



USER GUIDE FOR VALVE INTEGRITY MANAGEMENT SYSTEM (VIMS) WEB SOFTWARE

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TIE OSES Manual for valve integrity Management System

1 INTRODUCTION

The purpose of this system is to provide a comprehensive system to handle Asset Register, IMR, Assessment, Tools with associated master modules and Reports. The system will integrate all modules for seamless user experience whilst maintaining a user-friendly interface. Users should update the information based on the given authorization. Additional features include adding, deleting, sorting, searching, and updating. Each user will have a role which consists of Facility Admin, Engineer and Viewer.

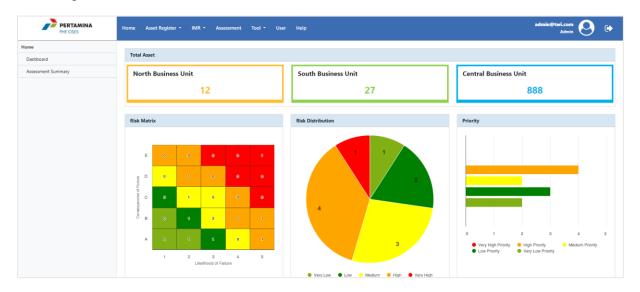


Figure 1-1 Main screen of Valve Integrity Management System (VIMS)

2 STANDARD NAVIGATION MENU

The Standard Navigation Menu consists of the following options and sub-options, arranged in a hierarchy of the menu and feature found in the Valve Integrity Management System (VIMS).

#	Main Menu	Reference
1.0	Home	Home screen will show the dashboard with a risk distribution graph.
2.0	Asset Register	
2.1	∟Area	One time data entry of Area details will be maintained here.
2.3	∟Platform	One time data entry of Platform details will be maintained here.
2.4	∟Asset	Asset details will be stored here.

Table 2-1 Hierarchy of the menu and feature

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#	Main Menu	Reference
3.0	IMR	
3.1	∟Inspection	Periodical Inspection details will be stored as per the Area and Platform.
3.2	∟Maintenance	Periodical Maintenance details will be stored as per the Area and Platform.
4.0	Assessment	Formulated assessment details will be maintained here.
5.0	Tools	
5.1	∟Import Asset Register	Bulk upload option to be established to register asset details.
5.2	∟Import Inspection/Maintenance	Importing a bunch of Inspection or Maintenance data can be uploaded here.
5.3	∟Import Assessment	Import Assessment details into DB.
6.0	User	User profile can be maintained.
7.0	Help	User Manual.

3 STANDARD GRAPHICAL MENU BUTTON

The following are brief descriptions, with examples of function and illustrations, of the menu and feature buttons found in the Valve Integrity Management System (VIMS).

Table 3-1 Menu and feature buttons

Button	Description
+ Add New	Name: Add Details: Allows the user to enter new information into the database.
⊘ Edit	Name: Edit Details: Allows the user to edit existing information in the database.
Save	Name: Save Details: Allows the user to save the new info or update the modified information into the database.

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Button

Description

Name: Delete

Details: Allows the user to delete existing information from the database.

Name: Cancel

Details: Allows the user to clear the data fields and close the popup screen.

Name: Print

Details: Allows the user to print data such as inspection, maintenance or assessment.

4 USER GUIDE

4.1 Login Page

To access the main page of the VIMS application, users are required to log in using the account that has been registered in this application. Here are the steps:

- Open the following Address in your browser: https://dev-twi.tech/vims/
- Enter your Email and Password
- Click the Login button

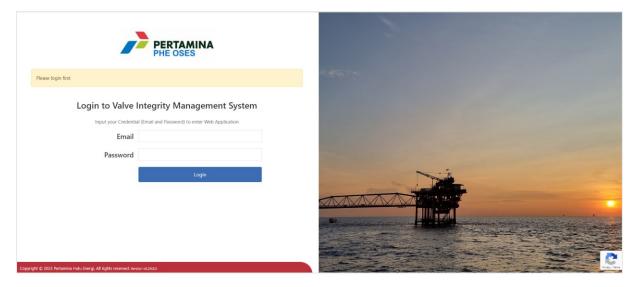


Figure 4-1 Login Page

If the Email and Password entered do not match, an Invalid email or password message will be displayed as shown below:

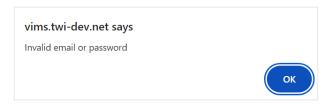


Figure 4-2 Login with Invalid Message

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And if successful, it will move to the Home page as in the next point.

4.2 Layout

VIMS application uses a Layout consisting of Header, Sidebar, and Content.



Figure 4-3 Layout VIMS

Header

This section displays the Logo, Top Menu and User Login



Figure 4-4 Header Layout

Sidebar

This section displays Sub from the Top Menu, or Asset Tree.



Figure 4-5 Sidebar Layout

Content

This section displays Pages based on the selected Menu, for example displaying the Dashboard.

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Figure 4-6 Content Layout

5 **HOME**

Home consists of two sub menus, namely Dashboard and Assessment Summary.



Figure 5-1 Home Submenu

5.1 Dashboard

The dashboard will display several charts including the Risk Distribution Matrix, Pie Chart Risk Distribution and Bar Chart Area Risk Status.

Matrix Risk Distribution

This section displays the number of Assets based on Risk Status

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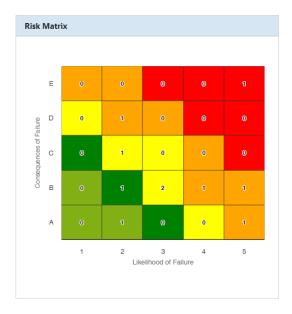


Figure 5-2 Matrix Risk Distribution

■ Pie Chart Risk Distribution

This section displays the percentage of assets based on their Risk Category to the total assets.

Area Risk Status

This section displays the number of assets per Area based on its Risk Category.

5.2 Assessment Summary

Asset Summary displays the Last Assessment Results for existing Assets.

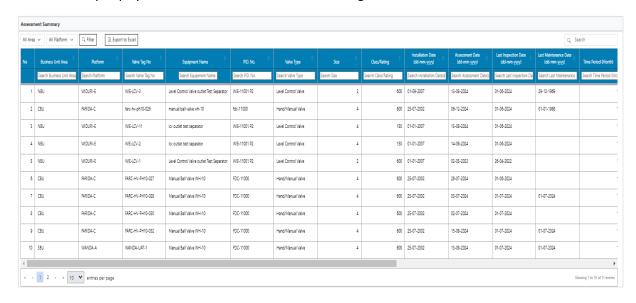


Figure 5-3 Assessment Summary

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There are several features in this section, including:

Filter by Area and Platform



Figure 5-4 Assessment Summary Filter by Area and Platform

Quick Search



Figure 5-5 Assessment Summary Quick Search

Export to Excel



Figure 5-6 Assessment Summary Export to Excel

 Quick Access to the Assessment, Inspection, and Maintenance page for the selected Asset in the Details column.



Figure 5-7 Assessment Summary Quick Access

6 ASSET REGISTER

Asset register module facilitates the initial data feeding into the database. It is able to store the Area, Platform and Asset information. These are all the one-time data entry into the database. Asset Register consists of 3 submenus, namely Area, Platform, and Asset.



Figure 6-1 Asset Register Submenu

6.1 Area

The Area master is maintaining the unique details about the business area. This section is used to display and perform data manipulation Areas such as Add New, Edit, and Delete.

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Figure 6-2 Area screen of Valve Integrity Management System (VIMS)

6.1.1 Area List

This section is used to display the Area list.



Figure 6-3 Area List

There is a Quick Search feature to find the searched area based on the query inputted.



