Computing Honours Project
(COMP10034)

Hons Project Terms 2 and Presentation

Hons Project Term 2

Final Hons Project submission date – Friday 29th March 2019 – just over 10 weeks time

Vital that you are organised and don't leave everything to the last minute

Make sure you have regular meetings with your supervisor – with formal meetings in Weeks 4, 8 and 11, as well as less formal meetings

Hons Project Term 2

Arrange meeting with your supervisor to get feedback on your Interim Report

If your mark is not as high as hoped – still plenty of opportunities to turn things around and make up lost ground

Still 90 marks (90%) available

Don't throw away the 10% for Project Management by not engaging with the module and with your supervisor

Hons Project Term 2

Learn from your Term 1 mistakes – there is still time to fix things and turn things around

Listen carefully to the feedback to your work so far – don't continue to make the same mistakes

If you are not sure of something then ask your supervisor and/or myself

I've seen lots of people not do so well at the Interim Report stage and then achieve a 2:1 / 1st at the final Hons Project stage

Hons Project Term 2

Every week and day is extremely valuable from now on – use your time wisely, plan carefully – don't waste the time you have left

End is in sight and I'm sure a successful outcome!

Other advice:

Make sure you follow your Hons Project specification in terms of focus, direction and marking scheme

Hons Project Term 2

Project specification states what you have to do to achieve a pass and a 1st Class, as well as how the final Hons Project will be marked

Don't deviate from this without the consent of your supervisor and myself

Regular meetings with your supervisor will help determine the extent to which you are on track

Hons Project Presentation

Will take place during **Weeks 5, 6 and 7 of Term 2**

Information on rooms/time and booking slots will be available soon on Moodle

You must 'book' a timeslot after finding out suitable times/dates with your supervisor and moderator

Presentation worth 10% or overall Hons Project mark

Hons Project Presentation

You will have **15 minutes** for the presentation and **5 minutes** for questions

The audience will comprise your supervisor, moderator and possibly other staff members

You need to structure your presentation and rehearse your presentation beforehand

The schedule will not allow time for overrunning

Hons Project Presentation

If you are demonstrating software then this must be **set up and ready to go**

Make sure you test it beforehand

If your presentation/demo requires a specialist lab then this **must be arranged with your supervisor and booked beforehand**

Hons Project Presentation

Marking Scheme:

Preparation of Presentation Material (10%)

Presentation Style (20%)

Content of Presentation (50%)

Answering Questions (20%)

Hons Project Presentation

You should discuss the format and content of your presentation with your supervisor in good time beforehand

What stage does your supervisor expect you to be at at the point of your presentation date?

Need to show you have made good progress since your Interim Report

Hons Project Presentation

Think carefully about the number of slides you use – not too many, not too few

More than 10 slides – the pace might be too frantic

Less than 5 slides – the pace might be too slow

How do you incorporate the slides with any possible demo of your work? Need to rehearse for slick changeovers

Hons Project Presentation

In terms of structure:

You need an **Introduction slide** that outlines the area of investigation, aims, objectives

You could have slide(s) that cover any **background information or literature review** (if appropriate)

You could have slide(s) that cover your **research methodology** that underpins the work (if appropriate)

Hons Project Presentation

In terms of structure:

You should have slides that discuss any **practical or empirical side of your work** (planned and/or undertaken) e.g. design, development, simulations, experiments, interview and survey work

You should have slides(s) that discuss any **initial or expected results** from your work, **how any analysis has or will take place**

You should have slide(s) that cover initial of **expected conclusions and future work** still to be conducted

Hons Project Presentation

In terms of structure:

Due to diverse nature of Hons Projects - **no single 'one-size-fits-all structure**

Discuss your proposed structure with your supervisor in terms of what they would expect and hope to see

Don't give them any nasty surprises on the day!

Hons Project Presentation

Advice:

Preparation and rehearsal are key – don't try and 'wing' it on the day

Don't spend too much time on background information leaving little time for more important areas

Don't make bold unsubstantiated claims regarding your work

Hons Project Presentation

Advice:

Make sure you explain clearly what the **issue or problem** is your work is trying to address and the **aims of your project**

Make sure you are clear as to what work you have done and what has already been provided by any existing platform or software

Make sure your presentation has a **clear structure**

Hons Project Presentation

Advice:

Don't get bogged down in unnecessary detail

Make sure you **keep track of time**

Hons Project Presentation

Advice:

Avoid simply reading from notes – it is boring to listen to and does not convey confidence in your knowledge and work

Use notes or slides **for prompts**

Make sure you **face the audience** – don't deliver your presentation with your back to the audience

Hons Project Presentation

Advice:

Don't look down at the floor while delivering your presentation

Try to maintain a **reasonable level of eye contact** with the audience – it does not mean you have to intensely stare at them

Make sure the text and any figures/pictures etc on the slides **are legible**

Hons Project Presentation

Advice:

Don't cram too much text or content on the slides

Try to speak at an **audible level** that is suitable for the room – don't shout or whisper!

Make sure you familiarise yourself properly with any audio visual and computer equipment **before the presentation**

Hons Project Presentation

Advice:

Don't use unnecessary technobabble, jargon, acronyms, abbreviations without suitable explanation

Make sure that the language is **appropriate to the subject area and level**

Answer questions clearly and honestly – don't try and bluff

Hons Project Presentation

Advice:

If you don't know the answer to a question then say so, but state that you will find out the answer and get back to the questioner – **but do not say this for all the questions!**

Try and **show some interest and enthusiasm** for your Hons Project work

The ability to make clear and effective presentations is important – potential employers often look for this skill

Hons Project Presentation

Any problems or queries then email me:

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