name of the web site
User Test Report

[Name of Report Writer/Group Members]

[Report Date]

Introduction
[Include and introduction about the web site under test and the purpose of it.]

[Provide a summary about who conducted the test, how it was conducted, what method was used and a relevant literature survey. Include a brief summary about the session data.]

Executive Summary
[The Executive Summary should describe when and where the test took place. Describe the purpose of the test. Include the number of participants and the length of the sessions. Provide any additional information about the test. Provide a brief overview of the results, the participant demographic information and summarize the problems users faced.
Provide a paragraph describing what is included in the document.]

Methodology
[Provide few sentences describing how your assignment was given]
Step 1
Insert your submitted *Usability Test- Step 1* assignment with necessary editing.
Step 2
Insert your submitted *STEP 2 Test Plan* assignment with necessary editing.
Pilot
Explain your pilot test and insert the findings of your submitted *Pilot Test* assignment
Usability Test
    Sessions
    [Describe all the individual sessions (pre-, during and post-test) – length of time and what happened during those sessions. Explain what the participant was asked to do. Include the subjective and overall questionnaires in the attachments' section.]

    Participants
    [Provide a description of the participants. Include the number of participants, dates and the number of participants on each testing day. Provide a summary of the results from the demographic/background questionnaire (if any) and display this information in a table.]

    Scenario & Moderation
    [Describe the test, the moderation technique, metrics and the tasks included in your test. Indicate if there was an update upon completing the Pilot test. Display the task titles in a bulleted list.]

Results

Based on your metrics, explain and list your results.

For example, if your metrics will be on task completion (effectiveness):

Participant	Task 1	Task 2	Task 3	Task 4	Task 5	Task 6
1	√	-	√	-	√	-
2	√	-	√	√	√	-
3	√	√	√	√	√	-
4	√	√	√	√	√	-
5	√	-	-	-	√	-
Success	5	2	4	3	5	0
Completion Rates	100%	40%	80%	60%	100%	0%

Table X. Task Completion Rates

All participants successfully completed Task 1 & Task 5. Task 3 was completed by 80%, Task 4 by 60%. The lowest completion rate is for Task 2 with 40% whereas none of the participants were able to complete Task 6.

if your metrics will be on time on task -ToT (efficiency):

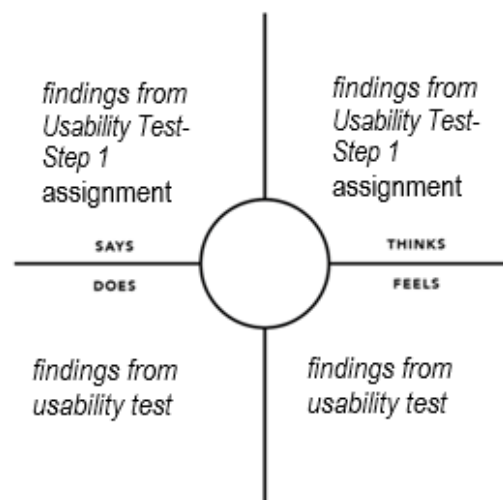| Participant	ToT 1	ToT 2	ToT 3	ToT 4	ToT 5	ToT 6
1	00:22,23	01:54,24				
2	00:18,01	01:11,32				
3	00:20,31	00:55,55				
4	00:24,43	00:59,45				
5	00:18,55	01:28,59				
Average TOT	00:20,71	01:02,23				

Table X. Time on Task (ToT) data

Average ToT for Task 1 is less than 21 seconds whereas it exceeds a minute for Task 2….

Analysis

[After completing your tests, copy the empathy map of your *Usability Test- Step 1* assignment and **for each user** fill out the remaining sections based on your test results. Analyze and discuss your findings by providing detailed explanations on your test purpose(s) and measured outcomes **for each user separately, together with items which could be generalized**]
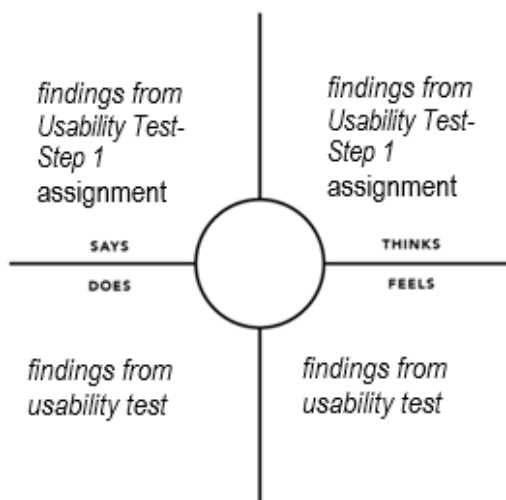
Empathy map of Participant 1   *Empathy map of Participant 2*

Recommendations
The recommendations section provides recommended changes and justifications driven by the participant success rate, behaviors and/or comments. Recommendations will improve the overall ease of use and address the areas where participants experienced problems or found the web site unclear.
[Provide your recommendations by a bulleted list.]

Conclusion
[Provide a short conclusion paragraph. Begin with an overall statement of what the participants found and what is key about the web site].

Attachments
Background Questionnaire (if used)
Post-Task Questionnaire (if used)
Task Scenarios
Recorded Tests (link of the online file sharing platform)