Figure 6-4 Area Quick Search

6.1.2 Add Area

This section is used to add a new area with the following steps:

Click the Add New button.



Figure 6-5 Area Add New Button

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Input data in the dialog box that appears.

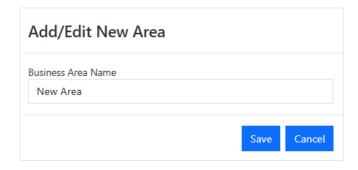


Figure 6-6 Area Add New Form

Click the Save button. The added data will be displayed in the area list.

6.1.3 Edit Area

This section is used to edit existing data, with the following steps:

Click the Edit button on the data you want to change.



Figure 6-7 Area Edit Data

In the dialog box that appears, change the data as desired.

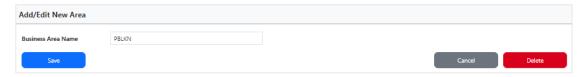


Figure 6-8 Area Edit Form

• Click the Save button. The changed data will be displayed in the area list.

6.1.4 Delete Area

This section is used to delete existing data, with the following steps:

Click the Edit button on the data you want to delete.



Figure 6-9 Area Delete Data

In the dialog box that appears, click Delete button.

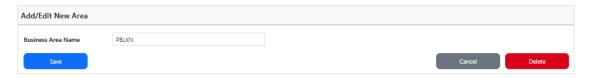


Figure 6-10 Area Delete Form

 A Confirmation Box will be displayed. Click the OK button to continue. Data that has been deleted will disappear from the area list.

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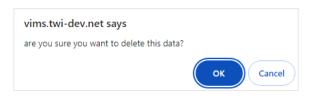


Figure 6-11 Area Delete Confirmation Box

6.2 Platform

It is able to store the Platform information. Each platform is linked with a specific Area with unique Code. One area can have multiple platforms. This section is used to display and perform data manipulation Platforms such as Add New, Edit, and Delete.

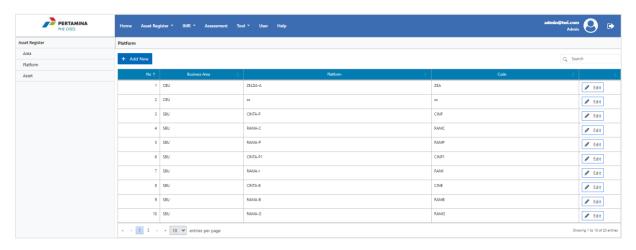


Figure 6-12 Platform screen of Valve Integrity Management System (VIMS)

6.2.1 Platform List

This section is used to display the Platform list.

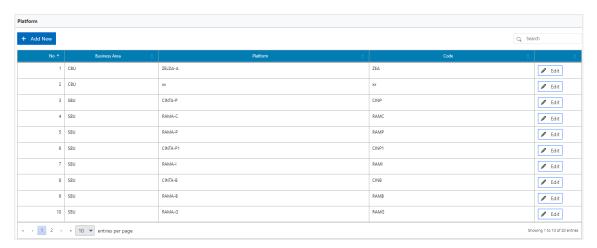


Figure 6-13 Platform List

There is a Quick Search feature to find the searched platform based on the query inputted.

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Figure 6-14 Platform Quick Search

6.2.2 Add Platform

This section is used to add a new platform with the following steps:

Click the Add New button.



Figure 6-15 Platform Add New Button

Input data in the dialog box that appears.

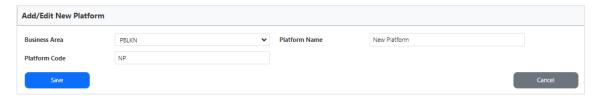


Figure 6-16 Platform Add New Form

Click the Save button. The added data will be displayed in the platform list.

6.2.3 Edit Platform

This section is used to edit existing data, with the following steps:

Click the Edit button on the data you want to change.



Figure 6-17 Platform Edit Data

In the dialog box that appears, change the data as desired.

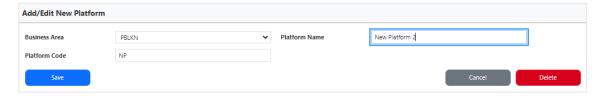


Figure 6-18 Platform Edit Form

Click the Save button. The changed data will be displayed in the platform list.

6.2.4 Delete Platform

This section is used to delete existing data, with the following steps:

Click the Edit button on the data you want to delete.

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Figure 6-19 Platform Delete Data

In the dialog box that appears, click Delete button.

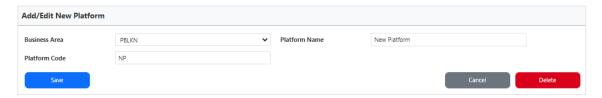


Figure 6-20 Platform Delete Form

 A Confirmation Box will be displayed. Click the OK button to continue. Data that has been deleted will disappear from the platform list.

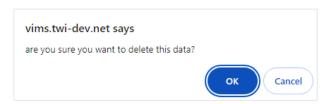


Figure 6-21 Platform Delete Confirmation Box

6.3 Asset

It is able to store the Asset information. Each Asset is linked with a specific Platform with unique Code. One Platform can have multiple assets. The details are categorized in to three levels such as Asset Information, Material Value and Operation & Fluid details as well. This section is used to display and perform data manipulation Assets such as Add New, Edit, and Delete.

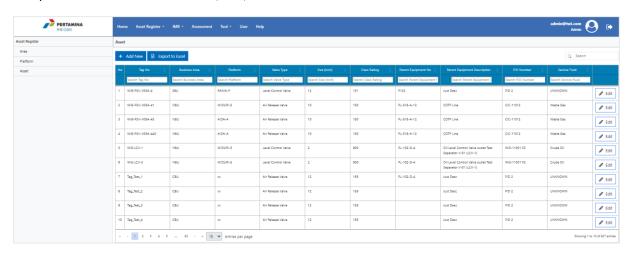


Figure 6-22 Asset screen of Valve Integrity Management System (VIMS)

6.3.1 Asset List

This section is used to display the Asset list.

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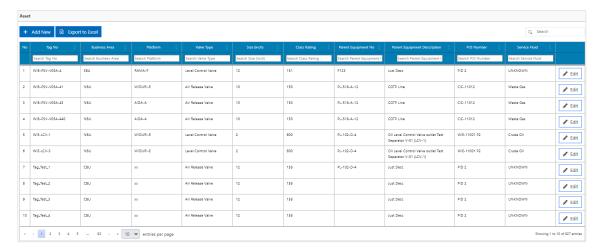


Figure 6-23 Asset Lists

There is a Quick Search feature to find the searched asset based on the query inputted.

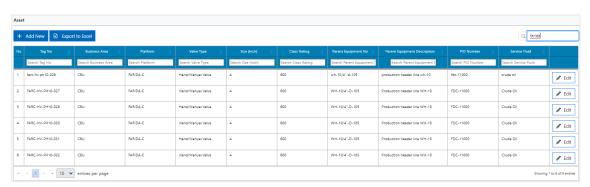


Figure 6-24 Asset Quick Search

6.3.2 Add Asset

This section is used to add a new asset with the following steps:

Click the Add New button.



Figure 6-25 Asset Add New Button

Input data in the dialog box that appears.

The user can create new assets with necessary fields. Asset Information is categorized as a fundamental detail of the Asset. The platform can be displayed to choose from drop down. The Tag No is to uniquely identify the asset.

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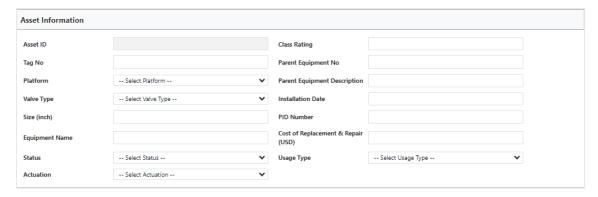


Figure 6-26 Add Asset Info Form

The Material value will be stored as part of the Asset details. There is an option to choose the Manual Override detail from the drop down.

