

Oussama Gharbi

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Sousse, Tunisia

Objective

Dedicated and analytical graduate seeking a position in supplier accounting. Equipped with technical skills in ERP systems and financial data accuracy, with a strong interest in developing in a collaborative corporate setting.

Experience

Accounts Trainee - Tunisie Télécom

January 2023 - April 2023

- Cross-checked supplier invoice amounts with purchase orders
- Assisted in preparing documentation for supplier settlements
- Entered payment orders into internal accounting system
- Validated RIBs and helped flag irregular bank details

Summer Intern - Ministry of Finance

July 2022 - August 2022

- Created summary reports on vendor transactions using Excel
- Helped update supplier contact and banking info databases
- Shadowed reconciliation processes with SAP consultants

Education

Bachelor's in Accounting and Auditing

Faculté des Sciences Économiques et de Gestion de Sousse

2019 - 2022

Technical & Soft Skills

- SAP (Introductory level - currently training on S4HANA)
- MS Excel & Word
- Bank Reconciliation & Supplier Ledger Maintenance
- English (B2), French (B2)
- Fast Learner | Team-Oriented | Accurate

Other

- Certified in "Intro to ERP Systems" - OpenClassrooms
- Open to relocation within Tunisia