

## YASMINE SAAD

### OBJECTIVE

*My goal is to incorporate my acquired experience and international background to advise others with a different perspective. I have a passion to help others around me with mastering their craft and becoming a better version of themselves.*

### EDUCATION

#### **BALDWIN WALLACE UNIVERSITY - BERE, OHIO** **BACHELOR OF ARTS**

- Major: International Studies
- Minor: Economics
  - ⇒ Courses Include: U.S. Government and Politics, Labor Economics, Statistics, International Politics, Business Ethics, and America in the World
  - ⇒ Academic Honors: Dean's list

### EXPERIENCE

#### **QUICKEN LOANS**

September 9, 2019 - Present

##### *Power Banker*

- Advised clients on the home buying process
- Assisted clients through the loan process from application to closing
- Actively worked to provide an excellent client experience
- Collaborated with team members to achieve monthly goals and increase production

#### **ANGEL DENTAL CARE**

March 2018 - August 2019

##### *Office Receptionist*

- Responsible over providing translation for all Arabic speaking patients
- Responsible in creating and organizing the doctor's daily schedule
- Responsible over daily communication with insurances on behalf of the office and its patients
- Helped create a organization system for daily office procedures

#### **THE AMERICAN INTERNATIONAL SCHOOL - CAIRO, EGYPT**

May 2017 - August 2017

##### *Assistant*

- Advised high school students on their concerns regarding university
- Worked closely with the Economics and Global Politics teachers to manage and maintain a positive class environment
- Worked closely teachers to create new methods of learning for the students to help maintain engagement

#### **UNITED NATIONS DEVELOPMENT PROGRAMME - CAIRO, EGYPT**

May 2016 - August 2016

##### *Poverty Reduction Intern*

- Participated in the "Egypt Network for Integrated Development (ENID)" project
- Collaborated with fellow employees to ensure that the Egyptian government continued to provide funding for the ENID project

## RED BULL - CAIRO, EGYPT

May 2015 - January 2016

### *Red Bull Associate*

- Became an effective first line of communication between Red Bull and the public
  - Assisted in the activation and management of Red Bull's "Summer Mania" in Egypt
  - Regarded as the face of the brand and was responsible in spreading awareness of Red Bull's mission
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## SKILLS

- Bilingual with near-native fluency in Arabic
  - Proficient in Microsoft Word, Excel, and PowerPoint
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