
..Writing.. Rubrics

Writing rubrics (or scoring guides) help a teacher evaluate a student's final draft and his use of the Writing Process. Using a rubric makes the evaluation process more reliable and consistent. The rubric also serves as a place to record errors. To help a student maintain a positive attitude toward writing, you should avoid displaying his writing projects with errors marked on them. A rubric allows a student to know what is expected in his writing and to do a self-evaluation.

If you choose to assign a grade to the writing project, you may want to make the different categories (Writing Process,

Content, Mechanics) worth different amounts of points; for example, you could multiply the *Writing Process Total* by 3 and the *Content Total* by 2 if you want to increase the weight of these categories over Mechanics. You may consider increasing the value of specific items that you want to emphasize or items that require more effort and skill; for example, revising a project requires more effort and skill than writing a title.

Permission is granted for the teacher to reproduce a rubric for each student in the class.

CHAPTER
rubric

Name

CHAPTER rubric 2

Writing a Personal Narrative

Name _____

Writing Process	Points
Planning: made an events/details chart	
Drafting: wrote the first draft	
Revising: improved the first draft	
Proofreading: marked mistakes and corrected them	
Publishing: prepared the final draft and shared it with others	
Writing Process Total	

Content	Points
Has a title	
Tells events in the order that they happened	
Includes time-order words to keep the order clear	
Includes dialogue	
Has an opening that gets attention	
Has a closing that tells how you felt or what you learned	
Content Total	

Mechanics	Points
Uses punctuation correctly	
Uses capital letters correctly	
Uses correct grammar	
Spells words correctly	
Mechanics Total	
Total Score = Writing Process + Content + Mechanics	

Add the following words to your personal spelling list:

Comments:

Scoring Key

3 points complete and correct
2 points complete and partially correct
1 point partially complete and partially correct
0 points not attempted or unacceptable

CHAPTER rubric 4

Writing a Newspaper Editorial

Name _____

Writing Process	Points
Planning: made a persuasion chart	
Drafting: wrote the first draft	
Revising: improved the first draft	
Proofreading: marked mistakes and corrected them	
Publishing: prepared the final draft and shared it with others	
Writing Process Total	

Content	Points
Has a title	
States position near the beginning	
Includes at least three logical reasons for position	
Supports reasons with facts and examples	
Uses transitional words and phrases to move from reason to reason	
Avoids propaganda tactics	
Uses variety in its sentences	
Content Total	

Mechanics	Points
Uses punctuation correctly	
Uses capital letters correctly	
Uses correct grammar	
Spells words correctly	
Mechanics Total	
Total Score = Writing Process + Content + Mechanics	

Add the following words to your personal spelling list:

Comments:

Scoring Key

3 points complete and correct
2 points complete and partially correct
1 point partially complete and partially correct
0 points not attempted or unacceptable

CHAPTER rubric 6

Writing Instructions

Name _____

Writing Process	Points
Planning: completed a time-order chart	
Drafting: wrote the first draft	
Revising: improved the first draft	
Proofreading: marked mistakes and corrected them	
Publishing: prepared the final draft and shared it with others	
Writing Process Total	

Content	Points
Has a title	
Has an introduction that leads into the instructions	
Lists materials needed before the steps begin	
Tells the steps in order	
Gives enough detail about each step	
Uses precise words	
Includes time-order words and spatial words or phrases for clarity	
Has a conclusion that sums up the instructions	
Content Total	

Oral Demonstration	Points
Uses expression with voice, face, hands, and body movements	
Makes eye contact with the audience while speaking	
Speaks clearly, with good pace and volume	
Demonstrates at least one step of the instructions clearly	
Oral Demonstration Total	

Mechanics	Points
Uses punctuation correctly	
Uses capital letters correctly	
Uses correct grammar	
Spells words correctly	
Mechanics Total	
Total Score = Writing Process + Content + Oral Demonstration + Mechanics	

Add the following words to your personal spelling list:

Comments:

Scoring Key

3 points complete and correct
2 points complete and partially correct
1 point partially complete and partially correct
0 points not attempted or unacceptable

CHAPTER rubric 8

Writing a Research Report

Name _____

Writing Process	Points
Planning: completed note cards; made an outline	
Drafting: wrote the first draft	
Revising: improved the first draft	
Proofreading: marked mistakes and corrected them	
Publishing: prepared the final draft and shared it with others	
Writing Process Total	

Content & Format	Points
Has a title	
Has an introduction that leads into the report	
Gives details in each paragraph that tell about the main idea	
Gives just enough detail about each main point—not too much or too little	
Uses sentences of various lengths	
Includes only facts and not opinions	
Has a conclusion that sums up the report	
Includes a correctly written bibliography	
Content & Format Total	

Mechanics	Points
Uses punctuation correctly	
Uses capital letters correctly	
Uses correct grammar	
Spells words correctly	
Mechanics Total	
Total Score = Writing Process + Content & Format + Mechanics	

Add the following words to your personal spelling list:

Comments:

Scoring Key

3 points complete and correct
2 points complete and partially correct
1 point partially complete and partially correct
0 points not attempted or unacceptable

