



Stored Materials Document Checklist

(I) To be filled out with each new materials storage request

(II) Refer to Owner/Contractor Agreement for any additional requirements

Material Stored:

Payment Application #:

Address/Location of Stored Materials:

Contact Person Name:

Contact Person Email:

Contact Person Phone:

Items Required for ALL Stored Materials

ITEM # RECEIVED

#1	Contractor has provided a written request to store materials off site <i>(Written request not required if explicitly on AIA G703)</i>	DATED:	BY:
#2	Updated Stored Materials Inventory Schedule <i>(Exhibit G.1)</i>	DATED:	BY:
#3	Bill of Sale or Invoice Evidence for Developer's Ownership of the Stored Materials <i>(Exhibit G.2)</i>	DATED:	BY:
#4	Designer/Architect/Third Party Inspector Acceptance Provide photos with material tags and ensure material is secure	DATED:	BY:
#5	Consent of Contractor's Surety N/A unless Contractor has financial issues and/or item is requested by Lender	DATED:	BY:

Additional Items Required for Materials Stored OFFSITE at Third Party Location (ex. GC Subcontractor or Supplier Warehouse)

ITEM # RECEIVED

#6	Insurance For Stored Materials naming the [LENDER] as a loss payee and listing Project Name Location of Storage & Value of materials stored (Accord 27 or 28 with insurance coverage greater than value of materials stored offsite) <div>DATED:BY:</div>
#7	Waiver of Consent by Storage Party (Exhibit G.3) <div>DATED:BY:</div>

Additional Items Required for Materials Stored OFFSITE at Borrower's Warehouse

ITEM # RECEIVED

#8	Warehouse Receipt - Meeting Uniform Commercial Code (U.C.C.) Article 7 - Requirements Bill of Sale (Item #3) not requested when warehouse receipt provided	DATED:	BY:
	<i>Warehouse receipts indicate ownership of inventory goods and/or unfinished goods stored in a warehouse by manufacturer or distributor</i>		
#9	Insurance - For Stored Materials <i>(See description for Item #6 above)</i>	DATED:	BY: