

# Minutes of the Meeting dated 7th August, 2014

Prepared by Siddharth Kannan

August 7, 2014

## 1 Metadata

Number of attendees: 4

- Anand Hariharan
- Jaganath
- Siddharth Kannan
- Vaibhav Gavhale

Duration: Approximately 40 minutes.

## 2 Topics Discussed

- Priorities assigned.
- Website will take the highest priority. Negotiable deadline of August 31, 2014 was set for the completion of the website. Siddharth Kannan and Vaibhav Gavhale will be working on this together, alongwith Karan Gupta, who will be helping out in the design paradigm.
- Information Brochure, Annual Report and Newsletter are at the second place. The Information Brochure will be created in the same format as a brochure of an institute or an event or a fest. Time allotted to this was 2 weeks. This work has been allotted to Jaganath, as currently there is no Logistics work that needs to be done.
- An overall goal of **“Opening more chapters”** was set. The goal is to open atleast 5 chapters by the end of the present semester, Fall, 2014.

## 3 Decisions Made

- Anand Hariharan will be contacting 2nd years to check whether they want to continue.
- Members who are not interested will be removed from the YEC google group