what we've done so far

- Slides + Demo
- Include Trello and GitHub, either as screenshots or as a link
- Minimum Viable Product -> Not a complete one but make sure every feature works.
- Demonstration of features: What it is and how it works
- How have you implemented the gamification? GDPR? User Profile?
- Showcase teamwork by noting who's done what and making sure everyone contributes to the presentation.
- Action-Items:
 - Kanban Board
 - Go through Prototype submission deliverables (ELE > ECM2434 gSWE Project > Group Project Submissions)
 - Regroup, determine priorities and redelegate tasks based on deliverables.

Action Items

Task	Assignee	Remarks (Optional)
Redo kanban board	Everyone ▾	
Go through deliverables page	Everyone ▾	

Date: 18/2/25

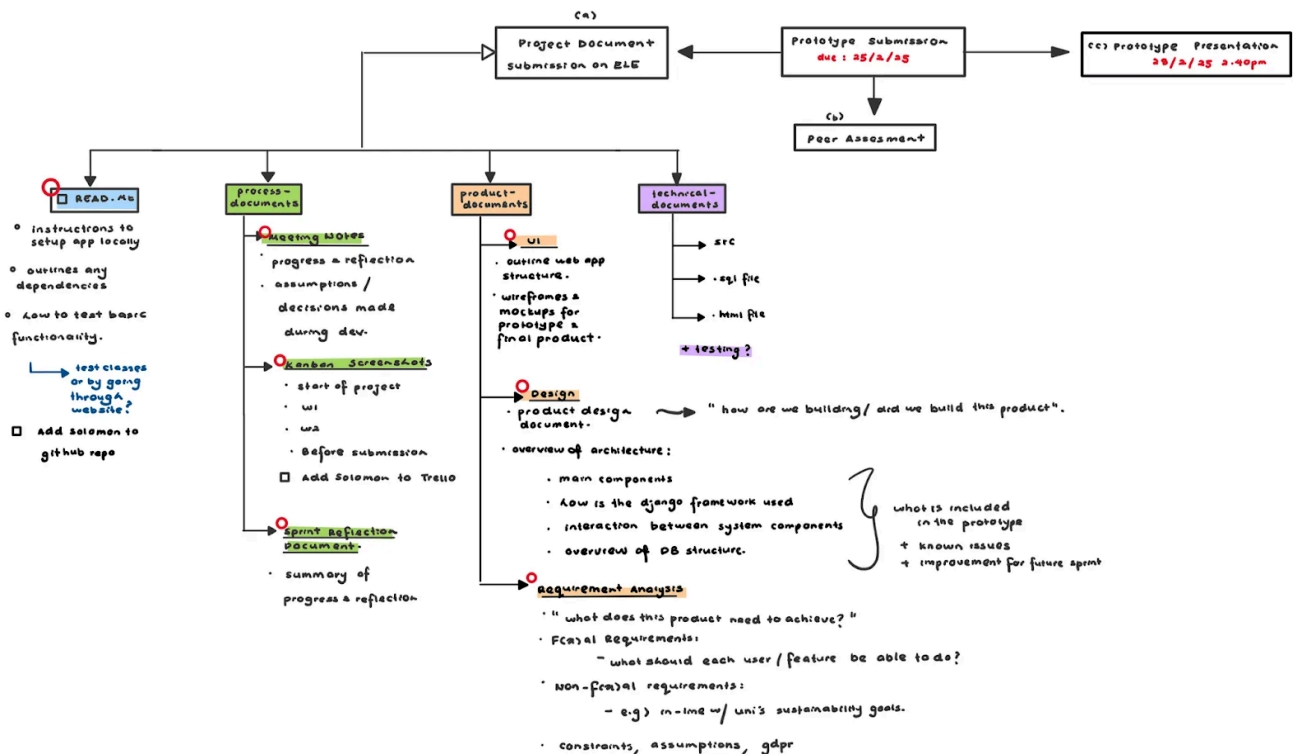
Meeting Type: Online

Attendees:

- ☒ Juri
- ☒ Jood
- ☐ Jem
- ☒ Ameera

- ☐ Rami
- ☒ Surin
- ☒ Elliot

Meeting Minutes



1. On prototype submission deliverables:

- Besides working prototype there's also several documentation files to be submitted as part of project submission on ELE.
- Refer to picture, files required are marked with red circle next to them.
- Refer to example submission provided by Jood to get a feel of how the documents should look like.
 - Ameera will create a template to have a standardised visual for the documents.
- Delegate one person to be in charge of each file:

README file	
Meeting Notes	Jood
Kanban Screenshots	Juri
Sprint Reflection Document	
UI Document	Ameera
Product Design Document	Elliot
Requirement Analysis Document	Surin

- Feel free to collaborate/ help each other out, but what you are assigned to is your main responsibility.
- Delegation of file responsibilities are up for change if need be/if you have strong preferences.

1. On Minimum Viable Product (MVP):

Outlined features that need to be implemented before the submission:

- Password Reset - Send Link to email instead of terminal
- Email Confirmation
- Landing Page (NavBar, QR code text box and (ideally) a map)
- User Profile
- 2 Mini-Games (The game itself + game leaderboard)
- On mini-games:
 - Keep in mind, as said by the TA, it should aim to solve one small problem.
 - Our problem statement: "How people can engage with better waste management at different points on campus"
 - Match 3 game at INTO building
 - Catch the Rubbish at trash cans near cornwall house/outdoor pool.
- On task delegation (also up for change, depending on Rami and Jem's opinion):

...	Password Reset & Email Confirmation	Surin	...
	Landing Page	Ameera & Elliot	
	User Profile	Juri	
...	QR Code	Jood	
	Match 3 Mini-Game		
	Catch the Rubbish Mini-Games		

- On Timeline:

- Meet on Thursday (tentatively online) to formally update everyone on progress, else daily update via whatsapp.
- Seems to be no drop-in on Monday.

- Sunday (23/2): Complete Individual Tasks
- Monday (24/2): Bring it all together, cross check files and fix any remaining bugs.
- Tuesday (25/2): Submission

Action Items

Task	Assignee	Remarks (Optional)
Ask Rami and Jem's opinion	Everyone ▾	
Kaban board	Everyone ▾	
Individual coding and documentation tasks	Everyone ▾	