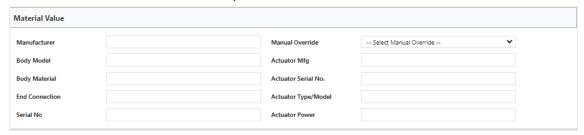


Figure 6-27 Add Asset Material Value Form

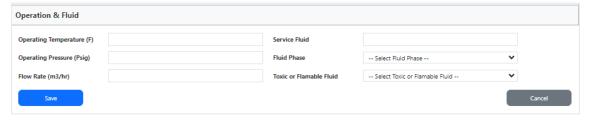


Figure 6-28 Add Asset Operation & Fluid Form

Click the Save button. The added data will be displayed in the asset list.



Figure 6-29 Add Asset Save Button

6.3.3 Edit Asset

This section is used to edit existing data, with the following steps:

Click the Edit button on the data you want to change.



Figure 6-30 Asset Edit Data

• In the dialog box that appears, change the data as desired.

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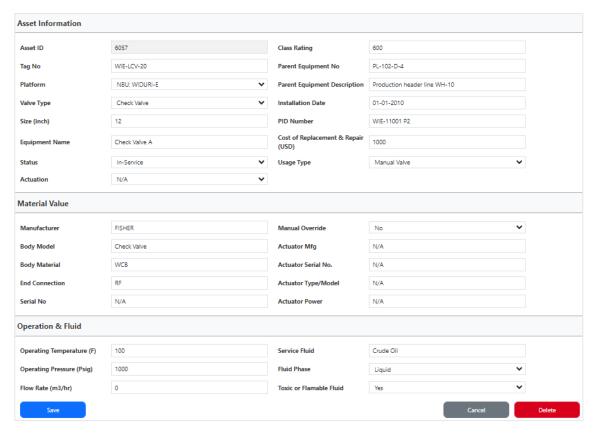


Figure 6-31 Asset Edit Form

Click the Save button. The changed data will be displayed in the asset list.

6.3.4 Delete Asset

This section is used to delete existing data, with the following steps:

Click the Edit button on the data you want to delete.



Figure 6-32 Asset Delete Data

In the dialog box that appears, click Delete button.

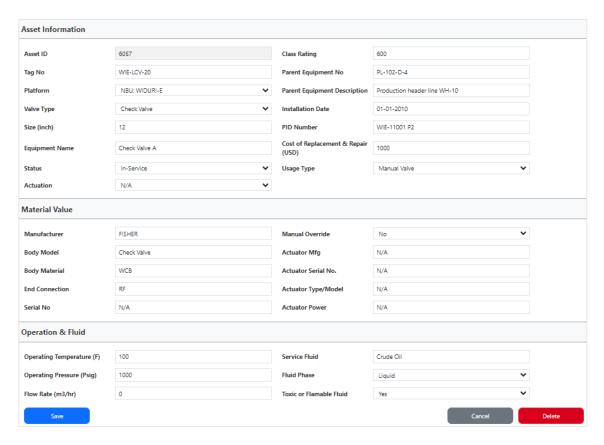


Figure 6-33 Asset Delete Form

 A Confirmation Box will be displayed. Click the OK button to continue. Data that has been deleted will disappear from the asset list.

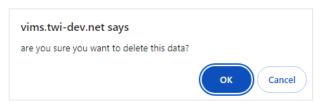


Figure 6-34 Asset Delete Confirmation Box

7 INSPECTION MAINTENANCE RECORD (IMR)

IMR menu is handling the Inspection and Maintenance details of Assets. Each detail is directly connected with Risk Assessment and Risk matrix. IMR consists of 2 submenus, namely Inspection and Maintenance.



Figure 7-1 IMR Submenus

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7.1 Inspection

This section is used to display and perform data manipulation Inspections such as Add New, Edit, and Delete. From the IMR menu item, Click the Inspection link to open the module.

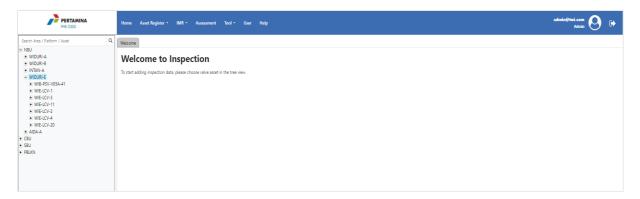


Figure 7-2 Inspection Screen

7.1.1 Inspection List

Inspection data is displayed in a Tree List.

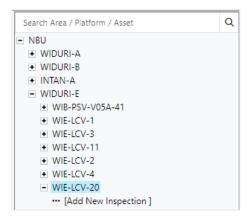


Figure 7-3 Inspection Tree List

7.1.2 Add Inspection

This section is used to add a new inspection with the following steps:

 Open Tree Asset and find the Asset to be added, or input the Query Asset you are looking for in the Search Area / Platform / Asset column and click [Add New Inspection] on the Asset Tree.



Figure 7-4 Add New Inspection

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There are two portions of details listed in the inspection module. The top portion is related to Asset Information which is not editable. The bottom portion is related to inspection information. *New Inspection WIE-LCV-1* - Tab name shown to enter new inspection data associated with WIE-LCV-1 assets. The form will be displayed in tabbed form. Fill in the form then click the Save button.

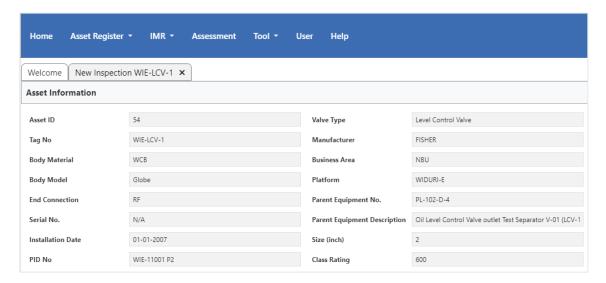


Figure 7-5 Asset Information Form Inspection (Top Portion)

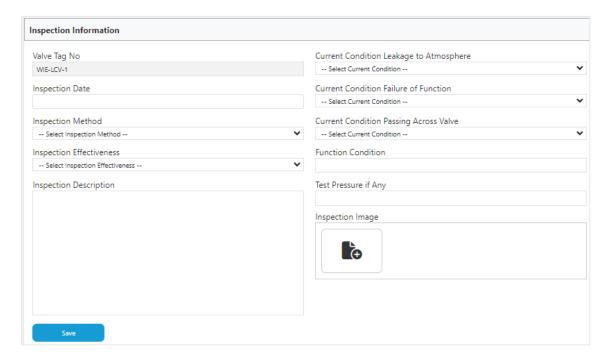


Figure 7-6 Add New Inspection Form (Bottom Portion)

- Valve Tag No.: Will be an un-editable field. It represents the Asset with unique number.
- Inspection Method: can be chosen from drop down as Visual Inspection/Ultrasonic Testing Inspection/Radiography Test.
- Inspection Effectiveness is having the option to choose as Highly Effective/Usually Effective/Fairly Effective/Ineffective.
- Current Condition Leakage to Atmosphere is having option to choose Good/Fair/Poor.
- Current Condition Failure of function can be chosen from drop down as Good/Fair/Poor.

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- Current Condition Passing Across Valve is choosing as Good/Fair/Poor.
- Inspection Images can be uploaded into system as much as possible.
- A successfully saved data message is displayed.



Figure 7-7 Inspection Added Successfully Message

• The new data will be displayed in the inspection tree.



