

PRIVACY POLICY

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INTRODUCTION

“pucupathfinder.com” (PUCU Pathfinder) provides an online repository for students and teachers to easily access various research studies through its website at (link), which is available on numerous devices.

This Privacy Policy outlines our practices in collecting, recording, protecting, and managing data that you provide in our services.

The mission of this online library is to help PUCU members navigate the world of research. It starts by improving openness and accessibility. Any person who uses the services of PUCU Pathfinder is considered a **“User”**. Users are prioritized and given access to the online library’s resources as well as publish their own academic works on the website.

This privacy policy can be modified depending on legal, technological requirements and the website's capabilities. It will follow the Republic Act 10173 or the Data Privacy Act of 2012 (DPA) in protecting people’s rights by ensuring that personal information is always secured and protected.

STUDIES YOU PROVIDE US

You can reach out to the researchers regarding displaying your academic studies through email. Rest assured that your works will be uploaded with the approval of the original researchers or teachers. With respect to their rights, the team can only upload the study if allowed by the owners and research advisers who shall also be properly acknowledged on the website.

DATA AUTOMATICALLY COLLECTED

Technical Information. Data collected automatically includes technical information which is frequently collected across apps and websites in order to improve localization and functionality. The PUCU Pathfinder is designed to work with any HTML link to retrieve information from a web page.

- Connected devices
- IP address
- location (with permission)
- Browser
- Language

Email Communication. Information collected when contacting us such as your name, email or contact number shall be kept with the utmost confidentiality in accordance with the Privacy Act and for your protection.

HOW WE USE COLLECTED DATA

- **EDUCATIONAL PURPOSE**
 - Through compiled resources from the school and users, PUCU Pathfinder can give access to many materials, some of which are really difficult to find. It will simplify data gathering for students and the process of teacher research more efficiently. As opposed to spending hours searching the internet, users can save time and energy in finding a guide for their own academic pursuits.
 - Collected studies will be uploaded with permission and used for school only. They will be used to coordinate and keep track of the research done at the school.
- **COMMUNICATION**
 - By using data that is automatically saved, such as emails, we apply the necessary security safeguards. On the website, every piece of information and every user-researcher interaction, suggestion, or comment will be encrypted and confidential.
 - The data can be used to improve the service's quality. We can use it to contact you for your requests, suggestions, or concerns. It will help us gain a better understanding of how students use our services and how they can be improved.

YOUR PRIVACY RIGHTS

When you visit our website, you have the right to ask us to correct or remove any personal information we have about you. If you wish to have your personal information deleted from our records, you have the right to request the deletion of such information. Additionally, if you have participated in a study on our website and wish to have your data removed, you may also exercise your right to request the deletion of the study. Please note that certain legal obligations may prevent us from immediately deleting all of your personal information, and we may need to retain certain information for legal or administrative purposes. Nonetheless, we will make reasonable efforts to fulfill your request in a timely and appropriate manner.

We place great value on safeguarding your privacy and will take appropriate measures to protect your personal information. If you have any queries or concerns regarding your privacy, please do not hesitate to contact us.