



# **Managing users, workspaces, Connectors, and subscriptions**

## **Cloud Manager**

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# Table of Contents

- Managing users, workspaces, Connectors, and subscriptions . . . . . 1
  - Adding users . . . . . 1
  - Removing users . . . . . 2
  - Managing a Workspace Admin’s workspaces . . . . . 3
  - Managing workspaces . . . . . 4
  - Managing a Connector’s workspaces . . . . . 5
  - Managing subscriptions . . . . . 5
  - Changing the account name . . . . . 6
  - Disabling the SaaS platform . . . . . 6

# Managing users, workspaces, Connectors, and subscriptions

After you perform initial setup, you might need to administer your account settings later by managing users, workspaces, Connectors, and subscriptions.

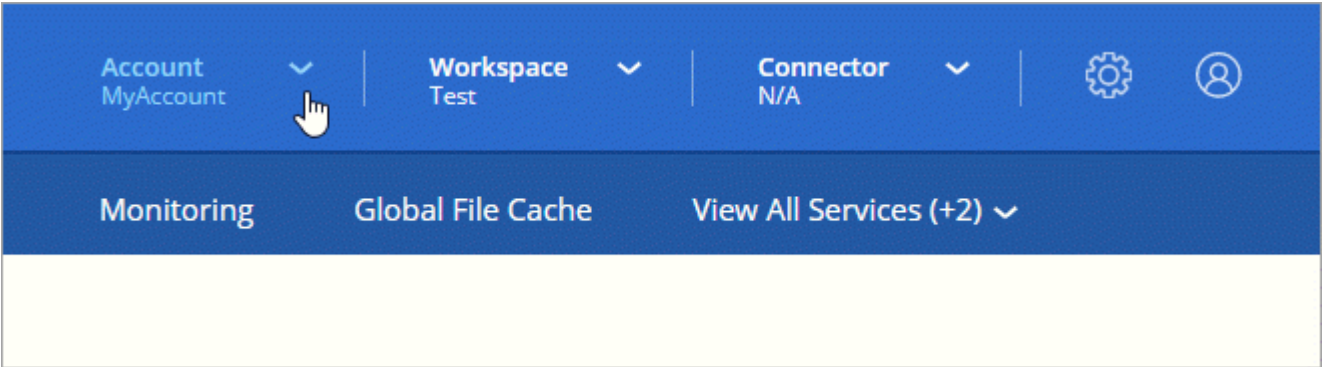
[Learn more about how Cloud Central accounts work.](#)

## Adding users

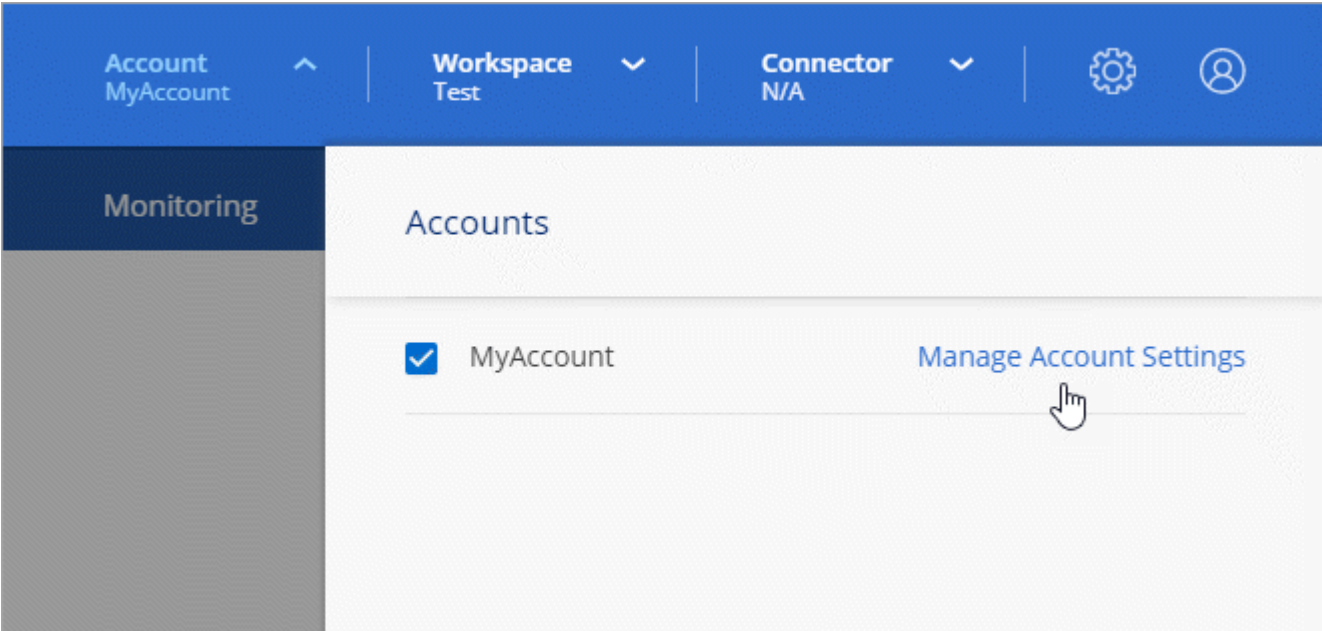
Associate Cloud Central users with the Cloud Central account so those users can create and manage working environments in Cloud Manager.