Figure 7-8 Saved Data in Inspection Tree

7.1.3 Edit Inspection

This section is used to edit existing data, with the following steps:

 Open Tree Asset and find the Asset to be edit, or input the Query Asset you are looking for in the Seach Area / Platform / Asset column and click Inspection Date on the Asset Tree.

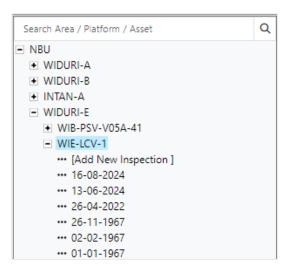


Figure 7-9 Edit Inspection

The form will be displayed in tab then change the data as desired then click the Save button.

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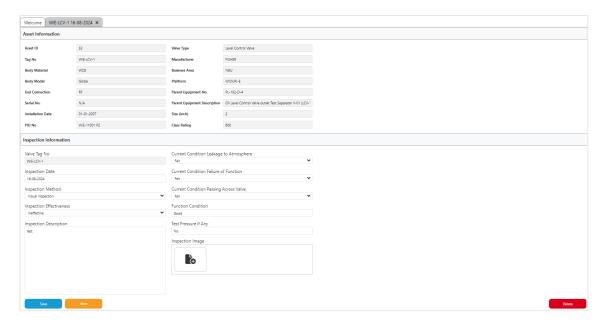


Figure 7-10 Edit Inspection Form

A successfully saved data message is displayed.



Figure 7-11 Inspection Update Successfully Message

The changed data will be displayed in the inspection tree.

7.1.4 Delete Inspection

This section is used to delete existing data, with the following steps:

 Open Tree Asset and find the Asset to be edit, or input the Query Asset you are looking for in the Seach Area / Platform / Asset column and click Inspection Date on the Asset Tree.

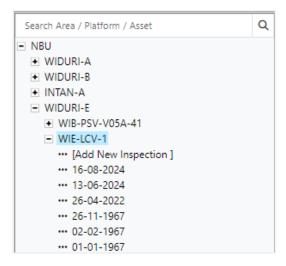


Figure 7-12 Delete Inspection

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The form will be displayed in tab then click the Delete button.

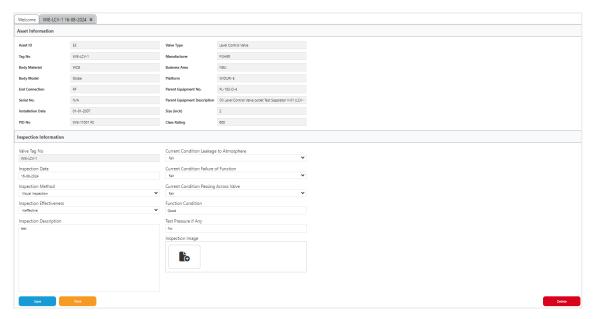


Figure 7-13 Delete Inspection Form

A Confirmation Box will be displayed. Click the OK button to continue.

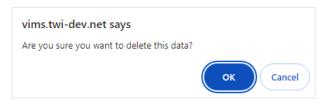


Figure 7-14 Delete Inspection Confirmation Box

A successfully deleted data message is displayed.



Figure 7-15 Delete Inspection Successfully Message

• The data will be removed from the inspection tree.

7.1.5 Print Inspection

The user can print the Inspection by clicking the date link in the tree view based on Area/Platform and Asset. Then click the print button, the inspection information will show up on the new window.



Figure 7-16 Print Inspection Button

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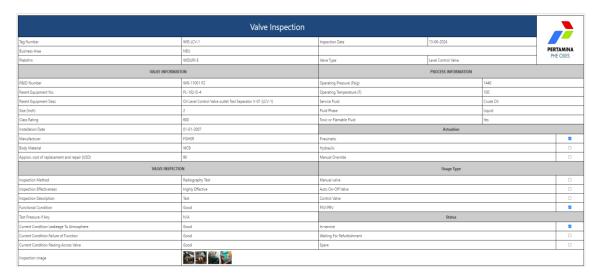


Figure 7-17 Print Inspection Information

7.2 Maintenance

This section is used to display and perform data manipulation Maintenances such as Add New, Edit, and Delete. From the IMR menu item, Click the Maintenance link to open the module.

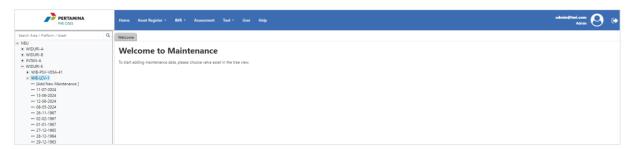


Figure 7-18 Maintenance Screen

7.2.1 Maintenance List

Maintenance data is displayed in a Tree List.

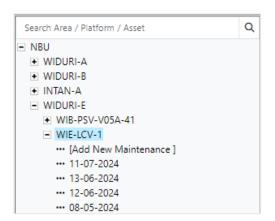


Figure 7-19 Maintenance Tree List

7.2.2 Add Maintenance

This section is used to add a new maintenance with the following steps:

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 Open Tree Asset and find the Asset to be added, or input the Query Asset you are looking for in the Seach Area / Platform / Asset column and click [Add New Maintenance] on the Asset Tree.



Figure 7-20 Add New Maintenance

There are two portions of details listed in the Maintenance module. The top portion is related to Asset Information which is not editable. The bottom portion is related to Maintenance information. New Maintenance WIE-LCV-1 - Tab name shown to enter New Maintenance data associated with WIE-LCV-1 assets. WIE-LCV-1 04-28-2024 - Previously stored Maintenance data on 04-28-2024 associated with WIE-LCV-1 assets. The form will be displayed in tabbed form. Fill in the form then click Save button.

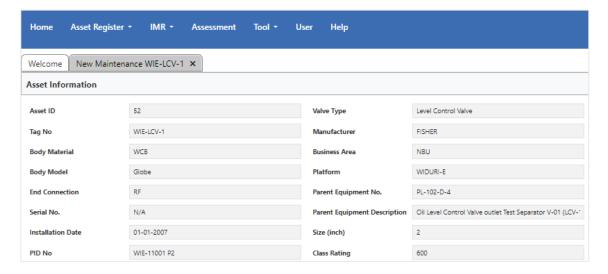


Figure 7-21 Asset Information from Maintenance (Top Portion)

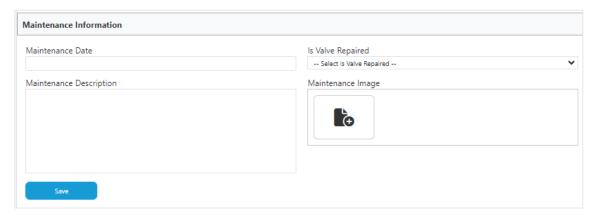


Figure 7-22 Maintenance Information Form Maintenance (Bottom Portion)

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- Maintenance Date.: The date of Maintenance will be updated to represent the maintenance data
- Is Valve Repaired: can be chosen from drop down as Yes/No
- Maintenance Description can be entered here.
- Maintenance Images can be uploaded into system as much as possible.
- A successfully saved data message is displayed.



Figure 7-23 Maintenance Added Successfully Message

The new data will be displayed in the maintenance tree.

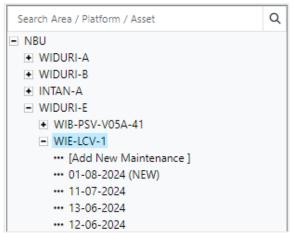


Figure 7-24 Saved Data in Maintenance Tree

7.2.3 Edit Maintenance

This section is used to edit existing data, with the following steps:

 Open Tree Asset and find the Asset to be edit, or input the Query Asset you are looking for in the Seach Area / Platform / Asset column and click Maintenance Date on the Asset Tree.

