**Resignation Letter**Date: [Insert Date]

To: The President,  
Buddhist Club,  
[School/Institution Name]

Dear Sir/Madam,

I am writing to formally resign from my position as a member of the Buddhist Club, effective [insert your last date or “immediately” if applicable].

It has been a meaningful experience to be part of the club, contributing to activities that promote mindfulness, compassion, and Buddhist values. I am deeply grateful for the opportunities I’ve had to learn, grow, and serve alongside such dedicated members.

Due to [personal reasons / academic workload / other commitments], I am unable to continue my responsibilities at this time. I sincerely thank the executive committee and all members for their support and understanding. I wish the club continued success in spreading the Dhamma and inspiring others through its work.

With kind regards,  
**Sithuli Nethkini Mohoppuge**[Optional: Student ID / Contact Number]