

An Introduction To UWS Careers and Employability Service



Careers Service is for **ALL students**

**..... and for up to two years after
completing your studies at UWS**

What we offer...

Careers Service
SUCCESS...
We'll help you achieve it!

- **Careers Guidance and Advice**
- **New Careers Information Resources**
- **Seminars on CVs, applications, job searching etc**
- **On line jobs site**
- **Part time work, Volunteer Work, summer work , internships, placements**
- **Employer events/presentations**
- **Special schemes – volunteer award, mentoring**

What we offer...

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- **CV cover letter checking and advice**
- **Interview tips and advice**
- **Mock interviews**
- **Psychometric testing samples and tips**
- **Career options and Choices**
- **Post graduate study routes**
- **Teacher Training applications**
- **Using Social Media**

Careers Adviser appointments

Careers Service
SUCCESS...
We'll help you achieve it!

- **Student link Tuesday 12 -1 – quick enquiries.**
- **40 mins Appointments – arrange at **Student Link** reception or by phone**
- **Guidance by email careers@uws.ac.uk**
- **Other arrangements can be made – eg telephone, skype where necessary**
- **Please inform us in advance if you have any particular needs**

Careers

Careers Service
SUCCESS...
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One To One Careers Guidance

Some of the topics we cover:

- Specific career areas open to you
- Help with CVs, applications, interviews
- Labour market information
- Changing or leaving a course
- Finding work and study opportunities
- Work experience options
- Helping you to identify your skills and strengths
- Transition from study to work
- These are only a few ideas. It's your appointment and you set the agenda!

Our Commitment To You

- To give impartial guidance
- To support you in decision making
- To focus on your needs
- To help you to prioritise
- To ensure information is accurate and up to date
- To refer you to other sources of information and help where appropriate

ALSO: Drop-in sessions, group employability workshops, employer presentations

How to find out what's going on ...

Careers Service
SUCCESS...
We'll help you achieve it!

- Read your weekly careers update by email
- Twitter - @careersuws 
- Website and blog – www.uws.ac.uk/careers
- On line jobs/opps www.uws.prospects.ac.uk
- School of Computing Engineering moodle site emails/forum

Careers & Employability Service

SUCCESS...We'll help you achieve it!

University of the West of Scotland - Careers & Employability Service

Careers Service · Job Shop · Placement
Online Vacancies & Events Service

Welcome to our online vacancies and events website.

You must register to access the service which will only take a few minutes of your time. Once registered, you will be able to search for:

- Graduate vacancies
- Part-time/Casual vacancies
- Internships and placements
- Volunteering Opportunities
- Events - including on-campus employer presentations and careers service workshops

Login

Username

Password

Login

[Forgot your password?](#)

[Forgot your username?](#)

Sign up

[Register now](#)

About UWS

[Home](#) > [About UWS](#) > [Services](#)

Vacancies and Events

By registering to use the University of the West of Scotland Prospects employment service, as either an undergraduate or graduate, you can:

- Be alerted by email of new vacancies matching a set of selected criteria
- Keep your own personal online Careers Diary
- Keep up to date with careers service workshops, employer presentations, careers fairs, placement preparation sessions, competitions, and drop in times.

Visit our: [vacancies & events website](#)

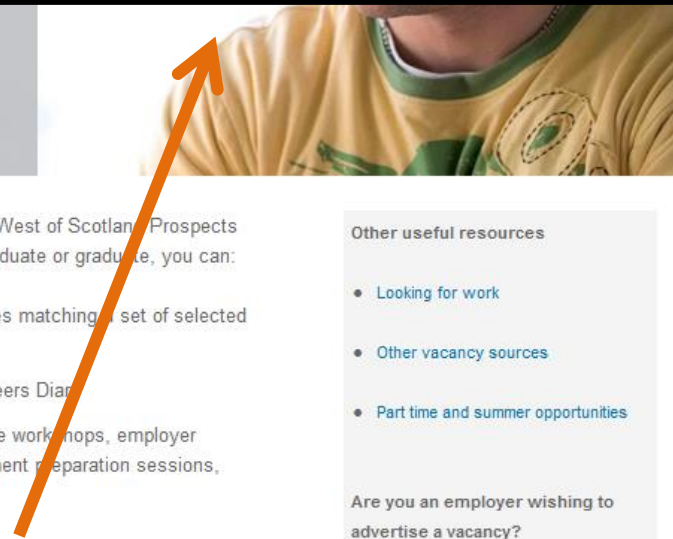


Other useful resources

- [Looking for work](#)
- [Other vacancy sources](#)
- [Part time and summer opportunities](#)

Are you an employer wishing to advertise a vacancy?

Click "[Employers](#)" here or on our menu and register as an employer with the Shared Vacancy Service.



- Overview
- Governance
- News and Events
- Faculties
- Schools
- Departments
- Services for Business
- Services for Students
 - Student Administration
 - Student Support
 - Student Finance
 - Library
 - **Careers & Employability Service**
 - Careers
 - Virtual Careers Library
 - Job Shop
 - Placement
 - Vacancies and Events
 - Mentoring Programme
 - Employers
 - University Staff
 - Printing
 - ICT Services

www.uws.prospects.ac.uk

- Search on “Media and internet” (30) and “information technology” (178)
- Register for Email alerts
- Covers internships and part time/voluntary work as well
- Jobs sources from all Scottish institutions
- Event registration

Sessions for Success

UWS UNIVERSITY OF THE
WEST of SCOTLAND

Library, Effective Learning, Careers

SESSIONS FOR SUCCESS

Trimester 1

(various dates throughout trimester)

Paisley Campus

Library Seminar Room (Level 2)

- Developing your Brand on line
- Writing a winning CV
- Understanding Graduate Job Applications
- How to be successful at interview
- **Library Seminar Room**

Computing and Creative Technologies Employability Event

- November – TBC
- 10 companies from a variety of industries that employ computing and creative technologies graduates
- Find out about roles and skills required
- Chance for informal networking

The SaltireFoundation

Undergraduate Internship Programme is now open.

- Fully funded internship exclusive to Scottish Universities
- **International company (USA/Canada/Africa even Australia)**
- Plug into a **powerful network** of contacts
- Full details and the application form
here: <http://www.saltirefoundation.com/> - click “Scholars”
- Tips and advice on how to complete the application form can be found in the Careers and Employability Moodle page: **INFOCS_01 – section The Saltire Foundation *Undergraduate Internship Programme***
- **Careers sessions to help with the Saltire applications at Paisley**

JP Morgan Hackathon

- 24 hr Code for Good Challenge solving tech problems for charities
- Link with JP Morgan Technical staff for sharing of expertise
- Fast track to recruitment for internships and year long placements
- <http://careers.jpmorgan.com/careers/programs/code-for-good>

Employer Mentoring Programme



- **Eligibility Requirements**
- Parent(s) did not go to university
- Joined university after studying at college
- A mature student (over 25)

Careers & Employability

Matched with an appropriate employer

Advice and guidance about career

Insight into working practices

Advice on applications, interviews and CVs

Download an application form

www.uws.ac.uk/employermentoring

OR

Contact Karen Shearer

karen.shearer@uws.ac.uk

Good websites to explore

- www.jobcrowd.co.uk
- www.gradit.co.uk
- www.thisiscodebase.com/jobs/

Thank you!

www.uws.ac.uk/careers

careers@uws.ac.uk

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