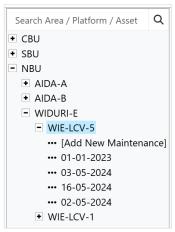


Figure 7-25 Edit Maintenance

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The form will be displayed in tab then change the data as desired then click the Save button.

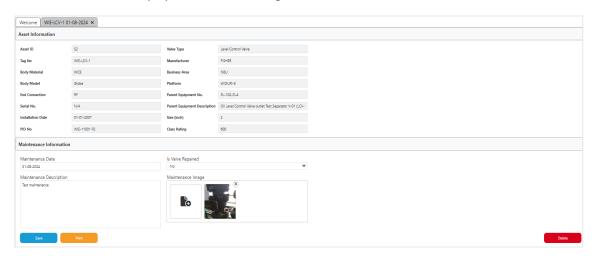


Figure 7-26 Edit Maintenance Form

A successfully saved data message is displayed.



Figure 7-27 Maintenance Updated Successfully Message

The changed data will be displayed in the inspection tree.

7.2.4 Delete Maintenance

This section is used to delete existing data, with the following steps:

 Open Tree Asset and find the Asset to be edit, or input the Query Asset you are looking for in the Seach Area / Platform / Asset column and click Maintenance Date on the Asset Tree.

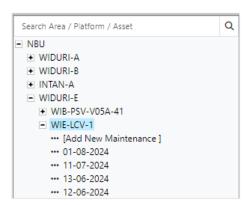


Figure 7-28 Delete Maintenance

The form will be displayed in tab then click the Delete button.

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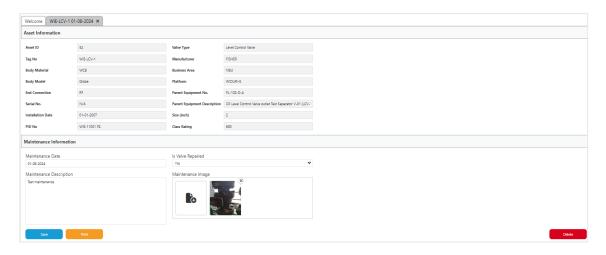


Figure 7-29 Delete Maintenance Form

A Confirmation Box will be displayed. Click the OK button to continue.

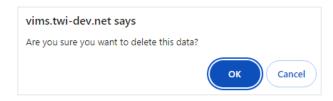


Figure 7-30 Delete Maintenance Confirmation Box

• A successfully deleted data message is displayed.



Figure 7-31 Maintenance Delete Successfully Message

• The data will be removed from the inspection tree.

7.2.5 Print Maintenance

The user can print the Maintenance by clicking the date link in the tree view based on Area/Platform and Asset. Then click the print button, the maintenance information will show up on the new window.



Figure 7-32 Print Maintenance Button

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Figure 7-33 Print Maintenance Information

8 ASSESSMENT

Assessment module facilitates the Risk Assessment and Risk matrix for Inspection and Maintenance data. The user can click the link from the menu. This section is used to display and perform data manipulation Assessments such as Add New, Edit, and Delete. Once clicked the tree view data will be loaded as below.

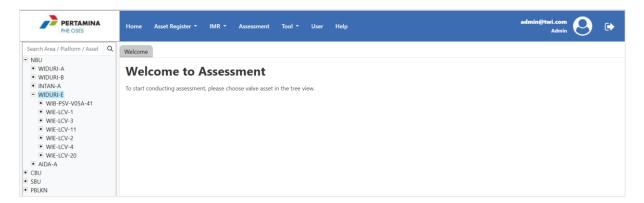


Figure 8-1 Assessment Screen of VIMS

It is able to store the Risk Assessment data related to Area, Platform and Asset information.



Figure 8-2 Assessment Submenus

In the assessment menu there is 6 submenus as shown above, the detail of the submenus is as follow:

- Valve Properties: Will show the details about the Asset.
- Inspection History: Will display the stored inspection data.
- Maintenance History: The list of Maintenance data will be displayed

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- Risk Assessment: is the key function of VIMS
- Risk Matrix: Risk matrix is used to show the graphical report to the management.
- Integrity Plan: The integrity plan will be stored as per the Assessment.

8.1 Assessment List

Assessment data is displayed in a Tree List. Choose the area, platform and valve tag to start the assessment or click ASSESSMENT with AutoNumber link to view the existing Assessment data. For example, here ASSESSMENT-2-WIE-LCV-1 is an auto running number. Whenever the user stores the assessment, the auto running number will be added to it.

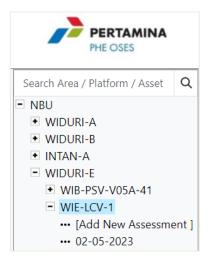


Figure 8-3 Assessment Tree List



Figure 8-4 Assessment No. Generate Automatically

Add Assessment 8.2

This section is used to add a new assessment with the following steps:

a. Open Tree Asset and find the Asset to be added, or input the Query Asset you are looking for in the Seach Area / Platform / Asset column and click [Add New Assessment] on the Asset Tree.



Figure 8-5 Add New Assessment from Tree List

b. The form will be displayed in tabbed form with properties section. Fill in the form then click the Save button.

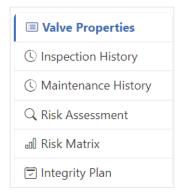


Figure 8-6 Assessment Properties Submenus

c. Click Valve Properties then fill the form.

Top portion of valve properties will show the existing Valve details with Assessment information. The Asset Information data will be un-editable, The Assessment Information only editable. The user can enter the required fields, then save the details.

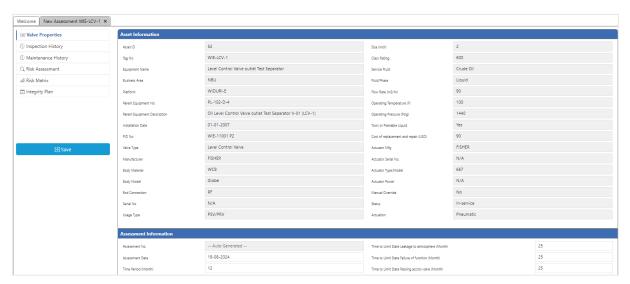


Figure 8-7 Assessment Valve Properties

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d. Click Inspection History then click Add Inspection Data button

The list of Inspection data will be displayed, so the user can choose a single or multiple history for assessment. The system will pick up the latest date record if the user chose more than one record.

- Upon proceeding the assessment, the user should choose the inspection data as displayed below.
- The Risk Assessment and Risk Matrix will be calculated as per the data selection.
- Then press the save button.
- The data will be stored into a database based on the auto generated assessment number.



Figure 8-8 Assessment Add Inspection Data

e. Select Inspection Data to be added then click Confirm Button.



Confirm

Figure 8-9 Assessment Select Inspection Data

f. The selected Inspection Data shown as follow.

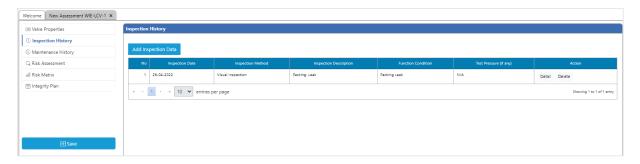


Figure 8-10 Assessment Inspection Data selected

g. Click Maintenance History then click Add Maintenance Data.

The list of Maintenance data will be displayed, so the user can choose a single or multiple history for assessment. The system will pick up the latest date record if the user chose more than one record.

