



CONTACT



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Basundhara-3, Kathmandu

EDUCATION

School Level Certificate

Shree sharada uchha MA.Vi. /
Batakachur-baglung "kisimkot" /
April, 2010 - March, 2015

10+2(management)

Manimukunda college/HSS / Yogikuti,
butwal / June, 2015 - October, 2017

Bachelor of Business Studies (BBS)

shankerdev campus / Putalisadak,
Kathmandu / February, 2021 -
Present

SKILLS

- MS Office - Skillful
- Tally ERP 9 - Experienced
- Email-Internet - Experienced
- Busy accounting software -
Skillful

LANGUAGE

Nepali	● ● ● ● ○
English	● ● ● ● ○
Hindi	● ● ● ● ○

Laxman Paudel

Accountant

I want to work in a professionally challenging and motivating environment to gain practical and contribute positively toward achieving goal of the enrich my knowledge and skills.

ACHIEVEMENTS



EXPERIENCE



Bookkeeper

Samuder & co. / Greenfield, haryana India / September, 2018 - November, 2021

TRAINING/CERTIFICATIONS



MS office

CA samuder & co. / 2018



BUSY and Tally ERP 9

CA samuder & co. / 2018

PROJECTS



Bookkeeping of daily transactions.



GST return filing on Indian government site



Transactions bank reconciliation