Scrum Meeting Document

Date: February 2,2026
Time: 12:30pm - 2:00pm
Meeting Type: In-person (COM 302)

Team Member	Attendance
Owen	☑
Ye	☑
Su	☑
Sultan	☑

Key discussion points:
- The functionality of the driver (actor) whether it will be a primary actor or secondary actor.
- Conclude on the general flow of how the entire system works and interacts with each other.
- Primary and secondary actors of the system and how they are dependent on each other.

Action items:
- Created a draft and general outline of the user case diagram.
- Split tasks to finalize the user case diagram.
- Decided on the next team meet up.

Responsibility:
- Ye was responsible for drawing the user diagram on the white board while we had our discussion.
- Su wrote the scrum document and will draw the final version of the diagram.
- Sultan researched sample user diagrams to help the group come up with better ideas when drawing the user diagram.
- Owen was the main speaker who led the team discussion.