

Date Wednesday 15rd November 2023

Time

11:45 to 12:00

Format of meeting

one to one

points I want to talk about and questions I want to ask

I have done more research regarding my project idea and I am unsure if I should modify my proposal

He said I should go ahead and create a more detailed and more efficient project requirement to meet.

I should start completing a few things such as creating a PowerPoint for mid-way point.

Meeting Notes

he's happy with my meeting questions

I am on task however, I am a few days late submitting stone 2 due to a lack of information to do with the notebook.

Outcomes actions timeframes

very Friday afternoon

1 hour group sash 6 students

task to follow

could meet 1 to 1