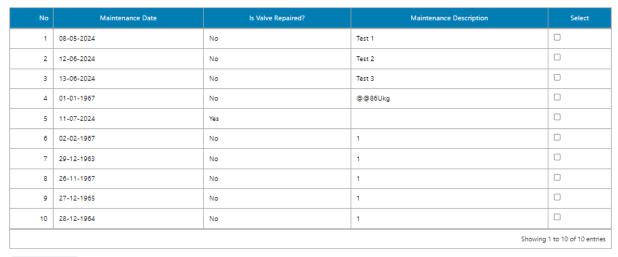
- Upon proceeding the assessment, the user should choose the maintenance data as displayed below.
- The Risk Assessment and Risk Matrix will be calculated as per the data selection.
- Then press the save button.
- The data will be stored into a database based on the auto generated assessment number.

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Add Maintenance Data

Figure 8-11 Assessment Add Maintenance Data

h. Select Maintenance Data to be added then click Confirm Button.



Confirm

Figure 8-12 Assessment Select Maintenance Data

i. The selected Maintenance Data shown as follow.

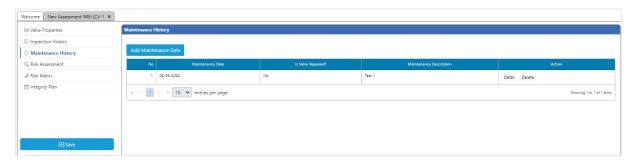


Figure 8-13 Assessment Maintenance Data Selected

j. Click Risk Assessment then fill the form.

As per the Assessment on the Inspection and Maintenance data. The system will store automatically the assessment values such as LF1 to LF7.

- LF1 & LF3 Will be automatically filled as per the Inspection data.
- LF2 is calculated from the Time period against Leakage to atmosphere, Failure of Function and passing across valve.
- LF4, LF5 & LF6 are allowed to feed the manual entries.
- LF7 is derived from Maintenance data.
- Consequence of Failure will be measured as per the calculation.

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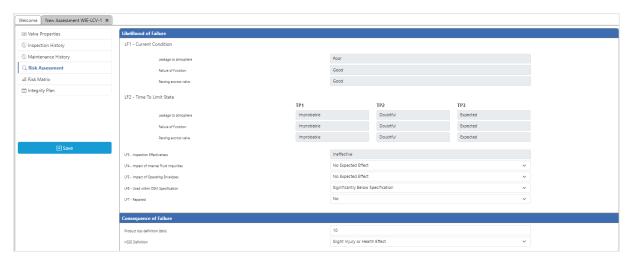


Figure 8-14 Assessment Risk Assessment

k. Click Risk Matrix to see the results of the Risk Assessment calculation.

The Risk matrix will be automatically calculated, according to the Risk assessment. The time period duration has been validated against Leakage to atmosphere, Failure of Function and Passing across valve. The TP values will be plotted into the graph based on the Consequence of failure and Likelihood of failure as below.



Figure 8-15 Assessment Risk Matrix

I. Click Integrity Plan then fill the form.

At last, the Integrity plan will be stored as per the assessment.

- Integrity Status Can be selected from dropdown box by Very High Priority/High Priority/Medium
 Priority/Low Priority/Very Low Priority
- Summary can be filled in the text area.
- Time to Taken can be filled by date.
- Recommendation Action can be chosen by Inspection/Repair/Replace
- Detailed Recommendation will be final data for the assessment.

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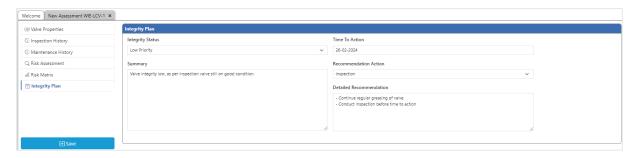


Figure 8-16 Assessment Integrity Plan

m. Click Save button to save the Assessment Calculation.



Figure 8-17 Assessment Save Button

n. A successfully inserted data message is displayed.

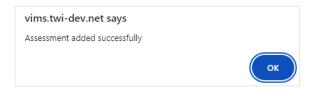


Figure 8-18 Assessment Pop Up Message

8.3 Detail Assessment

This section is used to edit existing data, with the following steps:

a. Open Tree Asset and find the Asset to see detail, or input the Query Asset you are looking for in the Seach Area / Platform / Asset column and click Assessment Date on the Asset Tree.

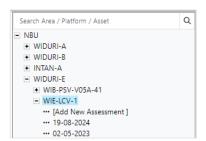


Figure 8-19 Edit Assessment

b. The form will be displayed in tabbed form with properties section. Fill in the form then click the Save button.



Figure 8-20 Assessment Properties Submenus

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c. Click Valve Properties then Detail will be displayed.

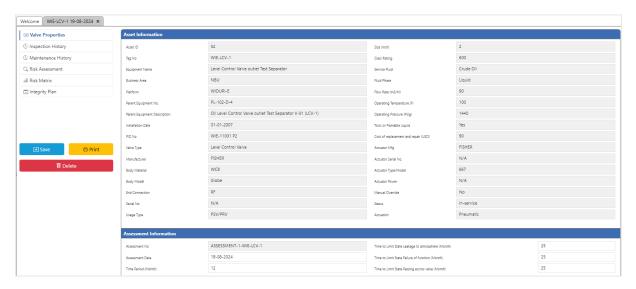


Figure 8-21 Assessment Valve Properties

d. Click Inspection History then click Detail button.



Figure 8-22 Assessment Inspection History Detail Button

e. Inspection Data Detail will be displayed.

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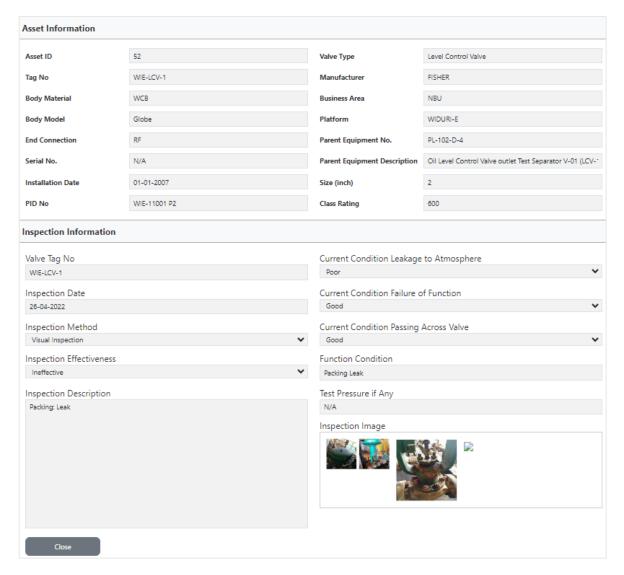


Figure 8-23 Assessment Inspection Data Detail

f. Click Maintenance History then click Detail.



Figure 8-24 Assessment Maintenance Data Detail Button

g. Maintenance Data will be displayed.

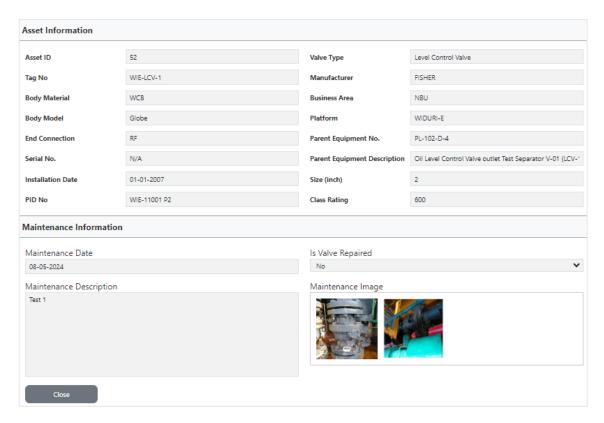


Figure 8-25 Assessment Maintenance Data Detail

h. Click Risk Assessment then Detail will be displayed.