### Steps

1. If the user hasn't already done so, ask the user to go to [NetApp Cloud Central](#) and sign up.
2. From the top of Cloud Manager, click the **Account** drop-down.

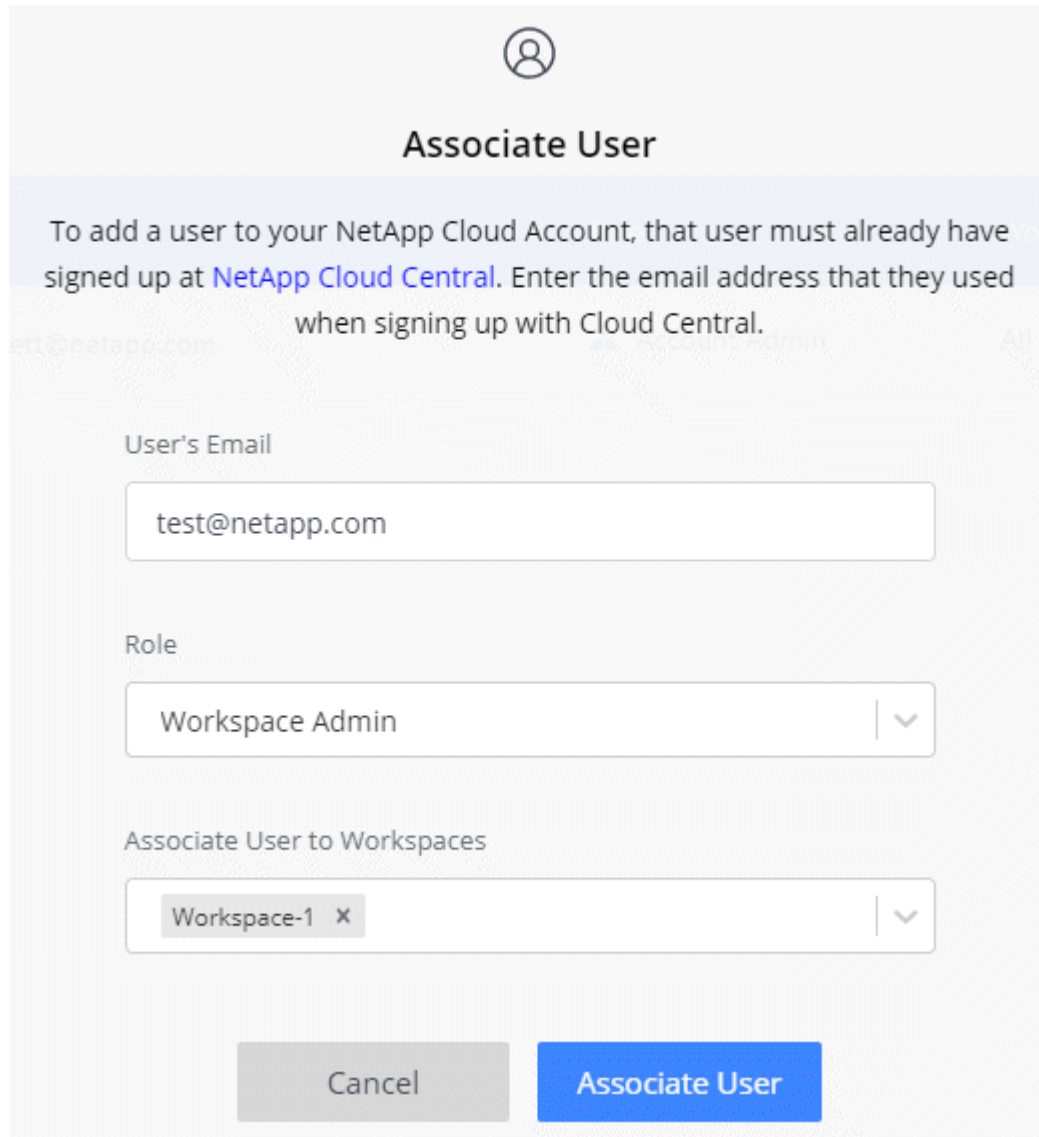


3. Click **Manage Account** next to the currently selected account.



4. From the Users tab, click **Associate User**.

5. Enter the user's email address and select a role for the user:
  - **Account Admin:** Can perform any action in Cloud Manager.
  - **Workspace Admin:** Can create and manage resources in assigned workspaces.
  - **Compliance Viewer:** Can only view compliance information and generate reports for workspaces that they have permission to access.
6. If you selected Workspace Admin or Compliance Viewer, select one or more workspaces to associate with that user.



