

Building a Custom Featured Product Set

- Design Studio>Featured Product Sets
- Click the 2nd tab for Featured Product Sets
- Click “Search for Products”
- Type your search criteria, click Go
- Narrow down as little or as much as needed
- Mark the items you want to include in your product set
- Click “Marked Items”
- Choose “Add marked items to clipboard” if you are not finished, or choose “Create new featured product set” to go back to the Featured Product Set tab and add the marked items
 - When you are ready to add the items on your clipboard to your featured product set, click Clipboard and either “Select All” or individually mark the items you would like to add, then select “Create a new featured product set”
- Check “Active” on the right
- Name your set
- Add a description in company level box
- Select a default image for your set or upload a new image
- To delete any products in the set (they are displayed at the bottom of your screen) check the product box, click “Select Action” and “delete”
 - “Delete All” will delete all products in the set
- Save
- Click “Homepage Setup” tab
- Check the 2nd radio button to display Featured Product sets on your home page
- Select your newly created set from the list
- Set the expiration date for display (up to 90 days out)
- Save