

DRAFT subject to moderation

Group Report (worth 30% of the total module marks)

1. Report Specification

The report for Creative Computing Profession module is a group assessment and your group will be given a number of tasks to complete. Some of the tasks are to be undertaken as a group, some are individual tasks which will be combined into the final report.

Once the tasks are complete, they should be written up and collated to form the report. For some of the tasks you and your group will have to undertake research. This will involve you using the internet and electronic and other library resources and you must properly reference the sources you refer to in your report as evidence of the research that you have undertaken. You should include the Minutes of your group meetings in the Appendix section of the report.

2. Report Format

The report should be in the following format:

1. Title page with report title, the module code, word count and date stamp.
2. Introduction which introduces the subject of the report and details the content of the various sections of the report.
3. Sections for the various tasks:
 - 3.1 Working in Groups (task 2)
 - 3.2 Evaluation of Group Task (task 5)
 - 3.3 Creative Industry sectors (task 6)
 - 3.4 Production Process within the Industry sectors (task 7)
4. Conclusion
5. Reference Section
6. Appendix Section

Your report should be in Microsoft Word format (Arial, 12 point text). The word limit for your report is 5,000 words (strict).

You should read the appendices on plagiarism and referencing. Your report should be submitted to Turnitin which is the anti-plagiarism software used by the University.

3. Submission Dates

Finished reports must be submitted in hardcopy to the School of Computing Office E217 on or before **4pm on Friday 12th December 2014** and marked for the attention of your tutor. You should not include your name or Banner ID on your submission but must attach an anonymous marking sheet for each group member to the front of the title page of the coursework. The anonymous marking sheets are available from the office.

You must also submit an electronic copy of your coursework through Moodle, on or before, **midnight on Friday 12th December 2014**.

4. Marking Scheme

Marks will be awarded for each of the following categories:

- ☐ Report content
- ☐ Research – demonstrate evidence of research by backing up the points that you make in your report with reference to your sources. Sources should be reputable ie industry recognised internet sources, journals, books and other appropriate sources.
- ☐ Presentation and format

Each category will have equal weight.

5. Plagiarism

Students must comply with the University's plagiarism policy, which will be strictly adhered to for the purposes of this assignment. Guidance notes on avoiding plagiarism are at:

www.paisley.ac.uk/schoolsdepts/capd/documents/MakingSuretheWorkYouPresentisYourOwn.pdf.

Notes on referencing are in section 8 of this document and a useful link on Harvard style referencing is at:

www.paisley.ac.uk/schoolsdepts/capd/documents/Referencing-Bibliographies-Signpost-2.pdf.

Students should use Harvard style referencing for this assignment. Guides to assist with researching your topic and report writing are at: www.paisley.ac.uk/schoolsdepts/capd/studyskills.asp.

6. References

References may be cited:

In the body of the Report

You should reference all sources used in your report. This means that in the body of the report you attribute your sources by identifying the source of the opinion that you are using, e.g.

"It was James Moor (1985) who asserted that computers are "logically malleable" in the sense that "they can be shaped and moulded to do any activity that can be characterised in terms of inputs, outputs, and connecting logical operations."

or, if you do not want to use a direct quote, you could paraphrase what Moor says, e.g.

Moor (1985) talks about the concept of 'logical malleability' that conveys the idea of computers being modelled based on user interaction and resultant output

or, another way of saying the same thing, e.g.

The concept of 'logical malleability' conveys the idea of computers being modelled based on user interaction and resultant output (Moor, 1985)

Any of these methods are an acceptable way to reference within your report.

At the end of the Report

You should have a separate page at the end of your report, clearly headed up as a reference section.

Your references should be in alphabetical order according to authors' surnames, e.g.

Berleur, J. (1996) *The IFIP Framework for Computer Ethics, Science and Engineering Ethics*, Volume 2 No 2, 1996 forthcoming.

You will see that there is a logical progression to this method of citing authors:

1. **author(s) name(s)**
2. **year of publication**
3. **title of book / name of journal article**
4. **publisher & place of publication / name of journal**
5. **(for journal articles) volume number of journal, issue number and page numbers**

Further guidance on referencing

Please refer to the library guidance: <http://www.uws.ac.uk/about-uws/services-for-students/library/guides-and-online-help/>

Your attention is drawn to the University's policy on cheating and plagiarism

<http://www.uws.ac.uk/current-students/study/exams-and-assessment/>.