The image shows a dialog box titled "Associate User" with a user icon at the top. Below the title is a light blue informational banner. The main form contains three sections: "User's Email" with a text input field containing "test@netapp.com"; "Role" with a dropdown menu currently showing "Workspace Admin"; and "Associate User to Workspaces" with a multi-select dropdown menu showing "Workspace-1" with a close icon. At the bottom are two buttons: a grey "Cancel" button and a blue "Associate User" button.

**Associate User**

To add a user to your NetApp Cloud Account, that user must already have signed up at [NetApp Cloud Central](#). Enter the email address that they used when signing up with Cloud Central.

User's Email

test@netapp.com

Role

Workspace Admin

Associate User to Workspaces

Workspace-1

Cancel Associate User

7. Click **Associate User**.

### Result

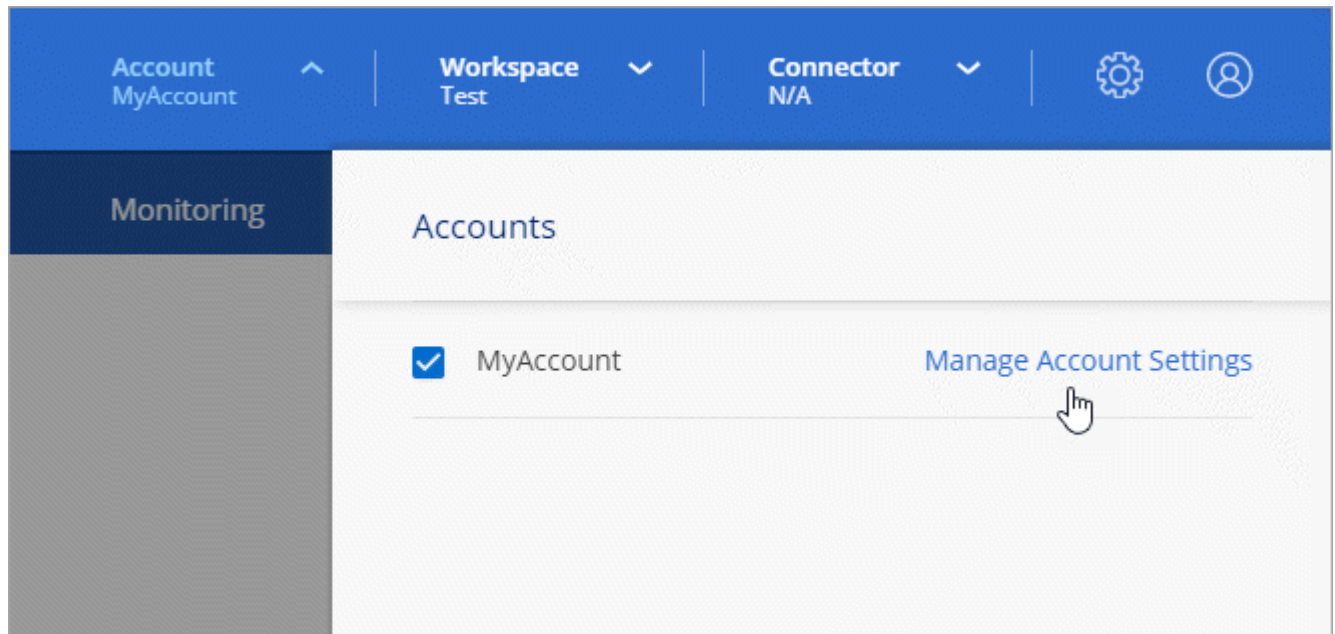
The user should receive an email from NetApp Cloud Central titled "Account Association." The email includes the information needed to access Cloud Manager.

