

# JEANNE LEE

#1635 Keefe Campus Center • Amherst, MA 01002  
jealee16@amherst.edu • (847)-302-2950

## EDUCATION

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**AMHERST COLLEGE**, Amherst, MA

Anticipated May 2016

***Bachelor of Arts - Computer Science & Music***

- GPA: 3.81/4.0
- Computer Languages: Java, C++, Perl, HTML
- Operating Systems: Macintosh OS (8.6, 9, X), Windows (XP, NT, 2000), Linux

**ADLAI E. STEVENSON HIGH SCHOOL**, Lincolnshire, IL

Graduated June 2012

- Cumulative Unweighted GPA: 3.95/4.00
- ACT: 34 (E: 35 R: 34 M: 36 S: 33)

## EXPERIENCE

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**FIVE COLLEGES, INC.**, Amherst, MA

January 2014-Present

***IT Web/Data Assistant***

- Troubleshoot hardware/software problems, assist with data storage architecture
- Patch management, spyware removal and testing, virus checking

**AMHERST COLLEGE MATHEMATICS DEPARTMENT**, Amherst, MA

September 2013-Present

***Math Grader***

- Grade homework for Multivariable Calculus, providing feedback on students' work

**ELITE ACADEMY**, Glenview, IL

May 2013-Present

***Tutor***

- Tutor high school students in ACT Math & Science, Biology, Chemistry, Physics, and Calculus
- Create lesson plans and lecture presentations for each class

**JONES PUBLIC LIBRARY**, Amherst, MA

September 2012-Present

***ESL Tutor***

- Tutor Amherst citizens privately in English conversation, TOEFL examination prep four hours every week
- Develop lesson plans that cater to each student's learning styles and interests

## ACTIVITIES

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**AMHERST COLLEGE BLUESTOCKINGS**, Amherst, MA

September 2013-Present

***A Cappella Member***

- Perform in regular on and off campus performances
- Arrange music catered to the group sound and provide feedback on musical direction

**AMHERST COLLEGE GLOBEMED**, Amherst, MA

September 2013-Present

***Staff Member***

- Organize fundraising campaigns for Pastoral de la Salud, partnership organization located in El Salvador

**PASSAGES HOSPICE**, Niles, IL

June 2013-Present

***Volunteer***

- Pay daily visits, make conversation, and play music for terminally ill patients up to two hours per day

**AMHERST COLLEGE FILM SOCIETY**, Amherst, MA

October 2012-Present

***Vice President***

- Contact movie distributor for films to be shown twice monthly, select films for programming
- Advertise on campus, book guest speakers from film industry

**AMHERST COLLEGE MEN'S CREW**, Amherst, MA

September 2012-Present

***Coxswain***

- Lead teammates during practices, plan and direct drills, provide feedback on performance 20 hours per week
- Execute race strategy and steering throughout ten regattas every year

## SKILLS & INTERESTS

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- Languages: Fluent Korean, Intermediate Spanish
- Wilderness First Aid Certified (SOLO Wilderness Medicine)
- Playing violin, guitar, piano, flute, and electric bass
- Web design, volleyball, fashion