

Mohamed Ali Ben Salah

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Sousse, Tunisia

Objective

Detail-oriented accounting graduate seeking an Accounts Payable role at a reputable company. I aim to contribute my growing experience in financial operations and strong analytical mindset while learning and growing in a collaborative environment.

Professional Experience

Junior Accountant - ABC Consulting, Sousse

March 2023 - Present

- Processed and verified supplier invoices for accuracy and compliance
- Maintained digital records of expense reports and payment vouchers
- Assisted in monthly account reconciliations
- Followed up with vendors for payment schedules and documentation

Accounting Intern - Société Générale Tunisie

July 2022 - September 2022

- Supported the accounts payable team by preparing payment summaries
- Validated invoice data and input into the internal ERP system
- Participated in the month-end closing process

Education

Bachelor's in Finance & Accounting

Institut Supérieur de Gestion, Sousse

2019 - 2022

Skills

- Accounts Reconciliation

- Invoice Processing
- MS Excel (Pivot Tables, VLOOKUP)
- Team Collaboration
- Time Management
- Intermediate French (B1) / English (B2)

Additional

- Knowledge of basic accounting software (Odoo, QuickBooks)
- Currently taking SAP Fundamentals course (MOOC)
- Available immediately