Note as for LF2 – time to limit state, is the time to limit state at three future time periods (TP) from the last inspection of the valve is evaluated to determine whether limit state would occur (i.e., limit state A leakage to atmosphere). For new or uninspected valves, the installation date shall be used. The time to limit state is estimated over three time periods, allowing for any future nonlinear degradation e.g., vibration.

The time periods are labelled TP1, TP2, TP3 and are of the same frequency i.e. if frequency between their duration e.g., if the frequency was 18 months, then TP1 = 1.5 years, TP2 = 3 years, TP3 = 4.5 years. The frequency duration can be set to any value, but a duration between 18 months and 3 years is recommended. For each TP a time to limit state option will be assigned i.e., improbable, doubtful and expected, where:

- Improbable indicates that the time to the limit state is twice the time period.
- Doubtful indicates that the time to the limit state is greater than the time period but less than twice the time period.
- Expected indicates that the time to the limit state is equal to or less than the time period.

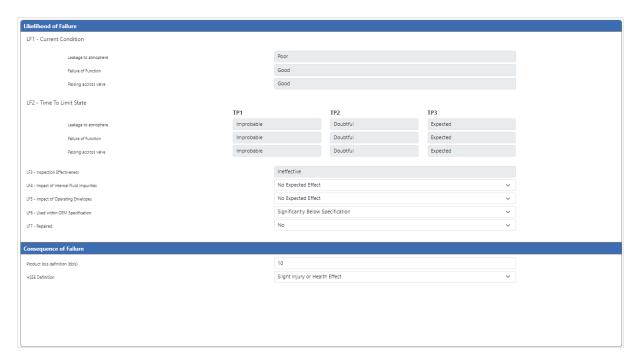


Figure 8-26 Assessment Risk Assessment

i. Click Risk Matrix to see the results of the Risk Assessment calculation.

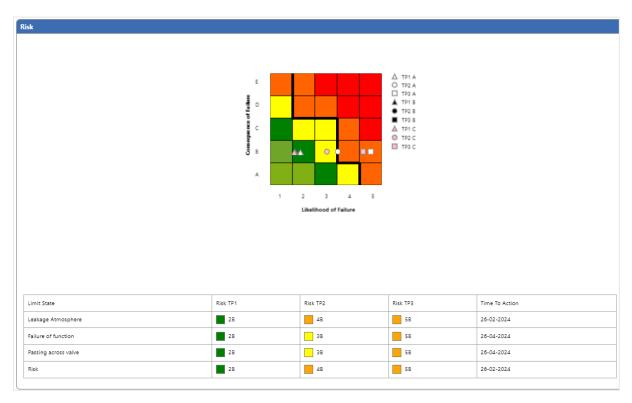


Figure 8-27 Assessment Risk Calculation Result

j. Click Integrity Plan, Then Detail will be displayed.

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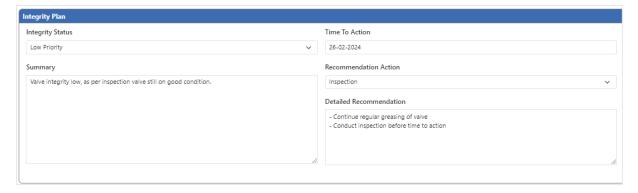


Figure 8-28 Assessment Integrity Plan

8.4 Print Assessment

This section is used to delete existing data, with the following steps:

a. Open Tree Asset and find the Asset to be printed, or input the Query Asset you are looking for in the Seach Area / Platform / Asset column and click Assessment Date on the Asset Tree.



Figure 8-29 Print Assessment

b. Click Print button. The print option to produce the consolidated report of assessment.



Figure 8-30 Assessment Print Button

c. The new tabbed will open. Use print feature from the browser to print the valve passport.

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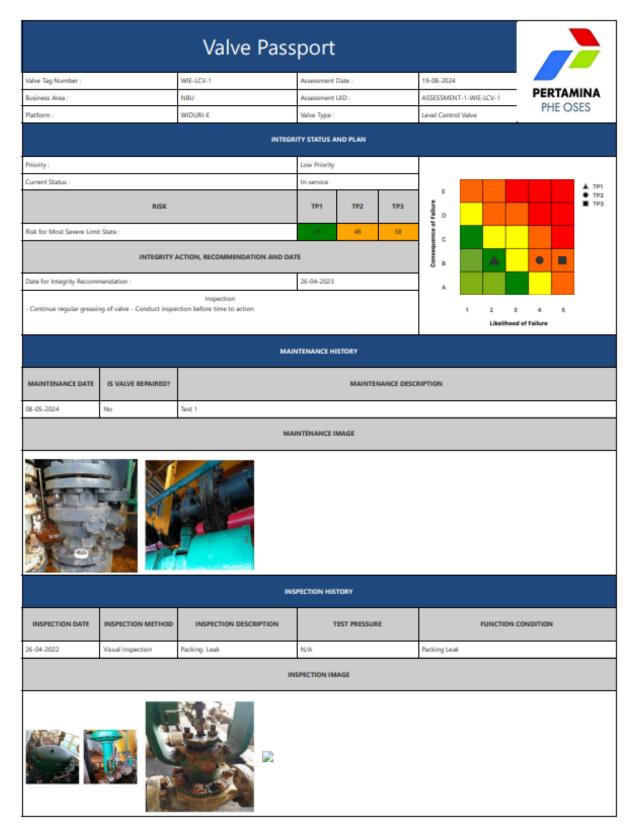


Figure 8-31 Assessment Print Form

8.5 Delete Assessment

This section is used to delete existing data, with the following steps:

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a. Open Tree Asset and find the Asset to be deleted, or input the Query Asset you are looking for in the Seach Area / Platform / Asset column and click Assessment Date on the Asset Tree.



Figure 8-32 Delete Assessment

b. The Delete functionally has been provided to delete the unwanted Assessment data by clicking the Delete button.



Figure 8-33 Delete Assessment Button

c. Confirm dialog will be displayed.

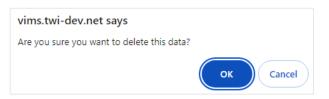


Figure 8-34 Assessment Delete Confirmation Box

- d. Click Ok to Continue
- e. A successfully deleted data message is displayed.



Figure 8-35 Assessment Delete Successfully Message

9 TOOL

Tool module facilitates the manual uploading into the database. There are three modules of data can be imported such as Asset Register, Inspection/Maintenance and Assessment.

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Figure 9-1 Tool Menu of VIMS

9.1 Import Asset Register

The VIMS is providing the option to upload the multiple asset data at a time of clicking the import button. There will be a standard template to fill in the asset data as per the database structure.

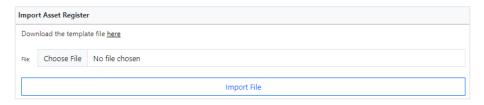


Figure 9-2 Import Asset Register from Tools Module of VIMS

9.2 Import Inspection / Maintenance

The VIMS is providing the option to upload the multiple Inspection and Maintenance data at a time of clicking the import button. There will be a standard template to fill in the Inspection and Maintenance data as per the database structure.

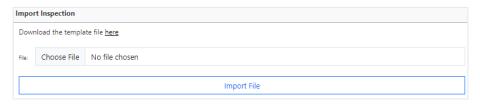


Figure 9-3 Import Inspection from Tools Module of VIMS

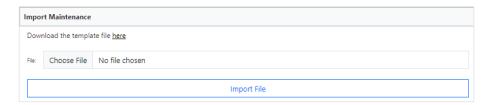


Figure 9-4 Import Maintenance from Tools Module of VIMS

9.3 Import Assessment

The VIMS is providing the option to upload the multiple Assessment data at a time of clicking the import button. There will be a standard template to fill in the Assessment data as per the database structure. Click here for download template if user never use this feature, after template downloaded fill all information

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regarding assessment and save. Click chose file and select import assessment file, then click import file the system will begin working to import data.

