{PROJECT}

Prepared by {NAME}

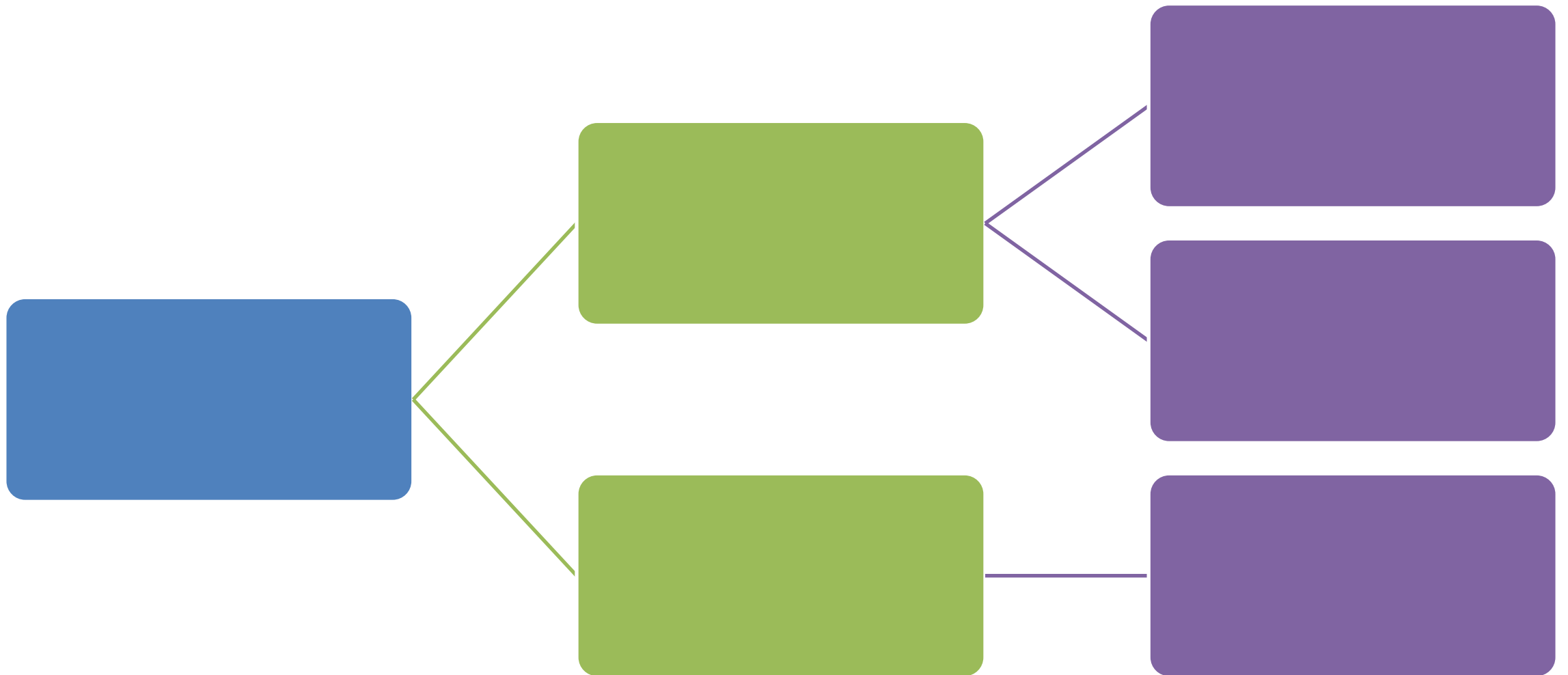*youremail@worldbank.org*
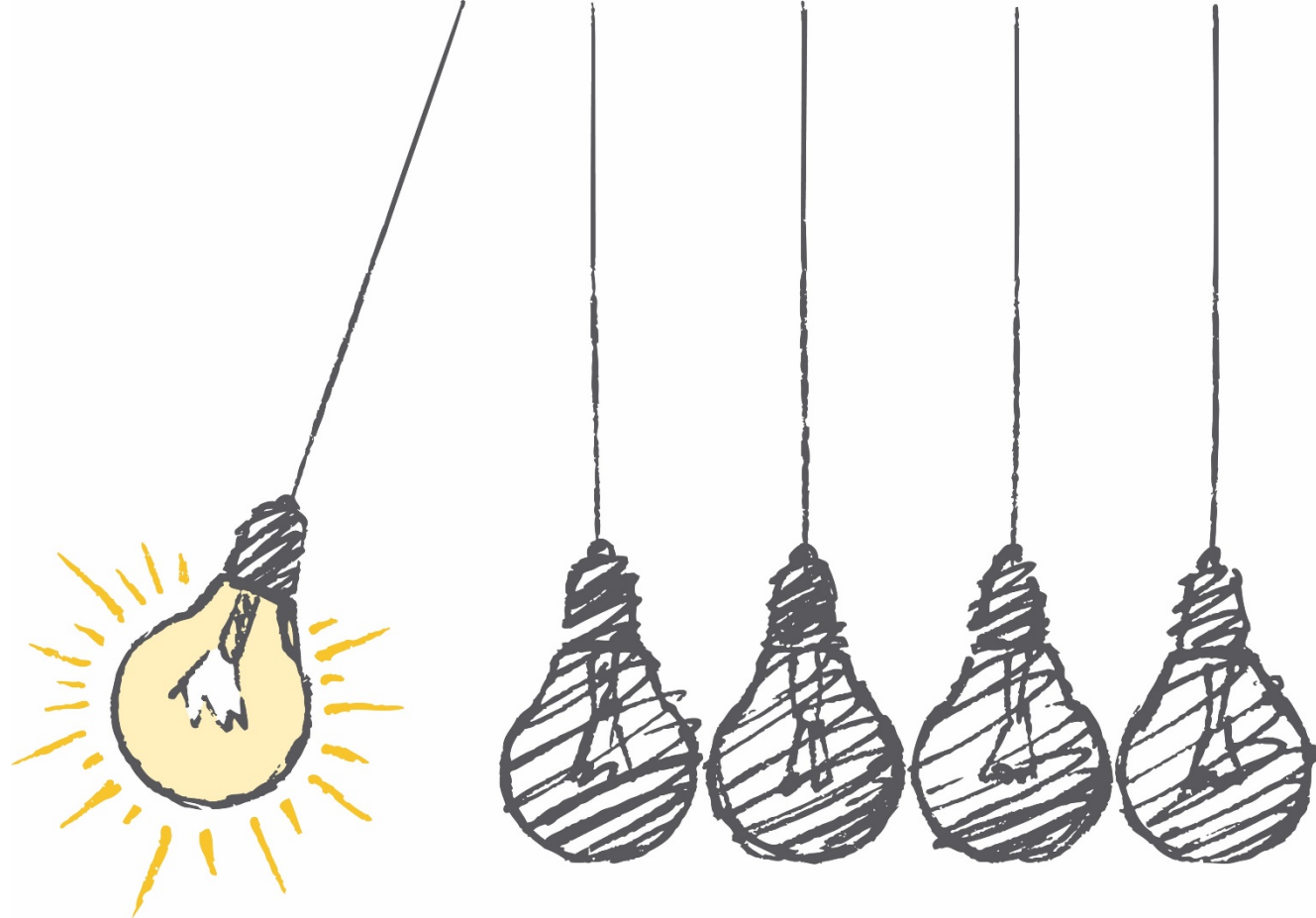
Folder structure {complete diagram}

