

# LINH DUONG

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*Dear recruiter,*

The extra few minutes you spent reading this letter will be proved worthwhile below. Nonetheless, I am writing to nominate myself for this Quality Management Intern at *BOSCH* with one ultimate desire in mind: to be given an opportunity to prove my potential in a gender-neutral work environment.

Having received experiential learning, mentorship from tech-savvy industry experts like *VinAI* and led many successful Hackathon projects, one of which entitled me and my team members as "*Top 3 Mentor's Choices*" (*Global Health Hakathon 2022*), I developed skills in five crucial areas: technical, team management and problem-solving, strategy planning and communication. I would personally be able to meet your company's requirements as my deep understanding of the needs of the business has been building up by coordinating these events, keeping engagement, and being hands-on immediately over several topics:

- Scoped & designed OOP class diagrams for a solid system architecture
- Implemented the Agile software development methodology
- Automated the workflow with CI/CD pipeline tools like GitHub Actions to enhance team performance
- Solid programming backgrounds of Java along with OOP concepts, SQL for Database Managing and Python for Data Training and Manipulation

After holding 2 places as a fulltime double-major student at 2 universities while working as a part-time KOL & Business Analyst with *Shopee* across multiple social medias, I learned how to multitask and prioritize responsibilities. In your fast-paced organization, the ability to effectively prioritize is a significant component of success and i hope to demonstrate my intellectualism and practicality to *BOSCH* with these training sets below

- Integrated latest IT on-trend technologies (AI, ML, DL, CV, cloud computing) into software solution
- Managed multi-department, cross-cultural team members
- Delegated & ensured all tasks are sequential and logically scheduled
- Created a formal specification document that captures the views of the project stakeholders and the end-users

I believe my presence in *BOSCH*, where my abilities are truly demonstrated and facilitated, are bound to be a breath of fresh air and will create an immediate impact on your organization with my quantitative training, relevant coursework and energetic positivity.

Kind Regards,

Linh Duong