Computing Honours Project
(COMP10034)

Lecture 5

Interim Report (Worth 10%) and
Presentation/Poster Presentation
(Worth 10%)

If you are struggling, have problems, queries then either:

(i)   Email me

(ii)   Arrange to see me in person

Don't leave it until it too late and make the problem worse

Interim Report

Submission Date: **Friday 23ʳᵈ November 2018**

Submission details to follow – will be through Moodle and Turnitin

Interim Report

You should aim to have a **draft** of your Interim Report completed by the **end of Week 10** to discuss with your Supervisor at the formal meeting in **Week 11 or 12**

This provides you with time to make any **necessary changes and updates** ready for final submission

Interim Report worth **10%** of overall Hons Project mark – so important to put the effort in

Interim Report

As a guide, should be between **2,500-3000** words in length (not including list of references)

Length of Interim Report depends on **type** of Hons Project undertaken – i.e. whether **developmental or investigative/technical in nature**

Interim Report

Marking Scheme for Interim Report:

Structure, Presentation, Style of Report	10%
Literature Review/Background Study and Referencing	30%
Preliminary Work/Creative Accomplishments	30%
Progress and Future Planned Work	30%

Interim Report

Marking scheme can be adapted within reason with agreement of your supervisor and myself

Hons Projects in areas not well served by relevant literature should **consult the supervisor** for advice on what to include in the background section of report

If in doubt consult your supervisor and myself

Interim Report

Should contain:

 - An **Introduction and Overview** of the Hons Project

- A **review of the literature** completed so far or **other relevant background study (scene setter)**

- Discussion of progress towards your **basic objectives** e.g. overview of any research methodology, summary of initial analysis or design, any preliminary results etc

Interim Report

For **investigative type projects** can contain details of:

- Research methodology

- Work on interviews, surveys etc

- Organisations, stakeholders involved etc

- Key issues/themes to be investigated

- Any initial interview/survey work undertaken etc

- Preliminary results

Interim Report

For more **development projects** can contain details of:

- Work on user needs and requirements, approaches used

- Work on any interviews, surveys etc,

- Key issues/themes to be investigated

- Initial design work – highlighting process undertaken, initial screen designs, game designs, app designs, initial lab/simulation work etc

- Any initial user feedback/testing

Interim Report

Should contain:

- Summary of **progress against original objectives**, and a **plan for completion** of the Hons Project

- **Concluding remarks** – initial conclusions from work undertaken so far

Interim Report

Should contain:

- **References section** – in correct format, i.e. Harvard

- Include a copy of your **original Hons Project Specification**

- Include **any other relevant Appendices**

Interim Report

Clearly the Interim Report is an account of an incomplete Hons Project

The Interim Report does provide an **indication** as to **whether the student has made sufficient progress**

As well as the **Literature Review**, some progress will also be sought in terms of thinking about areas such as **Research Methodology**, **Design** and possibly **Implementation** issues etc (depending on type of Hons Project)

Interim Report

There will be **some level of duplication** between some content in your Interim Report and the Final Hons Project Report

However, the final Hons Project Report will provide a **more fuller and mature treatment of the Hons Project than is possible in the Interim Report**

Your **supervisor will be able to advise** you what they would expect to see in the Interim Report for your particular Hons Project

Presentation / Poster

Each student will give either a 15 minute presentation on their Hons Project, with 5 minutes for questions or there may be the possibility of presenting a poster at an employer event (still to be arranged)

Presentations will take place in Term 2 (Weeks 6, 7 & 8)

Some Programme Leaders may insist on their students undertaking a Poster so that they can participate in the Digital Futures Event

Presentation

The presentation **can take in place in a specialist lab,** if, for example certain software and equipment is not easily transportable or allowed to be copied on to other machines etc

You must let your supervisor and moderator know about this **well in advance if this is the case**

Presentation

Students will generally use **standard audio-visual aids** provided in the classrooms for their presentation

You may wish to **connect your laptop** etc if you want to demonstrate your prototype or show particular information

Additional specialist equipment may be available on request – **this is up to the student and supervisor to organise**

Presentation

It is your responsibility to ensure that any **equipment is set up and working properly**

In addition, it is your responsibility to ensure that any prototype your are demonstrating **works on the machine you are using for the demonstration**

Also make sure you **know how to connect any other equipment such as your laptop for example to the projector**

Presentation / Poster

Marking Scheme for Presentation / Poster:

Preparation of Presentation Material / Poster	10%
Presentation Style	20%
Content of Presentation / Poster	50%
Answering Questions	20%

Presentation

Some Basic Tips:

Make sure that you **rehearse your presentation or poster** beforehand and keep to the time allocated

Don't overdo the number of slides – any more than about 10-12 could mean that you are rushing through them