Folder structure

- Anything you moved you should tell your PI about
- Any questions on folder set-up to discuss with your PI

Master script

- Master script location: {insert filepath here}

- Master script runs
  - Task A
  - Task B
  - Task C …

- Other team members can run Master script if they change {insert line number here}

Github

- Project repo: {insert link here}
- Project team(s): {insert link(s) here}

- Project repo contains:
  – Summarize what is now on GitHub (e.g. all do-files), if multiple rounds / types of data, show structure
  – Summarize what remains in project folder (e.g. data and final outputs)

Github

- Github Demo
  - Show examples of commits made during bootcamp
  - Show example of issue that was solved and closed during bootcamp
  - Create and solve issue together

- GitHub workflow
  - TTL preferred role: observer or contributor?
  - Repo maintainer: name
  - Use issues for task management? Yes/no

De-identification

- Project datasets that need to be de-identified:
  - List datasets here

- Does our analysis depend on PII?

- Plan for de-identification:
  - What needs to be done?
  - Who will do it?
  - What's the timeline? {depends on answer to analysis question}

Data publication

- Data publication plan
  - What datasets need to be published?
  - Are any datasets currently ready for publication?
  - What's the timeline for publication?
  - Expected access restrictions when published?

Replicable coding

- Tips I learned to make my code more replicable:
  - Talk to a rubber duck

  - ...

- What needs to be done for our project to be ready for push-button replication?
  - List to dos here

Thank you!