

**Contract Extension Letter**

**Date: 4/5/2025**

**Candidate Name Ponselvi Sermadurai**

**Employee ID – ponserma**

**S/o- Sermadurai**

**Address- 15 Ramanujanagar Bus Stop Hopes Hopes 641015**

**Ref: Fixed Term Employment Contract Ref No ponserma Dated 4/6/2025**

**Agency Offer ID: 201778071**

Dear :Ponselvi Sermadurai ,

Please refer to Fixed Term Employment Contract (Ref No **201778071** Dated **4/6/2025** ) executed by <**Weavings Manpower Solutions Pvt. Ltd.** > with you and your subsequent employment with <**Weavings Manpower Solutions Pvt. Ltd.** >. As per the terms of the employment contract, your last working date with <**Weavings Manpower Solutions Pvt. Ltd.**> was **4/6/2025**

Subsequent to our mutual discussion and concurrence, you and <**Weavings Manpower Solutions Pvt. Ltd.**> hereby agree to extend the employment period through <**4/6/2025**>. Consequently, all the terms of the employment agreement, except clause [Short term contract] shall continue until < **4/6/2025**>.

On your request, Weavings Manpower Solutions Pvt. Ltd. has agreed to grant additional right to you to terminate the employment agreement by adding the following clause:

"The employment agreement shall be deemed to be terminated by you in case of "continuous absenteeism for 3 or more days" or "absenteeism for 5 or more days on 3 or more different occasions without intimation in any two consecutive months or your contract duration, whichever is less". In such an event, <Weavings Manpower Solutions Pvt. Ltd.>, shall be at liberty to seek damages or such other amount as may become payable under the employment agreement"

Do confirm your acceptance to the extension by signing below. Please note that, except what is contained herein, all other terms and conditions of the original contract (Ref No 201778071 Dated 4/6/2025) remain unchanged and will continue to be applicable to you.

Yours faithfully,

**For Weavings Manpower Solutions Pvt. Ltd.**



**Authorized Signatory**

**Name: Tulika Raj**

**Acceptance**

I have read this letter in full & understand it fully. By signing this letter of contract, I accept all aforementioned terms & conditions of the contract of employment offered by << **Weavings Manpower Solutions Pvt. Ltd.**>>.

**Name: Ponselvi Sermadurai**

**Signature:**

**Employee ID-ponserma**

**Date:**