## Removing users

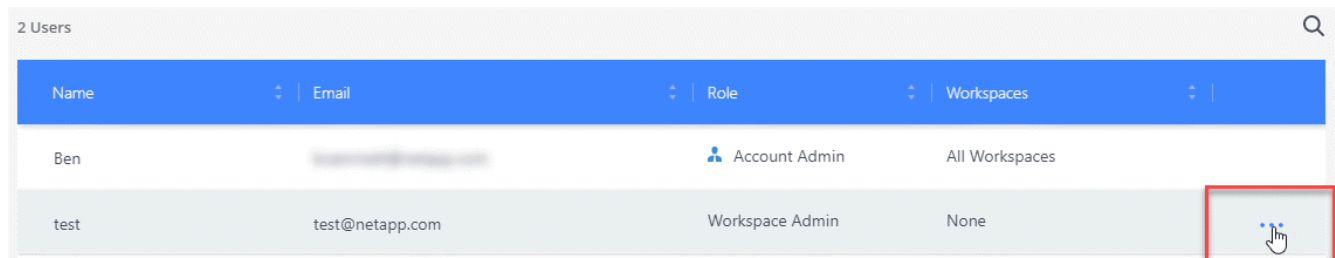
Disassociating a user makes it so they can no longer access the resources in a Cloud Central account.

