

# ALYSSA JOY GARCIA FLORES

GRAPHIC DESIGNER AND WEB DEVELOPER

## ABOUT ME

I'm Alyssa Joy Flores, a passionate graphic and web developer dedicated to solving business challenges through creative design and technical expertise. I specialize in enhancing brand identities and creating simple backend functionalities like CRUD operations. Known for my logical, independent, and observant approach, I deliver well-considered solutions with attention to detail, ensuring impactful results in every project

## EDUCATION

**College: PHINMA Araullo University South Campus | 2025**  
Bachelor of Science in Information Technology Major in Web Development

**Senior High School: REH Montessori College | 2020**

Specialized Program in Accountancy, Business, and Management (ABM)

## SKILLS

- **Web Development:** I work with HTML, CSS, JavaScript, Node.js, and Express to create functional websites and simple backend operations (CRUD).
- **Web Design:** I have experience using Figma to design websites.
- **Testing:** I perform bug reporting, bug reproduction, bug user stories, test case creation, and functionality testing.
- **Graphic Design:** I use Photoshop, Illustrator, and Canva to create visually appealing designs.
- **Illustration:** I create both traditional and digital illustrations.
- **Photo Editing:** I edit and enhance visuals using Photoshop and Canva.
- **Video Editing:** I'm experienced with Filmora, Canva, and CapCut for video editing.



## CONTACT

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Alyssa Joy Flores

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## TECHNOLOGIES

- Figma
- Canva
- Adobe Photoshop
- Adobe Illustrator
- VS Code IDE
- MongoDB Compass
- MongoDB Atlas
- Render

## LANGUAGE

- Tagalog
- English

## WORK EXPERIENCE

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### **PHINMA Araullo University - South Campus Registrar**

**(July 17 2024 - October 11, 2024)**

#### **IT Specialist**

##### **200 hours duty**

- Office Support: Assisted in processing requests for student documents such as Transcripts of Records (TOR), Certificates of Grades (COG), and Certificates of Enrollment (COE). Distributed and collected request forms, coordinated with the cashier for payment confirmation, and scheduled document release. Managed physical copies of documents, ensured proper stamping, and verified signatures. Also resolved issues with the Student Information System, helping students who were unable to log into their accounts.
- Data Encoding: Updated and encoded student credentials and records using Excel, including student enlistment and overall school data. Organized and maintained records for accurate and efficient data management.
- Technical Support: Designed a user interface for the Student Credential System using Figma, incorporating necessary features to streamline student credential management.

#### **Test IO**

**(September 2024)**

##### **QA Tester**

- 10+ Bug reproduction
- 10+ User Stories

## ACHIEVEMENTS

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### **Salesforce Badges**

- **October 17, 2024**  
Completed App Builder Super Set
- **October 11, 2024**  
Completed Developer Super Set
- **March 14, 2024**  
Completed Admin Super Set

### **Test IO Badges**

- **September 13, 2024**  
Certified Exploratory tester
- **September 8, 2024**  
Certified Reproductions tester

## WORKSHOP

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### **March 29, 2023**

Oracle Academy – Database Foundation

### **October 8, 2023**

AWS Academy Graduate - AWS Academy Introduction to Cloud Semester 2

### **October 20, 2023**

Introduction to Swift Playground: Making your First App

### **August 2024**

Great Learning - Software Testing Tutorial

### **August 2024**

Google IT Support

## SEMINARS

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### **Phinma Araullo University**

- IGNITE CIT TECH TALK: Introduction to Swift Playground
- University Research Colloquium 2023

### **Clairemont Ferrond**

- Forging Connections: Building Bridges of Innovation and Talents
- Defend and Protect: Cyber-security Awareness Symposium

### **Found-ever Roadshow**

- Learning and Development

### **Stanford IT Learning**

- Introduction to 3D Printing

### **PSiTE**

- iRCITE 2024: Breaking Barriers and Empowering Change Through Global Innovation, Knowledge , Engineering and Diversity- Centered Research