



OCEAN OU (Mr.) 歐璇

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## 工作經歷

### **ICBC(ASIA), GLOBAL MARKET DEPARTMENT, TREASURY SALES SUPPORT OFFICER, 2016-PRESENT.**

Provide support for treasury sales manager in daily trading activities, such as trading data input, P&L reports performed. Provide accurate data and analysis of the portfolios, make and provide regular revenue reporting to management or other departments. Co-ordinate with back office (settlement, risk management) to solve dealing issues.

### **TAIWAN BUSINESS BANK, SETTLEMENT DEPARTMENT, BANKING OFFICER, 2014-2016.**

Settle Foreign Exchange and Money Market transactions. Handle and review credit & trading limit Of interbank. Perform daily and monthly internal risk reports to head office. Routine works including manage the correspondent banks' positions and arrange nostro accounts' funding, SWIFT and RTGS processing, and etc. Support Remittances operations when necessary.

### **CHINA CONSTRUCTION BANK, RETAIL BRANCH, TELLER & ASST. RELATIONSHIP MANAGER, 2011 - 2013.**

Responsible for handling customer transactions at banks, including taking deposits, disbursing cash, opening accounts, and etc. Cross-sell retail banking products and refer potential customers to customer services colleagues. Support back-end branch operations.

### **TAIPING LIFE INSURANCE COMPANY, INTERN, 2010 - 2011.**

Took charge of sale service tracking and follow up customers' feedback. Helped deal with customer complaints and solve problems. Planned client activities regularly, designed posters and brochure.

## 教育

### **THE EDUCATION UNIVERSITY OF HONG KONG (EDUHK), HONG KONG.**

Social Science (Greater China Studies), Master's Degree, 2014.

### **GUANGDONG UNIVERSITY OF FINANCE & ECONOMICS (GUFE), GUANGZHOU.**

Software Engineering (IT Science), Bachelor Degree, 2011.

## 技能

Strong mastery of MS Excel (can use VBA) and IT skills.

Passed HKSI 1,7,8 (Type 1&4) and IIQE 1, 3.

Passed Securities Qualification Examination(SAC, China)

Mandarin & Cantonese: Native Speaker. Good command of English.

## 求職信息

Availability: One month's notice