

### **Google Analytics and Visitor Activity Reports Bullet Points**

- Click “My Dashboard”
- Click “Google Analytics”
- Existing Accounts, Sign in here, to create an account, click “Create an Account”
- Follow Google instructions to create your account
- Copy your account ID number
- Go back to your ESP Websites admin
- Click “Settings”
- Click “Analytics”
- Click checkbox to “Enable Google Analytics Service”
- Paste your Account ID in the box
- Save

### **Viewing Visitor Activity Reports**

- Go to “My Dashboard”
- Click “Visitor Activity Reports”
- Select a month and a site
- Click “Go” to see the main report
- Or, you can select to view specific reports like Featured Products Sets or Product of the Day