

Task 5

Evaluation of Group Working for the Presentation

Evaluation of how well your group worked

You have completed your presentation coursework, working in your groups, your week 5 task is to evaluate how well your group worked together. Complete this as soon as you can after your presentation so the experience is fresh in your minds. Score each of the factors (with reference to the key) by ticking the relevant box and, to complete the sections with comments, analyse your performance against the various factors so that your comments demonstrate that you have thought about and critiqued what you did for the presentation. Lastly, consider how you would improve things for the next presentation that you do.

Name of Group: Group 10						
Factors	-2	-1	0	+1	+2	Comments
Group organisation Were the group organised or disorganised?					✓	We were quite organised and everybody knew what their roles were.
Good Group members Were group members co-operative, flexible, complete tasks on time?					✓	The group was very co-operative, flexible and punctual.
Not-so-good Group members Were team members unhelpful, unreasonable or lazy?					✓	None.
Ideas & suggestions Were ideas creative relevant and workable?					✓	We had to change our pitch several times but each idea was creative and original.
Research Was research sufficient?					✓	Research was designated mainly from 1 person and when he shared the research with the group, everyone built upon his research and gave new ideas.
Meeting Attendance Did the group meet regularly and did members attend?					✓	There was a member who didn't meet up as much but he came when we asked him to meet up at later times and we met up regularly.
Encouragement & motivation Did group members motivate & encourage? Were there non-contributors or strong personalities?					✓	There was no need for motivation or encouragement; everybody enjoyed doing the project from start to finish.
Grasp of the Brief Did group members understand the brief or were they unclear about what to do?					✓	We all understood what we had to do and if there were any questions, it was asked without hesitation and cleared up very quickly.

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Evaluation of Group Working for the Presentation

Contribution to the work Did group members contribute equally or were the contributions patchy?					✓	Every member contributed strongly and equally.
How would you improve the group's performance?					✓	Making all the pitch clear. We managed to make 90% of our presentation clear and we will work to make it 100%.

Key	-2	Very poor
	-1	Slight negative
	0	Neutral
	+1	Positive
	+2	Exceptionally Good

Only use +2 or -2 for the exceptionally good or bad and 0 for average

This is a group task and is worth 15% of the marks for the Report.