## Steps

1. From the top of Cloud Manager, click the **Account** drop-down and click **Manage Account**.



2. From the Users tab, click the action menu in the row that corresponds to the user.



3. Click **Disassociate User** and click **Disassociate** to confirm.

## Result

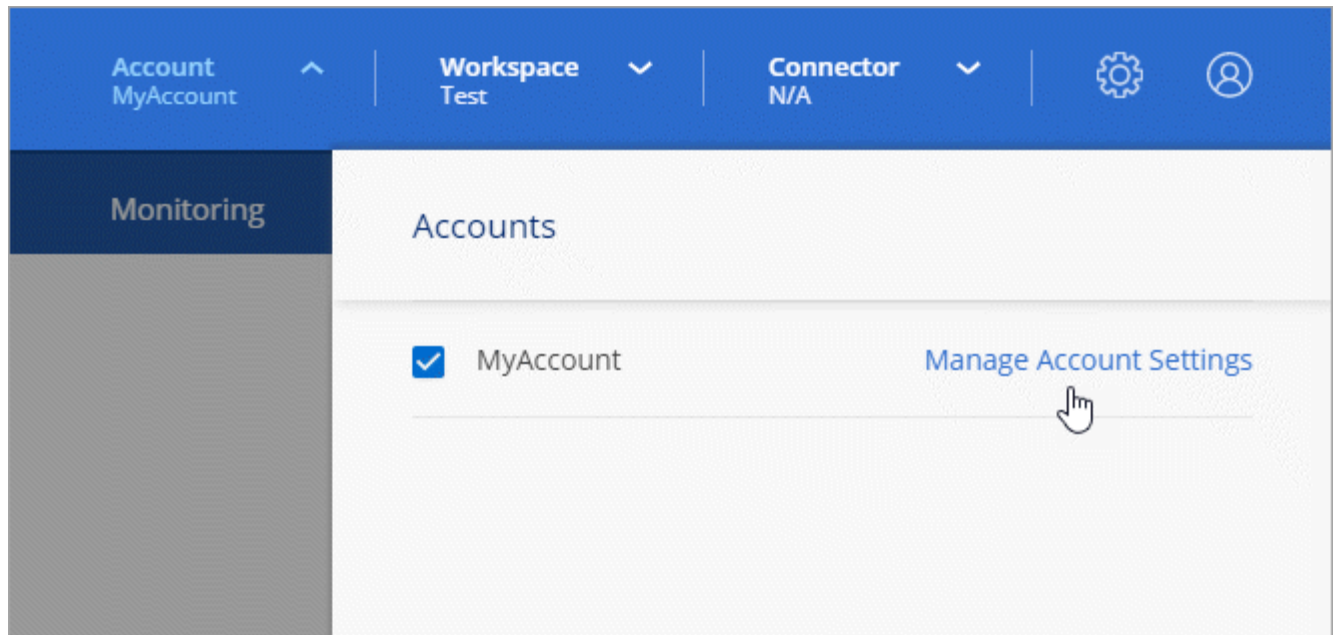
The user can no longer access the resources in this Cloud Central account.

## Managing a Workspace Admin's workspaces

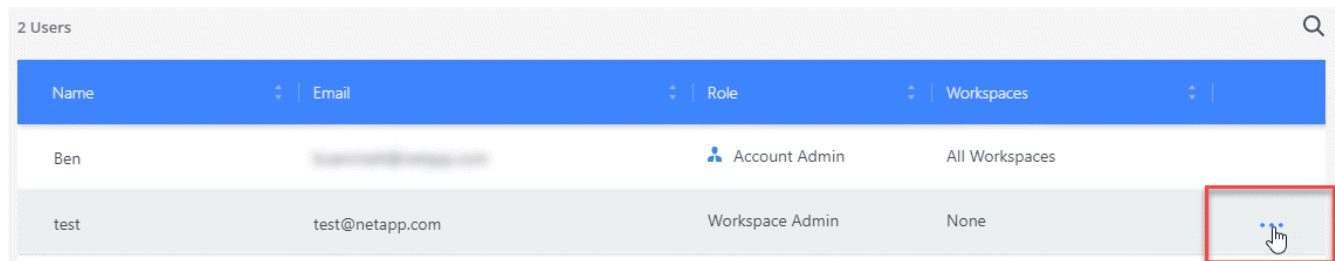
You can associate and disassociate Workspace Admins with workspaces at any time. Associating the user enables them to create and view the working environments in that workspace.

## Steps

1. From the top of Cloud Manager, click the **Account** drop-down and click **Manage Account**.



2. From the Users tab, click the action menu in the row that corresponds to the user.



3. Click **Manage Workspaces**.

4. Select the workspaces to associate with the user and click **Apply**.

### Result

The user can now access those workspaces from Cloud Manager, as long as the Connector was also associated with the workspaces.

## Managing workspaces

Manage your workspaces by creating, renaming, and deleting them. Note that you can't delete a workspace if it contains any resources. It must be empty.

### Steps

1. From the top of Cloud Manager, click the **Account** drop-down and click **Manage Account**.
2. Click **Workspaces**.
3. Choose one of the following options:
  - Click **Add New Workspace** to create a new workspace.
  - Click **Rename** to rename the workspace.
  - Click **Delete** to delete the workspace.

# Managing a Connector's workspaces

You need to associate the Connector with workspaces so Workspace Admins can access those workspaces from Cloud Manager.

If you only have Account Admins, then associating the Connector with workspaces isn't required. Account Admins have the ability to access all workspaces in Cloud Manager by default.

