

When and Where

Date: February 22nd, 2023

Start: 11:20 am

End: 12:20 pm

Location: Dana 318

Role

Team Leader: Youmeng Hin

Recorder/Timekeeper: Anthony Clavette

Attending Members: Ian Catania, Anthony Clavette, Youmeng Hin

1. Objective

Complete and submit meeting minutes

Complete and submit individual reflection for Deliverable 2

2. Status

Objectives were completed during meeting time.

3. Discussion

- Discussed Deliverable 2 submission, all relevant files pushed to shared repository. Each member completed individual reflection.
- Discussed previous week's work on project code. Basic UI and server architecture set up within Django.

4. Wrap up

Objectives completed on time, so new additions to task plan before next meeting:

- Write individual reflections for Deliverable 2
- **Ian**
 - Finish setting up the skeleton application, ideally producing a "hello, world!"
- **Anthony**
 - finish setting up the skeleton application, ideally producing a "hello, world!"
 - Start building a plan for Deliverable 3
- **Youmeng**
 - Set up GitHub Actions pipeline for automatic code migration
 - Learn Django basic web setup (URL mapping, establish apps, setup database)