CHAPTER rubric 10

Writing Historical Fiction

Name _____

Writing Process	Points
Planning: planned story elements and diagrammed the plot	
Drafting: wrote the first draft	
Revising: improved the first draft	
Proofreading: marked mistakes and corrected them	
Publishing: prepared the final draft and shared it with others	
Writing Process Total	

Content & Format	Points
Has a title	
Has a beginning that gets attention and establishes the setting	
Has a clear conflict and a believable resolution	
Contains accurate historical details	
Reveals details about the characters and setting through dialogue and action	
Builds the story's actions to a climax	
Has an ending that is satisfying and gives a finished feeling	
Handles paragraphing correctly	
Content & Format Total	

Mechanics	Points
Uses punctuation correctly	
Uses capital letters correctly	
Uses correct grammar	
Spells words correctly	
Mechanics Total	
Total Score = Writing Process + Content & Format + Mechanics	

Add the following words to your personal spelling list:

Comments:

Scoring Key

3 points complete and correct
2 points complete and partially correct
1 point partially complete and partially correct
0 points not attempted or unacceptable

CHAPTER rubric 12

Writing a Compare-Contrast Essay

Name _____

Writing Process	Points
Planning: chose a method of organization; completed a Venn diagram; wrote an outline	
Drafting: wrote the first draft	
Revising: improved the first draft	
Proofreading: marked mistakes and corrected them	
Publishing: prepared the final draft and shared it with others	
Writing Process Total	

Content & Format	Points
Has a title	
Compares and contrasts two science-related subjects	
Has a clear method of organization	
Has an introduction that leads into the main part of the essay	
Gives adequate details about each subject	
Uses comparing and contrasting words	
Uses descriptive words	
Has a conclusion that sums up the major points of the essay	
Handles paragraphing correctly	
Content & Format Total	

Mechanics	Points
Uses punctuation correctly	
Uses capital letters correctly	
Uses correct grammar	
Spells words correctly	
Mechanics Total	
Total Score = Writing Process + Content & Format + Mechanics	

Add the following words to your personal spelling list:

Comments:

Scoring Key

3 points complete and correct
2 points complete and partially correct
1 point partially complete and partially correct
0 points not attempted or unacceptable

CHAPTER rubric 14

Writing a Limerick

Name _____

Writing Process	Points
Planning: wrote a first line and listed rhyming words	
Drafting: wrote the first draft	
Revising: improved the first draft	
Proofreading: marked mistakes and corrected them	
Publishing: prepared the final draft and shared it with others	
Writing Process Total	

Content & Format	Points
Introduces the character in the first line	
Follows the <i>aabba</i> rhyme scheme	
Has the standard number of stressed syllables (3, 3, 2, 2, 3) in each line	
Has an interesting, memorable last line	
Tells a funny story	
Content & Format Total	

Mechanics	Points
Uses punctuation correctly	
Uses capital letters correctly	
Uses correct grammar	
Spells words correctly	
Mechanics Total	
Total Score = Writing Process + Content & Format + Mechanics	

Add the following words to your personal spelling list:

Comments:

Scoring Key

3 points complete and correct
2 points complete and partially correct
1 point partially complete and partially correct
0 points not attempted or unacceptable

CHAPTER rubric 14

Writing a Free Verse Poem

Name _____

Writing Process	Points
Planning: made a word web to explore personal experience	
Drafting: wrote the first draft	
Revising: improved the first draft	
Proofreading: marked mistakes and corrected them	
Publishing: prepared the final draft and shared it with others	
Writing Process Total	

Content & Format	Points
Has a title	
Draws meaning from an emotional experience	
Captures attention at the beginning	
Includes sensory details	
Uses condensed language	
Has effective line breaks	
Content & Format Total	

Mechanics	Points
Uses punctuation correctly	
Uses capital letters correctly	
Uses correct grammar	
Spells words correctly	
Mechanics Total	
Total Score = Writing Process + Content & Format + Mechanics	

Add the following words to your personal spelling list:

Comments:

Scoring Key

3 points complete and correct
2 points complete and partially correct
1 point partially complete and partially correct
0 points not attempted or unacceptable

CHAPTER rubric 16

Writing a Cover Letter

Name _____

Writing Process	Points
Planning: completed a planning chart	
Drafting: wrote the first draft	
Revising: improved the first draft	
Proofreading: marked mistakes and corrected them	
Publishing: prepared the final draft, including the SASE, and shared it with others	
Writing Process Total	

Content & Format	Points
Explains the purpose for writing	
Shows that the writer has knowledge of the publication	
Gives a few brief details about the writer and his writing experience	
Uses precise wording	
Uses a polite tone	
Gives plain facts without unnecessary details	
Uses correct business letter form	
Has a correctly prepared SASE to accompany the letter	
Addresses the envelope correctly	
Content & Format Total	

Mechanics	Points
Uses punctuation correctly	
Uses capital letters correctly	
Uses correct grammar	
Spells words correctly	
Mechanics Total	
Total Score = Writing Process + Content & Format + Mechanics	

Add the following words to your personal spelling list:

Comments:

Scoring Key

- 3 points** complete and correct
- 2 points** complete and partially correct
- 1 point** partially complete and partially correct
- 0 points** not attempted or unacceptable