



THE UNIVERSITY OF BRITISH COLUMBIA

Department of Plant Operations
2329 West Mall
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TO WHOM IT MAY CONCERN

Room bookings: Beer and Social Parties – Cleaning Expectations after a Beer Party

To ensure fair access to all users, please observe the following guidelines:

1. Organizers are expected to maintain care and a high standard of cleanliness.
2. Organizers are expected to ensure:
 - All garbage containers are left clean and empty; all garbage to be taken to the outside dumpster.
 - All floors to be left free of dust/debris and non sticky
 - All surfaces that were used, i.e. desk tops, counters, ledges to be left clean and non sticky
 - All washrooms to be left in the same condition they were found - garbage empty, counters clean, toilets/urinals clean and floors washed.

Should you have any questions or concerns, please call our main office at: 604-822-2664 or our Administrative Clerk at 604-822-8683.

Thank you.

Azmina Manji
Superintendent – Custodial Services
Plant Operations, UBC