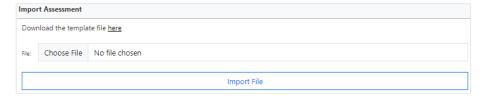


Figure 9-5 Import Assessment from Tools Module of VIMS

After import assessment has done the risk will not generate automatically, user should select the inspection and maintenance data on the assessment by click add inspection data and click add maintenance data respectively shown in Figure 9-6 & Figure 9-7.



Figure 9-6 Select Inspection Data for Assessment

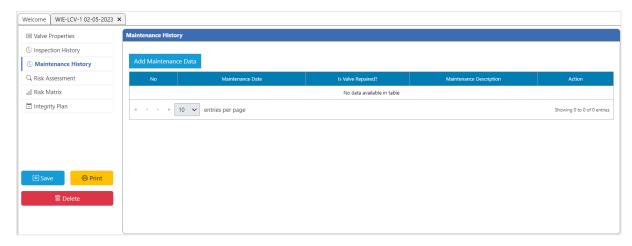


Figure 9-7 Select Maintenance Data for Assessment

After user select inspection and maintenance data for assessment, then the system will calculate the risk. The risk can be seen in the risk matrix sub-menu as shown in Figure 9-8.

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Figure 9-8 Risk Matrix

After the risk matrix was generated, user should input manually for integrity plan and click save as shown in the Figure 9-9. Process assessment using the import feature has been finished, now user should click save before print the assessment using print button.

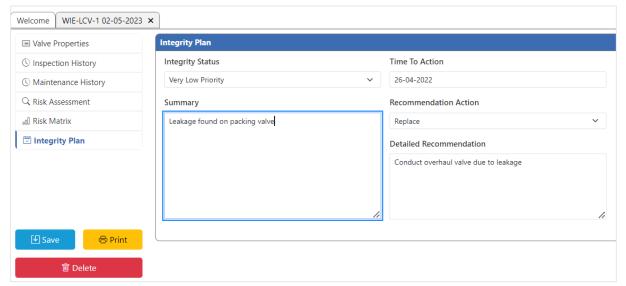


Figure 9-9 Integrity Plan Screen

10 USER

This section is used to display and perform data manipulation Users such as Add New, Edit, and Delete. The user module is to create the user profile and provide permission to access the modules. The list of roles is Admin/Engineer/Viewer.

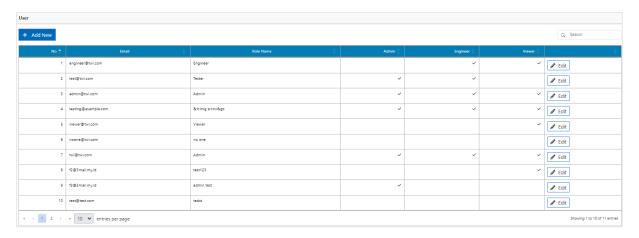


Figure 10-1 User Management Module of VIMS

There is a Quick Search feature to find the searched user based on the query inputted.

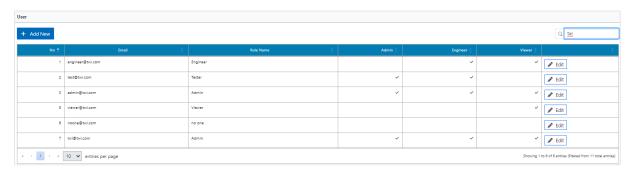


Figure 10-2 User Quick Search

10.1 RACI

PHE OSES give general overview of organizational for VIMS responsible, accountable, consulted and informed (RACI) in the table below.

Table 10-1 Table RACI

Tasks	Responsible	Accountable	Consulted	Informed
Updating asset register, Inspection and Maintenance data	Operator, Chief Operator, Senior Supervisor	Superintendent Production	Superintendent Production and Maintenance Engineer	Manager
Risk assessment	Operator, Chief Operator, Senior Supervisor	Superintendent Production	Superintendent Production and Maintenance Engineer	Manager

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Tasks	Responsible	Accountable	Consulted	Informed
Integrity management plan production	Operator, Chief Operator, Senior Supervisor	Superintendent Production	Superintendent Production and Maintenance Engineer	Manager
Production of spares estimate	Operator, Chief Operator, Senior Supervisor	Superintendent Production	Superintendent Production and Maintenance Engineer	Manager
Condition assessment	Operator, Chief Operator, Senior Supervisor	Superintendent Production	Superintendent Production and Maintenance Engineer	Manager
Corrective actions	Operator, Chief Operator, Senior Supervisor	Superintendent Production	Superintendent Production and Maintenance Engineer	Manager

10.2 Add New User

This section is used to add a new user with the following steps:

a. The admin user can add user by clicking the Add New button on the User screen.



Figure 10-3 Add New User Button

b. Input data in the dialog box that appears.

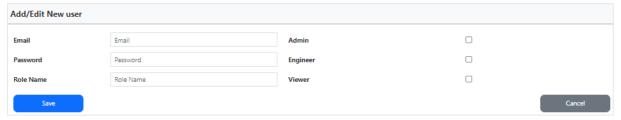


Figure 10-4 Add New User Form

c. Click the Save button. The added data will be displayed in the user list.

10.3 Edit User

This section is used to edit existing data, with the following steps:

a. Click the Edit button on the data you want to change.

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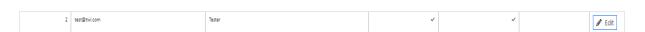


Figure 10-5 Edit User Botton

b. In the dialog box that appears, change the data as desired.

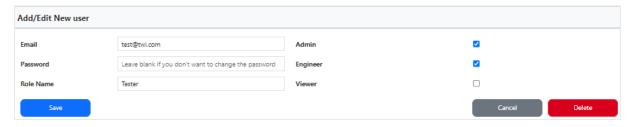


Figure 10-6 Edit User Form

c. Click the Save button. The changed data will be displayed in the user list.

10.4 Delete User

This section is used to delete existing data, with the following steps:

a. The admin user can delete the user by clicking the edit button on the User screen. There will be a pop-up screen to do the delete activity.



Figure 10-7 User Delete Data

b. In the dialog box that appears, click Delete button.

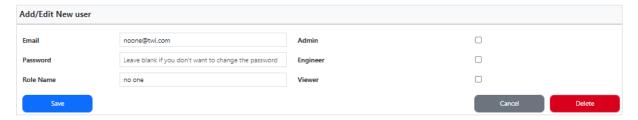


Figure 10-8 User Delete Form

c. A Confirmation Box will be displayed. Click the OK button to continue. Data that has been deleted will disappear from the user list.

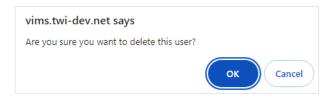


Figure 10-9 User Delete Confirmation Box

11 HELP

The Help menu is consisting with this user manual or user guide document, this document is to help users in using the VIMS application. To access the manual document user can click help menu in VIMS application.

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Figure 11-1 Help User Guide Button

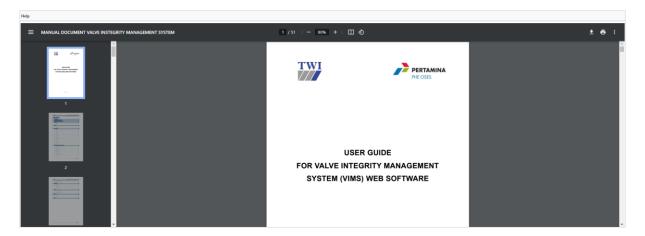


Figure 11-2 Help Screen

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