



NAME : ANNA LIMBU

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OBJECTIVE

• Quest to work in a good environment which will help me to impact knowledge and other different things by virtue of sincerity and dedication. I intend to contribute positivity towards the growth and prosperity of the company.

EXPERIENCE

2years experience in Associate Nepal Synergy as an Administrative officer from 2019-2021.

EDUCATION

- S.L.C Heritage High Academy.
- +2 graduate from Trinity International College.

PERSONAL TRAITS

- Ability to balance workload efficiently.
- Analytical and able to work in a constant challenging work environment also able to learn program and process quickly.
- Excellent verbal and written communication skills.
- Flexible willing to take on more responsibility as needed.
- Multi-tasking can work under pressure, co-ordinate multiple projects.

TRAININGS

- Flytech International Pvt.Ltd
- Certified B.P.O (Business Process Outsourcing)