Poster
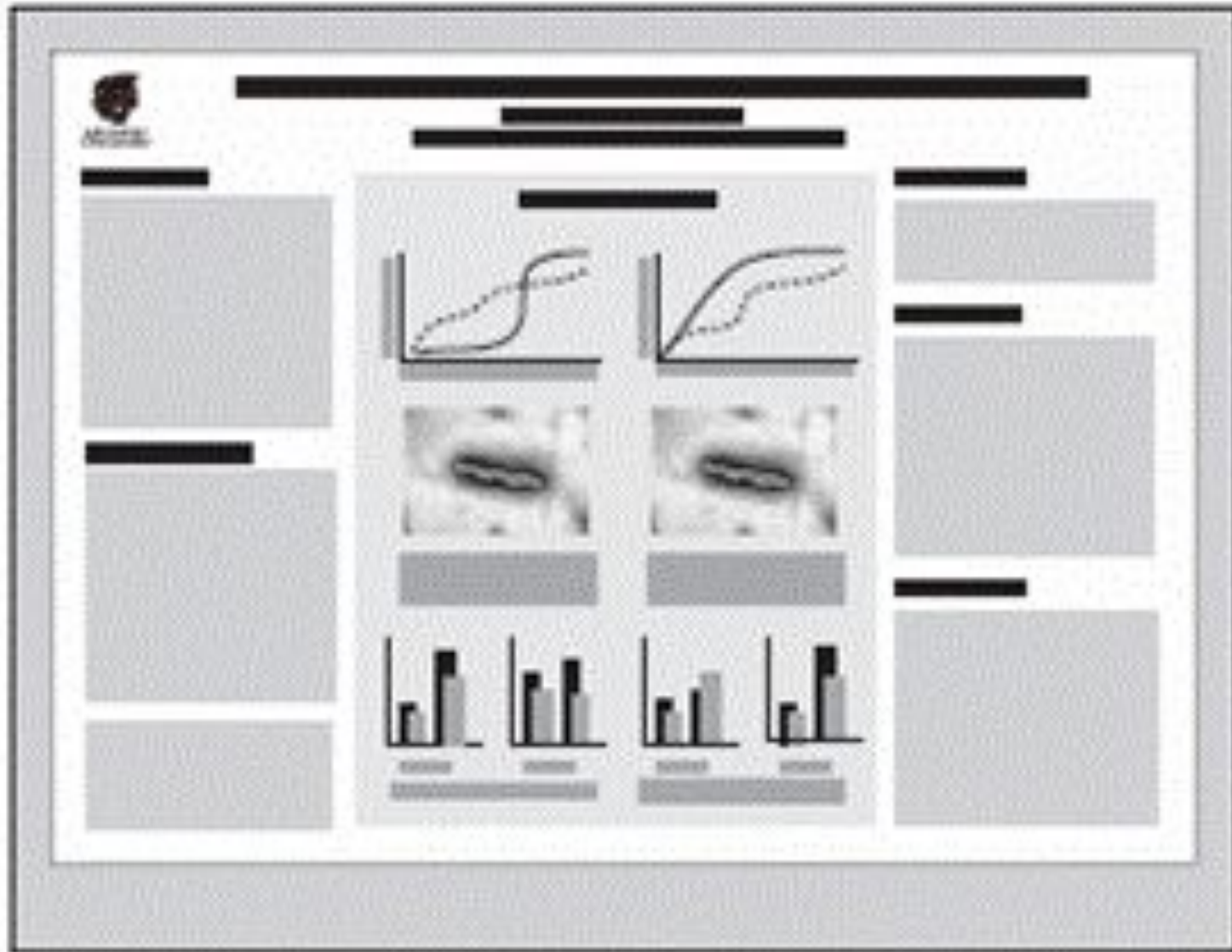
Approach One - One-Piece Method
The presenter chooses to design the poster in one large piece

The design is prepared using a software application such as Microsoft Powerpoint

It is designed and produced in A3 or A4 size and is then enlarged at the printout stage

UWS Printing Department can produce enlarged colour poster sized printouts

Poster – One Piece Method

Poster

Approach Two - Panel Method

The allocated poster area is divided up into a number of separate panels. These may consist of different elements such as text, pictures, tables or titles

Poster – Panel Method

Poster

Choose the production method that is most appropriate to your needs, abilities and resources

The panel method allows for greater flexibility and can be adapted to changing layouts. The one-piece method can be very eye-catching, making your poster stand out from the rest

More specific detail about the presentations and poster presentation will be provided at the **end of Term 1 / start of Term 2**

Presentation / Poster Questions

Think ahead and plan for typical questions
you might get asked

If you don't know the answer to a question **don't lie or try and bluff your way through it**

At that stage you should **know your area and be able to answer reasonable questions**