[Learn more about users, workspaces, and Connectors.](#)

## Steps

1. From the top of Cloud Manager, click the **Account** drop-down and click **Manage Account**.
2. Click **Connector**.
3. Click **Manage Workspaces** for the Connector that you want to associate.
4. Select the workspaces to associate with the Connector and click **Apply**.

# Managing subscriptions

After you subscribe from a cloud provider's marketplace, each subscription is available from the Account Settings widget. You have the option to rename a subscription and to disassociate the subscription from one or more accounts.

For example, let's say that you have two accounts and each is billed through separate subscriptions. You might disassociate a subscription from one of the accounts so the users in that account don't accidentally choose the wrong subscription when creating a Cloud Volume ONTAP working environment.

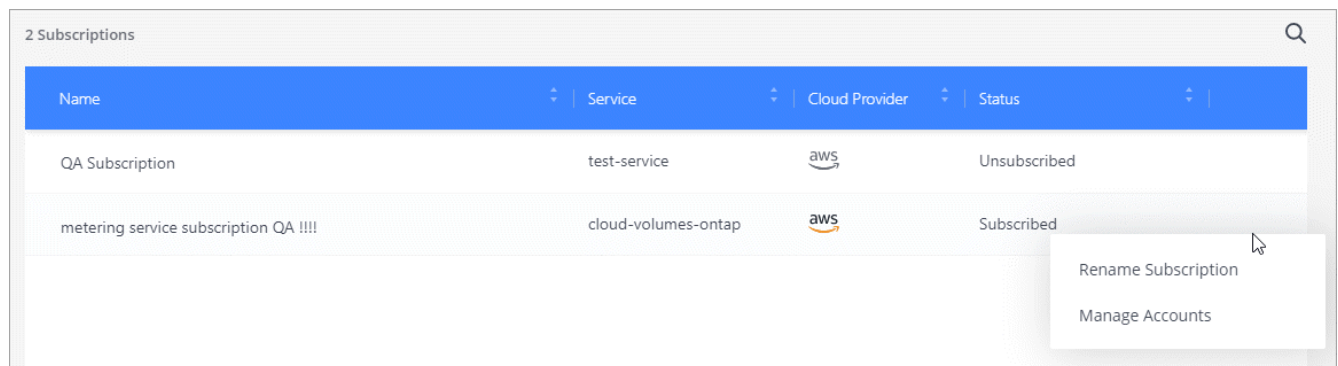
[Learn more about subscriptions.](#)

## Steps

1. From the top of Cloud Manager, click the **Account** drop-down and click **Manage Account**.
2. Click **Subscriptions**.

You'll only see the subscriptions that are associated with the account that you're currently viewing.

3. Click the action menu in the row that corresponds to the subscription that you want to manage.



Name	Service	Cloud Provider	Status
QA Subscription	test-service	aws	Unsubscribed
metering service subscription QA !!!!	cloud-volumes-ontap	aws	Subscribed

4. Choose to rename the subscription or to manage the accounts that are associated with the subscription.

# Changing the account name

Change your account name at any time to change it to something meaningful for you.

## Steps

1. From the top of Cloud Manager, click the **Account** drop-down and click **Manage Account**.
2. In the **Overview** tab, click the edit icon next to the account name.
3. Type a new account name and click **Save**.

# Disabling the SaaS platform

We don't recommend disabling the SaaS platform unless you need to in order to comply with your company's security policies. Disabling the SaaS platform limits your ability to use NetApp's integrated cloud services.

The following services aren't available from Cloud Manager if you disable the SaaS platform:

- Cloud Compliance
- Kubernetes
- Cloud Tiering
- Global File Cache

If you do disable the SaaS platform, you'll need to perform all tasks from [the local user interface that is available on a Connector](#).



This is an irreversible action that will prevent you from using the Cloud Manager SaaS platform. You'll need to perform actions from the local Connector. You won't have the ability to use many of NetApp's integrated cloud services, and re-enabling the SaaS platform will require the help of NetApp support.

## Steps

1. From the top of Cloud Manager, click the **Account** drop-down and click **Manage Account**.
2. In the Overview tab, toggle the option to disable use of the SaaS platform.



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