

Mayar Safwat Hussein ELfishawy

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Job Objective:

Highly motivated General Junior Accountant, currently seek for increase experience and developing my Skills which come with work and live practicing to prepare and qualify me to be Responsible Featured Senior Trustworthy and Dependable in Commercial Corporation and Firms, wishing to add this Challenging career Opportunity in field of Banking, Interested in Customer Service, And Data Entry.

Education:

Bachelor of Commerce English Section, Menoufia University.

2019-2023

Major: Accounting

Grade: Very good (**84.07%**)

Work Experience:

- I worked as an assistant to Dr. Mohamed Safwat in academic courses in accounting from 2021 to 2023.
- I worked as a secretary for the Al-Nahda Analysis Laboratory in Samadoun for 4 months

Volunteering:

- I worked with colleges from my University batch as a work team to prepare for the 2023 graduation party for the Shebin El-Kom College of Commerce.
- **Matar Project - Audio Recording** :- Giving the blind educational and cultural opportunities

Internship experience:

1. June 2023 Banque Misr Trainee Online internship Banking Basics, Cash loan, How to make the right decisions, How to work in customer service

Application on the Peach tree accounting program (preparing and creating a new company and entering daily Entries purchase invoices - sales returns payments receipts - display Financial Statements)

Certificates and courses

- Professional Financial Accountant (PFA) Online course
- Banking online course
- Excel accounting course from the Ministry of Youth and Sports
- Communication skills and problem solving course from the Edraak platform
- Customer Service Online Course

Skills

Personal Skills :-

- The ability to interact with others and the ability to solve problems
- Ability to work under stress and mastery of work
- Team Work skills.
- The ability to lead in group.
- Fast Learner
- Responsiveness
- Communication skills

Computer Skills :-

- Good using Microsoft main tools
- Good using the Peach tree program

Language Skills :-

- **Arabic:** fluently
- **English:** Good